AUTHOR GUIDELINES

Authors can submit their articles, prepared to adhere to following guidelines in soft-copies (in Microsoft Word File (.doc or .docx) electronically via email; sljossh@ssl.sab.ac.lk. Articles can be submitted at any time and the accepted articles will be published in the following issue once the entire review process is completed. The manuscript should not be submitted or considered for publication in any other journal while the same is under review for this journal.

Organization of Manuscript

The manuscript should contain the items mentioned hereunder.

- Title, List of Authors together with affiliations
- Abstract and Keywords
- Introduction
- Literature Review
- Materials & Methods
- Results & Discussion
- Conclusion
- Acknowledgments (optional)
- References
- Annexures (optional)

Language: The language of the manuscript must be in English (British standard).

Length of Paper: The length of the paper should be between 6000 and 10000 words (including list of references and annexures) and paper containing more than 10000 words will be rejected. Articles should be typed using 12 font size (Times New Roman) in 1. 5 space on one side of A4 paper with normal margins (Top 1", Bottom 1", Left 1" and Right 1"). Authors are urged to write as concisely as possible, but not at the expense of clarity.

Title Page: The title page is a separate page before the text. It should include the following information:

Title: The title should be concise and informative. Abbreviations and formulae should be avoided where possible.

Authors' Names and Affiliations

Indicate the initials and then the last name. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and the e-mail address of each author.

Corresponding Author

Indicate who is willing to handle correspondence at all stages of refereeing, publication, and also post-publication. Ensure that telephone numbers (with country and area code) are provided in addition to the e-mail address and the complete postal address.

Abstract: A concise and factual abstract is required (maximum length of 250 words). The abstract should state briefly the purpose of the research, the principal results, and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. References should be avoided in the abstract.

Keywords: Immediately after the abstract, a maximum of 5 keywords, avoiding general and plural terms and multiple concepts (avoid, for example, 'and', 'of') should be provided. Keywords should be presented. The keyword should be arranged in alphabetical order.

Introduction: This section should be concise, with no subheadings, and provide a background to the research problem, present the research problem with sufficient justification and objective/s.

Literature Review: This section should provide a sufficient evaluation of theoretical/empirical literature to identify knowledge gaps.

Materials and Methods: This section should contain adequate detailed information about what all the procedures and steps followed.

Results and Discussion: This section should be described on the results and outputs of the research work.

Conclusions: This should clearly explain the important conclusions of the work highlighting its significance, relevance and values.

Subdivision of the Article: Subheadings/sections should not be numbered and allowed only the below mention three types of subheadings. Subsections should be highlighted as follows;

Main Headings: Divide your article into clearly defined main sections (as Introduction, Literature Review, Materials & Methods, Results & Discussion, and Conclusion). Capital Letters, 12 front and Bold. The text should be started below the main heading.

Second-level subheadings: Simple letter (Capitalized each word), 12 front and Bold. The text should be started below the heading.

Third level subheadings: Simple letter (Capitalized each word), 12 front and Bold. The text should be started with the same line after the heading. (Example, Third Level Subheadings: Text should be started the same line after the heading)

Table and Figures: Please note that the article will be published in black and white. Present tables and figures within the article, not at the end of the article. Tables should be numbered consecutively using Arabic numbering (Table 1, Table 2, etc.) and must have corresponding references in the main text. Tables should also have appropriate and concise headings and table source below the table.

 All figures and illustrations, as in the case of tables, should be numbered consecutively as 'Figures' (Figure 1, Figure 2, etc.) with corresponding references in the main text. Figures should also have appropriate and concise headings and figure source below the table.

Acknowledgments: If the research is sponsored or supported by an organization, please indicate it.

Reference List: Sri Lanka Journal of Social Sciences and Humanities (SLJSSH) uses the American Psychological Association (APA) style guide (Edition 7) for both in-text citations and reference lists. References should be arranged alphabetically. More than one reference from the same author(s) in the same year must be identified by the letters "a", "b", "c", etc., placed after the year of publication.

Submission Preparation Checklist: Before submitting the manuscript, the author(s) should check the following list.

1. The submission has not been previously published or considered for publication its part or a full paper.
2. The submission file is in Microsoft Word file format.
3. Manuscript should be structured in the light of the Journal's author guidelines.
4. Author(s) should not mention his or her name and affiliation in the main text.
5. Author(s) has to read all the terms and conditions of the journal.
6. Plagiarism (In-text similarity) is allowed only 15%.
7. Copyright Form.

Submission of the Paper: The author should submit the paper via e-mail to the chief editor at sljossl@ssl.sab.ac.lk

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