

Elective Programme
01 Batch – Faculty of Medicine
Sabaragamuwa University of Sri Lanka

The students of the 01st batch are requested to read the guide (the updated version) for the Elective Programme (EP) which is uploaded in the faculty web site (faculty website → undergraduate programmes → elective programme)

The schedule - dates and events

1. Date of **commencement: 01 November 2022** (Tuesday)
2. Completion of the EP: 20 November 2022
3. Students may contact their mentors (Internal Supervisors) about a week prior to commencing to discuss and select a topic for EP. Then you need to write the proposal for EP.
4. **Submission of proposal (250-300 words) for the EP: 27 October 22** - online submission (submit before commencing EP) – you can submit the proposal via VLE. For this login to your VLE account → find Elective Programme on the dashboard → use the link to submit the proposal for EP
5. Suitability of the proposals will be assessed by the coordinator and the nominated academics if necessary - if unsuitable will discuss the options, then and there. However, since your proposal is already supervised by your mentor, it is very likely to get approved without changes.
6. **Meeting external supervisor on or before 04 November 2022** – you can contact an identified external supervisor at their earliest convenience
7. submit the external supervisor's report (attendance and assessment) 27 November 22 - online submission – by email to the coordinator
8. submit reflective report (500 -600 words) 20 December 22 → online submission can be done via VLE. For this login to your VLE account → find the Elective Programme on the dashboard → use the link to submit your Reflective Report.

9. coordinator will allocate assessors for reports assessment (mostly internal academics, but may invite external assessors if necessary)
10. Results will be released in about 2 months

How to get the permission to visit other institutes or persons for EP

You must have a formal permission from the Faculty of Medicine SUSL, to enter an institute/ organization/ another University/ Hospital etc, for EP. For this you need to discuss/ email to the coordinator of EP requesting a permission letter. Coordinator will prepare a letter and write to the relevant institute through the Dean, Faculty of Medicine, SUSL requesting permission. To meet the external supervisor in person (if not in an institute) also you need a letter from the faculty in the same way.

Coordinator - email – champika@med.sab.ac.lk