



SABARAGAMUWA UNIVERSITY OF SRI LANKA
INVITATION FOR BIDS (IFB)

Supply, Delivery and Installation of Computer & Computer Accessories, Audio Visual Items and Office Equipment

Procurement No: SUSL/SU/NCB/2026/01

The Chairman, University Procurement Committee on behalf of Sabarakamuwa University of Sri Lanka invites sealed bids from eligible and qualified bidders for the Supply, Delivery and Installation of Computer & Computer Accessories, Audio Visual Items and Office Equipment as described below.

01. Bidding will be conducted through National Competitive Bidding Procedure (NCB) for the following Items.

	Items	QTY (Nos)	Bid Security(Rs.)
	Computers		
1	Desktop Computer (Type 01)	60	340,000.00
2	Desktop Computer (Type 02)	6	
3	Laptop Computer (Type 01)	35	
4	Laptop Computer (Type 02)	23	
5	Tablets	11	
	UPS		
6	UPS	106	24,000.00
7	UPS 1200VA	3	
8	UPS -3KV _a	6	
9	UPS Battery	56	
10	UPS Battery 3KVA	6	
	Office Equipments		
11	Laser Printer	27	52,000.00
12	Printer - Colour	3	
13	Photocopy machine	7	
	Audio Visual		
14	Portable Short Throw Multimedia Projector	8	78,000.00
15	Short Throw Multimedia Projector & Projection Screen	19	
16	Portable Projector Screen	4	
17	Interactive Smart Board	8	
Total (Bid Security)			494,000.00

Interested eligible bidders may obtain further information from the Senior Assistant Bursar/ Supplies (**Contact No 045-2280311**) of the Sabarakamuwa University of Sri Lanka and inspect the bidding documents at the Supplies Branch of the University from **9.00 a.m to 3.00 p.m** from **23-07-2026 to 12-08-2026**

02. Additional details are provided in the Bidding Document.

03. A Complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Senior Assistant Bursar / Supplies, or softcopy of the bidding documents will be mailed by Supplies Division upon payment of a non – refundable fee of Rupees **12,500/-** either in cash at the Shroff Counter of the Sabaragamuwa University of Sri Lanka or to the credit of Bank of Ceylon, Sabaragamuwa University of Sri Lanka, account No **000002246976**. For the softcopy of the bidding documents please send the non-refundable fee payment confirmation to **supplies@adm.sab.ac.lk**. The cash receipt of the Shroff or the Bank deposit slip to shall be attached with the bidding documents. The documents may be purchased until **3.00 p.m** from **23-07-2026 to 12-08-2026**
04. The bidders shall also register themselves with the Registrar of Public Contracts, Sri Lanka in terms of the Public Contract Act No. 03 of 1987. The Original Certificate of Registration (PCA 03) shall be submitted along with the bid. Contract shall not be awarded to any bidder unless such bidder has submitted the PCA 03 certificate.
05. Bids must be delivered in duplicate to be addressed **Senior Assistant Bursar, Supplies Branch, Sabaragamuwa University of Sri Lanka, Belihuloya** on or before **10.00 am on 13-08-2026** please indicate **“Supply, Delivery and Installation of Computer & Computer Accessories, Audio Visual Items and Office Equipment”**, **13-08-2026** on the left hand corner of the envelope.
06. All bids must be accompanied by a Bid Security as referred in the table of clause 01 obtained from licensed commercial bank approved by the Central Bank of Sri Lanka, valid up to **14.12.2026** written in favour of the **Vice Chancellor, Sabaragamuwa University of Sri Lanka** or a receipt obtained from the Shroff, Sabaragamuwa University of Sri Lanka after making a cash payment for an amount as explained above table.
07. Pre Bid meeting will be held on **03-08-2026.at 10.00 am** in the Board Room, Supplies Branch of Sabaragamuwa University of Sri Lanka or via zoom meeting platform.
08. The bids shall be deposited in the ‘Tender Box’ available in the Senior Assistant Bursar’s Office /Supplies Branch of the University, or sent under Registered post to be received on or before the deadline to the address given in Clause No.5.
09. Late bids will be rejected. The bids will be opened **at 10.30 am on 13-08-2026** in presence of the bidders or their authorized representatives who choose to attend the bid opening at the board room, Supplies Branch of Sabaragamuwa University of Sri Lanka.

**Chairman,
Department Procurement Committee,
Sabaragamuwa University of Sri Lanka.**