SABARAGAMUWA UNIVERSITY OF SRI LANKA FACULTY OF MANAGEMENT STUDIES APPLICATIONS FOR THE EXAMINATION

YEAR II SEMESTER I (REPEAT/MEDICAL)

This refers to the notice published on 17.10.2023 and it will be replaced by this notice

The Year II Semester I (Repeat/Medical) Examination of the Faculty of Management Studies for All Academic Years will be held in **November 2023**. Students of the above Faculty are accordingly advised to submit their applications as per instructions given below.

01. <u>ISSUE OF APPLICATION FORMS</u>

Applications should be submitted on prescribed forms obtainable from the Dean's Office of Management Studies. Forms will be issued from 23rd October 2023 between 9.00 a.m. to 11.30 a.m. and from 1.30 p.m. to 3.30 p.m.

02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students should hand over their duly filled application forms to the Examination Branch on or before 25th October 2023.

N. B. - Students' Record Books should be produced when applications are handed over.

03. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

04. <u>APPLICATIONS FROM THE STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS</u>

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon to the credit of the Sabaragamuwa University, Account Number 0002246976 at Bank of Ceylon, Balangoda Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the applications.

FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

III. Registration Fees -

Candidates who are not registered for the current academic year, should pay Registration Fees of Rs 300.00to the Academic and Student Services

IV. Examination Fees (for a Semester)

One Subject - Rs. 25.00

Two Subjects - Rs. 50.00

Three Subjects - Rs. 75.00

Four Subjects or more - Rs. 100.00

05. WITHHOLDING OF EXAMINATION RESULTS

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.

Senior Asst. Registrar / Examinations

23.10.2023

CC: Dean

Heads of Departments

Registrar

SAR/ Academic and Student Services

Librarian