

**Operations Technical Secretariat (OTS)**  
**Accelerating Higher Education Expansion and Development (AHEAD) Project**  
**SABARAGAMUWA UNIVERSITY OF SRI LANKA**

**VACANCIES**

The Sabaragamuwa University of Sri Lanka will entertain applications for the under mentioned post from suitably qualified persons for the Operations Technical Secretariat (OTS) of the Accelerating Higher Education Expansion and Development (AHEAD) project of the University for 1-year period.

**POST OF TECHNICAL ASSISTANTS**

**REQUIRED QUALIFICATIONS AND EXPERIENCE**

- i. Should have passed the G.C.E. (O/L) Examination in not less than six (6) subjects with at least two credit passes in not more than two sittings  
&
- ii. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Paper) at one sitting.
- iii. Preference will be given to the candidates who have ability to handle operation activities related to finance and procurement.

**PROFESSIONAL COMPETENCIES REQUIRED**

- Proficiency in written and spoken English.
- Ability to function effectively in a team environment inspiring trust and corporation other team members.
- Satisfactory level of IT literacy.

**REMUNERATION:**

Salary is negotiable.

***CONDITIONS OF SERVICE:***

Selected candidates if presently serving in a government Department/ Corporations/Statutory Boards will have to obtain his/her release through their respective appointing authority.

Government employees will not be entitled to maintain their pension rights whilst in the university service.

***HOW TO APPLY:***

Applicants must apply for the post through the following link using the google form on or before 19<sup>th</sup> October, 2021.

[https://docs.google.com/forms/d/e/1FAIpQLSeJ-8yg2fm1PNaOqDgFqWb\\_i\\_ZbRObhZ\\_PkIPK-5bnu-uhm6g/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeJ-8yg2fm1PNaOqDgFqWb_i_ZbRObhZ_PkIPK-5bnu-uhm6g/viewform?usp=sf_link)

Applications received after the closing date and incomplete applications will be rejected without information. The University reserves the right to short list the candidates, if necessary.

Director  
Operations Technical Secretariat (OTS)  
AHEAD Project  
Sabaragamuwa University of Sri Lanka