# SABARAGAMUWA UNIVERSITY OF SRI LANKA FACULTY OF SOCIAL SCIENCES AND LANGUAGES ACADEMIC YEAR 2021/2022

## APPLICATIONS FOR THE YEAR I SEMESTER I (2021/2022) YEAR II SEMESTER I (2020/2021), YEAR III SEMESTER I (2019/2020), YEAR IV SEMESTER I (2018/2019)

The Year I, Year II, Year III and Year IV Semester I Examinations for the above batches of the Faculty of Social Sciences and Languages for the Academic Year 2021/2022 will be held in December 2023 onwards. Students of the above Faculty are accordingly advised to submit their applications as per instructions given below.

### 01. ISSUE OF APPLICATION FORMS

Applications should be submitted in prescribed forms obtainable from the Dean's Office of the Faculty of Social Sciences and Languages. Applications Forms will be issued on **06**<sup>th</sup> **and 07**<sup>th</sup> **November 2023** between 9.00 a.m. to 11.30 a.m. and from 1.30 p.m. to 3.30 p.m.at the Faculty.

Year I Semester I Examination application forms can be downloaded from the University Website.

### 02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students should hand over their duly filled application forms to the Examination Branch on or before 13<sup>th</sup> November 2023.

Year I Semester I Examination application forms should be posted to reach the "Senior Assistant Registrar, Examinations Branch, Sabaragamuwa University of Sri Lanka, Belihuloya" on or before 13<sup>th</sup> November 2023.

N. B. - Students' Record Books should be produced when applications are handed over.

### 03. <u>LATE APPLICATIONS</u>

Late applications will be accepted only up to 15<sup>th</sup> November 2023 on payment of a late application fee of Rs. 15.00 per day. Under any circumstances no applications will be accepted thereafter.

### 04. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

### 05. <u>APPLICATIONS FROM THE STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS</u>

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon to the credit of the Sabaragamuwa University, Account Number **0002246976** at Bank of Ceylon, Balangoda Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the applications.

#### FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

### I. Registration Fees –

Candidates who are not registered for the current academic year should pay Registration Fees of Rs 300.00 to the Academic and Student Services Division.

### **II.** Examination Fees (for a Semester)

One Subject - Rs. 25.00
Two Subjects - Rs. 50.00
Three Subjects - Rs. 75.00
Four Subjects or more - Rs. 100.00

### 06. <u>ISSUE OF ADMISSION CARDS</u>

Admission cards will be issued in due course by the Examination Branch.

### 07. <u>WITHHOLDING OF EXAMINATION RESULTS</u>

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.

Senior Assistant Registrar / Examinations

03.11.2023

CC: Dean

**Heads of Departments** 

Registrar

Senior Asst. Registrar/Student Affairs

Librarian