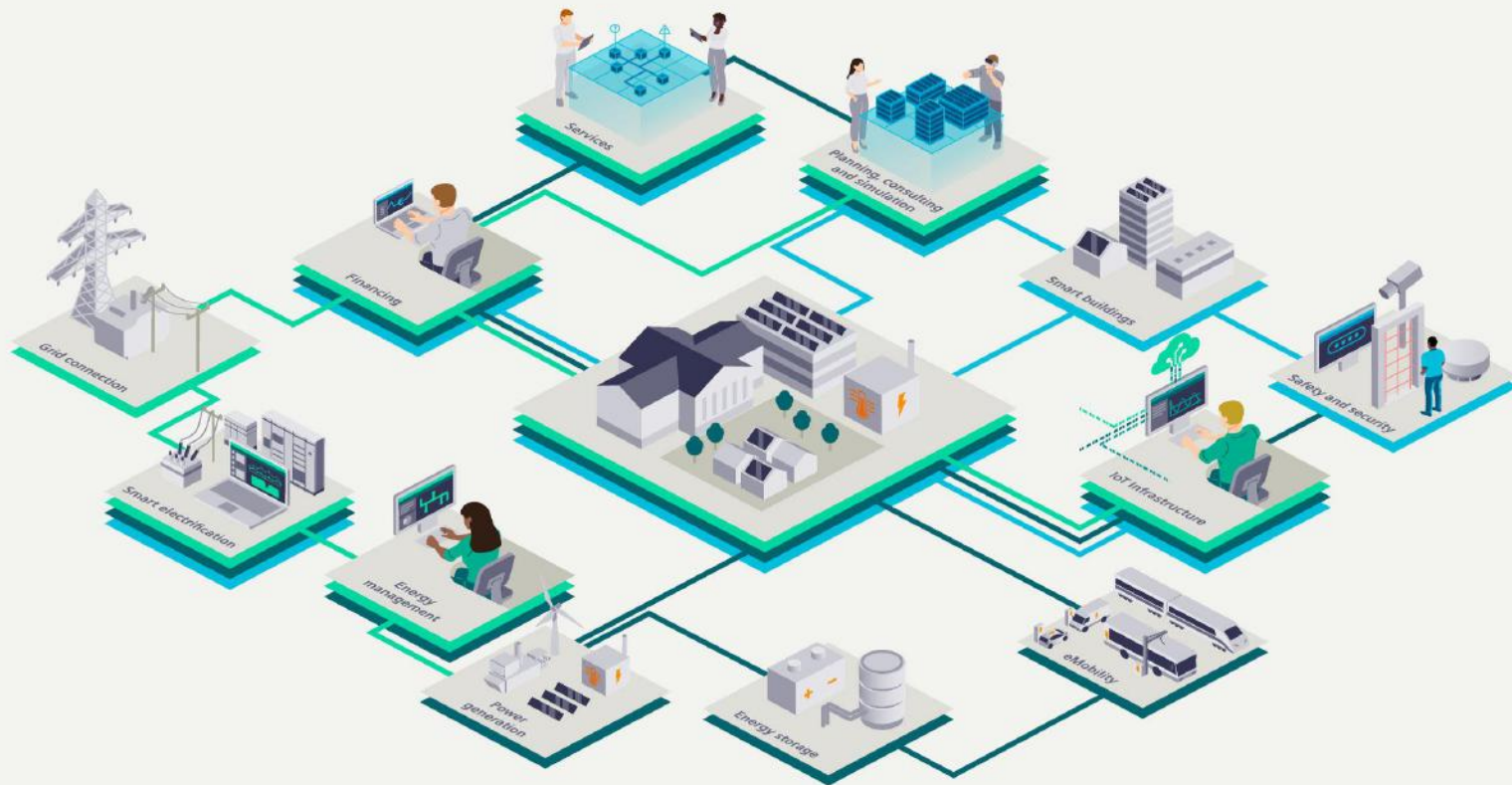


# ACTION PLAN 2023

Way forward to a Smart University



The 'Action Plan 2023 of SUSL' had been approved at the 291<sup>st</sup> meeting of the Council held on 12.12.2022. This document is the revised version of that action plan with some additional actions forwarded from the 2022 action plan. **Added actions are in maroon color.**

## **Vision**

The vision of the Sabaragamuwa University of Sri Lanka is to be an internationally acclaimed center of excellence in higher learning producing dynamic human capital in creating value for the society

## **Mission**

The mission of the Sabaragamuwa University of Sri Lanka is to create a conducive environment for producing competent graduates with social values by ascertaining and disseminating Knowledge, developing skills, promoting innovation, enhancing university-industry collaboration and social responsibility.

## Action Plan 2023

### Goals

- 1- To achieve excellence in quality of teaching and learning
- 2- To enhance the image of the university by enriching research culture
- 3- To improve physical, infra and superstructures and human capital
- 4- To enhance the social responsibility and harmony for sustainable development
- 5- To strengthen the governance and administrative system for effective service delivery

### Goal 1: To achieve excellence in quality of teaching and learning

*Objective 1.2. To develop conducive environment for teaching and learning strategy*

*Strategy 1.2.1 Adopt different pedagogies to strengthen teaching and learning*

#### *Actions*

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Develop classrooms with the modern state of arts teaching-learning facilities	Number of classrooms developed with the modern state of arts teaching-learning facilities	13		Deans	
II	Establishment of State-of-the-art sexual assault and gender-based violence victim collaborative examination facility for student teaching of forensic, community, psychological aspects of sexual abuse	Percentage of the progress	100%		Dean/ FOM; Head/ Academic staff/ Dpt. of forensic medicine /	Will be Established in the new building complex-FOM

III	Establishment of fully equipped viewing gallery for autopsy teaching and video conferencing facility	Percentage of the progress	100%		Dean/ FOM; Head/ Academic staff Dpt. of forensic medicine /	Will be Established in the new building complex-FOM
VI	Adopt outcome-based teaching, learning, and evaluation system in degree programs	Number of degree programs with outcome-based teaching, learning, and evaluation system	10		Deans	

***Strategy 1.2.2 Strengthen student support services & welfare***

***Actions***

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
II	Develop a computer-based Student Management System (SMS)	Percentage of the Completion of Actions relevant to the implementation of SMS	100%		Director-SSS W/Director-CCS/Mr. Newil Rathnayaka	
	1. System for Online Examination Process					
	4. Annual/Subject Registration					
VI	Implement an effective mechanism to handle student complaints and grievances	Faculty scholarship and welfare committees	04		Deans	FSSL, FAPS, FOM, FOG
VIII	Facilitate sports, aesthetic programs, and social events	Number of sports events organized	06		Head/Dpt. of Sport Science; Director/DPE; Manager/Outdo or recreational center; Deans	

		Number of Aesthetic programs organized	06		Director/AC/ Deans	
		Number of Social events organized	10		Deans	
		Number of events for differently able students	02			
IX	Conduct student satisfaction survey periodically	Number of the student satisfaction survey	01		Director/CQA	
	2. Conduct a student satisfaction survey					

***Strategy 1.2.3 Strengthen career development and mentoring programs***

***Actions***

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Develop a career development and mentoring policy	Approved policy	01		Director/CGU	
III	Upgrade the career guidance to create conducive environment for career guidance	Number of career advisors appointed	11		Deans	2 career advisors from FAPS, FMS, FOM, FOG, FSSL, & one from FAGS
IV	Strengthen student interaction with alumni and encourage alumni to assist students in their professional development	Number of programs organized at the faculty level by alumnus	05		Deans; Director – CGU	

**Objective 1.3 To increase access to higher education**

**Strategy 1.3.1 Strengthen and develop new academic programs**

**Actions**

Action no.	Activity	Unit of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
I	Increase the student intake by introducing nationally and internationally relevant Faculties/Departments/undergraduate degree programs/	The number of Student intake increased	765			
	<b>Proposed New Faculties</b>	<b>Number of Faculties Established</b>			VC/Deans	
	1. Faculty of Applied Sport Sciences	Establishment of the Faculty	√		VC; Dean/FAPS	
	2. Faculty of Engineering	Developed proposal (1)	√		VC	
	3. Faculty of Veterinary Medicine and Livestock Sciences	UGC approved proposal	√		VC; Dean/FAGS	
	5. Faculty of Tourism Management	Completed Concept paper	√		VC; Dean/FMS	
	<b>Departments</b>	<b>Number of Departments Established</b>				
	5. Department of Sport Sciences	Establishment of the Department	√		VC; Dean/FAPS	
	6. Department of Physical Education	Establishment of the Department	√		VC; Dean/FAPS	
	7. Department of Sport Management	Establishment of the Department	√		VC; Dean/FAPS	
	8. Department of Veterinary Basic Sciences	UGC approval for the proposal	√		VC	
	9. Department of Veterinary Para Clinical Studies	UGC approval for the proposal	√		VC	

10.Department of Veterinary Clinical Studies	UGC approval for the proposal	√		VC	
11. Department of Veterinary Extension and Livestock Production	UGC approval for the proposal	√		VC	
12.Department of Veterinary Education (VC)	UGC approval for the proposal	√		VC	
13.Department of Crop Production Technology (Dean/FAGS)	Establishment of the Department	√		Dean/FAGS	
14. Department of Agri Environmental Resource Management	Establishment of the Department	√		Dean/FAGS	
15. Department of Medical Education (Dean/FOM)	Establishment of the Department	√		Dean/FOM	
16. Department of Medical Humanities	UGC approval for the proposal	√		Dean/FOM	
17 Department of Computational Technology	UGC approval for the proposal	√		Dean/FOT	
18.Department of Industrial Technology	UGC approval for the proposal	√		Dean/FOT	
<b>Degree Programs</b>	Number of degree programs established				
1. BSc Honors in Data Science	Offering of the degree	√		Dean/FOC	
3.BSc Honors in Human Resource Management	Completed proposal	√		Dean/FMS	
4. Bachelor of Computational Technology	Completed proposal	√		Dean/FOT	
5.ICT Honors degree	Preparation of proposal for UGC approval	√		Dean/FOT	
6. BA Honors in Teaching English as a Second Language	UGC approval for the proposal	√		Dean/FSSL	
9. BA Honors in Economics in Business Analytics	Completed proposal	√		Dean/FSSL	
10.BA (General) in Economics	Completed proposal	√		Dean/FSSL	

	11.BA Honors in Statistics in Business Analytics	Completed proposal	√		Dean/FSSL	
	12.BA (General) in Statistics	Completed proposal	√		Dean/FSSL	
	13.BA Honors in Sociology in Social Work Enterprise	Completed proposal	√		Dean/FSSL	
	14.BA Honors in Political Science in Development Management	Completed proposal	√		Dean/FSSL	
	15.BA (General) in Political Science	Completed proposal	√		Dean/FSSL	
	16.BA Honors in Political Science in Global Affairs and Peace Studies	Completed proposal	√		Dean/FSSL	
	17.BA Honors in Geography in Spatial Analysis and Planning	Completed proposal	√			
	18.BA (General) in Japanese	Completed proposal	√		Dean/FSSL	
	19.BA (General) in Chinese	Completed proposal	√		Dean/FSSL	
	20.BA (General) in English	Completed proposal	√		Dean/FSSL	
	21. BA (General) in Tamil	Completed proposal	√		Dean/FSSL	
	22.BA (General) in Hindi	Completed proposal	√		Dean/FSSL	
	23. BA (General) in German	Completed proposal	√		Dean/FSSL	
	24. BA (General) in Sinhala	Completed proposal	√		Dean/FSSL	
	25. Bachelor of Science Honors in Sport and Leisure Management	Completed proposal	√		VC; Dean/FAPS	
	26.Bachelor of Veterinary Science	<u>UGC approval for the proposal</u>	√		VC	
II	Increase the postgraduate student intake by introducing postgraduate and higher research degree programs	Student intake increased	260		Dean/FGS, Deans, Director/CQA	
	1. MSc in Plantation Crop Production and Management	Completed proposal	√		Dean/FGS Dean/FAGS	
	2. MSc in Sustainable Crop Production	Completed proposal	√		Dean/FGS Dean/FAGS	
	4. MSc in Livestock Production	Completed proposal	√		Dean/FGS Dean/FAGS	



5. MSc in Computer Science (2 years)	Completed proposal	√		Dean/FGS Dean/FAPS	
6. MSc in Data Science and AI (2 years)	Completed proposal	√		Dean/FGS Dean/FAPS	
7. MSc in Software Engineering (2 years)	Completed proposal	√		Dean/FGS Dean/FAPS	
8. MSc in Environment Sustainability	Completed proposal	√		Dean/FGS Dean/FAPS	
11. MA in Business Economics	Completed proposal	√		Dean/FSSL	
12. MSc in Business Economics	Completed proposal	√		Dean/FSSL	
13. Master in Business Economics	Completed proposal	√		Dean/FSSL	
14. MSc in Applied Statistics	Completed proposal	√		Dean/FSSL	
15. Master of Applied Statistics	Completed proposal	√		Dean/FSSL	
16. MA in Sociology	Completed proposal	√		Dean/FSSL	
17. MA in Applied Sociology	Completed proposal	√		Dean/FSSL	
18. MA in Teaching Chinese as a Foreign Language by Course Work and Research	Completed proposal	√		Dean/FSSL	
19. MA in Teaching English as a Second Language by Course Work and Research	Completed proposal	√		Dean/FSSL	
20. MA in Hindi by Course Work and Research	Completed proposal	√		Dean/FSSL	
21. MA in Sinhala and Translation by Course Work and Research	Completed proposal	√		Dean/FSSL	
22. MA in International relation and Public Policy	Completed proposal	√		Dean/FSSL	
23. MSc in Environmental Management and Sustainable Development	Completed proposal	√		Dean/FAPS	
24. Postgraduate Diploma in Development Sociology	Completed proposal	√		Dean/FSSL	

	25. Postgraduate Diploma in Teaching Tamil as a Second Language	Completed proposal	√		Dean/FSSL	
	26. Postgraduate Diploma in Teaching Chinese as a Foreign Language	Completed proposal	√		Dean/FSSL	
	27. Postgraduate Diploma in Teaching English as a Second Language	Completed proposal	√		Dean/FSSL	
	28. Postgraduate Diploma in Teaching German as a Foreign Language	Completed proposal	√		Dean/FSSL	
	29. Postgraduate Diploma in German for Tourism	Completed proposal	√		Dean/FSSL	
	30. Postgraduate Diploma in Teaching Japanese as a Foreign Language	Completed proposal	√		Dean/FSSL Dean/FGS	
III	Increase the number of students registered annually at CODL expanding CODL programs	Increased Number of students			Director/CODL	
	1. Bachelor of Information Technology (External) Degree Program	Approved proposal	√		Dean, FAPS; Director, CODL	
	3. Bachelor of Arts (External) Degree Program	Approved proposal	√		Dean/FSSL; Director/CODL	
	4. Diploma and Higher Diploma courses in Software Engineering, Data Science	Offering the degree	√		Director/CODL	

## Goal 2: Enhance the image of the university by enriching the research culture

*Objective 2.1: To develop a conducive environment for research*

*Strategy 2.1.1: Widen the access to funding opportunities for research*

*Actions*

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
IV	Improve the competencies of academic staff to obtain the competitive research grants	Number of workshops conducted	09		FRGC/ Deans	

*Strategy 2.1.2: Improve the infrastructure facilities for research*

*Actions*

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	5- Remarks
I	Establish faculty-level research Centers	Number of Research Centers established	06		Deans	

*Objective 2.2: To encourage collaborative research and Innovation*

*Strategy 2.2.1: Facilitate collaborative research*

*Actions*

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
I	Formulation of policies and procedures for collaborative research involving academics, students and industry	Completed policies and procedures	01		RGC/UBL	

III	Signing MOU/MOA/ with foreign universities	Number of MOU/ MOA signed with foreign universities	14		VC/Deans	
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***Strategy 2.2.2: Strengthen the University-Industry Business Linkage***

***Actions***

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
II	Conduct awareness program among staff students	Number of awareness programs conducted	06		Deans/ Director-UBLC	
IV	Encourage students and staff to obtain Patents/Trade Mark/PCT Applications	Number of Patents/Trade Mark/PCT Application	03		Deans/ Director-UBLC	
VII	Establishing Startup / Spin-Off	Formed Startup /Spin-Off (Two)	01		Director- UBLC	

***Objective 2.3: To widen the research outcome disseminating channels***

***Strategy 2.3.1: Organizing research symposia***

***Actions***

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Organize student research forums to disseminate findings	Number of Forums organized at the faculty level	07		Deans	
II	Conduct national and international research symposia by Faculties/University	Number of national and international research symposia conducted	05		Deans	

**Strategy 2.3.2: Publication of research journals**

**Actions**

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
I	Ensure the publication of university journals bi-annual	Number of issues published Sinhala Journal	02		Director/CRKD	
		English Journal	02			
II	Introduce /Publish Faculty journals	Number of journals introduced	02		Deans	
		Number of issues published	13			

**Strategy 2.4.1: Awarding and Rewarding systems for encouraging researchers**

**Actions**

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
III	Recognize and reward national and international outstanding research works and publications of the university community	Number of national and international outstanding research works and publications recognized and rewarded by the university				
	Most Cited Researcher of the year		01		Director/CRKD	
	Outstanding researcher of the year		01		Director/CRKD	
	Development for encouragement for new innovation. Highest patent holder of the year	Selection and appreciation	01		Director/CRKD	

*Objective 2.5: To enhance the image of the university*

*Strategy 2.5.1: Conducting image building campaign for the university*

*Actions*

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Establishment of an image-building unit to design and implement the image-building programs, activities, and product	Number of image-building programs, and activities implemented	05		VC	
III	Conducting awareness programs for the stakeholders about the academic programs being conducted by the university	Number of awareness programs organized	04		Deans	

### Goal 3: To improve physical, infra and superstructures and human capital

*Objective 3.1: To develop Physical, Infra, and super structural facilities*

*Strategy 3.1.1 Accelerate approved construction projects*

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
I	Construction of the Building Complex of Faculty of Medicine (Para clinical and admin building)	Percentage of the completion of the building complex	100%		Dean/FOM	
	Construction of the Building Complex of the Faculty of Medicine (Professorial Unit and Other Buildings)	Percentage of the Completion of the Building Complex	100%		Dean/FOM	
II	Construction of the Building Complex of the Faculty of Technology	Percentage of the Completion of the Building Complex	90%		Dean/FOT	
III	Construction of the Building Complex of Main Library	Percentage of the completion of the building complex	100%		Librarian	
VII	Construction of the building complex of faculty of Agricultural Sciences Phase I (Stage I)	Percentage of the completion of the building complex	100%		Dean/FAGS	
VIII	Construction of the Waste and Waste water Management Project	Percentage of the completion of the project	100%		VC	
IX	Construction of the Solar power project	Percentage of the progress	100%		VC/Registrar	
X	Construction/improvement of the University Road network	Percentage of the completion of the project	100%		VC/Registrar	
XI	Construction of the Building Complex of the Faculty of Management Studies Phase II (Stage I)	Percentage of the progress	30%		VC/Registrar	

*Strategy 3.1.2 Accelerate the initiation of physical, Infra and super structures projects*

*Actions*

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Initiate the Multipurpose Building Complex	Approved proposal	100%		Registrar	
II	Initiate the Gymnasium/ Auditorium and Sport Complex	Percentage of the progress	60%		Dean/FAPS	
III	Initiate the Mini Hotel/Teaching Hotel for Tourism and Hospitality Management degree programs	Percentage of the completion of the project	60%		Dean/FMS	
IV	Initiate the Building Complex of Faculty of Social Sciences & Languages Phase II (Stage I)	Approved proposal	100%	.	Dean/FSSL	
V	Initiate a Fully Pledged Media Center	Percentage of the progress	100%		VC/Registrar	
VI	Establish a Fully Pledged Art Center for the University	Percentage of the progress	100%		VC/Registrar	
VII	Establish a Fully Pledged Childcare Center for the University	Percentage of the progress	100%		VC	
IX	Initiation of New building Complex for CODL from Generated funds	Percentage of the progress	30%		Director/CODL	



**Strategy 3.1.3: Renovate the existing building Actions**

**Actions**

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
II	Rehabilitation of staff and students' accommodation	Percentage of the progress	50%		Registrar	
V	Renovation of the Staff Canteen	Percentage of the progress	100%		Registrar	

**Strategy 3.1.4: Introduce a Physical Development Plan for the University**

**Actions**

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Identify future physical development requirements	Percentage of the progress	100%		VC/Registrar/S MPU	
II	Prepare a contour map for the University Land	Percentage of the progress	100%		VC/Registrar/S MPU	
III	Prepare a physical development plan considering unique features (Roads, Buildings, and other facilities)	Percentage of the progress	100%		VC/SMPU	
IV	Prepare a master plan for the University Road network	Percentage of the progress	100%		VC/registrar/S MPU	
V	Prepare a landscape plan for the University	Percentage of the progress	100%		VC/SMPU/Curator	
VI	Develop a University Environment Policy	Approved policy	01		VC/Registrar/S MPU	
VII	Develop University Green Procurement Guidelines Policy	Approved policy	01		VC/Registrar/S MPU	

VIII	Introduce energy management policy	Approved policy	01		VC/Registrar/S MPU	
IX	Prepare drawing plans for electricity supply, water supply and network line and master drainage network in the University	Percentage of the progress	100%		VC/Registrar/S MPU	

**Objective 3.2 : Strengthen Human Resources**

**Strategy 3.2.1: Effective Human Resources Planning and Development**

**Actions**

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
I	Develop a Human Resource Management Policy	Approved policy	01		Director/CQA	
II	Develop a Competency Metrics	Developed competency Metrics	100%		Director /CQA	
III	Human Resource Plan	Human Resource Plan	01		Director/QAC-Registrar	Dr. Rasika, Prof Darshani, Registrar be appointed as the committee

**Strategy 3.2.2: Facilitate professional development of staff members**

**Actions**

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Increase the number of the SDC programs	Number of the programs increased	10		Director -SDC	
II	Appreciation of achievements/ substantial contribution of staff members	Number of the staff members appreciated	10		VC/Deans/ Director-SDC	
III	Encourage academic staff to obtain a higher academic qualification/s (PhD) to improve their academic capacity	Number of the members of the staff enrolled for PhDs	13		Deans	
IV	Providing learning and development opportunities for administrative and nonacademic staff members to uplift their capacity	Number of opportunities provided	06		Registrar Director -SDC	
V	Develop master trainers through sending staff members for the short term courses ( Local & Foreign )	Number of the master trainers	09		Deans	
VI	2. Conduct a staff climate survey for the university	Number of surveys	01		Director/CQA	
	3. Preparing mechanism and Implementing Exit Interviews	Number of Exit Interviews	√		Director/CQA	
VII	Develop an onboarding program for newly recruited staff	Developed onboarding programs	01		Director/SDC	

## Goal 4- To enhance the social responsibility and harmony for sustainable development

*Objective 4.1: To enhance the empowerment of the local community through capacity building to share mutual economic benefits*

*Strategy 4.1.1: Adapting sustainable entrepreneurial approaches*

### *Actions*

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
II	Facilitate and guide the village community to engage in community-based tourism activities	Number of awareness programs	03		Dean/FMS; Chairman -TS	
III	Encourage and facilitate to start micro and small business enterprises (e.g. Food processing)	Number of awareness programs	05		Chairman/TS	
IV	Develop a web portal to promote and market the offerings (Products & Services) of the community	Percentage of the development of web portal	40%		Chairman -TS	
V	Facilitate to engage recreational activities to the university and the surrounding community	Number of recreational programs	02		Dean/FAPS	

*Strategy 4.1.2: To persuade the public and private organizations to invest in the adjacent areas*

### *Actions*

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Intervene to upgrade the existing Rural Hospital with advanced facilities	Number of activities for upgrading	01		VC/Chairman - TS	

II	Intervene to upgrade the existing Karagasthalawa School	Number of activities for upgrading	02		VC/ Registrar/ Chairman-TS	
III	Intervene to open up an entrance to the Horton Plains National Park via Nonpareil	Percentage of the progress	50%		Chairman/ Registrar-TS	
IV	Encourage private sector in the adjacent areas (Hotels with Banquette facilities, Super Markets, A Grade Banks with foreign currency transactions, food court)	Percentage of the progress	60%		Chairman-TS/ Registrar	

**Objective 4.2: To promote harmony among university community and wider community**

**Strategy 4.2.1: Develop service delivery mechanism for the wider community**

**Actions**

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Organize interactive programs and cultural events to promote social cohesion	A number of interactive programs and cultural events organized	05		Deans/ Director AC/Student Societies/ Director CGEE	
II	Organize students centered outreach activities	Number of outreach activities organized	10		Deans	
III	Broaden extension services to improve the socio-economic status of the wider community	Number of extension services provided	10		Deans	
VI	Strengthen the ongoing activities related to the 'University township project'	The percentage of the progress	70%		Chairman/TS	

**Strategy 4.2.2: Improving Social wellbeing of the community**

**Actions**

<b>Action no.</b>	<b>Activity</b>	<b>Unite of Measurement (KPI)</b>	<b>2023 Target</b>	<b>Total budget</b>	<b>Responsibility</b>	<b>Remarks</b>
I	Establish a Counseling Centre to overcome the psychological issues of the community	The percentage of the progress	100%		Director- PCC	
II	Facilitate community engagement in sports and other recreational activities	Number of programs organized	03		Director - AC/ Director -DPE/ Manager - ORC	
III	Conduct awareness campaigns on communicable and non-communicable diseases for the community	Number of programs organized	03		Chairman – TS/Dean/FMS Dean/FM/ Medical Center	
IV	Promote community based Agro forests to minimize the wild fire in collaboration with the Dept. of Forest	Completed programs	02		Chairman –TS /Head, Dept. of Natural Resources, FAPS	
V	Conduct village-level awareness programs on preventing sexual and gender-based violence	Number of programs conducted	02		Chairman TS /Head/Natural Resources, FAS	
VI	Conduct seminars to police officers on forensic related issues	Conduct seminars to police officers on forensic related issues	02		Dean/FoM- /Head of dept For. Med.	

## Goal 5: To strengthen the governance and administrative systems for effective service delivery

*Objective 5.2: To strengthen the policy formulation process in the university*

*Strategy 5.2.1 Streamline the policy and plan formulation process*

### *Actions*

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
I	Formulate new policies and bylaws for key areas to deliver services efficiently	Number of new policies and bylaws developed	05		VC/CQA	
II	Revisit faculty and university policies and bylaws and revise them to suit changing requirements	Number of policies and bylaws revised	100%		VC/CQA	
III	Develop a Procedure Manual for all the academic and administrative units.	Approved a Procedure Manual (1)	01		VC/Registrar	

*Strategy 5.2.2: Implement a management information system covering operational and administrative functions of the university*

Action no.	Activity	Unite of Measurement (KPI)	2023 Target	Total budget	Responsibility	Remarks
II	Development and installation of an academic Management and administration system for the Sabaragamuwa University of Sri Lanka based on the Smart University concept	The percentage of the progress	100%		VC/ Prof S. Vasanthapriyan/ Registrar	
III	Formulate a mechanism to conduct post implementation reviews and maintenance of MIS	The established mechanism	01		VC/ Prof S. Vasanthapriyan Registrar	