FORMAT OF ANNUAL REPORT, CENTRE FOR QUALITY ASSURANCE
(To be submitted to QAC-UGC by 31 January each year)

SABARAGAMUWA UNIVERSITY OF SRI LANKA
REPORT FOR THE YEAR – 2023

1. **Meetings of Senate Standing Committee on Quality Assurance (SSC-QA)**

Serial No.	Meeting No.	Date	No. of Participation
1	48	18.01.2023	13
2	49	26.04.2023	11
3	50	31.05.2023	19
4	51	21.06.2023	19
5	52	31.07.2023	18
6	53	23.08.2023	19
7	54	27.09.2023	14
8	55	30.10.2023	16
9	56	21.12.2023	20

2. **Workshops/training programmes conducted by CQA**

No.	Date	Topic
Centre for Quality Assurance		
01	22.06.2023	Workshop on "Innovative Pedagogies and Academic Literacy"
02	03.08.2023	Awareness Workshop on "Quality Assurance; Way Forward in Quality Enhancement of SUSL "
CQA Collaborative workshops with FQACs		
01	23.05.2023	Director, CQA served as one of the Resource persons to make the staff members of the Library to make aware on the "Quality Assurance, SUSL" organized by the Library Quality Assurance Cell.
02	21. 07.2023	Director, CQA, SUSL contributed as the resource person to address the first year students of Faculty of Computing to conduct a session on "Quality Assurance, SUSL"
03	15.07.2023	Awareness programme on Peer evaluation, teacher evaluation and paper marking gateway commenced by the FAGS were done for the faculty coordinators as to share the experience of best practices among other QA cells of the University.
Quality Assurance Cell - Faculty of Graduate Studies (FGS)		
01	2023.02.12.	Workshop on critical thinking for research higher degree candidates
02	2023.02.25	Workshop on literature review for research higher degree candidates
03	2023.02.26	Workshop on research ethics for research higher degree candidates

04	2023.03.04	Workshop on qualitative research for research higher degree candidates.
05	2023.04.23	A session on "Quantitative research designs" for MPhil/PhD Candidates
06	2023.04.29	A session on "Managing and analyzing quantitative data" for MPhil/PhD Candidates 2022 intake
07	2023.05.21	A session on "Qualitative research designs" for MPhil/PhD Candidates
08	2023.06.04	A session on "Mixed-methods" for MPhil/PhD Candidates
**Quality Assurance Cell - Faculty of Agricultural Sciences (FAGS)**	
01	08.11.2023	Workshop on Lab Management and Good Laboratory Practices for Academic and non-academic staff
02	15.11.2023	Workshop on Leadership and Interpersonal Communication Skills Development for Year II students specialized in Agribusiness Management
03	17.11.2023	Workshop on Legal Framework on University Ragging for Undergraduate students (Year I Semester I and Year II Semester I)
04	19.11.2023	Workshop on Quality Improvement in Undergraduate Research and Industrial Training for students
05	29.11.2023	Workshop on Research Proposal Preparation and Awareness of International and Local Funding was done for academic and academic supportive staff
**Quality Assurance Cell - Faculty of Applied Sciences (FAPS)**	
01	04.01.2023 and 05.01.2023	Workshops on Lab Management and Personality Development for Lab Staff (Technical Officers and Lab Attendants)
02	17.01.2023	Awareness session on the Action Plan preparation for addressing Program Review comments and recommendations for academic staff members.
03	12.12.2023	Workshop on Innovation Management, Commercialization of Research and IPR_2023 was done for 3rd and 4th year students.
04	12.12.2023	Awareness workshop on Student Grievance Handling and Gender Equity and Equality Issues for 2020/2021 batch
05	14.12.2023	Workshop on Effective Academic Mentoring and Student Counselling was done by targeting the academic staff
**Quality Assurance Cell - Faculty of Geomatics (FOG)**	
01	06.04.2023	Session on "Introduction to RICS, APC and Professional Ethics" for Year I –Year IV (FOG-SUSL) Year I –Year IV (FBE-KDU) and Alumni
**Quality Assurance Cell - Faculty of Medicine (FOM)**	
01	17.06.2023 and 18.06.2023	Workshop on Curriculum Integration" for academic staff of FOM
02	20.08.2023	Awareness programmes on Preparation of Self Evaluation Report for

	and 04.09.2023	SLMC Preliminary Review Visit for Head of the Departments, Assistant registrar, Academic sub wardens, senior treasurers of societies, coordinators of academic programmes
03	12.12.2023	Workshop on "Teaching in Professional Appointments" for Consultants at the hospital and the academics in the clinical departments who are teaching in professional appointments
Quality Assurance Cell - Faculty of Social Sciences and Languages (FSSL)		
01	21.11.2023	Workshop on Writing the Literature Review for Year IV Students
02	28.11.2023	Workshop on Scientific Document Formatting for Year IV Students
Quality Assurance Cell - Faculty of Technology (FOT)		
01	17.08.2023	Workshop on "Safety First - Good laboratory practices training program" for all staff of the Faculty of Technology
02	22.08. 2023	Workshop on "Preparation and maintaining accreditation documents for online repository" for all academic staff of the Faculty of Technology
03	22.08.2023	Workshop on "Crafting your research path" was done for the final year students and academic staff of the faculty.
04	10.11.2023	Workshop on "Effective way of writing impactful research paper" for the final year students and academic staff of the faculty
Quality Assurance Cell – Library QA Cell		
01	24.01.2023	05th Human Library event
02	12.03.2023	Book donation, counselling session by SUSL for Kularathna Orphanage at Godakawela
03	23.05.2023	Awareness program on Quality assurance for library staff – 01 for Library staff, all grades
04	19.07.2023	Awareness Program on Green Library Project - LIB
05	29.08.2023	Awareness Program on "Innovative Pedagogies and Academic Literacy" for library staff

3. **Submission of Self Evaluation Reports for external review by QAC**

IR/PR	Name of programme/cluster	Date of submission of SER
	Not relevant for the year 2023	

4. Site visits for external review

IR/PR	Name of programme/cluster	Dates of site visit
	Not relevant for the year 2023	

Faculty of Geomatics has prepared documents / evidences to support the SER submitted in 2020. Site visit was not taken place and the communications were made to with the QAC, UGC.

5. Action plans for implementation of recommendations in external review reports

IR/PR	Name of Faculty/Institute/ Campus/Unit	Year of external review	Date of approval by Council
	Not relevant for the year 2023		

Faculty of Applied Sciences, drafted the action plan, follow up of programme reviews and it has been submitted to the faculty board for recommendations.

6. Any other activities / highlights for the year

Summary of policies / SOPs / other documents developed during the year 2023 by Centre for Quality Assurance, SUSL

No	Policy / SOPs / other documents prepared during the year 2023
01	Student Satisfaction Survey – Questionnaire (English Translation)
02	Exit Interview – Questionnaire (Sinhala Translation)
03	Policy and Procedures on Occupational Health and Safety , SUSL
04	Procedural Guideline for Preventing / Curbing Ragging , SUSL
05	Policy / Procedural Guide on Student Counselling , SUSL
06	Mentoring Guide, SUSL
07	Electronic Waste Management Policy, SUSL
08	Policy on Use of Innovative Pedagogies -SUSL
09	Policy on Aligning SUSL Policies, By Laws, Procedures with National Policies
10	Policy on Internationalization
11	Policy on Community Engagement and Outreach Activities
12	Data Management Policy, SUSL
13	Annual Activity Plan and the Budget for 2024
14	Establishment of Outreach Unit, SUSL
15	Terms of Reference (TOR) Outreach Unit- CQA, SUSL -Coordinator, Outreach Unit/ Faculty/Unit/ Centre Coordinator

Other tasks

i.   Annual Employee Satisfaction Survey, 2022 was successfully completed during the period of January 2023 to March 2023. All collected data were compiled to a comprehensive report (Annual Employee Satisfaction Survey, 2022) and circulated among the members of SSCQA. Lastly, it was handed over to the Vice Chancellor, Sabaragamuwa University of Sri Lanka.

ii.   In order to facilitate the student assessments effectively by giving examination marks on time, awareness programme for the quality assurance coordinators was conducted on online paper marking gateway which is developed by the Faculty of Agricultural Sciences.

iii.   Exit Interviews for the employees who left the University during the year 2022 were done and the outcome was communicated to the SSCQA.

iv.   The organogram of CQA has been amended including the new faculty, Faculty of Computing.

v.   'Outreach Unit-SUSL" was established as a sub-unit of the Centre for Quality Assurance, with the aim of popularizing the activities done by SUSL.

vi.   Director, CQA, participated to the international conference on "Qualification Frameworks & Recognition of Qualifications and Credentials in Higher Education held on 28-29 June 2023 in Colombo.

vii.   Dr. Upali Mampitya has officially retired as the advisor to the SSC-QA after serving as the external advisory member to SSCQA, SUSL for more than two years. Hence, Prof. Ranjith Pallegama, Director, CQA, University of Peradeniya has been appointed to serve as the new advisory external member to the SSCQA.

viii.   CQA has taken the steps to initiate the development of five years Strategic Management Plan (2024-2028) in line with the University Strategic Management Plan.

ix.   A committee is working for the development of the waste management policy and procedure for SUSL. In order to proceed with it, a waste quantification survey has been conducted by covering the entire university premises on 13th September, 2023.

x.   Quality Assurance cell of the Faculty of Computing was established.

xi. Following Proposals were submitted to CQA and subsequently to the University Curriculum Evaluation Committee.

No.	Proposals (UG/ PG/ Sub Degree Level) processed during 2023
1	Application for the approval of major revisions to the existing Diploma in Pre-School Teachers Training-FSSL
2	Proposal for Master of Science in Food Safety and Quality Management

xii. Several committees have been appointed to prepare the documents/ mechanisms/ SOPs

No.	Committees appointed during 2023
1	Committee to develop the Policy on Community Engagement and outreach Activities, SUSL
2	Committee to develop the Data Management Policy, SUSL
3	Committee to develop the Strategic Management Plan of CQA 2024 – 2028, SUSL
4	Committee to develop the Management Guide for SUSL
5	Committee to develop the Policy on Waste Management, SUSL
6	Committee to develop the Policy on Student Progression, SUSL

7. **Report presented by:**

Prof. H.A. Darshanee Ruwandeepika
Director, Centre for Quality Assurance
Sabaragamuwa University of Sri Lanka
31.01.2024

8. Annex complete list of names of members of Senate Subcommittee on Quality Assurance and members of Internal Quality Assurance Cells in all Faculties / Institutes / Campuses / Units

Annex: I – Members of the Senate Standing Committee on Quality Assurance on Quality Assurance (SSC-QA), SUSL

Prof. M. Sunil Shantha	-	Vice Chancellor / Chair of the SSC-QA (From 02.11.2023)
Senior Prof. R.M.U.S.K. Rathnayaka	-	Vice Chancellor / Chair of the SSC-QA (Up to 01.11.2023)
Prof. H.A.D. Ruwandeepika	-	Director / Centre for Quality Assurance
Prof. W.K.A.C. Gnanapala	-	Dean (Cover up duties) / Faculty of Graduate Studies (From 03.11.2023)
Prof. H.M.S. Priyanath	-	Dean / Faculty of Graduate Studies (Up to 02.11.2023)
Prof. Asha Karunaratne	-	Dean / Faculty of Agricultural Sciences
Prof. E.P.N. Udayakumara	-	Dean / Faculty of Applied Sciences
Prof. S. Vasanthapriyan	-	Dean / Faculty of Computing
Dr. H. Divithure	-	Dean / Faculty of Geomatics (From 02.04.2023)
Mr. P.G. Vipula Abeyratne	-	Dean / Faculty of Geomatics (Up to 01.04.2023)
Prof. W.K.A.C. Gnanapala	-	Dean / Faculty of Management Studies
Prof. M.N. Wickamaratne	-	Dean / Faculty of Medicine
Dr. Rohan Abeywickrama	-	Dean / Faculty of Social Sciences and Languages (From 14.09.2023)
Dr. M.A.C.S.S. Fernando	-	Dean / Faculty of Social Sciences and Languages (Up to 31.08.2023)
Prof. K.R. Koswattage	-	Dean / Faculty of Technology
Mr. Saman Uyangoda	-	Registrar
Mrs. T.N. Neighsoorie	-	Librarian
Mr. W.A.M.P. Senadheera	-	Acting Bursar (From 18.04.2023)
Mr. K.A.R.S. Jayakody	-	Bursar (Up to 18.04.2023)
Prof. Aruna Shanthaarachchi	-	Director / Staff Development Centre
Mr. D. Jasinghe	-	Director / Centre for Open and Distance

		Learning
Dr. G.S.N. Perera	-	Coordinator / Faculty of Graduate Studies (From 28.08.2023)
Prof. M. Esham	-	Coordinator / Faculty of Graduate Studies (Up to 27.08.2023)
Dr. W.M.A.U.K.M. Wijesekara	-	Coordinator / Faculty of Agricultural Sciences (From 01.09.2023)
Mr. I.C. Hettiarachchi	-	Coordinator / Faculty of Agricultural Sciences (From 18.03.2023 to 31.08.2023)
Dr. D.D. Wickramanayake	-	Coordinator / Faculty of Agricultural Sciences (Up to 17.03.2023)
Dr. D.N.S. Wanniarachchi	-	Coordinator / Faculty of Applied Sciences (From 27.06.2023)
Mr. A.L.C.J. Liyanage	-	Coordinator / Faculty of Applied Sciences (Up to 25.06.2023)
Dr. L.S. Lekamge	-	Coordinator / Faculty of Computing
Dr. M.D.E.K. Gunathilake	-	Coordinator / Faculty of Geomatics
Dr. Sampath Wahala	-	Coordinator / Faculty of Management Studies
Dr. P.D.V.M. Perera	-	Coordinator / Faculty of Medicine (From 31.03.2023)
Dr. Amal Wageesha	-	Coordinator / Faculty of Medicine (Up to 30.03.2023)
Dr. Noel Dassanayake	-	Coordinator / Faculty of Social Sciences and Languages
Dr. P.K.G.S.S. Bandara	-	Coordinator / Faculty of Technology
Mr. I.D.K.L. Fernando	-	Coordinator / Main Library
Prof. D.G. Dharmarathne	-	Coordinator / Centre for Open and Distance Learning
Prof. Ranjith Pallegama	-	External Member – Director / Centre for Quality Assurance / University of Peradeniya (From 28.08.2023)
Dr. Upali Mampitiya	-	External Member – Senior Lecturer / Open University of Sri Lanka (Up to 21.06.2023)
Mrs. N. Akalya	-	Secretary / CQA (Assistant Registrar / Faculty of Technology) (From 30.11.2023)
Ms. P.G.I. Dias	-	Secretary / CQA (Former Assistant Registrar / Office of the Vice Chancellor) (Up to 31.10.2023)

Annex: II – Members of the Quality Assurance Cells – SUSL

FQAC – Faculty of Graduate Studies

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Prof. W.K.A.C. Gnanapala / Dean (Cover up duties)
02	Coordinator (Overall)	Dr. G.S.N. Perera / BOS in Geomatics
03	Secretary	Ms. T.P.N.T. Guruge / Assistant Registrar
04	Chairperson of each BOSs	Prof. M. Esham / BOS in Agricultural Sciences
		Prof. B.T.G.S. Kumara / BOS in Computing & Information Systems
		Dr. G.S.N. Perera / BOS in Geomatics
		Prof. Manoj Ariyaratne / BOS in Humanities
		Prof. D.A.I. Dayaratne / BOS in Management
		Prof. R.M.K.T. Rathnayake / BOS in Physical & Natural Sciences
		Prof. A. Aruna Shantha / BOS in Social Sciences
		Dr. S. Joniton / BOS in Sports Science & Physical Education
		Prof. Kumudu Wijewardena/ BOS in Medicine
		Dr. P.K.G.S.S. Perera/ BOS in Technology
		Dr. H.U.S. Pradeep/ BOS in Indigenous Knowledge & Community Studies
05	Secretary of each BOSs	Prof. Kapila Dissanayake / BOS in Agricultural Sciences
		Dr. U.A.P. Ishanka / BOS in Computing & Information Systems
		Dr. P.G.R.N.I. Pussella / BOS in Geomatics
		Dr. Rohan Abeywickrama / BOS in Humanities
		Prof. T.U.I. Peiris / BOS in Management
		Dr. T.C. Kananke/ BOS in Physical & Natural Sciences
		Dr. H.U.S. Pradeep / BOS in Social Sciences
		Dr. A.W.S. Chandana / BOS in Sports Science & Physical Education
		Dr. W.G.M.S. Perera/ BOS in Technology
		Dr. U.P. Lekamge/ BOS in Indigenous Knowledge & Community Studies
06	Assistant Bursar	Mr. V.K.S. Chathumal
07	Management	Ms. P.T.S. Ranathunga

	Assistant	
08	Two student representatives	Mr. M.D.R. Sachintha / RHD 2020 Intake
		Mr. R.P.C. Janaka / AHM 2023 Intake

FAGS – Faculty of Agricultural Sciences

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Prof. P.M.A.S. Karunaratne / Dean
02	Coordinator	Dr. W.M.A.U.K.M Wijesekara
03	Heads of the Departments	Mr. I.C. Hettiarachchi / Department Agribusiness Management Prof. T.S.P. Jayaweera / Department of Livestock Production Dr. J.B.D.A.P. Kumara / Department of Export Agriculture
04	A Representative from Each Department	Prof. A.W. Wijerathne / Department of Agribusiness Management Prof. G.D.K. Kumara / Department of Export Agriculture Dr. R.M.A.S. Bandara / Department of Livestock Production
05	One Professor of the Faculty	Prof. P. I. Yapa / Department of Export Agriculture
06	Two Students Representatives	Mr. T.N.E. Lyanapathirana 18 AGF 1732 Mr. W.A.A.N. Sampath 20 AGA 2086
07	One Representative from the Technical/Laboratory Staff	Mr. B.M.A.M. Balasuriya / Technical officer
08	One Representative from the Secretarial/Office Staff	Ms. H.M.S.N. Kularathna / Senior Staff Management Assistant
09	Convener	Ms. N.D.R. Dharmapala / Assistant Registrar

FQAC – Faculty of Applied Sciences

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Prof EPN Udayakumara/Dean

02	Coordinator	Dr DNS Wanniarachchi/ Senior Lecturer/ Department of Natural Resources
03	Heads of the Departments	N/A
		Dr. W.S.M. Senevirathne / Senior Lecturer / Department of Food Sciences and Technology
		Prof RGU Jayalal/ Professor/ Department of Natural Resources
		Dr. C.H. Baduraliya / Senior Lecturer / Department of Physical Sciences and Technology
		Dr. A.W.S. Chandana / Senior Lecturer / Department of Sport Sciences and Physical Education
04	A Representative from Each Department	N/A
		Ms KM Somawathie/ Senior Lecturer/ Department of Food Sciences and Technology
		Dr LD Lekamge/ Senior Lecturer/ Department of Natural Resources
		Dr HSM Soysa/ Senior Lecturer/ Department of Physical Sciences and Technology
		Ms Sachini Wikkramaarachchi/ Temporary Lecturer/ Department of Sport Sciences and Physical Education
05	One Professor of the Faculty	Prof. J.M.C.K. Jayawardana / Professor / Department of Natural Resources
06	Two Students Representative	HKS Navodya Senaratna (18APN3446)
		WGV Devinda (18APS3630)
07	One Representative from the Technical / Laboratory Staff	Mr. S.A.A.C.K. Hemachandra
08	One Representative from the Secretarial / Office Staff	Ms. P.M.H.K. Priyakanthi
09	Convener	Ms GWNR Wijerathne/ Acting Assistant Registrar

FQAC – Faculty of Computing

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Professor S. Vasanthapriyan / Dean / Faculty of Computing
02	Coordinator	Dr. Sugeswari Lekamge / Senior Lecturer Gr. II / Department of Computing and Information Systems
03	Deputy Coordinator	Ms. Ashansa Wijerathne / Lecturer (Prob.) / Department of Software Engineering

04	Heads of the Department	Dr. Sugeeswari Leakmge / Head/ Department of Computing and Information Systems
		Dr. Piumi Ishanka / Head / Department of Data Science
		Mr. P. Vigneshwaran / Acting Head / Department of Software Engineering
05	A Representative from Each Department	Ms. Lohara Chathumini / Lecturer (Prob.) / Department of Computing and Information Systems
		Ms. Upeksha Kudagamage / Lecturer (Prob.) / Department of Data Science
		Ms. R. Nirubikaa / Lecturer (Prob.) / Department of Software Engineering
06	One Professor of the Faculty	Prof. B.T.G. Samantha Kumara / Professor / Department of Computing and Information Systems
07	Two Students Representatives	Mr. Keshan Sankalpa (17APC 3104) / Department of Computing and Information Systems
		Mr. Sahan Chinthaka / (19APSE4278) Department of Software Engineering
08	One Representative from the Technical/Laboratory Staff	Ms. Oshani Devapriya / Technical Officer (ICT) Gr. III / Department of Software Engineering
09	One Representative from the Secretarial/Office Staff	Ms. Sunethra Nishanthi / Staff Management Assistant Gr. I / Office of the Dean / Faculty of Computing
10	Convener	Ms. K.M. Poornima / Assistant Registrar (Acting) / Faculty of Computing

FQAC – Faculty of Geomatics

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Dr. H. Divithure
02	Coordinator	Dr. M.D.E.K. Gunathilaka
03	Heads of the Departments	Dr. G.S.N. Perera / Assoc. Prof. H.R.S. Bandara
04	A Representatives from Each Department	Ms. J.A.S. Jayakody (RSGIS) / Ms. D.S. Munasinghe (SUGEO)
05	One Professor of the Faculty	Prof. R.M.K.G.S.P.B. Koswatte

06	Two Students Representatives	Mr. T.A.T.K.G. Jayathilaka (18GES1117)
		Mr. T.M.S.A.D. Pothuhera (18GES1044)
07	One Representative from the Technical/ Laboratory Staff	Mr. G. Kandegedara
08	One Representative from the Secretarial /Office Staff	Ms. T.M.N.C. Thennakon
09	Convener	Ms. K.M. Poornima

FQAC – Faculty of Management Studies

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Prof. W.K.A.C. Gnanapala / Dean
02	Coordinator	Dr. W.M.P.S.B. Wahala / Senior Lecturer / Department of Tourism Management
03	Co-coordinator	Ms. A. W. Thiranagama / Senior Lecturer / Department of Business Management
04	Administrative Secretary	
05	Heads of the Departments	Prof. D.G. Dharmarathna / Professor / Department of Accountancy & Finance
		Mr. I.A. Ekanayake / Senior Lecturer / Department of Business Management
		Dr. P.K.S. Munasinghe / Senior Lecturer / Department of Tourism Management
		Dr. Vilasini De Silva / Senior Lecturer / Department of Marketing Management
06	A representative from each Degree Program	Ms. Miuni Shamika / BSc. Honurs in FInancial Management
		Ms. Madusha Amarasena / BSc. Honurs in Banking & Insurance
		Ms. I.M. Katuwandeniya / BSc. Honurs in Business Management
		Ms. J.A.R.C. Sandaruwani / BSc. Honurs in Tourism Management
		Mr. G.V.H. Dinusha / BSc. Honurs in Hospitality Management
		Mr. R.A.D.C. Ranathunga / BSc. Honurs in EcoBusiness Management
		Ms. P.L.G.S.D. Piumali / BSc. Honurs in Marketing Management

07	One Professor of the Faculty	Prof. M.S.M. Aslam / Professor - Department of Tourism Management
08	**Student Representatives from degree programmes**	
	Banking and Insurance	Mr. N.D. Theminda
		Ms. D.M.D. Madhushika
	Financial Management	Mr. P.K. D. Madushanka
		Ms. P.V. Sujeevani
	Business Management	Mr. P.G.N. Nandika
		Ms. M.I.F. Afra
	Marketing Management	Mr. W.M.A.S. Wickramasingha
		Ms. Y.D.L. Sewmini
	EcoBusiness Management	Mr. J.M.P.D.H. Jayasundara
		Ms. D.M.I.N. Ruwanpura
	Hospitality Management	Mr. T.D.P. Sadaruwan
		Ms. H.W.S. Sathsarani
	Tourism Management	Mr. A.B.N. Hasintha
		Ms. C.M.M.M. Bandara
09	One Representative from the Technical / Laboratory Staff	Ms. Imesha Pitadeniya – Technical Support Mr. Eranda Karunarathna
10	One Representative from the Secretarial / Office Staff	Ms. Indrani Swarnalatha
11	Convener	Ms. Amani P. Gunasekara - Assistant Registrar

FQAC – Faculty of Medicine

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Prof. Nirmali Wickramaratne / Dean
02	Coordinator	Dr. P.D.V.M Perera / Lecturer (probationary) / Department of Microbiology
03	Heads of the Departments	Dr. S.Perera/ Senior Lecturer / Department of Biochemistry / (Acting Head, Department ofAnatomy)
		Dr. Irosha Nicholas/ Senior Lecturer / Department of Biochemistry (Head, Department of Biochemistry)
		Dr. Kaushalya Kulathunga / Senior Lecturer / Department of Physiology (Head, Department of Physiology

		Mr. G.L.S. Galgamuwa / Lecturer / Department of Parasitology (Acting Head, Department of Parasitology/ Acting Head, Department of Pathology)
		Dr. Vindya Perera/ Lecturer (Probationary) / Department of Microbiology (Acting Head,Department of Microbiology)
		Dr. R.M.M.K.N. Rathnayaka / Senior Lecturer / Department of Pharmacology (Head, Department of Pharmacology /Acting Head, Department of Pediatrics)
		Dr. B.M.C. Dassanayaka / Senior Lecturer / Department of Community Medicine (Acting Head / Department of Community Medicine)
		Dr. BS Madhubhashini/ Lecturer (Probationary)/ Department of Primary Care & Family Medicine (Acting Head/ Department of Primary Care & FamilyMedicine)
		Dr. AMSU Andadola/ Lecturer (Probationary)/ Department of Primary Care & Family Medicine (Acting Head/ Department of the Forensic Medicine& Toxicology)
		Dr. G.U. Ramadasa / Senior Lecturer / Department of Medicine (Head, Department of Medicine /Acting Head , Department of Obstetrics & Gynecology)
		Dr. VI Dharmawardene/ Senior Lecturer / Department of Psychiatry (Head, Department of Psychiatry /Acting Head, Department of Surgery)
04	A Representative from EachDepartment	Dr. A Wageesha / Senior Lecturer / Department of Biochemistry
		Ms. P. Basnayake/ Lecturer (Probationary) / Department of Physiology
		Prof. Nelun De Silva / Senior Consultant / Department of Microbiology
		Prof. Saroj Jayasinghe / Senior Consultant / Department of Medicine
		Prof. Malik Goonewardene / Senior Consultant / Department of Obstetrics & Gynecology
		Prof. S P Lamabadusooriya/ Senior Consultant / Department of Paediatrics
		Dr. Ranjan Dias / Senior Consultant / Department of Surgery
		Prof. Damani Jayasinghe / Senior Consultant / Department of Psychiatry

S. No	Position	Name of the Officer
		Dr. Jochem Perera / Senior Consultant / Department of Anatomy
		Prof. Kumudu Wijewardena/ Senior Consultant / Department of Community Medicine
		Prof. SNJK Mendis / Senior Consultant / Department of Primary Care & Family Medicine
05	One Professor of the Faculty	Prof. S P Lamabadusooriya/ Senior Consultant / Department of Paediatrics
06	One Representative from the Technical / Laboratory Staff	Mr. Nalaka Sandaruwan
07	One Representative from the Secretarial / Office Staff	Mr. A.A.J. Ranasinghe
08	Convener	Ms. Archana Yoganathan / Assistant Registrar

FQAC – Faculty of Social Sciences and Languages

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Dr. Rohan Abeywickrama / Dean
02	Coordinator	Dr. D.A.N.S.Y. Dassanayake / Senior Lecturer / Department of Languages
03	Heads of the Department	Dr. Upul Lekamge / Senior Lecturer / Department of Social Sciences
		Dr. K. Rohan Abeywickrama / Senior Lecturer / Department of Languages
		Dr. R.A.H.M. Rupasinghe / Senior Lecturer / Department of Economics and Statistics
		Prof. Manohari Uduporuwa / Senior Lecturer / Department of Geography and Environmental Management
		Dr. Lakmini Basnayake / Senior Lecturer / Department of English Languages Teaching
04	A Representative from Each Department	Mrs. Shanthi Hemalatha / Senior Lecturer / Department of Social Sciences
		Dr. Chandana Dissanayake / Senior Lecturer / Department of Languages
		Mr. Rumesh Weerakoon / Lecturer (Probationary) / Department of Economics and Statistics
		Mrs. Anuradha Wijerathna / Lecturer (Probationary) / Department of Geography and Environmental

		Management
		Dr. (Mrs.) K.S.N. Prasangani / Senior Lecturer / Department of English Language Teaching
05	One Professor of the Faculty	Prof. K.P.L. Nishantha / Department of Geography and Environmental Management
06	Two Students Representative	18SSL5577 K.W.A. Shanahara
		18SSL5495 M.A. Namini, Nethra Mallawaarachchi
07	One Representative from the Technical / Laboratory Staff	Mr. Chamith Bandara
08	One Representative from the Secretarial/ Office Staff	Ms. Ishani Perera
09	Convener	Mrs. Yashodha Chandrasekara / Assistant Registrar

FQAC – Faculty of Technology

S. No	Position	Name of the Officer
01	Chairman of the FQAC- Dean – Faculty of Technology	Prof. K.R. Koswattage
02	Coordinator	Dr. P.K.G.S.S. Bandara
03	Heads of the Department	Dr.NP Liyanawaduge -DET
		Dr. WGMS Perera -DBST
04	A Representative from Each Department	Ms. N.D.Hettiwatta -DET
		Ms. Charitha Abegunawardane -DBST
05	One Professor of the Faculty	Prof. K.R. Koswattage
06	Two Students Representative	Mr. M K T Madushan -DET
		Mr. Kasun Sudaraka -DBST
07	One Representative from the Technical/Laboratory Staff	Mr. T.G.N.N. Gunapala
08	One Representative from the Secretarial/Office Staff	Mrs. Balika Priyadarshani
09	Convener- Assistant Registrar	Mrs. N. Akalya

LQAC –library Quality Assurance Cell

S. No.	Position	Name of the Officer
01	Chairperson/ LQAC	Mrs. T.N. Neighsoorei /Librarian/ SUSL
02	Coordinator	Mr. I.D.K.L. Fernando /Senior Assistant Librarian/ SUSL
03	Faculty Library Representative	Mr. A.R.M.M. Rathnayake /Senior Assistant Librarian/ Faculty of Management Studies/SUSL
04	Member	Dr. P.K.C.M. Wijewickrama / Senior Assistant Librarian/ SUSL
05	Member	Ms. W.W.S.T. Warnasooriya / Assistant Librarian/ SUSL
06	Representative from the administrative officers	
07	Representative from the Bursars	
08	Representative from the non-academic staff	
09	Representative from the non academic staff of the Library	
10	Student Representative	Ms. Imalsha Gamage /Faculty of Agricultural Sciences
11	Student Representative	Mr. M.G.D.N.M. Wijerathne /Faculty of Agricultural Sciences
12	Student Representative	Mr. M.G.D.A. Nanayakkara /Faculty of Agricultural Sciences
13	Student Representative	Mr. Mithurzha Ravichandran /Faculty of Applied Sciences
14	Student Representative	Mr. T.N. Godage /Faculty of Computing
15	Student Representative	Ms. M.M. Dassanayake /Faculty of Geomatics

16	Student Representative	Ms. Nethsarani Gunawardhana /Faculty of Management Studies
17	Student Representative	Ms. S.A.R.N. Satharasinghe/Faculty of Medicine
18	Student Representative	Ms. K.G.A.Kaushalya /Faculty of Social Sciences and Languages
19	Student Representative	Mr. E.A Kevin Shenal Edirisinghe /Faculty of Technology
20	Student Representative	Mr. H.M.V.M.B. Samarakoon /Faculty of Technology
21	Student Representative	Mr. J.N.C.V. Wimalarathna /Faculty of Technology
22	Convener	Ms. H.P.K.N.D. Siriweera /Assistant Registrar/ Library Services
23	Office Assistant	Ms. M.G.P.K. Premadasa / Senior Staff Assistant/Library Services
24	Office Assistant	Mr. A.K.N. Lewis /Senior Staff Assistant/Library Services

QA Cell of CODL – Centre for Open and Distance Learning

S. No	Position	Name of the Officer
01	Chairman of the FQAC	Mr. D. Jasinghe / Director
02	Secretary / CODL	Ms. S.N. Priyadarshani / Senior Assistant Registrar / CODL
03	Coordinator	Prof. D.G. Dharmarathna / Faculty of Management Studies
04	Member	Ms. N.P. Wijendra / Assistant Bursar / CODL
05	Chairman of Board of Studies	Prof. D.A.I. Dayaratne / BOS / Faculty of Management Studies
		Prof. P.K. Dissanayake/ BOS / Faculty of Agricultural Sciences
		Prof. B.T.G.S. Kumara / BOS / Faculty of Computing
		Prof. Sarath Ananda / BOS / Faculty of Social Sciences & Languages
		Dr. W.T.L.S. Fernando/ BOS/ Faculty of Applied Sciences
06	Coordinators of Study programmes	Ms. A.H. Lareena / BA External Degree Programme - Member

		Ms. K.L.B.G. Dharmarathna/ BBA External Degree Programme – 2021/22 Batch - Member
		Dr. K.R.H.L. Gunasekara/ BBA External Degree Programme – 2022/23 Batch - Member
		Mr. P.D.C. Silva / Higher Diploma in English - Member
		Prof. D.G. Dharmarathna/ Higher Diploma in Co-Operative Business Management - Member
		Prof. T.S.P. Jayaweera / Higher Diploma in Livestock Production - Member
		Ms. T.P. Liyanage / Higher Diploma in Physical Education and Sports Coaching - Member
		Dr. K.S.N. Prasangani / Diploma in English – Member
		Ms. A.W. Thiranagama / Diploma in Business Management - member
		Prof. D.A.I. Dayarathna / Diploma in Financial Management - Member
		Ms. J.A.R.C. Sandaruwani / Diploma in Tourism and Hospitality Management – Member
		Dr. D.N.S. Wanniarachchi / Diploma in Gemmology - Member
		Mr. S. Nimishan / Diploma in Software Engineering - Member
		Ms. P.D.M. Muthumali / Diploma in Pre School Teacher Training - Member
		Mr. P.P. Weerakkody / Advanced Certificate in Physical Education and Sports Coaching – Member
		Mr. R.C. Palliyaguruge – Advanced Certificate of Inclusive Service Delivery for Sustainable Peace - Member
		Mr. J.S. Senadheera – Certificate Course in English - Member
		Mr. W.H.D. Premawardene / Certificate in Computer & Information Technology - Member
		Mr. M.D.C De S. Jayathilake / IT Professional Courses - Member
07	CODL Member	Ms. A.M.S.W. Abeysinghe / Management Assistant

Annex 1:

Progress of Implementation of the Activity Plan for the Year 2023
Faculty Quality Assurance Cell, Faculty of Management Studies

Activity No. 1: **Continuation of ISO 9001:2015 Quality Management System Certification Process in the faculty.**

Activity Coordination : Miss Waruni Thiranagama, Miss Shehara Jayakody

The implementation of the ISO 9001:2015 QMS certification process is a continuous process which expanded over the years. We started the preparatory activities with initial awareness for FQAC steering committee members in the year 2020 and still continuing the process with the support of an external resource person, Mr. Ajith Prasanna, Head of Certifications, LAUGFS Holdings Limited. In parallel to the awareness sessions, the following tasks have been completed up to date.

1. Obtained internal auditor training from Sri Lanka Standard Institute [SLSI] as a compulsory requirement of the implementation of the standard (5 Members from the Faculty)
2. Drafted the process map of FMS identifying key processes and connections between the processes (Version 01) - Circulated among the staff members for comments (2021 to date)
3. Established quality objectives for QMS (Data requirements and responsibility sheet for calculating and determining baseline/s) - Circulated for collecting required data
4. Drafted Master List of Documents (MLD) for QMS (2023)
5. Identified internally and externally originated documents to be collected for QMS - Circulated for collecting required documents/records (2023)
6. Drafted document control procedure for QMS (2022 to date)
7. Drafted quality policy & manual for QMS (2022)
8. Collection of necessary document formats records is ongoing (2022 to date)

This activity is linked to the FMS curriculum in three-degree programmes, specifically to the subjects of Lean & Total Quality Management [BM 3213], Operations Management [BM 3123, FM 3123], Change Management [BM 4142], Sustainable Operations Management [EBM 3123], Organizational Process Development & Excellence [EBM 3222] where students were engaged to the preparatory activities as a part of their continuous assessments in some cases.

Activity No. 2:   **Continuation of setting up Occupational Health and Safety Management Systems ISO 45001:2018 in the faculty**

Activity Coordination: Mr Chandimal Ranathunga, Miss Ishara Katuwandeniya, Ms Sanduni Dilanka

Faculty of Management Studies has initiated the implementation of ISO 45001:2018—Occupational Health and Safety Management systems. We started the preparatory activities with initial awareness for FQAC steering committee members in 2022 and are still continuing the process with the support of an external resource person, Mr. Chamal Indrajith. In parallel to the awareness sessions, the following tasks have been completed to date.

1. Identified the hazards in the FMS with stakeholder engagement.
2. Drafted the OHSAS manual for the FMS.
3. SWOT and PESTEL analysis completed.
4. The members of the project anchoring team completed internal auditing for OHSAS.
5. Completed the OHSAS awareness for students
6. First aid training was completed for the students.

7. Fire and emergency response training was completed for the students.

Activity No. 3: Continuation of innovation analysis to optimise the process architecture of FMS and Implementation of activities identified through Process Innovation Analysis

Activity Coordination: Ms Muni Shamika, Ms Madusha Amarasena

The Faculty of Management Studies at Sbaragamuwa University stands as a cornerstone for fostering academic excellence and nurturing future leaders in management. In the pursuit of continuous improvement, it is essential to undertake an in-depth innovation analysis to optimise its process architecture.

Key Objectives:

1. Identify bottlenecks and pain points within the current processes.
2. Assess the alignment of processes with the overarching goals and objectives of the Faculty.
3. Pinpoint opportunities for innovation and optimisation to enhance efficiency and effectiveness.
4. Enhance the quality of academic delivery, administrative functions, and student services.
5. Foster a culture of continuous improvement and adaptability within the Faculty.

Analysis Phase: 2022 - 2023

The innovation analysis commences with thoroughly examining the current process architecture within the Faculty of Management Studies. This involves scrutinising each operational aspect, from administrative procedures to academic frameworks, to identify inefficiencies, redundancies, and areas ripe for enhancement. A comprehensive understanding of the existing landscape is attained by employing tools such as process mapping, value stream analysis, and stakeholder consultations.

Implementation Strategy:

Upon completing the analysis phase, the focus shifts towards the strategic implementation of activities aimed at optimizing process architecture and improving overall quality. This entails a structured approach comprising the following steps:

1. Prioritisation of Activities:
    a. Categorize identified improvement opportunities based on their potential impact and feasibility.
    b. Allocate resources and set timelines for each activity to ensure a systematic approach to implementation.
2. Cross-Functional Collaboration:
    a. Foster collaboration and communication among various departments and stakeholders to ensure a holistic approach to process enhancement.

b. Establish interdisciplinary task forces to address complex challenges and drive collective problem-solving.

3. Pilot Testing and Iteration:
   a. Implement proposed changes on a small scale through pilot projects or trials to gauge effectiveness and identify any unforeseen challenges.
   b. Solicit feedback from end-users and stakeholders to refine processes iteratively and ensure alignment with expectations.

4. Training and Capacity Building:
   a. Provide relevant training and development opportunities to faculty and staff to equip them with the necessary skills and knowledge to adapt to new processes.
   b. Foster a culture of innovation and continuous learning to sustain long-term improvements.

5. Performance Monitoring and Evaluation:
   a. Establish key performance indicators (KPIs) to monitor the impact of implemented changes on process efficiency, quality, and stakeholder satisfaction.
   b. Regularly review progress against set targets and make necessary adjustments to ensure continual improvement.

CELLS
BUILD
SYSTEMS

PROCESS FLOW CHARTS

Compilation of Process Flows of Existing Operational Process of Faculty of Management Studies

Faculty Quality Assurance Cell
Faculty of Management Studies
Sabaragamuwa University of Sri Lanka
Belihuloya

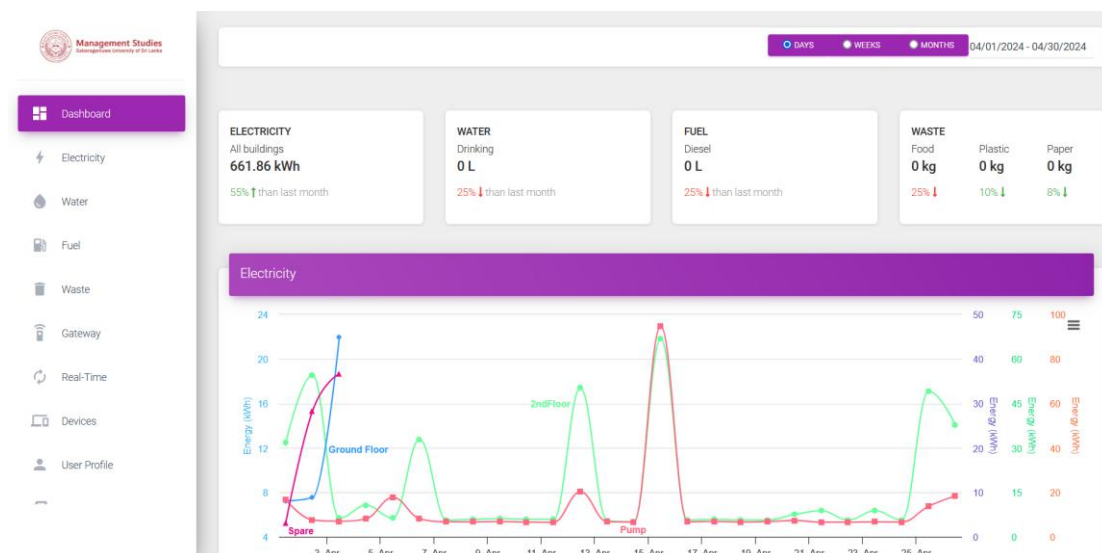**Activity No. 4:**   **Setting up of ISO 14001:2015 - Environmental Management System in FMS**

4.1   Environmental performance monitoring systems established to support the implementation of ISO 14001:2015 EMS in the Faculty of Management Studies

Activity Coordination: Dr Sampath Wahala, Mr Chandimal Ranathunga, Ms Lavangi Bandara, Miss Shehara Jayakody

As a requirement for implementing an Environmental Management System in the FMS in line with ISO14001:2015, the following web-based systems are established under the financial support of the AHEAD ELT ELSE Project. These systems are monitored and reported under the Sustainability Cell of FMS, one of the operational Cells under FQAC FMS.

1. We have established a Utility monitoring system to monitor sustainability performance in terms of electricity consumption, water consumption, and waste generation in the Faculty.

   This component is linked to the FMS curriculum in EcoBusiness Management Degree programmes, specifically to the subjects of Energy & Industrial Resource Management [EBM 2253], Tools for Environmental Assessment [EBM 3152] and Sustainable Operations Management [EBM 3123], where students are expired to

   engaged with monitoring activities as a part of their continuous assessments.
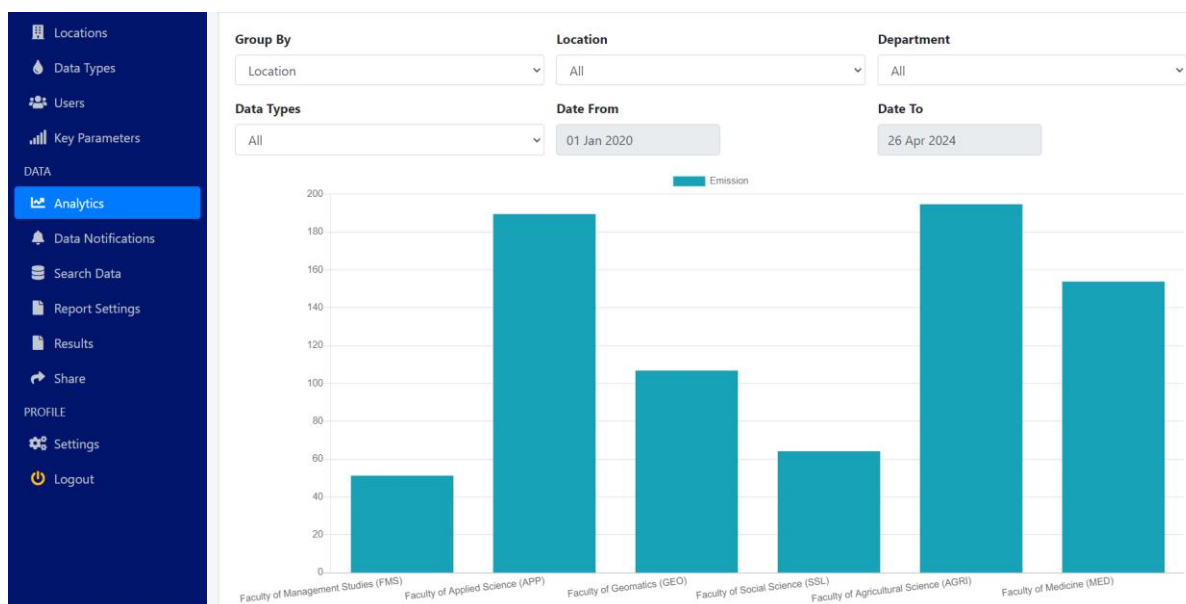
4.2 Established a Greenhouse Gas [GHG] Monitoring system to monitor GHG in the Faculty to support the implementation of ISO 14001:2015 EMS in the Faculty of Management Studies

Activity Coordination: Dr Sampath Wahala, Mr Chandimal Ranathunga, Ms Lavangi Bandara, Miss Shehara Jayakody, Ms Dimuthu Vijerathne

A GHG emission management system includes several processes and tools created by organisations to understand, measure, monitor, report, and validate their GHG emissions. Two of the most widely adopted frameworks for GHG inventory reporting are ISO 14064 and the GHG Protocol.

The faculty of Management Studies has started monitoring and reporting GHG in accordance with ISO 14064-1:2018 - Greenhouse gases Part 1: Specification with guidance at the organisation level for quantification and reporting of greenhouse gas emissions and removals.

GHG management is linked to the FMS curriculum in EcoBusiness Management Degree programmes, specifically to the subjects of Energy & Industrial Resource Management [EBM 2253], Environmental Footprint Management System Standards & Compliance Auditing [EBM 3133], and Industrial Ecology [EBM 3143], where students are required to engage with monitoring activities as part of their continuous assessments.

4.3 Established a Handmade Paper Recycling plant in the Faculty of Management Studies

This Handmade Recycling Plant was established under the financial support of the AHEAD ELT ELSE Project. The project aims to make handmade paper from waste paper collected in the university as a measure to manage the environmental burden of waste paper disposal to produce value-added marketable products as a real-world business model for students to learn and engage in to understand and operate a student-based business. The operations are coordinated by the Sustainability Cell of FMS, one of the operational Cells under FQAC FMS.

This project activity is linked to the FMS curriculum in all the Degree programmes the Faculty of Management Studies offers. It creates a miniature production facility that mimics all the real-world operations of a production facility, from material supply to sales of the final product, with value addition. This project activities are linked explicitly to the subjects of Modelling EcoBusiness [EBM 4152], Industrial Operations in the Manufacturing Sector (Elective) [EBM 4172] Energy & Industrial Resource Management [EBM 2253], Environmental Footprint Management System Standards & Compliance Auditing [EBM 3133] and Industrial Ecology [EBM 3143], Green Supply Chain Management [EBM 3172] etc. where students are expired to engaged with monitoring activities as a part of their continuous assessments.
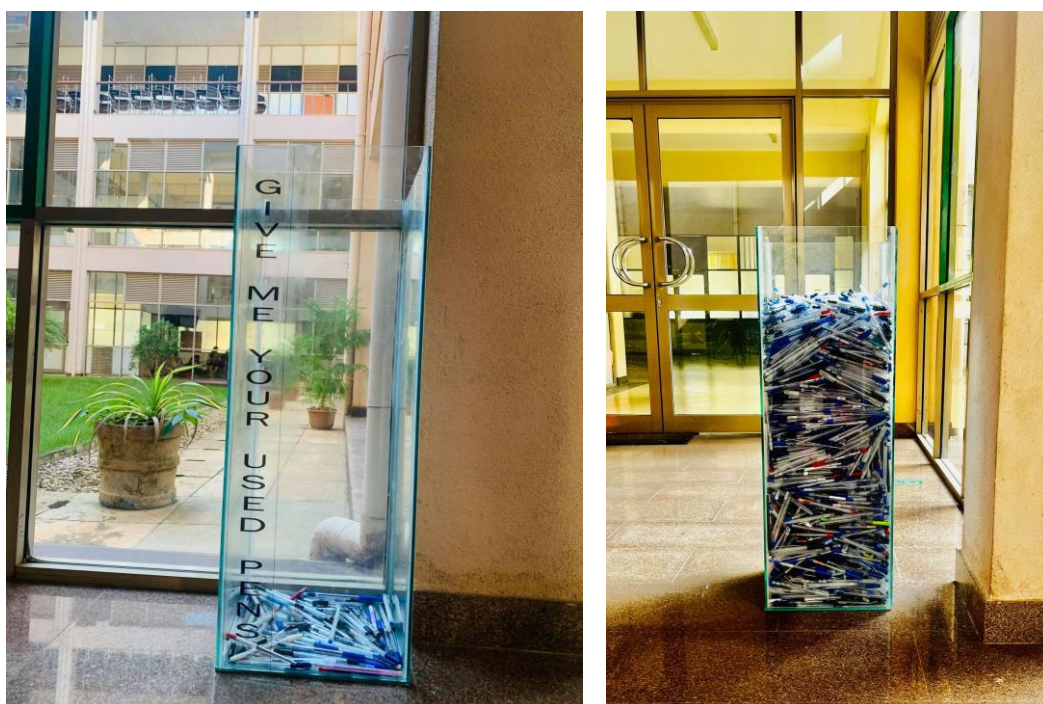
Activity No. 5:   **Student Mini projects encouraging Student-Centred Learning (SCL) in FMS**

5.1   Student mini projects in change management - BM 4142

Activity Coordination: Miss Waruni Thiranagama (Lecturer in charge)

At the Faculty of Management Studies (FMS), change is not just a theoretical concept; it is a force initiated and championed by our very own students. Over the past semester, final students in the Department of Business Management relevant to the Change Management [BM 4142] course have taken the reins of progress, identifying crucial areas for improvement and implementing transformative mini-projects within the Faculty. Under the guidance of Ms A.W. Thiranagama, Subject Lecturer, and Dr. W.M.P.S.B. Wahala, Coordinator of the Faculty Quality Assurance Cell, these young change agents have left an indelible mark on our faculty, bringing about positive and tangible outcomes as mentioned below [Time Frame: May – June 2023].

1. **Sustainable Solutions: Establishing a Collecting Point for Used Empty Pens**

    One of the initial endeavours that gained momentum in the Student Mini Projects in Change Management was establishing a collecting point for used empty pens. Students recognized the presence of discarded pens contributing to environmental waste. With a vision of sustainability, they decided to collect these pens and send them for refilling, effectively reducing the environmental impact on our faculty. This initiative not only encourages responsible consumption but also fosters a sense of environmental stewardship among the FMS community.

2. **Enhancing Student Washroom Facilities: A Step Towards Inclusivity**

Empathy lies at the heart of change, and our students exemplified this through two vital projects aimed at improving washroom facilities for everyone. Firstly, they installed bag racks outside the student washrooms, alleviating the inconvenience of carrying belongings inside. Secondly, acknowledging the importance of menstrual hygiene, they introduced a refilling sanitary pad box in the female student washroom. These thoughtful initiatives contribute to a more inclusive and supportive environment for all members of the FMS community.

3. **Promoting a Culture of Excellence: Engaging Video Clips on Best Practices**

Communication is a powerful tool for change, and our students harnessed this power through creative short video clips. These engaging visuals emphasize the best practices to be followed at FMS, cultivating a culture of respect, responsibility, and excellence. Disseminating such valuable insights through video further demonstrates our students' ability to drive change through various media.

These projects have empowered our students to be proactive change agents, equipping them with invaluable skills and experiences that will undoubtedly shape their future endeavours. As we celebrate the successful implementation of these mini-projects, we are reminded that change is not a one-time event but an ongoing journey. Let us all be catalysts for positive change, making FMS an even better place to learn, grow, and thrive.

4. **A Helping Hand: The Establishment of a Community Cupboard**

Recognizing that some students may face financial challenges, our change agents took it upon themselves to set up a Community Cupboard. This heartwarming initiative offers non-expensive items to students in need, fostering a sense of companionship and solidarity within the faculty. The Community Cupboard is a true example of the spirit of giving back and supporting one another.

5. **Creating the Perfect Study Environment: Rearranging the Reading Hall**

Learning thrives in a conducive environment, and our students understand the need for a well-designed reading hall. They embarked on the task of rearranging the space, aiming to provide students with a welcoming and productive ambience for studying. By optimizing the layout with the available resources and space, the transformed reading hall now stands as a testament to its commitment to academic excellence.

5.2   Student mini projects in Project management - EBM 4132

Activity Coordination: Miss Ishara Katuwandeniya (Lecturer in charge)

Project Management is considered to be one of the significant and most wanted roles in the business world. Hence, this subject is developed in a way to cater both theoretical and practical aspects by conducting in class lectures and guiding the student to think critically from planning to the completion of a project. As a partial fulfilment of the subject Project management EBM 4132 students were guided to develop creative project ideas relevant to their field of study. As a result, the following projects were conducted by the 4th year Undergraduates.

1. **Upcycled Field Books**

   As global pulp and paper consumption is increasing day by day, the amount of paper waste and the careless use of paper leads to deforestation. Currently, in each Department of the Faculty of Management Studies, single-sided used papers have been piled up without being used again. As we as in the undergraduates' hostels, a significant amount of single-used papers is being piled up without reuse. Hence, this group decided to upcycle the waste paper by converting it into mini notebooks (field books). This project also generated income by selling the upcycled filed books to the

   faculty's undergraduates.

2. **Eco Cover for the Generator**

In the Faculty of Management Studies, a few critical emission points have an adverse effect on the environment. Among those points, the faculty power generator significantly contributes to GHG emissions by emitting carbon dioxide (CO_2) and other polluting gases and generating noise and considerable heat around the generator. To reduce the impact, this project group built an Eco cover for the generator by planting a few types of liana, as they have the ability to prevent radiating heat more and with the expectation of creating a barrier to the noise generation. This initiation enabled the sequestration of some carbon dioxide released by the generator fuel burning, which will minimise the contribution to global warming. In addition, this eco cover acts as a beautiful background for the faculty generator.
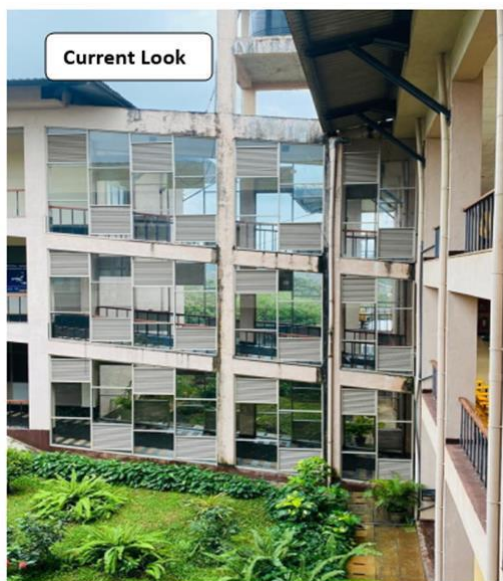
3. **Faculty Vertical Green Wall**

As sustainability has been one of the crucial topics discussed for a long period of time, sustainable architecture is becoming a rising concern within organisations. With the intention of initiating a switch to sustainable architecture from the existing typical architecture, this project initiated a plan to create a vertical green wall to benefit the environment. In the long run, this project aims to regulate the microclimate by lowering the average temperature of the environment to reduce solar radiation through evaporation.

4. taps

As the undergraduates are prone to unnecessary water usage, this project team identified the faculty upper canteen premises as one of the main places which consume unnecessary water by undergraduates. Hence, this project was conducted to encourage the healthy behaviour of water usage by replacing manual sink taps to

push taps. This helped reduce water waste.

5. **Live Fence to the Recycling Plant**

The world has no limit to planting trees. This project was conducted with the intention of adding extra ecological value to the unused land in front of the recycling plant and benefiting the e

numerous ways.

5.3   Gravity, Coffee Evening & The Lantern (□ □ □ □ □ □) □

Activity Coordination: Mr Hiran Dinusha, Ms Rudmi Sandaruwani

Coffee Evening, Gravity and Chimiya are an annual event organized by the Department of Tourism Management and is an enriching blend of camaraderie and learning. This annual event serves as a platform for Outcome Based Education [OBE] and Student Centred Learning [SCL] for students to put into practice the skills and knowledge acquired throughout their subjects under two degree programmes, namely. BSc. Honours Tourism Management and BSc. Honours Hospitality Management related to the subjects of Hospitality Management [TM 2213], Service Quality Management [TM/HM 3143], Personality & Professional Development [TM 3282, HM 3232], Events Management [TM/HM 4142], Food & Beverage Management I [HM 3114], Food and Beverage Management II [HM 3214], Professional Cookery I & II [HM 3224 & HM 4134]

Coffee Evening

Coffee Evening served as more than just a social gathering; it was a testament to the department's dedication to experiential learning and the cultivation of future leaders in the dynamic field of tourism management. As participants departed, they carried with them fond memories and valuable insights and connections that would continue to enrich their academic and professional journeys.
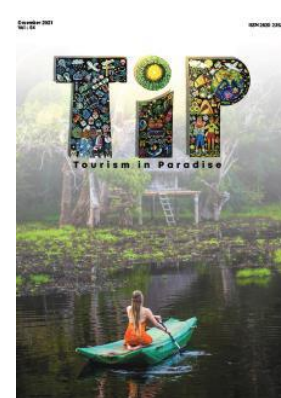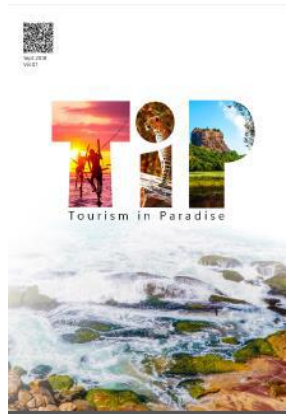
The Lantern (□ □ □ □ □ □) □

Tourism in Paradise [TIP]

TiP, presented by the Department of Tourism Management, Faculty of Management Studies, Sabaragamuwa University of Sri Lanka, is an exclusive combination of thoughts manifested by scholars, statutory bodies, industry professionals & undergraduates. The magazine itself is the first tourism and hospitality-based publication of a state university in Sri Lanka to explore the curiosity of Tourism in this Paradise. Since 2018, it has had a remarkable journey in creating a platform to illustrate the skills and competencies of Sabra Tourism beyond the Paradise.

This magazine is designed and published by the Department of Tourism Management undergraduates, which paves the way for them to improve their competencies as grooming managers. This year, TIP launches its sixth volume, marking generations' successful continuation and advancements in the magazine.

TOURISM IN PARADISE
VOLUME 04

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Activity No. 6: Faculty – Industry collaborative projects on Outcome Based Education (OBE) to improve the quality of teaching and learning

6.1 Jay Jay Mills Cleaner Production Assessment

Activity Coordination: Mr Chandimal Ranathunga, Dr Sampath Wahala (Lecturer in charge), Ms Lavangi Bandara (Lecturer in charge), Miss Shehara Jayakody

Bridging faculty and the industry through different collaborations is one of the key strategies of the Faculty of Management Studies. The expectations of such collaborations are multiplefold. The main aim of these engagements is to set the ground for our undergraduates to apply theoretical concepts in real environments where they will experience and overcome different challenges. Providing networking opportunities with industry professionals, exposing them to professional establishments, and opening career opportunities are the other key objectives of such engagements.

Given the above objectives, a comprehensive Cleaner Production Assessment was conducted for ten Jay Jay Jay Mills Lanka Group production facilities in operation in Avissawella, Mannar, Trincomalee, Monaragala, and Matara between June 2022 and June 2023. Students submitted their observations and the assessment findings to the Jay Jay group through reports, which were then followed by a finding presentation session.

The project not only gave the students practical experience related to the subject module on Resource Efficient Cleaner Production [EBM 3213] but also was a learning package covering other modules. Students had the opportunity to connect many of the learning modules they undertook at the university. Upon completion of the project, a few students were able to join the JJM as interns to complete their final year internship program.

Activity No. 7: Capacity building/Awareness and ToT programmes on quality improvements in the FMS

7.1 Training on ISO 21001:2018 - Educational organisations - Management systems for educational organisations

Trained Academic Staff Members : Ms Waruni Thiranagama, Mr K.C. Ariyarathna

Training on "ISO 21001:2018 - Educational organizations - Management systems for educational organizations" is a training program organized by the Sri Lanka Accreditation Board (SLAB) conducted by Mrs Arti Koshla from 15th to 17th February 2023 as an in-person training at Colombo. The number of participants was limited, and the selection of participants was based on a screening process. Ms. A.W. Thiranagama & Mr. K.C. Ariyarathna, two academic staff members of the Faculty of Management Studies, were selected for the program and participated. This training has enhanced the understanding of the requirements to be fulfilled by an education organisation to meet its stakeholder expectations. Thus, the knowledge gained through this will facilitate the faculty's ISO implementation process to streamline the requirements of the standard. This training was funded by the FQAC budget under Activity 07 of the activity plan [Capacity building/Awareness and ToT programmes on quality improvements in the FMS], Faculty Quality Assurance Cell—Faculty of Management Studies for the year 2023.

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PRACTICES FOR AGRI-FOOD

CERTIFICATE

of completion
presented to

Asanka Waruni Thiranagama

for successfully participating in the **"Educational Organizations - Management
System for Educational Organization"** as per
ISO 21001:2018

organized and conducted by

Sri Lanka Accreditation Board for Conformity Assessment (SLAB) and
United Nations Industrial Development Organization (UNIDO)
within the framework of the **BESPA-FOOD** project funded by the **European Union**

15th February 2023 – 17th February 2023 | Duration: 24 hours

Jairo A. Villamil-Diaz (Ph.D.)
International Senior Technical Specialist,UNIDO

Ms. Arti Khosla
Founder & CEO, COAE International

Ms. Chandrika Thilakaratne
Director/CEO, SLAB

**Funded by
the European Union**

7.2   Training on ISO/IEC 17024:2012 - Conformity assessment, General requirements for bodies operating certification of persons

Trained Academic Staff Members: Ms Ishara Katuwandeniya

ISO/IEC 17024:2012 contains principles and requirements for a body certifying persons against specific requirements and includes the development and maintenance of a certification scheme for persons.

This International Standard specifies requirements which ensure that certification bodies for persons operating certification schemes for persons operate in a consistent, comparable and reliable manner. The requirements in this International Standard are considered to be general requirements for bodies providing certification of persons. Person certification can only occur when there is a certification scheme. The certification scheme is designed to supplement the requirements included in this International Standard and includes those requirements that the market needs or desires or that are required by governments.

This is to certify that

I M KATUWANDENIYA

has participated in the

Training on
Personnel Certification in compliance with
ISO/IEC 17024:2012
Organized by Sri Lanka Accreditation Board (SLAB)

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Chandrika Thilakaratne
Director/CEO
Sri Lanka Accreditation Board

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