SABARAGAMUWA UNIVERSITY OF SRI LANKA – CENTRE FOR QUALITY ASSURANCE INTRODUCING NEW EXTERNAL DEGREE PROGRAMS-APPLICATION PROCEDURE – FLOW CHART

01. Submission of the proposal by the HOD to the Dean of the Faculty
(When the proposal is prepared, the Department should consult the Department Curriculum Committee)
02. Obtain recommendation from the Faculty Curriculum committee (FCC) and submit the proposal to the Board of
study, CODL through the Faculty of concerned
03. Submit the proposal to the Faculty Board for nominating two reviewers and submits for the approval of the
Council through faculty curriculum committee, FB & the Senate
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04. The proponent nominates two External Reviewers to the faculty board and get the approval of the Senate
05. Proposal should be sent to the External Reviewers for their recommendations
06. Revised proposal with reviewer's comments should be submitted to the Faculty Board for recommendation
and submission of the revised proposal to the Management Committee- CODL
07. Revised proposal is submitted to the Director/CQA by the CODL and thereby to the University Curriculum
Evaluation Committee (UCEC) for evaluation and checking the compliances
08. If there are any comments from UCEC that should be considered and amended
09. Submission for the approval of the Senate and the Council
10. Obtain the Council approval and submit the proposal to the QAC of UGC using the Application Form for Approval of New External Degree programs

Please follow the payment process (refer the UGC letter UGC/PRSL/02) as indicated in the following link https://learn.zoom.us/j/68327776352?pwd=bHNaMzEybEZBakl4RERzb0VtRDRvdz09