
TERMS OF REFERENCE
FOR
RESOURCE PERSON CONTRACT ON DESIGNING , DEVELOPMENT
AND SETTING UP OF THE WEB BASED PLATFORM TO CONNECT
THE INDUSTRY AND THE UNIVERSITY WITH ONLINE
REGISTRATION WEB/ MOBILE APP PLATFORM

Accelerating Higher Education Expansion and Development (AHEAD) operation
ELTA-ELSE Faculty Development Project- AHEAD
Sub Activity 4.1 /Sub Activity 5.1
AHEAD/RA2/ELTAELSE/SUSL/FMS/OVAA 43
Faculty of Management Studies
Sabaragamuwa University of Sri Lanka

1.BACKGROUND

Bridging the gap between industry and university students is a timely need which makes a free flow of ideas and requirements between both parties. For a better understanding and integration between both parties, it is a must to have a common platform to take mutual benefits associated with both parties, in many ways. Therefore, making a virtual platform to meet industry and university without having any physical obstacle will be the best option to make strong the industry-university collaboration.

A long term forge collaboration between industry and university students will lead curriculum design from the perspective of industry and delivery through partnership models which include apprenticeships, hands-on training, real-life industry simulations and specialised employer training programmes well as securing suitable industrial placements for students. Further, this industry-university collaboration provides industry with the access to advance technology and theoretical knowledge especially from the researches which are done by a large pool of expertise in the University and the enhancement of research and innovation through the joint research projects and delivery of innovative commercial products and strategies.

2. THE OPERATION

Development of a web-based platform and a mobile app to connect the industry and university with an online registration facility. Free accessibility to both web platform and mobile app should be there.

3. THE OBJECTIVE OF THE RESOURCE PERSON CONTRACT

The objective of the resource person contract is to make a virtual platform to meet industry people and university (academics and students) to exchange their thoughts and needs between each party. The final outcome is to establish an industry-university collaborative web-based platform and mobile app.

4. SCOPE OF THE RESOURCE PERSON CONTRACT

Designing, development and setting up of the web-based platform to connect the industry and the university with online registration web/mobile app. Upgradations and other follow up activities should also be included in the scope of the resource person contract. This should cover the operations under the control of the Faculty of Management Studies, Sabaragamuwa University of Sri Lanka

5. KEY TASKS AND RELATED ACTIVITIES

The key tasks and related activities of the resource person contract are given below.

Key Task	Required Deliverable	Time frame (after signing the contract)
1. Initial review and identification of the requirements of the Faculty	Carrying out an initial review and identification of the content of the web/mobile app platform	Twenty (20) days
2. Setting up of web/mobile app platform	Designing, development and setting up of the web-based platform to connect the industry and the university with online registration web/mobile app platform according to the well defined (identified in the previous task) content, upgrading the platform and all other follow-up activities	

6. DURATION OF THE ASSIGNMENT

This resource person contract will be valid for **Sixty (60) days** after signing the contract.

7. MODE OF PAYMENT

The full payment for the Resource person/s (Rs.430,000.00) will be paid within two weeks after the completion of the two key tasks.

8. REQUIRED QUALIFICATIONS & EXPERIENCE

Prior experience and developing a similar type of system architecture is a must.

9. METHOD OF APPOINTMENT

A suitable candidate will be selected after evaluating the proposal submitted by relevant resource person based on the ability to comply with pre-defined requirements.

10. REPORTING THE DELIVERABLES

The resource person/ candidate shall closely coordinate and report to Project Coordinator and Activity Coordinator of the AHEAD ELTA-ELSE Faculty Development Project of the Faculty of Management Studies, Sabaragamuwa University of Sri Lanka. The resource person/ candidate should report his/ her progress of the work to the Project Coordinator and the Activity Coordinator after the completion of the tasks and the system implementation.

11. REQUIRED DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

The following documents should be attached when submitting the proposals:

- Curriculum vitae of the candidate
- Project proposal of the work going to be delivered
- Details of expected deliverables with timelines/hours
- Prior experiences in similar type assignments in reputed institutions

12. OWNERSHIP OF THE ASSIGNMENTS

This assignment is funded by the Ministry of Higher Education via AHEAD-OMST under the program component of AHEAD. As such, the University shall be the owner of the assignment and will reserves the Intellectual Property Rights for all deliverable of the assignment under the terms and conditions given in the IP policy of the University. The resource person contract will have no right of claim to the assignment or its outputs once it is completed and no rights to use Data and Information gathered through the assignment for other purposes without written permission from the Vice-Chancellor. Any Reports/Data/Information produced as a part of this assignment shall be handed over to the Client in soft and hard forms.