



Sabaragamuwa University of Sri Lanka

ACTION PLAN-2022

1st Quarter Progress

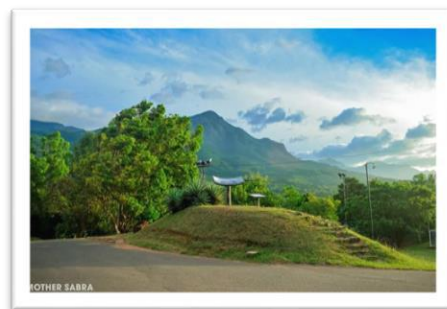


STRATEGIC MANAGEMENT PLANNING UNIT

Action Plan of SUSL – 2022




First Quarter Progress

- Goal -1** To achieve excellence in quality of teaching and learning
- Goal -2** Enhance the image of the university by enriching research culture
- Goal -3** To improve physical, infra and superstructures and human capital
- Goal -4** To enhance the social responsibility and harmony for sustainable development
- Goal -5** To strengthen the governance and administrative systems for effective service delivery










Abbreviations





FOT	Faculty of Technology
FSSL	Faculty of Social Sciences and Languages
FAPS	Faculty of Applied Sciences
FAGS	Faculty of Agriculture Sciences
FMS	Faculty of Management Studies
FOM	Faculty of Medicine
FGS	Faculty of Graduate Studies
FOG	Faculty of Geomatics
TS	Township Project
FQAC	Faculty Quality Assurance Cells
CGEE	Centre for Gender Equity and Equality
CODL	Centre for Open and Distance Learning
CQA	Centre for Quality Assurance
UBLC	University Business Linkage Cells
CGU	Career Guidance Unit
SSSW	Student Supportive Service and Welfare
AC	Art Centre
CRKD	Centre for Research and Knowledge Dissemination
DPE	Department of Physical Education
SDC	Staff Development Centre
FRGC	Faculty Research Grant Committees
RGC	Research Grant Committee
SPU	Strategic Management Planning Unit
PCC	Psychological Counselling Centre (Sith Arana)






Color code	Definition
	Completed the activity.
	Activity is in progress.
	Activity not started.





1. To achieve excellence in quality of teaching and learning





Action No.	Action & Responsibility	Annual target	Progress	Completion (%) and color code
1.1.1 (I)	Increase the number of quality assurance programs <i>(Director/CQA)</i>	Capacity building activities (77)	Some FQAC have started conducting workshops.	
1.1.3 (III)	Integrating GEE policies into curriculum <i>(Deans, Director/GEEC)</i>	Awareness workshops (8)	-Workshop (1), TOT program (1) in May, 2022 <i>(GEEC)</i>	





			-Plan for a workshop on knowledge regarding gender equality in education (<i>FMS</i>)	
		Degree program integrated (14)	Not started.	
1.2.1(I)	Develop classroom with the modern state of arts teaching learning facilities (<i>Deans</i>)	Number of classrooms (38)	FGS (5), FSSL (3), FMS (4), FAPS (6), FOG (2)	53% 
1.2.1(IV)	Provide infrastructure facilities for OTL studio development and FQAC maintenance (<i>Dean/FOG</i>)	100% Progress	Budget has been prepared for infrastructure (<i>FOG</i>).	
1.2.1(VI)	Adopt outcome-based teaching, learning, and evaluation system in degree programs (<i>Deans</i>)	Number of degree programs (6)	All the degree programs in the <i>FAPS</i> have been adopted.	
1.2.2(I)	Development of policies covering areas of student supportive services and welfare (<i>Director/SSSW</i>)	Policy (1)	Committee was appointed to prepare the policy by the CQA and the work is in progress.	25% 










1.2.2(II)	Develop computer-based student management system (<i>Mr. R.M.N.B. Rathnayaka</i>)	% Progress	<ul style="list-style-type: none"> - Online examination-40% - Student registration-90% - Online annual/subject registration-40% 	57% 
1.2.2(V)	Establishment of GEE units in each faculty (<i>Deans, Director/GEEC</i>)	Number of unites (3)	GEE units were established in all faculties.	100% 
1.2.2(VI)	Implement an effective mechanism to handle student complaints and grievances (<i>Deans</i>)	Number of actions (2)	<ul style="list-style-type: none"> - Faculty grievance handling policy was approved by the Senate and the FAPS is implementing the mechanism. -Students and staff grievance redressal policies and SOPs were approved by the Council (<i>CQA</i>). 	
		Faculty grievance handling committees (3)	-Faculty grievance handling committees have been appointed by <i>FOT, FMS, FAPS, FAGS, FOG</i> .	








		Faculty scholarship committees (7)	-Student welfare committees were established by <i>FAGS and FOT</i> . -Student's' welfare fund/scholarship (<i>FMS, FAGS</i>)	
1.2.2(VII)	Facilitate, Sports, aesthetic programs and social events <i>(Deans;Director/DPE;Director/AC)</i>	Sport events (5)	Staff badminton tournament (1)	20% 
		Aesthetic programs (13)	-Aesthetic programs-03 *Sabare Awurudu program (<i>AC</i>) *Student's talent shows 2019/2020 (<i>FAGS</i>) *Music training program for university staff members and their kids) (<i>AC</i>)	23% 
		Other (1)**	Some activities are going on.	
		Events for differently able students (2)	Workshop has been conducted for different able students outside the University (<i>FAPS</i>).	50% 






		Social events (13)	-02 events by <i>FSSL</i> (Puwakgahawela school renovation, Books and stationery distribution among cleaning staff) -05 events by <i>FAPS</i>	38% 
1.2.2(IX)	Conduct student satisfactory survey (<i>Director/CQA</i>)	Survey (1)	A committee has prepared survey questionnaire and the SOP is being prepared at the moment.	60% 
1.2.3(I)	Develop a career development and mentoring policy (<i>Director/CGU</i>)	Policy (1)	The policy is being developed by FMS.	
1.2.3(II)	Establishing faculty level career guidance units. (<i>Deans, Director/CGU</i>)	Number of career guidance units (9)	-Faculty level career guidance units have been established by <i>FAGS</i> and <i>FOM</i> . -Career development committee has been appointed by <i>FAPS</i> .	33% 








1.2.3 (III)	Upgrade the career guidance to create conducive environment for career guidance (<i>Deans</i>)	Faculty level career advisors	Not started.	
1.2.3(IV)	Strengthen student' interaction with alumnus and encourage the alumnus to assist students in their professional development (<i>Deans, Director/CGU</i>)	Number of programs organized at the faculty level by alumnus (18)	-Webinar series to share industrial experience of the alumnus by <i>FAGS</i> . -Career fair in collaboration with the alumni by <i>FMS</i> .	11% 
1.3.1(I)	Increase the student intake by introducing nationally and internationally relevant faculties/departments/undergraduate degree programs (<i>VC, Deans</i>)	Number of student intake increased (755)	-Increased by 342 students (<i>FAPS</i>)	
	Faculties			
	2.Faculty of Veterinary Medicine and Livestock Sciences (<i>VC</i>)	√	The proposal was developed and submitted to the UGC with the approval of the Council. Currently, the	40% 




			proposal is being reviewed as per the comments of UGC.	
	Faculty of Applied Sport Sciences (VC)		The proposal was developed and submitted to the UGC with the approval of the Council. Currently, the proposal is being reviewed as per the comments of UGC.	40% 
	Faculty of Computing (VC)		The proposal was developed and submitted to the UGC with the approval of the Council. Currently, the proposal is being reviewed as per the comments of UGC.	40% 
	Faculty of Engineering (VC)		Committee has been appointed and the proposal development is in progress.	
	Departments			
	3.Department of Information Technology (Dean/FSSL)	√	Department was established.	100% 

	5. Department of Sport Sciences (VC, Dean/FAPS)	√	The work has been initialized.	40% 
	6. Department of Physical Education (VC, Dean/FAPS)	√	The work has been initialized.	40% 
	7. Department of Sport Management (VC, Dean/FAPS)		The work has been initialized.	40% 
	8. Department of Veterinary Basic Sciences (VC)		The proposal is being reviewed as per the comments of UGC.	40% 
	9. Department of Veterinary Para Clinical Studies (VC)		The proposal is being reviewed as per the comments of UGC	40% 
	10. Department of Veterinary Clinical Studies (VC)		The proposal is being reviewed as per the comments of UGC.	40% 
	11. Department of Veterinary Extension and Livestock Production (VC)		The proposal is being reviewed as per the comments of UGC.	40% 
	12. Department of Veterinary Education (VC)		The proposal is being reviewed as per the comments of UGC.	40% 
	13. Department of Crop Production Technology (Dean/FAGS)		Proposal has been submitted to UGC for approval.	

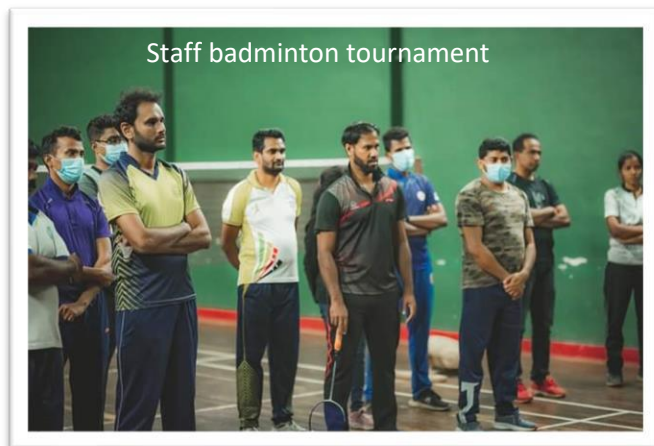
14. Department of Agri Environmental Resource Management (<i>Dean/FAGS</i>)		Proposal has been submitted to UGC for approval.	
15. Department of Medical Education (<i>Dean/FOM</i>)		Proposal is being prepared.	
Department of Computing and Information Systems (<i>VC, Dean/FAPS</i>)		The proposal is being reviewed as per the comments of UGC	40% 
Department of Software Engineering (<i>VC, Dean/FAPS</i>)		The proposal is being reviewed as per the comments of the UGC	40% 
Department of Data Science (<i>VC, Dean/FAPS</i>)		The proposal is being reviewed as per the comments of the UGC	40% 
<i>Degree Programs</i>			
1. BSc Honors in Data Science (<i>VC, Dean/FAPS</i>)		The work has been initialized.	40% 
5. Bachelor of Bio-systems Technology in Industrial Process and Analysis (<i>Dean/FOT</i>)		Work is in progress to establish ICT base degree program.	40% 

	25. Bachelor of Science Honors in Sport and Leisure Management (VC, Dean/FAPS)		The work has been initialized.	40% 
	26. Bachelor of Veterinary Science (VC)		The proposal is being reviewed as per the comments of the UGC.	40% 
	28. Bachelor of Science in Livestock Production (Dean/FAGS)		The proposal development is in progress.	
1.3.1(II)	Increase the postgraduate student intake by introducing postgraduate and higher research degree programs (Dean, FGS /Deans)	Student intake increased (210)	Student intake will be increased up to 10%-15%.	
	Proposed new postgraduate programs (Deans)	Number of postgraduate and higher research degree programs introduced (6)		
	1. MSc in Plantation Crop Production and Management (Dean/FAGS)		The proposal development is in progress	





	2.MSc in Sustainable Crop Production (Dean/FAGS)		The proposal development is in progress.	
	3.MSc in Food Safety and Quality Management (Dean/FAGS)		Proposal has been submitted to UGC for approval.	
	4.MSc in Livestock Production (Dean/FAGS)		The proposal development is in progress & submit to the forthcoming faculty board.	
	8. MSc in Environment Sustainability (Dean/FAPS)		The work is in progress.	
	11. MA in Business Economics (Dean/FSSL)		Waiting for the final approval.	
1.3.1(III)	Increase the number of students registered annually at CODL expanding CODL programs	Increased Number of students	Still students have been registered for the 2022 intake and expected to increase student registration by 10% in the year.	
	Proposed new programs (Director/CODL)	Number of New CODL programs introduced	Two new degree programs were introduced.	





	1. Bachelor of Information Technology (External) Degree Program (Dean, FAPS/Director, CODL)		The proposal has been approved by the Council and send to UGC fir the approval.	
	3. Bachelor of Arts (External) Degree Program (Dean/FSSL, Director/CODL)		Waiting for the final approval.	
	8. Higher Diploma in Livestock Production (Dean/FAGS, Director/CODL)		Council Approval was obtained for the diploma program.	




**Other=Voices from the Faculty’ – poetry, short story, poster presentation, short film and [if possible,] a short drama competition to portray the SGBV in University or mass society









2. Enhance the image of the university by enriching research culture





Action No	Action & Responsibility	Annual target	Progress	Completion (%) and color code
2.1.1(IV)	Improve the competencies of academic staff to obtain the competitive research grants <i>(Deans/FRGC)</i>	Number of workshops (11)	FOT (01)	9% 
2.1.1(II)	Establish faculty level research centers <i>(Dean/FOT-03/FOG-01/FAPS-01)</i>	Number of research centers established (5)	A Research Centre has been established at FOG	20% 
2.1.2(III)	Provide access to journals and e resources <i>(Librarian/Deans)</i>	Number of accessible journal (500) E resources available (50)	4 Journals and 2 magazines are available in the FMS web.	
2.2.1(I)	Formulation of policies and procedures for collaborative research involving academics, students and industry	Policies and procedures (1)	All the research related policies and guidelines in the University are being amended and upgraded.	20% 

	(RGC)			
2.2.1(II)	Research collaboration with Public and Private Institutes (Deans, RGC)	Number of research collaborations (3)	-Feasibility Study on Ecotourism Possibilities in Tea Plantations for Talawakelle Tea Estate PLC (FMS)	33% 
2.2.1(III)	Signing MOU/MOA/ with foreign universities (VC/Deans)	Number of MOU/MOA signed with foreign universities (14)	-MOU with Meiji University, Japan, in discussion (FOT) -MOU with University Technology MARA, Malaysia has been sent to UGC for approval (FMS)	
2.2.2(I)	Develop policies for UBL Cell (Deans, Director/UBLC)	Approved policy documents	Copyright Policy, Startup Policy and Research policy were developed.	
2.2.2(II)	Conduct awareness programs among staff and students (Deans, Director/UBLC)	Number of awareness program conducted (4)	-Three online webinars were conducted (UBLC)	100% 

			-Awareness program on Intellectual Property Management (<i>FSSL</i>)	
2.2.2(IV)	Encourage students and staff to obtain Patents/Trade Mark/PCT Application (<i>Director/UBLC</i>)	Number Patents/Trade Mark/PCT Application (2)	5 patents and 5 trademarks applications are being processed at NIPO and 1 international patent application is in progress.	100% 
2.2.2(V)	Establishment of Innovation Lab and Innovation Displaying Outlet/IP Consultation Facility for SMEs in Sabaragamuwa Province (<i>Director/UBLC</i>)	Number of Innovation Lab and Innovation Displaying Outlet (2)	Works have been initiated.	40% 
2.2.2(VI)	Establishment of the Faculty Business Linkage Units/Business Incubators (<i>Director/UBLC</i>)	Number of Business Linkage Cell/Business Incubators (1)	-Faculty business linkage cells were established in all faculties (<i>UBLC</i>) -Faculty industrial collaboration unit (<i>FOT</i>)	100% 

2.2.2(VII))	Establishing Startup/Spin-Off (<i>Director/UBLC</i>)	Number of formed Startup/Spin-Off (1)	Processing to establish one startup.	75% 
2.3.1(I)	Organize student research forums to disseminate findings (<i>Deans</i>)	Number of Forums organized at the faculty level (6)	-3rd Management Undergraduates' Research Session (MURS)-2021 (<i>FMS</i>) -AgInsight International Research Symposium (<i>FAGS</i>)	33% 
2.3.1(II)	Conduct national and international research symposia by faculties/university (<i>Deans</i>)	Number of national and international research symposia conducted (4)	-4 th international conference on agriculture sciences (<i>FAGS</i>) -2 nd International Conference on Advanced Research in Computing (ICARC 2022) (<i>FAPS</i>)	

			-Working for the 7 th Interdisciplinary Conference of Management Researchers (ICMR)(FMS)	
2.3.2(I)	Ensure the publication of university journal bi-annual (Director/CRKD)	Number of issues published Sinhala journal (2) English journal (2)	-Articles are in the review process for both English and Sinhala journals.	
2.3.2(II)	Introduce/publish faculty journals (Deans)	Number of journals introduced (14)	-Sri Lankan Journal of Humanities and Languages (LOGOS), Sri Lanka Journal of Geography and Environmental Management (SLJGEM)-02(FSSL)	14% 
		Number of issued published (13)	-Asian Journal of Finance, Contemporary Issues in Finance (FMS)	15% 





			-Faculty journal vol.2 issue 1 (FOG)	
2.4.1(I)	Develop policies and procedures for awarding and rewarding researchers at the faculty level (Director/CRKD)	Number of approved policies and procedures (1)	Completed.	100% 
2.4.1(III)	Recognize and reward national and international outstanding research works and publications of the university community (Director/CRKD)	Number of national and international outstanding research works and publications recognized and rewarded by the university	Awards for most cited researcher of the year, outstanding researcher of the year, and highest patent holder of the year were rewarded at the university day.	
2.5.1(I)	Establishment of an image building unit to design and implement the image building programs, activities and product (VC)	Number of image building programs/ activities (5)	A committee was established and some activities has been carried out (e.g. naming the university tree, flower and bird)	
2.5.1(III)	Conducting awareness programs for the stakeholders about the academic	Number of awareness programs (2)	-Undergraduate Career Fair – 2022 in collaboration with AHEAD Project and	100% 






	<p>programs being conducted by the university (<i>Deans</i>)</p>		<p>Employers' Federation of Ceylon (<i>FMS</i>)</p> <p>-One program (<i>FAGS</i>)</p>	
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3.To improve physical, Infra and superstructures and Human Capital







Action No.	Action & Responsibility	Annual target	Progress	Completion (%) & Color code
3.1.1 (I)	Construction of the Building Complex of Faculty of Medicine (Para clinical and admin building) <i>(Dean/FOM)</i>	% Completion (100%)	Detailed designs were confirmed for paraclinical and the administrative buildings.	
	Construction of the Building Complex of Faculty of Medicine (Professorial Unit and Other Buildings) <i>(Dean/FOM)</i>	% Completion (50%)	Sri Lankan government funds 70% and SDF funds 20% completed.	
3.1.1 (II)	Construction of the Building Complex of the Faculty of Technology <i>(Dean/FOT)</i>	% Completion (60%)	Process is going on.	54% 
3.1.1 (III)	Construction of the Building Complex of Main Library <i>Library (Librarian)</i>	% Completion (75%)	Construction is ongoing.	30% 




3.1.1 (VII)	Construction of the building complex of faculty of Agricultural Sciences Phase I (Stage I) (Dean/FAGS)	% Completion (100%)	Process is going on.	35% 
3.1.1 (VIII)	Construction of the Waste and Waste water Management Project (VC)	% Progress (100%)	foundation stone was laid and construction is in progress.	
3.1.1 (IX)	Construction of the Solar Power Project (VC)	% Progress (70%)	Established at the FAPS.	
3.1.1 (X)	Construction/Improvement of the University Road Network (VC)	% Progress (70%)	Existing road renovation was completed.	
3.1.1 (XI)	Construction of the Building Complex of the Faculty of Management Studies Phase II (Stage I) (Dean/FMS)	% Progress (10%)	Contracted a consultant for preparing bidding documents.	10% 






3.1.2 (I)	Initiate the Multipurpose Building Complex (Registrar)	% Progress (100%)	Proposal has been prepared.	95% 
3.1.2 (II)	Initiate the Gymnasium /Auditorium and Sport Complex (Dean /FAPS)	% Progress (20%)	Not started.	
3.1.2 (III)	Initiate the Mini Hotel/Teaching Hotel for Tourism and Hospitality Management degree programs (Dean/FMS)	% Completion (20%)	Not started.	
3.1.2 (IV)	Initiate the Building Complex of Faculty of Social Sciences & Languages Phase II (Stage I) (Dean/FSSL)	% Progress (100%)	Proposal has been developed and submitted to UGC. UGC has sent the comments and now the proposal is being reviewed following the format.	
3.1.2 (V)	Initiate a Fully Pledged Media Center (VC/Registrar)	% Progress (100%)	Process was initiated.	10% 
3.1.2 (VI)	Establish a Fully Pledged Art Center for the University (VC/Registrar)	% Progress (100%)	Process was initiated.	10% 


3.1.2 (VII)	Establish a Fully Pledged Childcare Center for the University (VC)	% Progress (100%)	Not started.	
3.1.2 (VIII)	Initiation of Obtaining Green Building Certificate for New Building Constructions (Registrar)	% Progress (40%)	Process has been initiated to obtain green building certificate for ongoing construction projects (e.g. FOT and FAGS new building complexes).	5% 
3.1.2 (IX)	Initiation of New building Complex for CODL from Generated funds (Director/CODL)	% Progress (100%)	Progressing (Quotations have been called)	
3.1.3 (II)	Rehabilitation of staff and students' accommodation (Registrar)	% Progress (40%)	Process is going on.	10% 
3.1.3 (IV)	Renovation of Prof Dayananda Somasundara Auditorium (Dean/FSSL)	% Progress (100%)	Roof was renovated and building was color washed.	25% 
3.1.3 (V)	Renovation of the Staff Canteen (Registrar)	% Progress (100%)	Renovation proposal was prepared.	5% 

3.1.4 (I)	Identify future physical development requirements (VC/Registrar/SMPU)	% Progress (100%)	A program has been planned to create 2023-2030 strategic management plan.	25% 
3.1.4 (II)	Prepare a contour map for the University Land (VC/Registrar/ SMPU)	% Progress (100%)	Contour maps has been prepared for some areas of the University premises for the new constructions.	5% 
3.1.4 (III)	Prepare a physical development plan considering unique features (Roads, Buildings and other facilities) (VC/Registrar/ SMPU)	% Progress (80%)	Process has been initiated.	5% 
3.1.4 (IV)	Prepare a master plan for the University Road network (VC/Registrar/ SMPU)	% Progress (100%)	Process has been initiated.	25% 
3.1.4 (V)	Prepare a landscape plan for the University (VC/SMPU/Curator)	% Progress (100%)	Process has been initiated.	25% 
3.1.4 (VI)	Develop a University Environment Policy (VC/Registrar/SMPU)	% Progress (100%)	Process has been initiated.	5% 

3.1.4 (VII)	Develop University Green Procurement Guidelines Policy (VC/Registrar/SMPU)	% Progress (100%)	Process has been initiated.	5% 
3.1.4 (VIII)	Introduce energy management policy (VC/Registrar/SMPU)	% Progress (100%)	Process has been initiated.	5% 
3.1.4 (IX)	Prepare drawing plans for electricity supply, water supply and network line and master drainage network in the University (VC/Registrar/SMPU)	% Progress (100%)	Process has been initiated and in progress.	25% 
3.2.1(I)	Develop a Human Resource Management Policy (Director/SDC,Director/CQA)	Approved Policy (1)	A committee has been appointed by CQA and the works are in progress.	10% 
3.2.1(II)	Develop a competency Metrics (Deans, Director/CQA,Registrar)	Developed competency Metrics (1)	A committee has been appointed by CQA and the works are in progress.	25% 
3.2.2 (I)	Increase the number of the SDC programs (Director/SDC)	Number of the programs (10)	4 SDC Programs were conducted.	40% 




3.2.2(II)	Appreciation of achievements/substantial contribution of staff members (<i>Director/SDC;Director/CRKD; Deans</i>)	Number of staff members appreciated (10)	Performance of the academics who followed the SDC program was appreciated. Appreciation was made at the University Day for academic, administration and nonacademic staff. Appreciation for the academics in FMS (<i>FMS</i>)	
3.2.2 (III)	Encourage academic staff to obtain higher academic qualification (PhD) to improve their academic capacity (<i>Deans</i>)	Number of the members of the staff enrolled for PhDs (14)	FOT (1), FSSL (1), FMS (2), FAPS (1), FAGS (4)	64% 
3.2.2 (IV)	Providing learning and development opportunities for administrative and nonacademic staff members to uplift their capacity (<i>Registrar/Director -SDC, Director/CQA,Deans</i>)	Number of opportunities provided (6)	4 learning and development opportunities provided by SDC.	66% 






3.2.2 (V)	Develop master trainers through sending staff members for the short-term courses (Local and Foreign) (Deans)	Number of the master trainers (12)	-FOT-02 (Local) -FSSL- Toast Master Program DES staff-14	>100% 
3.2.2 (VI)	1.Develop a Grievance Handling Mechanism of staff (Deans/ Director-CQA)	Developed Grievance Handling Mechanism	-Awareness program on policy and SOPs for academic, administrative, nonacademic staff on May,2022 (CQA) - FAPS established a mechanism.	90% 
	2.Conduct a Staff Climate Survey for the University (Director-CQA)	Number of Surveys	A committee has been appointed by CQA to prepare the mechanism.	10% 
	3.Preparing a mechanism and implementing exit interview (Director/CQA)	√	Not started.	
	4.Develop a counselling mechanism for staff (Director/CQA)	1	A committee has been appointed by CQA to prepare the mechanism.	10% 







3.2.2 (VII)	Develop an on boarding program for newly recruited staff <i>(Director/SDC)</i>	Developed on boarding program (1)	Developed an on boarding program by SDC.	100% 
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Goal 4: To enhance the social responsibility and harmony for sustainable development

Action No.	Action & Responsibility	Annual target	Progress	Completion (%) and color code
4.1.1(II)	Facilitate and guide the village community to engage in community-based tourism activities <i>(Dean-FMS/ Chairman -TS)</i>	Number of awareness programs (8)	Not started.	
4.1.1(III)	Encourage and facilitate to start micro and small business enterprises (e.g., Food processing) <i>(Chairman -TS' Deans/FAPS,Deans/FAGS,UBLC)</i>	Number of awareness programs (10)	Initiated some activities by FAGS	
4.1.1(IV)	Develop a web portal to promote and market the offerings (Products & Services) of the community <i>(Chairman -TS)</i>	Percentage of the development of the web portal (20%)	Not started.	

4.1.2(V)	Facilitate to engage recreational activities to the community (Dean/FAPS)	Number of recreational programs (2)	1-FAPS	50% 
4.1.2 (I)	Intervene to upgrade the existing Rural Hospital with advanced facilities (VC/Chairman -TS)	Number of activities for upgrading (1)	Initial discussion with the Doctor, Provincial Director & Governor has been started.	
4.1.2 (II)	Intervene to upgrade the existing Karagasthalawa School (VC/Chairman -TS)	Number of activities for upgrading (2)	Some activities are being conducted.	
4.1.2 (III)	Intervene to open up an entrance to the Horton Plains National Park via Nonpareil (Chairman -TS)	% Progress (40%)	Not started.	
4.1.2 (IV)	Encourage private sector in the adjacent areas (Hotels with Banquette facilities, Super Markets, A Grade Banks with foreign currency transactions, food court) (Chairman -TS)	% Progress (50%)	The work is in progress.	




4.2.1(I)	Organize interactive programs and cultural events to promote social cohesion <i>(Deans/ Director-AC/Student societies/Director CGEE)</i>	Number of interactive programs and cultural events organized (21)	FAGS (1)	5% 
4.2.1(II)	Organize students centered outreach activities <i>(Deans)</i>	Number of outreach activities organized (23)	FAPS (1); FAGS (7)	35% 
4.2.1(III)	Broaden extension services to improve the socio-economic status of the wider community <i>(Deans)</i>	Number of extension services provided (22)	FAGS (10)	45% 
4.2.1(IV)	Sport Clubs for the Community <i>(Dean/FAPS)</i>	Number of Sport Clubs (4)	One sport club has been established.	25% 
4.2.1(V)	Conduct level test for Junior players in community through the Sport Clubs <i>(Director/DPE)</i>	Number of level tests (2)	Not mentioned.	
4.2.1(VI)	Strengthen the ongoing activities related to the 'University – township project'	% Progress (50%)	Not started.	








	<i>(Chairman -TS)</i>			
4.2.2.(I)	Establish a Counseling Centre to overcome the psychological issues of the community <i>(Director- PCC)</i>	% Progress (50%)	-Psychological Counseling Policy for the University, TOR for Director/PCC and Psychological Counselors, code of ethics for Psychological Counselors prepared. -Initial discussions with CQA to establish admin structure -A/C machine, furniture, technological instruments received for new PCC proposed from AHEAD- FSSL	
4.2.2.(II)	Facilitate community engagement in sports and other recreational activities <i>(Director/AC/ Director/DPE)</i>	Number of programs organized (3)	One program organized by the art center.	33% 













4.2.2.(III)	Conduct awareness campaign on communicable and non-communicable diseases for the community <i>(Chairman –TS/Dean/FMS Dean /FOM/Medical Center)</i>	Number of programs organized (5)	The activities are planned to start under the “Sarasawi Sabaragamuw Program”	
4.2.2.(IV)	Promote community based Agro forests to minimize the wild fire in collaboration with the Dept. of Forest <i>(Chairman –TS /Head, Dept. of Natural Resources, FAPS)</i>	Number of agro forests (2)	Some activities are in progress.	
4.2.2.(V)	Conduct village level awareness programs on preventing sexual and gender-based violence` <i>(Dean-FOM/Head, Dept. of Medicine)</i>	Number of programs conducted (1)	Not started.	
4.2.2.(VI)	Conduct seminars to police officers on forensic related issues	Conducted seminars to police officers (1)	Not started.	

	<i>(Dean-FOM/ Head, Dept. of Forensic Medicine)</i>			
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Goal 5: To strengthen the governance and administrative systems for effective service delivery

Action No.	Action & Responsibility	Annual target	Progress	Color code
5.1.1(III)	Conduct workshops and seminars for the university community to increase awareness and appreciate the importance of the strategic management plan (Chairman- SMPU)	Number of workshops and seminars organized (5)	One workshop was conducted.	20% 
5.1.1(IV)	Include Strategic Management Plan as an agenda item for discussion in the statutory bodies (VC)	Number of bodies with the Strategic Management Plan included as an agenda item (12)	This is an agenda item of the Senior Management Committee.	8% 
5.2.1 (I)	Formulate new policies and bylaws for key areas to deliver services efficiently (VC/ Director CQA)	Number of new policies and bylaws (5)	Several policies in preparation and the by law of QA has been amended and submitted for the Senate approval by CQA.	

5.2.1 (II)	Revisit faculty and university policies and bylaws and revise them to suit changing requirements (VC/ CQA)	Number of policies and bylaws revised (50%)	This activity is in progress.	
5.2.1(III)	Develop a Procedure Manual for all the academic and administrative units (VC/Registrar)	Approved a Procedure Manual (1)	The document preparation is in progress.	25% 
5.2.2.(II)	Development and installing of an academic management and administration system for the Sabaragamuwa University of Sri Lanka based on the Smart university concept. (VC/Prof S. Vasanthapriyan/Registrar)	90% The percentage of the progress	The activities are in progress.	25% 
	Smart University concept			
	Select candidates from the Aptitude Test			25% 
	Student Management System			25% 
	Student Welfare Management			25% 
	Student and Course Management System			25% 

	Course and Marks Management System			25% 
	Human Resource Management			25% 
	General Administration			25% 
	Handle Finance Activities			25% 
	Monitoring and Auditing			25% 
	Handle Research Grants			25% 
	Fingerprint based Access Control Integration			25% 
	Resource Reservation			25% 
	Document Management System			25% 
	Medical center			25% 
	CODL			25% 
5.2.2(III)	Formulate a mechanism to conduct post implementation reviews and maintenance of MIS (VC/Prof S. Vasanthapriyan/Registrar)	established mechanisms (1)		25% 

Actions which are not in the action plan yet performed in the first quarter of 2022

- TOR for Director/CGU and Faculty coordinators has been approved.
- Erasmus+ program was initiated to transform Sri Lankan University Libraries into a Digital Era
- Human library concept was initiated.
- Process ongoing for establishing courier service for SUSL
- Main gate renovation initial works were started.
- Animal clinic-extension program for local farmers



Strategic Management Planning Committee (SMPC)

Prof. R.M.U.S.K. Rathnayaka (The Vice Chancellor/SUSL)

Prof. W.M. Ariyaratne (Chairman/SMPU)

Prof. W.A.K.A.C. Gnanapala (Dean/FMS)

Prof. H.M.S. Priyanath (Dean/FGS)

Prof. C.N. Walpita (Professor/FAGS)

Dr. Saman Koswaththe (Senior Lecturer/FOG)

Dr. L.V. Ranaweera (Senior Lecturer/FAPS)

Dr. H.P. Rasika Priyankara (Senior Lecturer/FMS)

Ms. P.G.I. Dias (Secretary/SMPU)