



SABARAGAMUWA UNIVERSITY OF SRI LANKA

TERMS OF REFERENCE – SENATE STANDING COMMITTEE ON QUALITY ASSURANCE (SSCQA), SUSL

1. This committee is chaired by the Vice Chancellor of the University (SUSL).
2. This Committee shall work under the directions of QA by Law of SUSL and also in line with the relevant Circulars of the University Grants Commission.
3. Composition of the SSCQA shall be as in the QA by law.
4. SSCQA should meet at least 10 times per year. Members should participate to the meetings maintaining the quorum adequate for meetings (50% quorum).
5. It should promote / facilitate / strengthen the quality culture in the University.
6. This committee shall develop necessary documents, guidelines and etc ..in enhancing the quality and it should recommend such documents for grating approval from higher authorities.
7. SSCQA shall discuss, monitor QA related activities of the University and support in implementing quality related activities of the University.
8. Support the University and the programme offering entities in preparation of external quality assurance assessments / this committee shall facilitate/ give support in preparing SERs for Programme Reviews and Institutional Reviews.
9. This should guide the programme offering entities in developing programmes / revising programmes in accordance with the national reference points (SLQF, SBSs, national educational policy framework).
10. Develop, review, and revise the policies, by laws and standard operational procedures necessary for the enhancement of the overall quality of the University.

11. This committee shall participate in preparing the Strategic Management Plan for the CQA aiming the quality enhancement.
12. This committee shall discuss progress of action plans; follow up of PR (Programme Reviews) and Institutional Review (IR). Further this committee shall monitor the action plan implementing process.
13. This committee shall make some recommendations to Senior Management Committee, Senate and to the university Council.
14. It should work towards institutionalizing the Quality culture in the University.
15. This committee shall work to develop relationships and liaise with national, international agencies and universities on QA activities.

Centre for Quality Assurance
Sabaragamuwa University of Sri Lanka
April, 2024

******This document has been approved at the 284th Senate and the 307th Council.***