

SABARAGAMUWA UNIVERSITY OF SRI LANKA
FACULTY OF MANAGEMENT STUDIES
APPLICATIONS FOR THE Year II Semester II (2019/2020), Year III Semester II
(2018/2019), Year IV Semester II (2017/2018) EXAMINATIONS – 2023

The Year II Semester II , Year III Semester II & Year IV Semester II Examinations of the Faculty of Management Studies will be held in **October 2023**. It is compulsory for students to sit for the prescribed examinations for the relevant semester and advise to submit their applications as per the instruction given below. Students of the Academic Year 2020/2021 & 2021/2022 will be informed to register for the Year II Semester I & Year I Semester I Examination through the student Portal.

01. ISSUE OF APPLICATION FORMS

Applications should be submitted on prescribed forms obtainable from the **relevant department** of the Faculty of Management Studies. Forms will be issued from **11th September to 14th September 2023** from 9.00 a.m. to 11.30 a.m. and from 1.30 p.m. to 3.30 p.m.

02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students should handover their duly filled application forms to the **relevant department** on or before **20th September 2023**. (Repeat applications should hand over to the **Examination branch** on or before **20th September 2023**.)

<i>N. B. - Students' Record Books should be produced when applications are handover.</i>
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03. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

04. APPLICATIONS FROM THE STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon, to the credit of the Sabaragamuwa University, Account Number **0002246976** at Bank of Ceylon, Sabaragamuwa University Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the applications.

FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

I. Registration Fees –

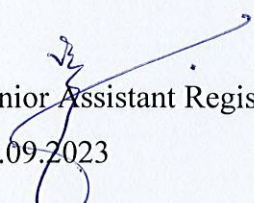
Candidates who are not registered for the current academic year, should pay Registration Fees of Rs 300.00 to the Student Affairs Branch

II. Examination Fees (for a Semester)

One Subject	-	Rs. 25.00
Two Subjects	-	Rs. 50.00
Three Subjects	-	Rs. 75.00
Four Subjects or more-		Rs. 100.00

05. WITHHOLDING OF EXAMINATION RESULTS

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.


Senior Assistant Registrar / Examinations

06.09.2023

CC: Dean

Heads of Departments

Registrar

SAR / Student Academic and Services

Librarian