



ශ්‍රී ලංකා සබරගමුව විශ්වවිද්‍යාලය

තැ.පෙ. 02,බෙලිහුල්ලිය - 70140, ශ්‍රී ලංකා

இலங்கை சபரகமுவ பல்கலைக்கழகம்

த.பெ. இல. 02,பெலிகுல்லியா, - 70140, இலங்கை

SABARAGAMUWA UNIVERSITY OF SRI LANKA

P.O. BOX 02, BELIHULOYA – 70140, SRI LANKA

මගේ අංකය :	ඔබේ අංකය :	දිනය :
எனது இல :	உமது இல :	திகதி :
My No. :	Your No. :	Date :

Secretary
Ministry of Education
No.18, Ward Place
Colombo 07

Dear Sir/Madam,

CERTIFICATION OF NON- UTILIZATION OF GOVERNMENT FUNDS TO PROCEED ABROAD

01. Employee's Name and Designation	
02. Dept./Section/Center/Unit and Faculty	
03. Country/ies to be visited	
04. Reason/ Purpose of leave	
05. Funding Source(s) If study purpose, the officer shall provide detailed information for expenses <i>Air fare, Visa fee, Warm cloth, Course fee, Combined Allowances, Incidental Allowances for separately</i> (Name of the Project and/ or self-funding/ details for local funding)
06. In terms of Budget Circular No. 03/2021 Local Funds/ Consolidated Funds (CF)/ University Generated Funds (UGF) / Government Project Funds are not utilized for the above purpose.	
07. Signature and date	

The above information is certified and recommended and submitted for approval of the overseas leave of the above employee of this University.

Yours faithfully,

Prof. M. Sunil Shantha
Vice Chancellor

General	Phone	+94 045 2280014	Fax	+94 045 2280015	
		+94 045 2280087			
		+94 045 2280178			
Vice Chancellor	Phone	+94 045 2280012	Fax	+94 045 2280128	E mail vc@sab.ac.lk
Registrar	Phone	+94 045 2280015	Fax	+94 045 2280015	E mail registrar@sab.ac.lk
Bursar	Phone	+94 045 2280024	Fax	+94 045 2280229	