



SABARAGAMUWA UNIVERSITY OF SRI LANKA
INVITATION FOR BIDS
Janitorial and Garden Maintenance Service –2021/2022

The Chairman, Procurement Committee on behalf of the Sabaragamuwa University of Sri Lanka invites sealed bids from eligible and qualified bidders for the Cleaning, Janitorial, Garbage Disposal and Gardening Service. Bidders who satisfy the following conditions can apply with their bids.

1. Bidding will be conducted through National Competitive Bidding (NCB).
2. All bids shall be accompanied a certificate of registration of the bidder issued by the Registrar of Public Contracts in Sri Lanka according to the Public Contract Act No. 03 of 1987 of the government of Sri Lanka and subsequent gazette notifications (PCA 3 from).
3. The contract period shall be one year (365 days).
4. The eligible suppliers should not be blacklisted by any University or other public institution.
5. Bidders should produce the certificate of registration as a firm or an individual organization for Providing Cleaning and Janitorial Service. Bidder should have at least a labourer fleet of not less than 75 workers under the firm and should produce the documents of payments related to EPF & ETF for the recent past twelve months
6. Bidder should have satisfactory Cleaning Service contract record in the public sector or any other public corporation, for not less than one year.
7. Bidding documents can be obtained from the Deputy Registrar/General Administration between 9.00 a.m. and 3.00 p.m. during working days from 16.08.2021 to 03.09.2021 on payment of a non-refundable fee of Rs. 15,000.00 (Fifteen Thousand Rupees) to the shroff of the Sabaragamuwa University of Sri Lanka or the Bank of Ceylon, Balangoda Branch, Account No 2246976 Sabaragamuwa University of Sri Lanka.
8. The bidder shall furnish an unconditional bank guarantee obtained from a commercial bank registered in the Central Bank of Sri Lanka or a receipt of a cash deposit of Rs. 800,000.00 (eight hundred thousand rupees) deposited to the shroff of the University in favour of The Vice Chancellor, Sabaragamuwa University of Sri Lanka as the bid guarantee with the sealed bid itself. The Bid Guarantee should be effective for 119 days ahead from 06.09.2021.
9. Sealed envelopes containing completed Bids with duplicates should be marked "**Janitorial and Garden Maintenance Service 2021/2022**" at the top left corner and forwarded by registered post to "**The Chairman, Procurement Committee, General Administration Division, Sabaragamuwa University of Sri Lanka, P.O. Box 02, Belihuloya**" to reach on or before 2.00p.m. on 06.09.2021 or may be deposited in the Tender Box kept at the General Administration Division of the University. Bids will be opened at 2.00p.m. on 06.09.2021 at the office of the Registrar, Sabaragamuwa University of Sri Lanka, Belihuloya. Bidders or their authorized representatives are able to be present at the opening of the bids.
10. Late bids will be rejected.
11. The Pre-bid meeting will be held at 1.00 p.m. on 23.08.2021 at the University.
12. Further information in this regard can be obtained from the Deputy Registrar/General Administration of the University during working hours (Tel. No. 045 2280027/045 2280009).
13. The decision of the University procurement committee is final and canvassing to the university officials is prohibited.

Contact email: head@adm.sab.ac.lk

Tel. No - 045 2280009

Chairman
Procurement Committee
Sabaragamuwa University of Sri Lanka
Belihuloya.
15.08.2021