

SABARAGAMUWA UNIVERSITY OF SRI LANKA
FACULTY OF MANAGEMENT STUDIES
APPLICATIONS FOR THE Year I Semester I (2022/2023) EXAMINATIONS – 2024

The Year I Semester I Examination of the Faculty of Management Studies will be held in **October 2024**. It is compulsory for students to sit for the prescribed examinations for the relevant semester and advise to submit their applications as per the instruction given below.

01. ISSUE OF APPLICATION FORMS

Applications should be submitted on prescribed forms obtainable from the **relevant department** of the Faculty of Management Studies. Forms will be issued from **27th August to 30th August 2024** from 9.00 a.m. to 11.30 a.m. and from 1.30 p.m. to 3.30 p.m.

02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students should handover their duly filled application forms to the **relevant department** on or before **05th September 2024**.

Repeat applications should be handed over to the **Examination branch** on or before **05th September 2024**.

<i>N. B. - Students' Record Books should be produced when applications are handover.</i>
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03. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

04. APPLICATIONS FROM THE STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon, to the credit of the Sabaragamuwa University, Account Number **0002246976** at Bank of Ceylon, Sabaragamuwa University Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the applications.

FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

I. Registration Fees –

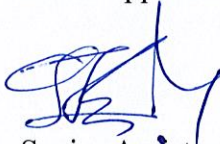
Candidates who are not registered for the current academic year, should pay Registration Fees of Rs 300.00 to the Student Affairs Branch

II. Examination Fees (for a Semester)

One Subject	-	Rs. 25.00
Two Subjects	-	Rs. 50.00
Three Subjects	-	Rs. 75.00
Four Subjects or more-		Rs. 100.00

05. WITHHOLDING OF EXAMINATION RESULTS

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.



Senior Assistant Registrar / Examinations

26.08.2024

CC: Dean
Heads of Departments
Registrar
SAR / Student Academic and Services
Librarian