

SABARAGAMUWA UNIVERSITY OF SRI LANKA
FACULTY OF MANAGEMENT STUDIES
Application for the Year I Semester I (2023/2024), Year II Semester I (2022/2023),
Year III Semester I (2021/2022), Year IV Semester I (2020/2021) EXAMINATIONS –
2025

The Year I Semester I, Year II Semester I, Year III Semester I and Year IV Semester I Examination of the Faculty of Management Studies will be held in **December 2025**. It is compulsory for students to sit for the prescribed examinations for the relevant semester and advise to submit their applications as per the instruction given below.

01. ISSUING APPLICATION FORMS

Applications should be submitted on prescribed forms obtainable from the **relevant department** of the Faculty of Management Studies. Forms will be issued from **08th October to 10th October 2025** from 9.00 a.m. to 11.30 a.m. and from 1.30 p.m. to 3.30 p.m.

02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students should handover their duly filled application forms to the **relevant department 13th and 14th October 2025**.

Repeat applications should be handed over to the **Examination branch** on or before **14th and 15th October 2025**.

N. B. - Students' Record Books should be produced when applications are handover. Only the students who have valid registration for the relevant academic year are eligible to apply for the examination

03. LATE APPLICATIONS

Late Application will only be accepted up to **16th October 2025** with a fine of **Rs. 15/= per day** paid to the bank. **Any application will not be accepted under any circumstances thereafter.**

04. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

05. **APPLICATIONS FROM THE STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS**

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon, to the credit of the Sabaragamuwa University, Account Number **0002246976** at Bank of Ceylon, Sabaragamuwa University Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the applications.

FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

I. Examination Fees (for a Semester)

One Subject	-	Rs. 25.00
Two Subjects	-	Rs. 50.00
Three Subjects	-	Rs. 75.00
Four Subjects or more-		Rs. 100.00

Candidates should have a valid student registration for the respective academic year

06. **WITHHOLDING OF EXAMINATION RESULTS**

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.



Senior Assistant Registrar / Examinations

07.10.2025

CC: Dean
Heads of Departments
Registrar
SAR / Academic and Student Services
Librarian