

SABARAGAMUWA UNIVERSITY OF SRI LANKA
FACULTY OF MANAGEMENT STUDIES
APPLICATIONS FOR THE YEAR I Semester II (Repeat/Medical) EXAMINATIONS – 2023

The Year I Semester II (Repeat/Medical) Examinations of the Faculty of Management Studies will be held in **May/June 2023**. Students of the above Faculty are accordingly advised to submit their applications as per instructions given below.

01. ISSUE OF APPLICATION FORMS

Applications should be submitted on prescribed forms obtainable from the **relevant department who are started academic activities** of the Faculty of Management Studies. Forms will be issued from **04th May to 09th May 2023** from 9.00 a.m. to 11.30 a.m. and from 1.30 p.m. to 3.30 p.m.

Students in batches those who are not available in the faculty can download the relevant application and need to submit with a photocopy of your student record book (the pages with your personal and year registration information) and should be sent the via registered post to reach the Senior Assistant Registrar, Examination Branch, Sabaragamuwa University of Sri Lanka, P.O. Box 02, Belihuloya.

Please indicate the Faculty name Year and Semester at the top left hand corner of the envelope .

02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students should hand over their duly filled application forms to the **Examinations Branch** on or before **12th May 2023**.

N. B. - Students' Record Books should be produced when applications are handed over.

03. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

04. APPLICATIONS FROM THE STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon to the credit of the Sabaragamuwa University, Account Number **0002246976** at Bank of Ceylon, Balangoda Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the application

FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

I. Registration Fees –

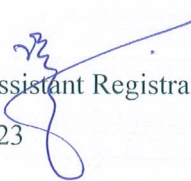
Candidates who are not registered for the academic year 2017/2018 should pay Registration Fees of Rs 300.00 to the Academic and Student's Services Branch

II. Examination Fees (for a Semester)

One Subject	-	Rs. 25.00
Two Subjects	-	Rs. 50.00
Three Subjects	-	Rs. 75.00
Four Subjects or more	-	Rs. 100.00

05. WITHHOLDING OF EXAMINATION RESULTS

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.


Senior Assistant Registrar / Examinations

04.05.2023

CC: Dean
Heads of Departments
Registrar
SAR / Student Academic and Services
Librarian

Repeat / Medical

FOR OFFICE USE ONLY

Index No.:

SABARAGAMUWA UNIVERSITY OF SRI LANKA
FACULTY OF MANAGEMENT STUDIES
YEAR I SEMESTER II EXAMINATION (May/June 2023)
EXAMINATION APPLICATION FORM (Repeat / Medical)

01. Registration No : Index No :

02. i. Full Name (In English Block Letters) :

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ii. Name denoted by Initials :

03. Please state the subject/subjects that you expect to offer for the Examination.

SUBJECTS

SUBJECT CODE

SIGNATURE OF LECTURER
INCHARGE CONFIRMING
THAT THE CANDIDATE HAS
FOLLOWED THE COURSE
SATISFACTORILY AND IS
ELIGIBLE TO SIT THE
EXAMINATION.

ATTEMPT

i.				
ii				
iii.				
iv.				
v.				
vi.				
vii.				
viii.				

SEAL OF THE FACULTY / DEPARTMENT

04. State whether Mr. / Ms.:

05. Permanent Address:

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06. Address during the period of Examination :

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07. Contact Number :

08. Date of admission to the University :

09. Have you been registered for this year :

Give date of payment of registration fees for the course :

10. Have you postponed sitting this examination earlier due to illness (supported by Medical Certificate) or any other reasons? If so give particulars.

11. Amount of fees paid. (for the first time need not pay examination fees).

Amount:

Date of payment & receipt No. :

I certify that the above information is correct. I am aware that my application shall be rejected, if any of the information given above is incorrect.

Date:

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Signature of Candidate.

- Delete as appropriate