Sabaragamuwa University of Sri Lanka

ACTION PLAN-2023

1st Quarter Progress

STRATEGIC MANAGEMENT PLANNING UNIT

Action Plan of SUSL – 2023

First Quarter Progress

Goal -1   To achieve excellence in quality of teaching and learning

Goal -2   Enhance the image of the university by enriching research culture

Goal -3   To improve physical, infra and superstructures and human capital

Goal -4   To enhance the social responsibility and harmony for sustainable development

Goal -5   To strengthen the governance and administrative systems for effective service delivery

Abbreviations

FOT	Faculty of Technology
FSSL	Faculty of Social Sciences and Languages
FAPS	Faculty of Applied Science
FAGS	Faculty of Agriculture Sciences
FMS	Faculty of Management Studies
FOM	Faculty of Medicine
FGS	Faculty of Graduate Studies
FOG	Faculty of Geomatics
TS	Township Project
FQAC	Faculty Quality Assurance Cells
CGEE	Centre for Gender Equity and Equality
CODL	Centre for Open and Distance Learning
CQA	Centre for Quality Assurance
UBLC	University Business Linkage Cells
CGU	Career Guidance Unit
SSSW	Student Supportive Service and Welfare
AC	Art Centre
CRKD	Centre for Research and Knowledge Dissemination
DPE	Department of Physical Education
SDC	Staff Development Centre
FRGC	Faculty Research Grant Committees
RGC	Research Grant Committee
SPU	Strategic Management Planning Unit
PCC	Psychological Counselling Centre (Sith Arana)

Color code	Definition
■	Completed the activity.
■	Activity is in progress.
■	Activity not started.

1. **Goal 1: To achieve excellence in quality of teaching and learning**

Action No.	Action & Responsibility	Annual target	Progress	Completion (%) and color code
1.2.1 (I)	Develop classrooms with the modern state of arts teaching-learning facilities *(All deans)*	Number of classrooms developed (13)	FOG- (01), FMS- (11), FAGS- Two smart white boards were purchased and fixed at Lecture room 07 and IT lab	96%
1.2.1 (II)	Establishment of State-of-the-art sexual assault and gender-based violence victim collaborative examination facility for student teaching of forensic,	Percentage of the progress (100%)	Activity is in progress.	25%

	community, psychological aspects of sexual abuse (*Deans/FOM;Head- Dpt. of forensic medicine*)			
1.2.1 (III)	Establishment of fully equipped viewing gallery for autopsy teaching and video conferencing facility (*Dean/FOM; Head/Dpt. of forensic medicine*)	Percentage of the progress (100%)	The construction is in progress.	
1.2.1 (VI)	Adopt outcome-based teaching, learning, and evaluation system in degree programs (*All Deans*)	Number of degree programs (10)	FMS-07 degree programmers were implemented since 2019/2020 intake onwards; FOM-01	80%
1.2.2 (II)	Develop a computer-based Student Management System (SMS) (*Director-SSSW/Director-CS/Mr.Newil Rathnayaka*)	Percentage of the Completion of Actions (100%)		50%
	1. System for Online Examination Process		50% of the activity was completed.	
	4. Annual/Subject Registration		The activity completed.	

1.2.2 (VI)	Implement an effective mechanism to handle student complaints and grievances (*Deans*)	Faculty scholarship and welfare committees (04)	FMS- Alocana bursary scheme FOG-Established a Students' Grievances Committee. All faculties have the committees and the task was completed.	100% 🟩
1.2.2. (VIII)	Facilitate sports, aesthetic programs, and social events *(Deans; Head/Dpt. of Sport Science; Director/DPE; Manager/Outdoor recreational center)*			🟨
		Number of sports events organized (06)	FOG- 01; FMS-02; FOM-03	100% 🟢
	Number of Aesthetic programs organized *(Director/AC/ Deans)*	Number of Aesthetic programs organized (06)	FMS- 01; FOM-01; FSSL-01	50% 🟡
	Number of Social events organized *(Deans)*	Number of Social events organized 10	FSSL- Refurbishment of the buildings of the Puwakgahawela Vidyalaya (01); FOT-01	20% 🟡

	Number of events for differently able students *(Deans)*	Number of events for differently able students 02	None	🔴
1.2.2.(IX)	Conduct student satisfaction survey periodically *(Director/CQA)*	Number of the student satisfaction survey 01	The documentation part completed. The survey is yet to be completed.	70% 🟨
	2. Conduct a student satisfaction survey *(Director/CQA)*		Employee satisfaction survey was completed and the student satisfaction survey will be completed by June end.	
1.2.3.(I)	Develop a career development and mentoring policy *(Director/CGU)*	Approved policy 01	A committee was appointed and the activities are going on.	30% 🟨
1.2.3.(III)	Upgrade the career guidance to create conducive environment for career guidance *(Dean/FAGS)*	Number of career advisors appointed 11	FAGS-01, FOG- Planning to appoint the career advisors.	09% 🟨
1.2.3.(IV)	Strengthen student interaction with alumni and encourage alumni to assist students in their professional development *(Deans; Director – CGU)*	Number of programs organized by alumnus 05	FOG- planning for 01 program; FSSL-01	20% 🟨

1.3.1.(I)	Increase the student intake by introducing nationally and internationally relevant Faculties/Departments/undergraduate degree programs/	765	FOM- 109 students were increased in 2020/2021 batch	▮
	Proposed New Faculties *(VC/Deans)*			
	1.Faculty of Applied Sport Sciences *(VC; Dean/ FAPS)*	Establishment of the Faculty	The proposal is under review at UGC.	◯
	2.Faculty of Engineering *(VC)*	Developed proposal	The proposal development is in progress.	10% ◯
	3.Faculty of Veterinary Medicine and Livestock Sciences *(VC; Dean/FAGS)*	UGC Approved proposal	The proposal is under review at UGC.	◯
	Departments			
	5.Department of Sport Sciences *(VC; Dean/FAPS)*	Establishment of the Department	The proposal is under review at UGC.	◯
	6.Department of Physical Education *(VC; Dean/FAPS)*	Establishment of the Department	The proposal is under review at UGC.	◯

	7. Department of Sport Management *(VC; Dean/FAPS)*	Establishment of the Department	The proposal is under review at UGC.	🟡
	8.Department of Veterinary Basic Sciences *(VC)*	UGC Approved proposal	The proposal is under review at UGC.	🟡
	9. Department of Veterinary Para Clinical Studies *(VC)*	UGC Approved proposal	The proposal is under review at UGC.	🟡
	10.Department of Veterinary Clinical Studies *(VC)*	UGC Approved proposal	The proposal is under review at UGC.	🟡
	11. Department of Veterinary Extension and Livestock Production	UGC Approved proposal	The proposal is under review at UGC.	🟡
	12.Department of Veterinary Education *(VC)*	UGC Approved proposal	The proposal is under review at UGC.	🟡
	13.Department of Crop Production Technology *(Dean/FAGS)*	Establishment of the Department	Revised proposal has been sent to UGC for approval	🟡
	14. Department of Agri Environmental Resource Management *(Dean/FAGS)*	Establishment of the Department	Revised proposal has been sent to UGC for approval	🟡
	15. Department of Medical Education *(Dean/FOM)*	Establishment of the Department	Proposal has been finalized.	🟡

	16. Department of Medical Humanities *(Dean/FOM)*	Establishment of the Department	Proposal has been finalized.	🟡
	17 Department of Computational Technology *(Dean/FOT)*	UGC Approved proposal	Two consultants have been appointed.	🟡
	18.Department of Industrial Technology *(Dean/FOT)*	UGC Approved proposal	Document preparation to appoint two consultants.	🟡
	Degree Programs			
	1. BSc Honors in Data Science *(Dean/FOC)*	Offering of the degree	The degree to e offered.	🟡
	3.BSc Honors in Human Resource Management *(Dean/FMS)*	Completed proposal	No progress.	🔴
	4. Bachelor of Computational Technology *(Dean/FOT)*	Completed proposal	Two consultants have been appointed.	🟡
	5.ICT Honors degree *(Dean/FOT)*	Prepared proposal for UGC approval	Document preparation to appoint two consultants.	🟡
	6. BA Honors in Teaching English as a Second Language *(Dean/FSSL)*	UGC Approved proposal	Proposal has been completed.	🟡
	9. BA Honors in Economics in Business Analytics *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡

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	10.BA (General) in Economics *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	11.BA Honors in Statistics in Business Analytics	Completed proposal	KPI was 80% achieved.	🟡
	12.BA (General) in Statistics *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	13.BA Honors in Sociology in Social Work Enterprise *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	14.BA Honors in Political Science in Development Management *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	15.BA (General) in Political Science *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	16.BA Honors in Political Science in Global Affairs and Peace Studies *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	17.BA Honors in Geography in Spatial Analysis and Planning *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	18.BA (General) in Japanese *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	19.BA (General) in Chinese *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	20.BA (General) in English *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡

	21. BA (General) in Tamil *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	22.BA (General) in Hindi *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	23. BA (General) in German *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	24. BA (General) in Sinhala *(Dean/FSSL)*	Completed proposal	KPI was 80% achieved.	🟡
	25. Bachelor of Science Honors in Sport and Leisure Management *(VC; Dean/FAPS)*	Completed proposal	The proposal is under review at UGC.	🟡
	26.Bachelor of Veterinary Science *(VC)*	UGC approval for the proposal	The proposal is under review at UGC.	🟡
1.3.1.(II)	Increase the postgraduate student intake by introducing postgraduate and higher research degree programs *(Dean/FGS,Deans, Director/CQA)*	Student intake increased 260		🟨
	1. MSc in Plantation Crop Production and Management *(Dean/FGS,Dean/FAGS)*	Completed proposal	The proposal has been sent to the UGC	100% 🟢
	2. MSc in Sustainable Crop Production 3. *(Dean/FGS,Dean/FAGS)*	Completed proposal	Developing the proposal	🟡
	4. MSc in Livestock Production *(Dean/FGS,Dean/FAGS)*	Completed proposal	The proposal has been sent to the UGC	100% 🟢

	5. MSc in Computer Science (2 years) *(Dean/FGS Dean/FOC)*	Completed proposal	Proposal writing is in progress.	🟡
	6. MSc in Data Science and AI (2 years) *(Dean/FGS Dean/FOC)*	Completed proposal	Proposal writing is in progress.	🟡
	7. MSc in Software Engineering (2 years) *(Dean/FGS Dean/FOC)*	Completed proposal	Proposal writing is in progress.	🟡
	8. MSc in Environment Sustainability *(Dean/FGS Dean/FAPS)*	Completed proposal	No Progress	🔴
	11. MA in Business Economics *(Dean/FSSL)*	Approved proposal	Proposal is under review at the UGC.	🟡
	12. MSc in Business Economics *(Dean/FSSL & FGS)*	Approved proposal	Proposal is under review at the UGC.	🟡
	13. Master in Business Economics *(Dean/FSSL & FGS)*	Completed proposal	Proposal is under review at the UGC.	🟡
	16. MA in Sociology *(Dean/FSSL & FGS)*	Completed proposal	Curriculum has been prepared.	🟡
	17. MA in Applied Sociology *(Dean/FSSL & FGS)*	Completed proposal	Curriculum has been prepared.	🟡
1.3.1(III)	Increase the number of students registered annually at CODL expanding CODL programs *(Director/CODL ,Dean, FAPS)*	Increased Number of students	The students are enrolling for the new programs of Higher Diploma in Livestock Production and Advanced Certificate course	🟨

			of Inclusive Service Delivery for Sustainable Peace.	
	1.Bachelor of Information Technology (External) Degree Program *(Director/CODL, Dean,FAPS)*	Approved proposal	The approval of the University Grants commission is pending (now reviewing at the QA council of the UGC)	🟡
	4. Bachelor of Arts (External) Degree Program *(Dean/FSSL; Director/CODL)*	Approved proposal	The approval of the UGC is pending.	🟡
	5. Diploma and Higher Diploma courses in Software Engineering, Data Sciences *(Dean/FOC; Director/CODL)*	Offering the degree	Not started yet.	🔴

Goal 2: Enhance the image of the university by enriching the research culture

Action No	Action & Responsibility	Annual target	Progress	Completion (%) and color code
2.1.1(IV)	Improve the competencies of academic staff to obtain the competitive research grants	Number of workshops 09	FMS-01; FOT-01	22% 🟨
2.1.2.(I)	Establish faculty-level research Centers *(Deans)*	Number of Research Centers 06	FMS- research and publication unit; FOM-cohort center	33% 🟨

2.2.1 (I)	Formulation of policies and procedures for collaborative research involving academics, students and industry *(RGC/UBLC)*	Completed policies and procedures 01	UBLC- Revised the university IP policy and it is in the process of sending to the Senate for approval. RGC-Reviewing the university research policy	50%
2.2.1 (III)	Signing MOU/MOA/ with foreign universities *(VC/Deans)*	Number of MOU/ MOA signed with foreign universities (14)	FMS-01 signed & 03 scheduled; FSSL-01; FOT-01	21%
2.2.2 (II)	Conduct awareness program among staff/students to strengthen University industry business linkage *(Deans/ Director- UBLC)*	Number of awareness programs conducted (06)	FMS-09; FSSL-01; FOT-01	>100%
2.2.2 (IV)	Encourage students and staff to obtain Patents/Trade Mark/PCT Applications *(Deans/Director- UBLC)*	Number of Patents/Trade Mark/PCT Application 03	2 patent applications and 1 trademark application are being prepared to file at NIPO (UBLC) Patent - 01, Trade mark – 01 PCT Application-1 (FOG)	>100%

2.2.2(VII)	Establishing Startup / Spin-Off *(Director- UBLC)*	Formed Startup / Spin-Off (Two) 01	One student start-up is at the establishment stage	 	
2.3.1 (I)	Organize student research forums to disseminate findings *(Deans)*	Number of Forums 07	FOG-01 in Q2; FMS-MURS on October 2023	 	
2.3.1 (II)	Conduct national and international research symposia by Faculties/University *(Deans)*	Number of national and international research symposia 05	FMS: 8th ICMR on October 2023; FSSL- First International Conference on Social Science and Languages	 	
2.3.2 (I)	Ensure the publication of university journals bi-annual			 	
	Number of issues published Sinhala Journal *(Director/CRKD)*	Number of issues published 02	One issue is in final editing stage		
	English Journal *(Director/CRKD)*	Number of issues published 02	Publication is in progress.		
2.3.2 (II)	Introduce /Publish Faculty journals				

	Number of journals introduced	Number of journals introduced 02	FSSL-Sri Lanka Journal of Social Sciences and Humanities (Vol 2 Issue 2), FOG -Journal of Geospatial Surveying has been already introduced -Sri Lanka journal of humanities and Language Studies	>100%
	Number of issues published *(Deans)*	Number of issues published 13	FAGS-1, FOG- 1, FSSL-2	31%
2.4.1(III)	Recognize and reward national and international outstanding research works and publications of the university community *(Director/CRKD)*			
	Most Cited Researcher of the year	01	Called for the Applications and awards will be handed over at the University Day	
	Outstanding senior researcher of the year	01		
	Outstanding young researcher of the year	01		
	Best researchers of the faculties	08		
	Researcher with highest number of publications in Q1 journals	01	The award will be handed over from next year.	

	Best literary creator of the year in the University	01	Called for the Applications and awards will be handed over at the University Day	
	Highest number of research grants recipient of the year	01		
	Development for encouragement for new innovation. Highest patent holder of the year	01		
2.5.1(I)	Establishment of an image-building unit to design and implement the image-building programs, activities, and product *(VC)*	Number of image-building programs, and activities 05	No progress.	⬛
2.5.1(III)	Conducting awareness programs for the stakeholders about the academic programs being conducted by the university *(Deans)*	Number of awareness programs organized 04	FMS-02; FSSL-01	75% ⬛

Goal 3: To improve physical, infra and superstructures and human capital

Action No.	Action & Responsibility	Annual target	Progress	Completion (%) & Color code
3.1.1(I)	Construction of the Building Complex of Faculty of Medicine (Para clinical and admin building) *(Dean/FOM)*	Percentage of the completion 100%	Constructions are in progress.	90%
	Construction of the Building Complex of the Faculty of Medicine (Professorial Unit and Other Buildings) *(Dean/FOM)*	Percentage of the completion 100%	Constructions are in progress.	30%
3.1.1(II)	Construction of the Building Complex of the Faculty of Technology *(Deans/ FOT)*	Percentage of the completion 90%	Constructions are in progress (92%)	>100%
3.1.1(III)	Construction of the Building Complex of Main Library (Librarian)	Percentage of the completion 100%	Construction is slowly in progress.	35.20%
3.1.1(VII)	Construction of the building complex of faculty of Agricultural Sciences Phase I (Stage I) *(Deans/FAGS)*	Percentage of the	Construction is in progress.	45%

		completion 100%		
3.1.1(VIII)	Construction of the Waste and Waste water Management Project *(VC)*	Percentage of the completion 100%	Construction is in progress.	60% ▮
3.1.1(IX)	Construction of the Solar power project *(VC/Registrar)*	Percentage of the completion 100%	Construction is in progress.	20% ▮
3.1.1(X)	Construction/improvement of the University Road network *(VC/Registrar)*	Percentage of the completion 100%	Construction is in progress.	80% ▮
3.1.1 (XI)	Construction of the Building Complex of the Faculty of Management Studies Phase II (StageI) *(VC/Registrar/Dean,FMS)*	Approved concept paper 100%	Cabinet has approved the concept paper.	100% ▮
3.1.1 (XII)	Construction of the boundary wall surrounding the University *(VC / Registrar)*	Completion of 20% out of total	10% of the work completed.	50% ▮

3.1.2 (I)	Initiate the Multipurpose Building Complex (Registrar)	Approved proposal	20% (same progress as the previous quarter)	🟥
3.1.2 (II)	Initiate the Gymnasium/ Auditorium and Sport Complex *(Dean/FAPS)*	Percentage of the progress 60%	Proposal has been completed.	🟨
3.1.2 (IV)	Initiate the Building Complex of Faculty of Social Sciences & Languages Phase II (Stage I) *(Dean/FSSL)*	Approved proposal 100%	The proposal preparation is in progress.	80% 🟨
3.1.2 (V)	Initiate a Media Center *(VC/Registrar)*	Percentage of the progress 100%	No progress.	🟥
3.1.2 (VII)	Establish a Childcare Center for the University *(VC)*	Percentage of the progress 100%	No progress	🟥
3.1.2 (IX)	Initiation of New building Complex for CODL from Generated funds *(Director/CODL)*	Percentage of the progress 30%	Not started yet. Proposal was approved at the last quarter.	🟥
3.1.3 (II)	Rehabilitation of staff and students' accommodation *(Registrar)*	Percentage of the progress 50%	The activities are ongoing.	🟨
3.1.4 (I)	Identify future physical development requirements	Percentage of the progress	The activities are ongoing.	🟨

		100%		
	(VC/Registrar/SMPU)			
3.1.4 (II)	Prepare a contour map for the University Land *(VC/Registrar/SMPU)*	Percentage of the progress 100%	Completed the action.	100%
3.1.4 (III)	Prepare a physical development plan considering unique features (Roads, Buildings, and other facilities) *(VC/SMPU)*	Percentage of the progress 100%	The activities are ongoing.	
3.1.4 (IV)	Prepare a master plan for the University Road network *(VC/Registrar/SMPU)*	Percentage of the progress 100%	Completed the action.	100%
3.1.4 (V)	Prepare a landscape plan for the University *(VC/SMPU/Curator)*	Percentage of the progress 100%	A committee was appointed and the activities going on.	20%
3.1.4 (VI)	Develop a University Environment Policy *(VC/Registrar/SMPU)*	Approved policy 01	A committee was appointed in 2022. No progress after that.	5%
3.1.4 (VII)	Develop University Green Procurement Guidelines Policy *(VC/Registrar/SMPU)*	Approved policy 01	A committee was appointed in 2022. No progress after that.	5%

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3.1.4 (VIII)	Introduce energy management policy *(VC/Registrar/SMPU)*	Approved policy 01	A committee was appointed in 2022. No progress after that.	5%
3.1.4 (IX)	Prepare drawing plans for electricity supply, water supply and network line and master drainage network in the University *(VC/Registrar/SMPU)*	Percentage of the progress 100%	Network line 80% completed.	
3.2.1 (I)	Develop a Human Resource Management Policy *(Director/CQA)*	Approved policy 01	Committee has been appointed.	30%
3.2.1 (II)	Develop a Competency Metrics *(Director/CQA)*	Developed competency Metrics 100%	Committee has been appointed.	30%
3.2.1 (III)	Human Resource Plan *(Director/CQA; Registrar)*	Human Resource Plan 01	Committee has been appointed.	20%
3.2.2 (I)	Increase the number of the SDC programs *(Director –SDC)*	Number of the programs 10	The activities are going on.	
3.2.2 (II)	Appreciation of achievements/ substantial contribution of staff members(	Number of the staff members 10	FOG- Planning 01 in next quarter; FMS-organizing the 2nd FMS research awards 2022	

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3.2.2 (III)24	Encourage academic staff to obtain a higher academic qualification/s (PhD) to improve their academic capacity *(Deans)*	Number of the members of the staff enrolled for PhDs (13)	FMS-01; FOM-02; FOT-01	31%
3.2.2 (IV)	Registrar/DirectorSDC	Number of opportunities provided (06)	Activities are going on.	
3.2.2 (V)	Develop master trainers through sending staff members for the short term courses (*Local & Foreign*) (Deans)	Number of the master trainers 09	FOM-01; FOT- Planning to send 7 staff members to AIT/Thailand- Approval granted	89%
3.2.2 (VI)	2. Conduct a staff climate survey for the university *(Director/CQA)*	Number of Survey 01	Committee has been appointed, and initial discussion has been completed.	35%
	3. Preparing mechanism and Implementing Exit Interviews *(Director/CQA)*	Number of Exit Interviews	Exit interview for the employees leaving from the University on 2022 were initiated. 9 responses to the questionnaire were received.	75%
3.2.2 (VII)	Develop an onboarding program for newly recruited staff *(Director/SDC)*	Developed on boarding Program 01	The KPI was completed.	100%

Goal 4- To enhance the social responsibility and harmony for sustainable development

Action No.	Action & Responsibility	Annual target	Progress	Completion (%) and color code
4.1.1 (II)	Facilitate and guide the village community to engage in community-based tourism activities *(Dean/FMS; Chairman –TS)*	Number of awareness programs (3)	FMS- Developing Ihalagalagama, Ridigama and Mudaliwatta villages and grand opening of the Spiritual Destination at Rideevihara was on 24.03.2023.	100%
4.1.1 (III)	Encourage and facilitate to start micro and small business enterprises (e.g. Food processing) *(Chairman/TS Dean/FAGS Head/Dpt. Livestock production)*	Number of awareness programs 5	2 activities were conducted.	60%
4.1.1 (V)	Facilitate to engage recreational activities to the university and the surrounding community *(Dean/FAPS)*	Number of recreational programs 2	The outbound trainings were conducted through the outdoor recreational center.	100%
4.1.2 (I)	Intervene to upgrade the existing Rural Hospital with advanced facilities *(VC/Chairman –TS)*	Number of activities for upgrading 1	Planning to construct a new building complex for the hospital.	30%

4.1.2 (II)	Intervene to upgrade the existing Karagasthalawa School *(VC/ Registrar/ Chairman-TS)*	Number of activities for upgrading 2	Several activities were conducted.	40%
4.1.2 (IV)	Encourage private sector in the adjacent areas (Hotels with Banquette facilities, Super Markets, A Grade Banks with foreign currency transactions, food court) *(Chairman-TS/ Registrar)*	Percentage of the progress 60%	The KPI was achieved.	100%
4.2.1 (I)	Organize interactive programs and cultural events to promote social cohesion (*Deans/ Director AC/Student Societies/ Director CGEE*)	A number of interactive programs and cultural events organized 5	FMS- Holly festival; Director CGEE – Session on demonstrating gender-based diversity, equity, inclusion & belongingness to unleash the collective systemic potential.	60%
4.2.1 (II)	Organize students centered outreach activities *(Deans)*	Number of outreach activities organized 10	FMS-07	70%
4.2.1 (III)	Broaden extension services to improve the socio-economic status of the wider community *(Deans)*	Number of extension	FOG- Planning 01	08%

		services provided 10		
4.2.2 (I)	Establish a Counseling Centre to overcome the psychological issues of the community *(Director- PCC)*	The percentage of the progress 100%	Services were extended to Zonal Educational Office - Balangoda PCC for Teacher Training Referrals were made by Schools in the neighborhood (03) Planning to sign MoU with project -C foundation, India	60%
4.2.2 (II)	Facilitate community engagement in sports and other recreational activities *(Director/ AC Director/DPE Manager/SRC)*	Number of programs Organized 3	Sport activities and trainings were conducted to the students and children of staff and village.	50%

4.2.2 (III)	Conduct awareness campaigns on communicable and non-communicable diseases for the community *(Chairman – TS/Dean/FMS Dean/FOM/ Medical Center)*	Number of programs organized 3	FOM-01	33% 🟨
4.2.2(V)	Conduct village-level awareness programs on preventing sexual and gender-based violence *(Chairman TS /Head/Natural Resources, FAS)*	Number of Seminars 2	FOM is planning a program.	20% 🟨
4.2.2 (VI)	Conduct seminars to police officers on forensic related issues *(Dean-FOM/ Head, Dept. of Forensic Medicine)*	Number of seminars 01	No progress.	🟥

5: To strengthen the governance and administrative systems for effective service delivery

Action No.	Action & Responsibility	Annual target	Progress	Color code
5.2.1(I)	Formulate new policies and bylaws for key areas to deliver services efficiently	Number of new	Several policy formulations are in progress.	40% 🟨

	(*VC/Director-CQA*)	policies and bylaws developed (5)		
5.2.1 (II)	Revisit faculty and university policies and bylaws and revise them to suit changing requirements (*VC/Director-CQA*)	Number of policies and bylaws revised (100%	Preparation of policy repository is about to complete. Meantime some policies were revised.	80%
5.2.1 (III)	Develop a Procedure Manual for all the academic and administrative units. (*VC/Registrar*)	Approved a Procedure Manual (1)	No progress received after the last quarter.	
5.2.2 (II)	Development and installation of an academic Management and administration system for the Sabaragamuwa University of Sri Lanka based on the Smart University concept (*VC/ Prof S. Vasanthapriyan/ Registrar*)	The percentage of the progress (100%)	The activities are in progress.	80%

| 5.2.2 (III) | Formulate a mechanism to conduct post implementation reviews and maintenance of MIS | The established mechanism 01 | The activities are going on. | 20% |

Summary of the first quarter progress

Completed actions	Actions in progress	Actions not started
11	64	07
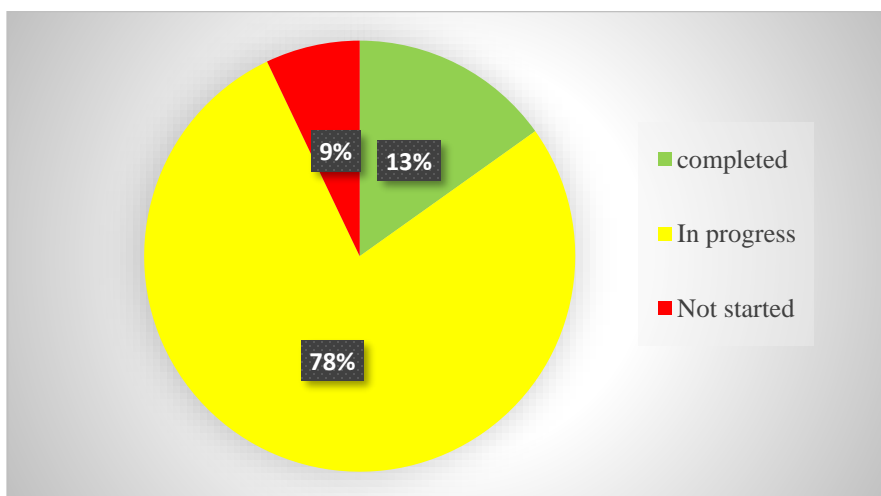
Prepared by: Strategic Management Planning Unit-SUSL