



**SABARAGAMUWA UNIVERSITY OF SRI LANKA**  
**INVITATION FOR BIDS (IFB)**

**Supply, Delivery and Installation of Computer & Computer Accessories, Audio Visual Items and Office Equipment**

**Procurement No: SUSL/SU /NCB/2025/01**

The Chairman, University Procurement Committee on behalf of Sabaragamuwa University of Sri Lanka invites sealed bids from eligible and qualified bidders for the Supply, Delivery and Installation of Computer & Computer Accessories, Audio Visual Items and Office Equipment as described below.

01. Bidding will be conducted through National Competitive Bidding Procedure (NCB) for the following Items.


	Items	QTY (Nos)	Bid Security(Rs.)
	<b>Computers</b>		
1	All-in-one Computer (Type 1)	3	595000
2	Desktop Computer (Type 2)	137	
3	Laptop Computer	31	
	<b>UPS</b>		
4	UPS	198	30500
5	UPS - 1 KV	3	
6	UPS -2KV	1	
7	UPS -3KV	2	
8	UPS Battery	75	
	<b>IT Equipment</b>		
9	File Server	1	31500
10	Network Switch - (POE 24 Ports)	9	
11	Switch Rack (7U)	2	
12	Server Rack (25U)	1	
	<b>Audio Visual</b>		
13	Multimedia Projector with Projector screens(Type 01)	11	74500
14	Multimedia Projector with Projector screens(Type 02)	5	
15	Multi Media Projector (portable)	3	
16	LCD Monitors	45	
	<b>Photocopiers</b>		
17	Photocopy machine	19	87000
<b>Total (Bid Security)</b>			<b>818500</b>

Interested eligible bidders may obtain further information from the Senior Assistant Bursar/ Supplies (Contact No 045-2280311) of the Sabaragamuwa University of Sri Lanka and inspect the bidding documents at the Supplies Branch of the University from 9.00 a.m to 3.00 p.m from 11-09-2025 to 01-10-2025

  
 Senior Assistant Bursar/Supplies  
 Sabaragamuwa University of Sri Lanka  
 Rajgukoya

02. Additional details are provided in the Bidding Document.
03. A Complete set of bidding documents in English may be purchased by interested bidders on submission of a written application to the Senior Assistant Bursar / Supplies, or softcopy of the bidding documents will be mailed by Supplies Division upon payment of a non – refundable fee of Rupees **15,000/-** either in cash at the Shroff Counter of the Sabaragamuwa University of Sri Lanka or to the credit of Bank of Ceylon, Sabaragamuwa University of Sri Lanka, account No **000002246976**. For the softcopy of the bidding documents please send the non-refundable fee payment confirmation to **supplies@adm.sab.ac.lk**. The cash receipt of the Shroff or the Bank deposit slip to shall be attached with the bidding documents. The documents may be purchased until **3.00 p.m** from **11-09-2025 to 01-10-2025**
04. The bidders shall also register themselves with the Registrar of Public Contracts, Sri Lanka in terms of the Public Contract Act No. 03 of 1987. The Original Certificate of Registration (PCA 03) shall be submitted along with the bid. Contract shall not be awarded to any bidder unless such bidder has submitted the PCA 03 certificate.
05. Bids must be delivered in duplicate to be addressed **Senior Assistant Bursar, Supplies Branch, Sabaragamuwa University of Sri Lanka, Post Box 02, Belihuloya, 70140** on or before **2.00 pm on 02-10-2025** please indicate **“Supply, Delivery and Installation of Computer & Computer Accessories, Audio Visual Items and Office Equipment”, 02-10-2025** on the left hand corner of the envelope.
06. All bids must be accompanied by a Bid Security as referred in the table of clause 01 obtained from licensed commercial bank approved by the Central Bank of Sri Lanka, valid up to **30.01.2026** written in favour of the **Vice Chancellor, Sabaragamuwa University of Sri Lanka** or a receipt obtained from the Shroff, Sabaragamuwa University of Sri Lanka after making a cash payment for an amount as explained above table.
07. Pre Bid meeting will be held on **18-09-2025 at 10.00 am** in the Board Room, Supplies Branch of Sabaragamuwa University of Sri Lanka or via zoom meeting platform.
08. The bids shall be deposited in the ‘Tender Box’ available in the Senior Assistant Bursar’s Office (Supplies Branch) of the University, or sent under Registered post to be received on or before the deadline to the address given in Clause No.5.
09. Late bids will be rejected. The bids will be opened **at 2.30 pm on 02-10-2025** in presence of the bidders or their authorized representatives who choose to attend the bid opening at the board room, Supplies Branch of Sabaragamuwa University of Sri Lanka.

**Chairman,  
Department Procurement Committee,  
Sabaragamuwa University of Sri Lanka.**



Senior Assistant Bursar/Supplies  
Sabaragamuwa University Of Sri Lanka  
Belihuloya