INSTITUTIONAL REVIEW 2019
SELF EVALUATION REPORT

SABARAGAMUWA UNIVERSITY OF SRI LANKA

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ABBREVIATIONS

AB	-	Assistance Bursar
ADB	-	Asian Development Bank
AR	-	Assistant Registrar
BOS	-	Board of Study
CDC	-	Curriculum Development Committee
CDD	-	Curriculum Development Document
CGEE	-	Centre for Gender Equity and Equality
CGU	-	Career Guidance Unit
CODL	-	Centre for Open and Distance Learning
CRKD	-	Centre for Research and Knowledge Dissemination
DR	-	Deputy Registrar
ELTD	-	English Language Teaching Department
EQA	-	External Quality Assurance
FAPP	-	Faculty of Applied Sciences
FAGR	-	Faculty of Agricultural Sciences
FB	-	Faculty Board
FGEO	-	Faculty of Geomatics
FGST	-	Faculty of Graduate Studies
FMED	-	Faculty of Medicine
FMAS	-	Faculty of Management Studies
FQAC	-	Faculty Quality Assurance Cell
FSSL	-	Faculty of Social Sciences and Languages
FTEC	-	Faculty of Technology
GEE	-	Gender Equity and Equality
HEI	-	Higher Education Institute
ICT	-	Information Communication Technology
ILO	-	Intended Learning Outcomes
IP	-	Intellectual Property
IR	-	Institutional Review
IQA	-	Internal Quality Assurance
IQAU	-	Internal Quality Assurance Unit

LMS	-	Learning Management System
MIS	-	Management Information System
MOU	-	Memorandum of Understanding
OBE	-	Output Based Education
PLO	-	Programme Learning Outcome
RHD	-	Research Higher Degree
SAR	-	Senior Assistant Registrar
SBS	-	Subject Benchmark Statement
SCL	-	Student Centered Learning
SDC	-	Staff Development Centre
SGBV	-	Sexual and Gender Based Violence
SGs	-	Study Guides
SHB	-	Student Handbook
SLQF	-	Sri Lanka Quality Framework
SMP	-	Strategic Management Plan
SOP	-	Standard Operating Procedures
SUSL	-	Sabaragamuwa University of Sri Lanka
TL	-	Teaching and learning
ToR	-	Terms of Reference
UBL	-	University Business Linkage
UBLC	-	University Business Linkage Cell
UGC	-	University Grants Commission

CHAPTER 1

Introduction to the Sabaragamuwa University of Sri Lanka

Systematic education in Sabaragamuwa province dates back to the times of King Parakramabahu II of the Dambadeniya Period, under whose patronage the Deva Pathiraja Pirivena, a 13th century monastic university, was created in the Palabaddala area of the Ratnapura District. The Sabaragamuwa University of Sri Lanka (SUSL) now stands as the present-day link to such tradition of knowledge and wisdom, which is the 12th national university of contemporary Sri Lanka.

1.1 Vision and Mission

The SUSL has been crafted and is guided and operated to achieve its well defined Vision and Mission.

Vision

To be an internationally acclaimed centre of excellence in higher learning and research

Mission

Our mission is to be a centre in the forefront of generation, advancement and dissemination of knowledge while promoting learning, research and training to produce competent human resources possessing knowledge, skills and attitudes to contribute towards sustainable development.

1.2 Brief history

The SUSL originated as an Affiliated University College linked to the University of Sri Jayewardenepura, named the Sabaragamuwa Affiliated University College (SAUC), back in 1991 and was located in Belihuloya. On the recommendations presented by a committee appointed by the Ministry of Education and Higher Education in 1995, headed by the Deputy Minister of Higher Education, to explore the prospects of restructuring the affiliated university colleges, the government upgraded the SAUC to a national university, now known as the SUSL. The formation of the SUSL was declared through the Gazette Notification No. 896/2 of 7th November 1995 under the section 21 of the Universities Act No. 16 of 1978. In the meantime the two Affiliated University Colleges at Rahangala (UAUC) and Buttala (BAUC), which had been linked to the University of Sri Jayewardenepura and the University of Peradeniya respectively and then were integrated to form the Uva Campus of the SUSL,

became the Faculties of Agricultural Sciences and Applied Sciences of the SUSL and were subsequently relocated in Belihuloya itself.

Much of the establishment now sits in the town of Pambahinna of the Belihuloya area while the recently flaunched FMED is in operation in Batuhena, Ratnapura. The SUSL currently owns approximately 253 acres of land - main university premises transferred by the Ceylon Electricity Board - 66 acres, main playground and building complex premises – 56 acres, university Farm premises – 31 acres, land obtained from the Nonpareil Estate – 50 acres, other lands – 29 acres (water pumping and purification unit, hostels, nature park and reserve), land in Ratnapura for FM – 20 acres, Medical Faculty premises (Land in Batuhena) – 1 acre.

SUSL celebrates its 23rd anniversary this year as it continues its journey of honouring its obligations to the nation by giving rise to prominent academics, scholars, sportspersons and professionals. The 'Amity Global Academic Excellence Award' presented to the SUSL in 2007 by Amity University, India, for its role in 'propagating the doctrine of knowledge' and creating 'many benchmarks in the field of education and research' is a resounding testament to the academic excellence that the SUSL stands for. Today, it is home to a community of over 5000 students, academics and members of the non-academic and administrative staff as it stands tall as a bellwether of Sri Lanka's progress.

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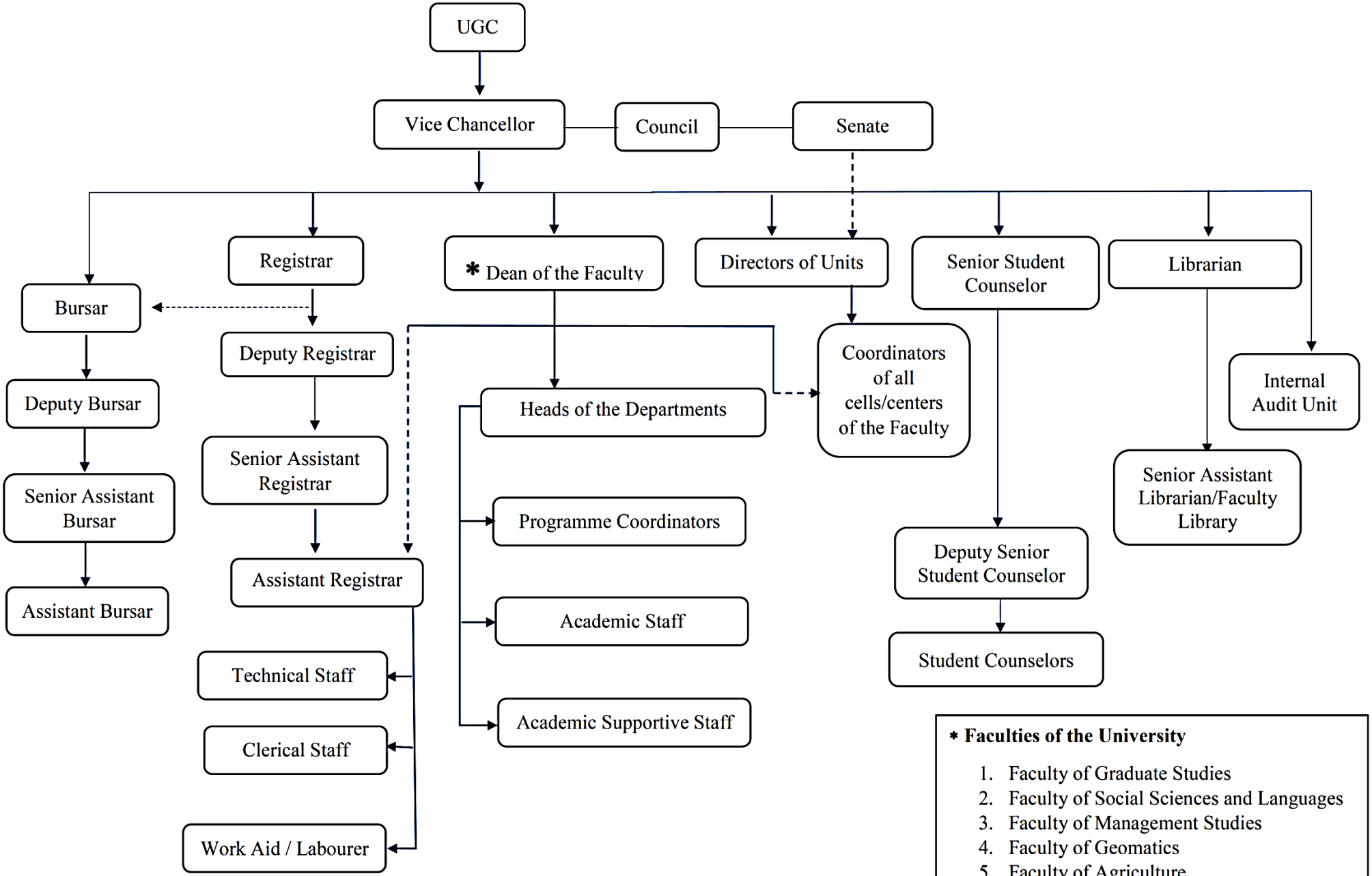
1.3 Organizational Structure



*** Faculties of the University**

1. Faculty of Graduate Studies
2. Faculty of Social Sciences and Languages
3. Faculty of Management Studies
4. Faculty of Geomatics
5. Faculty of Agriculture
6. Faculty of Applied Sciences
7. Faculty of Technology
8. Faculty of Medicine

1.4 SWOT Analysis

The university has conducted a SWOT analysis in an attempt to understand its strengths and weaknesses while identifying the opportunities open to it and threats it may face. The table below presents a summary of its findings.

Strengths	Weaknesses
Availability of an energetic young academic staff	Lower than expected student success outcomes, including student learning, retention and completion
High level of employability of graduates	Lack of online/distance learning resources and opportunities
Present revised curriculum geared to address current demands of the contemporary world	Dearth of experienced staff due to relatively slow gain of higher qualifications in both academic and non-academic staff
Positive reputation in the external community and positive experiences with those who interact with the university.	Quantitatively and qualitatively low research output due to insufficient research facilities and sub-optimal level of research culture
Proactive partnerships with other universities, community and government and non-government agencies	Inhospitable environment for newcomers and poor student attendance rates at lectures
Facilities including new, well-maintained and attractive buildings and grounds with growth potential	Students' attitudes on free education and regressive ideas on reformation of the present education system
Availability of unique degree programmes designed to address new fields of study.	Absence of adequate social, financial, physical and cultural infrastructure resulting in poor retention of members of the staff.
A diverse and vibrant student body with 100% of which is provided with residential facilities	Low ranking among Sri Lankan universities resulting in being ineligible for special funding from the government.
Residential facilities for ~80% of members of the staff at all categories	Comparatively less fund generating activities
Each degree programme offered by two of the Faculties earning "A" grades under SER evaluation (Rest of the Faculties have not been evaluated up until now)	Less marketing and image building activities
Excellent and imaginative leadership based on student requirements	Lack of proper sustainable waste management and disposable system
Being a member of the International Association of Universities (IAU) that enables reflection and action on common priorities with its counterparts.	Unavailability of a well-defined mechanism to absorb foreign students

MOUs with foreign universities/institutes on exchange programmes and academic collaborations	
Opportunities	**Threats**
Increased value of higher education, competition and growing demand for graduates	Tough competition from non-state and private HEIs with regard to language competency and soft skills of the students
Increased demand for mid-career redirection and lifelong learning with Master's and PhD programmes	Graduates from less hidebound institutions proving to be more attractive to employers
Opportunities for fresh perspectives, programmes and partnerships within our communities	Lack of opportunities for lateral entries at SUSL
Possibility of expanding the student enrolment with an enrolment management plan in line with market demands	Increasing negative attitudes among stakeholders about the graduates of state universities
Location/heritage and space for new constructions and growth potential	Political involvement in the appointment process of nonacademic staff members
Loan schemes for students pursuing higher education in state institutions	Lack of skills of self-directed learning among incoming students due to being over reliant on private tuition during school education
Availability of a large student pool after A/L examinations that is still interested in free higher education in the state sector.	
Fresh state investments to expand the university by forming new faculties.	

1.5 Implications of previous review - Improvements brought into effect since the first IR

A set of recommendations was made by the panels of reviewers of the first and second IRs of SUSL, in 2010 and 2013, and the SUSL has acted on the vast majority of them. It has formulated an SMP for the period of 2014-2018 with annual action plans while providing a copy of the SMP to the finance division and making its rank and file aware of how to make the SMP a success. The vision and mission statements, goals, objectives and strategies of the organisation have been revised taking strengths, weaknesses, opportunities and threats existing in the internal and external environment of the organisation into consideration while including them in the SMP, ensuring proper monitoring and progress controlling measures. The funds available as profits, generated through extension programmes have been utilized for the university development activities. The IQAU of the university has been strengthened to ensure quality of work at all levels in both academic and administrative spheres. An apex level quality assurance unit consisting of academic and administrative officers has been set up to ensure regular progress reviewing. The SUSL now offers systematic training programmes for the members of the administrative, non-academic and library staff. Remedial measures have been introduced to improve the student welfare facilities, starting from the canteen and sanitary facilities especially in the hostels while new hostels for female students have been constructed. Basic facilities including qualified Lecturers for the newly introduced degree programmes namely B.Sc. in Physical Education, B.Sc. in Sports Management, B.Sc. in Surveying Sciences (Surveying and Geodesy), B.Sc. in Surveying Sciences (Photogrammetry & Remote Sensing) and B.Sc. in Surveying Sciences (Cartography & GIS) degree have been provided. Meanwhile, the FG has been equipped with new laboratories for GIS and remote sensing, geodesy, physics and photometry.

A mechanism is in place to involve all members of SUSL and stakeholders in formulation and execution of the SMP, which is included as an agenda item in all meetings for closer monitoring of the progress of the different activities. Qualified personnel have been hired to the finances division who has been provided training in sharpening planning skills and managing financial resources effectively. The CRKD has been reactivated under which the University Research Committee has made the process of proposal approval more efficient. It promotes collaborative research with local and international institutions and individuals while providing increase number of opportunities of dissemination to its staff and students. The FGS was established through which SUSL now offers its graduate qualifications including Master's,

MPhil and PhD degree programmes. The IQAU, which has formed FQACs in all Faculties and ensured that internal quality assurance activities are on the agendas of the Senate and all Faculty boards, liaises with the SDC on conducting need based staff training and awareness programmes. Full time Directors for the CGU and Physical Education Unit and staff for ELTD have been recruited. Today SUSL engages in many community outreach programmes including providing academic and financial assistance to schools in the region.

There have been a few oversights and shortcomings in the efforts of the SUSL to implement the recommendations of the Reviewers of the first IR in 2010. Although Performance Indicators and an MIS have been developed, the monitoring system needs substantial improvements in order to monitor the progress and to ensure a bottom up and top down feedback where necessary. The commencement of external degree progammes in the fields of Management, Commerce and Applied Sciences need to be expedited while a new building complex for the CODL is a hope for the future. Nevertheless, it is invigorating to see the ongoing construction of the central library building which is scheduled to be completed by 2020.

CHAPTER 2

Adherence to the Criteria, Standards, and List of Evidence

The extent to which SUSL has adhered to the ten criteria and relevant standards are elaborated in this chapter along with detailed evidence, compiled in to tabular format form with one table for each criterion.

2.1 Criterion 1 -Governance and Management

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
1.1	Governing structure of SUSL is comprised of the Council, Senate and eight FBs in compliance with part IV of the Universities Act. No. 16 of 1978. Distribution of power among the Vice-Chancellor, Registrar, Bursar and Deans of faculties is done as stipulated in the act mentioned above and UGC circulars. The Organogram of the SUSL illustrates the position of all officers and their roles, responsibilities and lines of reporting. Policies and by-laws on matters relating to students' rights and disciplinary issues are clearly stipulated under the by-laws approved by the Council.	The Universities Act No. 16 of 1978 and subsequent amendments	*1.*	UGC/VCOF/HDOC/ACT/UACT/1978/16
		Government gazettes	*2.*	GOV/VCOF/HDOC/GZT
		Ragging and other forms of violence Act No. 20 of 1998	*3.*	UGC/VCOF/HDOC/ACT/RAGV/1998/20
		UGC Circular No. 946 on Common guideline on student discipline	*4.*	UGC/VCOF/HDOC/CLR/CGSD/946
		University Calendars	*5.*	SAB/VCOF/HDOC/CLN/UCLN
		Faculty academic calendars	*6.*	SAB/VCOF/HDOC/CLN/FCLN
		Organogram - updated in 2018	*7.*	SAB/VCOF/HDOC/ORG/UORG/2018
		By laws for student union (2014)	*8.*	SAB/VCOF/HDOC/BLW/BLSU/2014

	University adheres to the policies approved by the Council on allocating housing and hostel facilities to members of the staff and students.	By laws for Examination (1996)	*9.*	SAB/VCOF/HDOC/BLW/BLEX/1996
		By laws for Quality Assurance (2019)	*10.*	UGC/IQAU/HDOC/BLW/BLQA/2019
		By-laws on matters relating to students' rights and disciplinary issues	*11.*	SAB/VCOF/HDOC/BLW/BLSD
		Policies on matters relating to students' rights and disciplinary issues	*12.*	SAB/VCOF/HDOC/PLC/PLSD
1.2	The University Strategic Plans (2014-2018 and 2019 - 2023) and Action Plans are in line with the SMP of UGC 2013-2017 and part one of the National Policy Framework on Higher Education 2009.	*SMP of UGC* 2013-2017	*13.*	UGC/VCOF/HDOC/SMP/SMPU/2013-2017
		National policy Framework on Higher Education 2009	*14.*	GOV/VCOF/HDOC/PLC/PLHE/2009
		SUSL Strategic plans (2014-2018)	*15.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SUSL Strategic plans (2019 – 2023)	*16.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		SUSL Annual Action Plan of Strategic plan (2014 to 2019)	*17.*	SAB/VCOF/HDOC/AAP/AAPS/2014-2019

		Action plan of Faculties (2014 - 2019)	*18.*	SAB/VCOF/HDOC/AAP/FAAP/2014-2019
		Action plan of units (2014 - 2019)	*19.*	SAB/VCOF/HDOC/AAP/UNAP/2014-2019
		Action plan of centers (2014 - 2019)	*20.*	SAB/VCOF/HDOC/AAP/CNAP/2014-2019
1.3	The commitments of SUSL reflect the national, regional and international trends in multidisciplinary academic programmes those are stated in the Vision and Mission statements as articulated in the SMPs of 2014–2018 and 2019-2023.	SUSL Strategic plans (2014-2018)	*21.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SUSL Strategic plans (2019 – 2023)	*22.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		University web	*23.*	http://www.sab.ac.lk/admin/media/sabaragamuwa-university-1485838023-098.pdf
		National MoU's	*24.*	SAB/VCOF/HDOC/MOU/NMOU
		International MoU's	*25.*	SAB/VCOF/HDOC/MOU/IMOU
		Ad-hoc National Collaborations	*26.*	SAB/VCOF/HDOC/COL/NCOL
		Ad-hoc International Collaborations	*27.*	SAB/VCOF/HDOC/COL/ICOL

1.4	The governance and administrative structure of SUSL is in place to achieve its mission, goals and objectives while facilitating policy development for accountability through statutory and ad-hoc committees.	Organogram	*28.*	SAB/VCOF/HDOC/ORG/UORG/2018
		Council Minutes	*29.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Senate Minutes	*30.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB Minutes -FGST	*31.*	SAB/VCOF/HDOC/FBM/FGST/ 2019
		FB Minutes -FSSL	*32.*	SAB/VCOF/HDOC/FBM/FSSL/2014-2019
		FB Minutes -FMAS	*33.*	SAB/VCOF/HDOC/FBM/FMAS/2014-2019
		FB Minutes -FGEO	*34.*	SAB/VCOF/HDOC/FBM/FGEO/2014-2019
		FB Minutes -FAGR	*35.*	SAB/VCOF/HDOC/FBM/FAGR/2014-2019
		FB Minutes -FAPP	*36.*	SAB/VCOF/HDOC/FBM/FAPP/2014-2019
		FB Minutes -FTEC	*37.*	SAB/VCOF/HDOC/FBM/FTEC/2019
		FB Minutes -FMED	*38.*	SAB/VCOF/HDOC/FBM/FMED/2019
		Finance Committee Minutes	*39.*	SAB/VCOF/HDOC/MMT/FCMM/2014-2019
		Audit and Management Committee Minutes	*40.*	SAB/VCOF/HDOC/MMT/AMCM/2014-2019

		Deans Committee Minutes	*41.*	SAB/VCOF/HDOC/MMT/DCMM/2014-2019
		Leave and Award Committee Minutes	*42.*	SAB/VCOF/HDOC/MMT/LACM/2014-2019
		Research Grant Committee Minutes	*43.*	SAB/VCOF/HDOC/MMT/RGCM/2014-2019
		Library Committee Minutes	*44.*	SAB/VCOF/HDOC/MMT/LACM/2014-2019
		Sport Advisory Committee Minutes	*45.*	SAB/VCOF/HDOC/MMT/SACM/2014-2019
		Management Committee for CODL Minutes	*46.*	SAB/VCOF/HDOC/MMT/CODL/2014-2019
		Management Committee for IQAU Minutes	*47.*	SAB/VCOF/HDOC/MMT/IQAU/2014-2019
		Administrative meeting Minutes	*48.*	SAB/VCOF/HDOC/MMT/ADMN/2014-2019
		Procurement Committees Meeting Minutes	*49.*	SAB/VCOF/HDOC/MMT/PROC/2014-2019
		LBMC Committee Meeting Minutes	*50.*	SAB/VCOF/HDOC/MMT/LBMC/2014-2019

		Hostel Committee Meeting Minutes	*51.*	SAB/VCOF/HDOC/MMT/HSTL/2014-2019
		Canteen Committee Meeting Minutes	*52.*	SAB/VCOF/HDOC/MMT/CANT/2014-2019
		Housing Committee Meeting Minutes	*53.*	SAB/VCOF/HDOC/MMT/HOUS/2014-2019
		Web Committee Meeting Minutes	*54.*	SAB/VCOF/HDOC/MMT/WEBC/2014-2019
		Management Committee for UBLC	*55.*	SAB/VCOF/HDOC/MMT/UBLC/2014-2019
		Ad-Hoc Committees Meeting Minutes	*56.*	SAB/VCOF/HDOC/MMT/ADHC/2014-2019
		Disciplinary / Examination Offence Committee Meeting Minutes	*57.*	SAB/VCOF/HDOC/MMT/DIEX/2014-2019
		Meetings with students - Meeting Minutes	*58.*	SAB/VCOF/HDOC/MMT/STDN/2014-2019
		Meetings with staff unions - Meeting Minutes	*59.*	SAB/VCOF/HDOC/MMT/STUN/2014-2019

1.5	Participatory involvement of members of the academic, administrative, academic support and non-academic staffs, students, regional government officers and community in systematic integrated planning and processes takes place at the SUSL.	Council Minutes	*60.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Senate Minutes	*61.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB Minutes -FGST	*62.*	SAB/VCOF/HDOC/FBM/FGST/2019
		FB Minutes -FSSL	*63.*	SAB/VCOF/HDOC/FBM/FSSL/2014-2019
		FB Minutes -FMAS	*64.*	SAB/VCOF/HDOC/FBM/FMAS/2014-2019
		FB Minutes -FGEO	*65.*	SAB/VCOF/HDOC/FBM/FGEO/2014-2019
		FB Minutes -FAGR	*66.*	SAB/VCOF/HDOC/FBM/FAGR/2014-2019
		FB Minutes -FAPP	*67.*	SAB/VCOF/HDOC/FBM/FAPP/2014-2019
		FB Minutes -FTEC	*68.*	SAB/VCOF/HDOC/FBM/FTEC/2019
		FB Minutes -FMED	*69.*	SAB/VCOF/HDOC/FBM/FMED/2019
		Annual reports	*70.*	SAB/VCOF/HDOC/ANR/2014-2019
		SUSL Strategic plans (2014-2018)	*71.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SUSL Strategic plans (2019 – 2023)	*72.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023

		Management Committee for UBLC	*73.*	SAB/VCOF/HDOC/MMT/UBLC/2014-2019
		Township programme Meeting Minutes	*74.*	SAB/VCOF/HDOC/MMT/TOWN/2019
1.6	SUSL employs mechanisms and procedures to implement and monitor institutional policies, strategies and action plans.	SUSL Annual Action Plan of Strategic plan (2014 to 2019)	*75.*	SAB/VCOF/HDOC/AAP/AAPS/2014-2019
		Council Minutes	*76.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Senate Minutes	*77.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB Minutes -FGST	*78.*	SAB/VCOF/HDOC/FBM/FGST/2019
		FB Minutes -FSSL	*79.*	SAB/VCOF/HDOC/FBM/FSSL/2014-2019
		FB Minutes -FMAS	*80.*	SAB/VCOF/HDOC/FBM/FMAS/2014-2019
		FB Minutes -FGEO	*81.*	SAB/VCOF/HDOC/FBM/FGEO/2014-2019
		FB Minutes -FAGR	*82.*	SAB/VCOF/HDOC/FBM/FAGR/2014-2019
		FB Minutes -FAPP	*83.*	SAB/VCOF/HDOC/FBM/FAPP/2014-2019
		FB Minutes -FTEC	*84.*	SAB/VCOF/HDOC/FBM/FTEC/2019
		FB Minutes -FMED	*85.*	SAB/VCOF/HDOC/FBM/FMED/2019

		Finance Committee Minutes	*86.*	SAB/VCOF/HDOC/MMT/FCMM/2014-2019
		Research Grant Committee Minutes	*87.*	SAB/VCOF/HDOC/MMT/RGCM/2014-2019
		Audit and Management Committee Minutes	*88.*	SAB/VCOF/HDOC/MMT/AMCM/2014-2019
		Deans Committee Minutes	*89.*	SAB/VCOF/HDOC/MMT/DCMM/2014-2019
		Administrative meeting Minutes	*90.*	SAB/VCOF/HDOC/MMT/ADMN/2014-2019
		Sport Advisory Committee Minutes	*91.*	SAB/VCOF/HDOC/MMT/SACM/2014-2019
		LBMC Committee Meeting Minutes	*92.*	SAB/VCOF/HDOC/MMT/LBMC/2014-2019
		Progress Review Committee on Construction works	*93.*	SAB/VCOF/HDOC/MMT/CONS/2014-2019
1.7	Activities identified in the annual plan are granted the requested financial allocations in a transparent manner.	Budget & Estimates	*94.*	SAB/FINA/HDOC/BGT/2014-2019
		Annual budget allocations among the faculties and divisions	*95.*	SAB/FINA/HDOC/BGT/ABGT/2014-2019

		Master and Annual Procurement Plans	*96.*	SAB/FINA/HDOC/APP/2014-2019
		Council Minutes	*97.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Finance Committee Minutes	*98.*	SAB/VCOF/HDOC/MMT/FCMM/2014-2019
		Cadre allocations	*99.*	SAB/VCOF/HDOC/CDR/CDRA/2014-2019
		Summary report of carder allocation vs received	*100.*	SAB/VCOF/HDOC/CDR/CDRS/2014-2019
1.8	The computerized FAR of SUSL is maintained by applying Sri Lanka Public Sector Accounting Standards (SLPSAS - 7). FAR shows the property, plant and equipment at cost or revalued amounts less accumulated depreciation charged on a straight line method as per the rates stated (per annum) in the UGC circular No. 649	UGC Circular - 13/2006	*101.*	UGC/VCOF/HDOC/CLR
		Letter of Director Procurement of Ministry of Higher Education & Highways (20.11.2015)	*102.*	GOV/VCOF/HDOC/LTR/DPHE/2015
		Appointment letters- Committee (DPC & CPCD) by Ministry of Higher Education and Highways (annually)	*103.*	GOV/VCOF/HDOC/LTR/CHED/2014-2019
		Finance Committee Minutes	*104.*	SAB/VCOF/HDOC/MMT/FCMM/2014-2019
		DPC Minutes	*105.*	SAB/VCOF/HDOC/MMT/DPCM/2014-2019

		MPC Minutes	*106.*	SAB/VCOF/HDOC/MMT/MPCM/2014-2019
		TEC Minutes	*107.*	SAB/VCOF/HDOC/MMT/TECM/2014-2019
		SLPSAS- 7	*108.*	GOV/FINA/HDOC/STD/PSAS
		UGC circular No.649	*109.*	UGC/VCOF/HDOC/CLR/1995
		Standard Bidding documents (ICTAD / CIDA)	*110.*	GOV/FINA/HDOC/BID/SBID/2014-2019
		TEC report	*111.*	SAB/FINA/HDOC/REP/TREP/2014-2019
		Quality Reports	*112.*	SAB/FINA/HDOC/REP/QREP/2014-2019
		Inventories	*113.*	SAB/ADMN/HDOC/INV/2014-2019
		Board of Survey Reports	*114.*	SAB/ADMN/HDOC/REP/BSRE/2014-2019
		Stock Verification Surveys Reports	*115.*	SAB/STOR/HDOC/REP/SVSR/2014-2019
1.9	The financial management procedures of SUSL comply with the requirements of the national	Manual of Financial Procedures	*116.*	SAB/FINA/HDOC/MNL/MFPR

	and university financial regulations and guidelines while performing their day-to-day duties. All financial matters are forwarded to the Finance Committee, which meets once a month, for recommendation prior to obtaining the approval of the Council after which follow up actions are taken.	ADB Procurement Guidelines	*117.*	SAB/FINA/HDOC/GDL/ADBP
		AHEAD	*118.*	SAB/FINA/HDOC/GDL/WBPG
		Audit and Management Committee Minutes	*119.*	SAB/VCOF/HDOC/MMT/AUMC/2014-2019
		Annual reports	*120.*	SAB/VCOF/HDOC/ANR/2014-2019
		Government Auditor General's Report	*121.*	GOV/AUDI/HDOC/REP/GAGR/2014-2019
		Manual of Financial Procedures	*122.*	SAB/FINA/HDOC/MNL/MFPR
		ADB Procurement Guidelines	*123.*	SAB/FINA/HDOC/GDL/ADBP
		AHEAD	*124.*	SAB/FINA/HDOC/GDL/WBPG

1.10	SUSL follows the national policy and treasury procedures in receiving and disbursement of funds from external sources.	Letters on Sponsorships	*125.*	SAB/VCOF/HDOC/LTR/SPON/2014-2019
		Financial circulars	*126.*	GOV/FINA/HDOC/CLR/FCLR
		UGC Circular	*127.*	UGC/FINA/HDOC/CLR
		ERD guidelines	*128.*	GOV/VCOF/HDOC/GDL/ERDG
		World Bank Guidelines	*129.*	GOV/VCOF/HDOC/GDL/WBGL
		ADB Guidelines	*130.*	GOV/VCOF/HDOC/GDL/ADBG
		UBLC reports	*131.*	SAB/UBLC/HDOC/REP
		University Research Policy	*132.*	SAB/VCOF/HDOC/PLC/RESP
		Research Grant Committee Meeting Minutes	*133.*	SAB/VCOF/HDOC/MMT/RGCM/2014-2019
1.11	SUSL has an internal audit division which facilitates the Auditor General's Department to monitor	Minutes of Audit & Management Committee	*134.*	SAB/VCOF/HDOC/MMT/AUMC/2014-2019
		Registry of audit queries	*135.*	SAB/AUDI/HDOC/REG/AUQU/2014-2019

	transparency of all matters relevant to auditing.	External Auditors' Annual Report	*136.*	SAB/AUDI/HDOC/REP/EAAR/2014-2019
		COPE Reports	*137.*	GOV/VCOF/HDOC/REP/COPE/2014-2019
1.12	SUSL has in place a policy of ascertaining student satisfaction and performance and employability of graduates through exit surveys at the general convocation, held approximately five to six months after students have completed the academic programme.	List of Graduands	*138.*	SAB/EXAM/HDOC/REG/GRAD/2014-2019
		FSSL - Employability Survey Reports	*139.*	SAB/FSSL/HDOC/REP/EMPS/2014-2019
		FMAS - Employability Survey Reports	*140.*	SAB/FMAS/HDOC/REP/EMPS/2014-2019
		FGEO - Employability Survey Reports	*141.*	SAB/FGEO/HDOC/REP/EMPS/2014-2019
		FAGR - Employability Survey Reports	*142.*	SAB/FAGR/HDOC/REP/EMPS/2014-2019
		FAPP - Employability Survey Reports	*143.*	SAB/FAPP/HDOC/REP/EMPS/2014-2019
		Annual Reports	*144.*	SAB/VCOF/HDOC/ANR/2014-2019
		Records of Alumni Association-FSSL	*145.*	SAB/FSSL/HDOC/REC/ALUM/2014-2019
		Records of Alumni Association-FMAS	*146.*	SAB/FMAS/HDOC/REC/ALUM/2014-2019

		Records of Alumni Association-FGEO	*147.*	SAB/FGEO/HDOC/REC/ALUM/2014-2019
		Records of Alumni Association-FAGR	*148.*	SAB/FAGR/HDOC/REC/ALUM/2014-2019
		Records of Alumni Association-FAPP	*149.*	SAB/FAPP/HDOC/REC/ALUM/2014-2019
		ORF Progress Reports	*150.*	SAB/IQAU/HDOC/REP/ORFR/2014-2019
1.13	SUSL applies its MIS in examinations, student registration, payroll, accounting system, procurement process and stock management system. SUSL has an online reservation system for guesthouse stays. Faculty of Management has its own MIS to maintain student records. Library has its own computerized systems.	MIS system of the Library - KOHA	*151.*	SAB/MLIB/DIGI/MIS/KOHA
		MIS system for Library user information	*152.*	SAB/MLIB/DIGI/MIS/LIBR
		MIS system of Finance Division (Accounting system, Pay role & Stock Management System etc.)	*153.*	SAB/FINA/DIGI/MIS/ACCS
		Online Student registration of undergraduates	*154.*	SAB/STUD/DIGI/MIS/UGRE
		Online Student registration of postgraduate students	*155.*	SAB/SGST/DIGI/MIS/PGRE
		Software Application for release the results – FSSL	*156.*	SAB/FSSL/DIGI/MIS/RSLT

1.14	The University uses ICT for (i) management (payroll, daily attendance, timetabling, class-room allocation); (ii) communication (e-mail); (iii) teaching and learning (LMS); (iv) research (library e-portal) and (v) community engagement via its website and social media. Campus-wide Wi-Fi/internet facilities with a bandwidth of 300 Mbytes/s are available for all members of the staff and students are provided with secured access to university-wide wired and wireless networks.	Commission Circular 2/13	*157.*	UGC/VCOF/HDOC/CLR/2/13
		SUSL ICT Policy	*158.*	SAB/CCST/HDOC/PLC/ICTP
		Appointment letters - Center for Computer Studies	*159.*	SAB/CCST/HDOC/LTR/CCSA
		Senate meeting minutes on Policy decision for appointing computer instructors for temporary basis	*160.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council meeting minutes on Policy decision for appointing computer instructors for temporary basis	*161.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Records of Activities of Faculty Computer Centers	*162.*	SAB/CCST/HDOC/REC/2014 -2019
		Web Committee meeting minuets	*163.*	SAB/VCOF/HDOC/MMT/WEBC/2014-2019
		Records of Activities of CODL Computer Centre	*164.*	SAB/CODL/HDOC/REC/2014 -2019
		E-Journals - MIS system for Library Books – KOHA	*165.*	SAB/MLIB/DIGI/MIS/KOHA

		MIS system for Library user information	*166.*	SAB/MLIB/DIGI/MIS/LIBR
		LMS - lms.sab.ac.lk	*167.*	lms.sab.ac.lk
		University Web web	*168.*	www.sab.ac.lk
1.15	SUSL ensures that all members of the staff and students have access to efficient and reliable ICT facilities including access to the university web, university email and email notices and information services and they are trained to use those facilities in various SDC training programmes.	SUSL ICT Policy	*169.*	SAB/CCST/HDOC/PLC/ICTP
		Web Committee meeting minuets	*170.*	SAB/VCOF/HDOC/MMT/WEBC/2014-2019
		Student's feedback	*171.*	SAB/IQAU/HDOC/REP/STFR/2014-2019
		Training records - SDC	*172.*	SAB/SDCE/HDOC/REC/TRAN/2014-2019
		LEARN Agreements	*173.*	SAB/VCOF/HDOC/AGR/LERN
1.16	SUSL has policies that enforce academic honesty and integrity, conflict of interest and ethics.	Ethics Committee meeting minutes	*174.*	SAB/VCOF/HDOC/MMT/ETHI/2014-2019
		Council minutes	*175.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Senate minutes	*176.*	SAB/VCOF/HDOC/SNT/2014 -2019

		FB Minutes -FGST	*177.*	SAB/VCOF/HDOC/FBM/FGST
		FB Minutes -FSSL	*178.*	SAB/VCOF/HDOC/FBM/FSSL/2014-2019
		FB Minutes -FMAS	*179.*	SAB/VCOF/HDOC/FBM/FMAS/2014-2019
		FB Minutes -FGEO	*180.*	SAB/VCOF/HDOC/FBM/FGEO/2014-2019
		FB Minutes -FAGR	*181.*	SAB/VCOF/HDOC/FBM/FAGR/2014-2019
		FB Minutes -FAPP	*182.*	SAB/VCOF/HDOC/FBM/FAPP/2014-2019
		FB Minutes -FTEC	*183.*	SAB/VCOF/HDOC/FBM/FTEC
		FB Minutes -FMED	*184.*	SAB/VCOF/HDOC/FBM/FMED
		Disciplinary / Examination Offence Committee Meeting Minutes	*185.*	SAB/VCOF/HDOC/MMT/DIEX/2014-2019
		UGC circular 978	*186.*	SAB/VCOF/HDOC/CLR/SCRU/978
		By-laws of Faculty of graduate studies	*187.*	SAB/FGST/HDOC/BLW/BLFG
1.17	SUSL has a transparent mechanism to recruit appropriately qualified staff through	Letters from Ministry of HE	*188.*	GOV/VCOF/HDOC/LTR/LMHE/2014-2019
		Internal Circulars	*189.*	SAB/VCOF/HDOC/CLR/INCR/2014-2019

	advertisements based on internal and UGC circulars. The SDC conducts workshops for both academic and non-academic staff to upgrade their skills while the university provides local & foreign trainings for staff. University provides accommodation to the university staff at subsidiary rates.	UGC Circulars on filling vacancies	*190.*	UGC/VCOF/HDOC/CLR
		Advertisements Recruitments – News papers	*191.*	SAB/REGI/HDOC/ADV/RECR/2014-2019
		Advertisements among universities and higher education institutes	*192.*	SAB/REGI/HDOC/ADV/UNIV/2014-2019
		Scheme of recruitments	*193.*	UGC/REGI/HDOC/GDL/RECR
		Council decisions on recruitments	*194.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Recruitment letters	*195.*	SAB/REGI/HDOC/LTR/RECR/2014 -2019
		Duty assume letters	*196.*	SAB/REGI/HDOC/LTR/DUAS/2014 -2019
		Promotion criteria	*197.*	SAB/REGI/HDOC/GDL/PROM
		Circulars on promotions	*198.*	SAB/VCOF/HDOC/CLR/PROM
		Internal records on promotions	*199.*	SAB/REGI/HDOC/REC/PROM/2014 -2019
		SDC Annual Activity Plan/	*200.*	SAB/SDCE/HDOC/AAP/SDCA/2014-2019
		SDC workshops	*201.*	SAB/SDCE/HDOC/REC/SDCW/2014-2019

		DMS approval	*202.*	SAB/VCOF/HDOC/LTR/DMSA
1.18	The role and duty lists of academic and non-academic staff of the SUSL have been mentioned in appointment letters, SUSL code of ethics and academic accountability, circulars, and the university E-code.	Internal Circulars	*203.*	SAB/VCOF/HDOC/CLR/INCR
		UGC Circular	*204.*	UGC/VCOF/HDOC/CLR
		Letters from MoHE	*205.*	GOV/VCOF/HDOC/LTR/LMHE
		Duty list	*206.*	SAB/REGI/HDOC/REC/DUTY/2014-2019
		Insurance policies	*207.*	SAB/VCOF/HDOC/PLC/INSU
		Loan policies	*208.*	SAB/VCOF/HDOC/PLC/LOAN
		Work norms for academic staff	*209.*	SAB/REGI/HDOC/REC/WNOR
		Maintenance of lecture record book at FSSL	*210.*	SAB/FSSL/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FMAS	*211.*	SAB/FMAS/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FAGR	*212.*	SAB/FAGR/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FGEO	*213.*	SAB/FGEO/HDOC/REC/LERE/2014-2019

		Maintenance of lecture record book at FAPP	*214.*	SAB/FAPP/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FTEC	*215.*	SAB/FTEC/HDOC/REC/LERE
		Maintenance of lecture record book at FMED	*216.*	SAB/FMED/HDOC/REC/LERE
		Maintenance of lecture record book at FGST	*217.*	SAB/FGST/HDOC/REC/LERE
		Records of application of finger print system	*218.*	SAB/ESTA/HDOC/REC/ATND/2014-2019
		Format of leave forms	*219.*	SAB/ESTA/HDOC/FRM/LEAV
		Records of Leave Registry	*220.*	SAB/ESTA/HDOC/REC/LEAV/2014-2019
		Register of leave	*221.*	SAB/ESTA/HDOC/REG
		IF 2012	*222.*	SAB/ESTA/HDOC/REC
1.19	SUSL has adopted work norm for all categories of staff and adherence to the work norms is in line with the relevant UGC norms.	Records of application of finger print system for marking attendance on administrative and non-academic staff	*223.*	SAB/ESTA/HDOC/REC/ATND/2014-2019

		Codes of Practice – MOHE, 2012	*224.*	SAB/VCOF/HDOC/COP/MOHE/2012
		E-Code	*225.*	SAB/VCOF/HDOC/COP/ECOD
		Council Minutes	*226.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Senate Minutes	*227.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Maintenance of lecture record book at FSSL	*228.*	SAB/FSSL/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FMAS	*229.*	SAB/FMAS/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FAGR	*230.*	SAB/FAGR/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FGEO	*231.*	SAB/FGEO/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FAPP	*232.*	SAB/FAPP/HDOC/REC/LERE/2014-2019
		Maintenance of lecture record book at FTEC	*233.*	SAB/FTEC/HDOC/REC/LERE
		Maintenance of lecture record book at FMED	*234.*	SAB/FMED/HDOC/REC/LERE

		Maintenance of lecture record book at FGST	*235.*	SAB/FGST/HDOC/REC/LERE
		Application of Duty lists (Academic & Academic Supportive staff)	*236.*	SAB/REGI/HDOC/LST/DUTY/2014-2019
		Leave monthly summary - Records of Leave Registry	*237.*	SAB/ESTA/HDOC/REC/LEAV/2014-2019
1.20	SUSL has in place separate staff performance appraisal and management systems for academic, administrative and non-academic staff.	Letter of appreciations	*238.*	SAB/VCOF/HDOC/LTR/APPR/2014-2019
		Presentation of long service awards	*239.*	SAB/VCOF/HDOC/CER/SERV/2014-2019
		University day special appreciation awards of Vice-Chancellor.	*240.*	SAB/VCOF/HDOC/CER/UDAY/2014-2019
		Increment forms	*241.*	SAB/ESTA/HDOC/FRM/INCR
		Award for Best researcher selected annually	*242.*	SAB/VCOF/HDOC/CER/BERE/2014-2019
		Best presenters for Annual research symposium, Faculty symposium	*243.*	SAB/CRKD/HDOC/CER/BPAR/2014-2019
1.21		SBS FSSL	*244.*	SAB/FSSL/HDOC/SBS

	SUSL has adopted subject benchmarks published by the QAC- UGC, SLQF and Code of Practice. SUSL has a credit transfer system in practice.	SBS FMAS	*245.*	SAB/FMAS/HDOC/SBS
		SBS FGEO	*246.*	SAB/FGEO/HDOC/SBS
		SBS FAGR	*247.*	SAB/FAGR/HDOC/SBS
		SBS FAPP	*248.*	SAB/FAPP/HDOC/SBS
		SBS FTEC	*249.*	SAB/FTEC/HDOC/SBS
		SBS FMED	*250.*	SAB/FMED/HDOC/SBS
		SLQF	*251.*	UGC/IQAU/HDOC/MNL/SLQF
		SHB FGST	*252.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*253.*	SAB/FSSL/HDOC/SHB
		SHB FMAS	*254.*	SAB/FMAS/HDOC/SHB
		SHB FGEO	*255.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*256.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*257.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*258.*	SAB/FTEC/HDOC/SHB

		SHB FMED	*259.*	SAB/FMED/HDOC/SHB
		Annual reports	*260.*	SAB/VCOF/HDOC/ANR/2014-2019
		Senate Minutes	*261.*	SAB/VCOF/HDOC/SNT/2014 -2019
		MOUs with foreign universities	*262.*	SAB/VCOF/HDOC/MOU/IMOU
1.22	SUSL has adopted UGC circulars and established an IQAU; subsequently, all faculties have established FQACs. The IQAU has communicated its standards and policies to faculty members and administrators.	IQAU records	*263.*	SAB/IQAU/HDOC/REC
		SUSL Strategic plans (2014-2018)	*264.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SUSL Strategic plans (2019 – 2023)	*265.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		Minutes of Council on Quality Assurance	*266.*	SAB/VCOF/HDOC/CNL/2014 -2019
		IQAU senate minutes	*267.*	SAB/VCOF/HDOC/SNT/2014 -2019
		IQAU MC minutes	*268.*	SAB/VCOF/HDOC/MMT/AUMC/2014-2019
		FB minutes on QA-FGST	*269.*	SAB/VCOF/HDOC/FBM/FGST2019
		FB minutes QA- FSSL	*270.*	SAB/VCOF/HDOC/FBM/FSSL/2014-2019
		FB minutes QA- FMAS	*271.*	SAB/VCOF/HDOC/FBM/FMAS/2014-2019

		FB minutes on QA-FGEO	*272.*	SAB/VCOF/HDOC/FBM/FGEO/2014-2019
		FB minutes on QA- FAGR	*273.*	SAB/VCOF/HDOC/FBM/FAGR/2014-2019
		FB minutes on QA-APP	*274.*	SAB/VCOF/HDOC/FBM/FAPP/2014-2019
		FB minutes on QA-FTEC	*275.*	SAB/VCOF/HDOC/FBM/FTEC2019
		FB minutes on QA- FMED	*276.*	SAB/VCOF/HDOC/FBM/FMED/2019
1.23	SUSL recognizes the values and importance of establishing a policy which promotes and rewards innovative curriculum developments, teaching and learning, research and dissemination of knowledge. SUSL has considerable financial allocations for research, travel and curriculum development. SUSL has established a Center for Research and Knowledge Dissemination (CRKD). SUSL organizes a biennial international research symposium,	Minutes of the Senate	*277.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB minutes on QA- FGST	*278.*	SAB/VCOF/HDOC/FBM/FGST/2019
		FB minutes on QA- FSSL	*279.*	SAB/VCOF/HDOC/FBM/FSSL/2014-2019
		FB minutes on QA FMAS	*280.*	SAB/VCOF/HDOC/FBM/FMAS/2014-2019
		FB minutes on QA FGEO	*281.*	SAB/VCOF/HDOC/FBM/FGEO/2014-2019
		FB minutes on QA- FAGR	*282.*	SAB/VCOF/HDOC/FBM/FAGR/2014-2019
		FB minutes on QA-FAPP	*283.*	SAB/VCOF/HDOC/FBM/FAPP/2014-2019
		FB minutes on QA- FTEC	*284.*	SAB/VCOF/HDOC/FBM/FTEC/2019

	an annual research symposium and faculty research symposiums. SUSL staff regularly engages in community development activities.	FB minutes on QA- FMED	*285.*	SAB/VCOF/HDOC/FBM/FMED/2019
		MC	*286.*	SAB/VCOF/HDOC/MMT/AUMC/2014-2019
		CDD- FMAS	*287.*	SAB/FMAS/HDOC/CDD
		CDD- FGST	*288.*	SAB/FGST/HDOC/CDD
		CDD- FSSL	*289.*	SAB/FSSL/HDOC/CDD
		CDD- FGEO	*290.*	SAB/FGEO/HDOC/CDD
		CDD- FAGR	*291.*	SAB/FAGR/HDOC/CDD
		CDD- FAPP	*292.*	SAB/FAPP/HDOC/CDD
		CDD- FTEC	*293.*	SAB/FTEC/HDOC/CDD
		CDD- FMED	*294.*	SAB/FMED/HDOC/CDD
		By-law – Research	*295.*	SAB/VCOF/HDOC/BLW
		Guidelines for research grants	*296.*	SAB/CRKD/HDOC/GDL
		Monthly research allowances	*297.*	SAB/FINA/DIGI/MIS/ACCS
		Minutes of the Research Grants Committee	*298.*	SAB/VCOF/HDOC/MMT

		Annual Research Symposium	*299.*	SAB/CRKD/HDOC/REC/ARSY
		Faculty Research Symposium - FSSL	*300.*	SAB/FSSL/HDOC/REC/SYMP
		Faculty Research Symposium - FMAS	*301.*	SAB/FMAS/HDOC/REC/SYMP
		Faculty Research Symposium - FAGR	*302.*	SAB/FAGR/HDOC/REC/SYMP
		Faculty Research Symposium - FGEO	*303.*	SAB/FGEO/HDOC/REC/SYMP
		Faculty Research Symposium - FAPP	*304.*	SAB/FAPP/HDOC/REC/SYMP
		University Publications	*305.*	SAB/CRKD/HDOC/PUB
		SUSL Journals	*306.*	SAB/CRKD/HDOC/JNL
		SUSL Newsletter	*307.*	SAB/CRKD/HDOC/NWL
		Student Research Sessions at Faculty Level	*308.*	SAB/CRKD/HDOC/RES/SRSE
		Encouragement allowances for foreign research symposium.	*309.*	SAB/FINA/HDOC/REC/ENAL

		Presidential awards	*310.*	GOV/VCOF/HDOC/CER/PAWD
		CVCD Awards for researchers	*311.*	UGC/VCOF/HDOC/CER/CVCD
		Allocation for research grants	*312.*	SAB/FINA/HDOC/RES/GRNT
		SUSL Strategic plans (2014-2018)	*313.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SUSL Strategic plans (2019 – 2023)	*314.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
1.24	The university has implemented a policy on foreign student and staff training, and exchange programs with number of foreign universities. The University has signed several MOUs with foreign universities on initiating staff/student exchange programmes. A number of foreign students have enrolled in degree programmes at SUSL.	MOUs	*315.*	SAB/VCOF/HDOC/MOU
		Annual Reports	*316.*	SAB/VCOF/HDOC/ANR/2014-2019
1.25	SUSL has transparent, fair, effective and expeditious	Minutes of Disciplinary committee	*317.*	SAB/VCOF/HDOC/MMT/DIEX

	disciplinary procedures and a grievance redress mechanism for students and staff.	Minutes of Examination offences Committee	*318.*	SAB/VCOF/HDOC/MMT/DIEX
		Senate Minutes	*319.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council Minutes	*320.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Appeal Board Minutes	*321.*	SAB/VCOF/HDOC/MMT/APPE
		SUSL Appeals Committee for grievance	*322.*	SAB/VCOF/HDOC/MMT/APPE
		Disciplinary actions decision by the Council	*323.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Establishment code under the chapter 22 disciplinary procedures	*324.*	GVT/VCOF/HDOC/GZT/ESTC
		Adaptation of rags Act	*325.*	UGC/VCOF/HDOC/ACT/RAGV/1998/20
1.26	SUSL established a separate centre for CODL in 1995 to facilitate both in-person and remote teaching and learning for external students.	LMS of SUSL	*326.*	lms.sab.ac.lk
		Student Attendance	*327.*	SAB/CODL/HDOC/REC/STDN

1.27	SUSL has welfare schemes for students as student scholarships and for members of the staff including distress loans and financial support in the form of loans purchase computers, vehicles and property. The University has introduced medical insurance to its employees in partnership with Sri Lanka Insurance Co. All students and most members of the staff are provided accommodation in and around the university premises at concessionary rates. Dining facilities are provided to all students at affordable rates.	Constitution of staff welfare society	*328.*	SAB/REGI/HDOC/CON/WELF
		Constitution of the Art Society	*329.*	SAB/REGI/HDOC/CON/ARTS
		Vice-Chancellor's Fund	*330.*	SAB/FINA/HDOC/REC/VCFU
		Medical Insurance facilities for staff	*331.*	SAB/ADMI/HDOC/REC/MEDI
		Records of Medical facilities for students and staff	*332.*	SAB/ADMI/HDOC/REC/MEDI
		Hostel Facilities for students	*333.*	SAB/ADMI/HDOC/REC/HOST
		Minutes records and guideline of Housing Committee	*334.*	SAB/VCOF/HDOC/MMT/HOUS/2014-2019
		Notice of the students who obtained hostel	*335.*	SAB/ADMI/HDOC/REC/HOST
1.28	SUSL has established a CGEE and faculty cells as per a UGC circular with the council approved comprehensive policy document	UGC Circular Number	*336.*	UGC/VCOF/HDOC/CLR
		Senate Minutes	*337.*	SAB/VCOF/HDOC/SNT/2014 -2019

	on GEE and SGBV and has appointed a Director for the CGEE. SUSL has been implementing strategies to overcome SGBV since 2017 and has annual actions plans drawn up in line with the UGC prescribed policy and SUSL council approved policy framework. SDC conducts lectures on SGBV awareness at the induction and training programme of the academic staff, administrative and non-academic staff.	Council Minutes	*338.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Policy Framework for GEE.	*339.*	SAB/VCOF/HDOC/PLC/GEEP
		GEE Web site	*340.*	http://www.sab.ac.lk/centre-for-gender-equity-and-equality
		Appointment letters of Director	*341.*	SAB/VCOF/HDOC/LTR
		Strategic and action plans of CGEE of 2018 and 2019.	*342.*	SAB/CGEE/HDOC/AAP
		Progress reports of CGEE,	*343.*	SAB/CGEE/HDOC/REP/PROG
		Schedules of orientation programmes [2017, 2018 and 2019]	*344.*	SAB/VCOF/HDOC/ORI
		PPTs at the orientation programme .conducted by Director, CGEE,SUSL	*345.*	SAB/CGEE/HDOC/REC
		Assignments of induction programme.	*346.*	SAB/CGEE/HDOC/REC

		Minutes of FC	*347.*	SAB/VCOF/HDOC/MMT/FCMM/2014-2019
		Attendant sheets of participants.	*348.*	SAB/CGEE/HDOC/REC
		Certificates of workshops in 2017 and 2018 conducted by CGEE, SUSL.	*349.*	SAB/CGEE/HDOC/REC
		CD of gender songs performed at University of Kelaniya.	*350.*	SAB/CGEE/DDOC/REC
		Certificates of Gender festival 2018.	*351.*	SAB/CGEE/HDOC/REC
		PPTs at workshops conducted by outside senior resource persons and their reports.	*352.*	SAB/CGEE/HDOC/REC
		Evaluation forms	*353.*	SAB/CGEE/HDOC/REC
		Documentations of CGEE, SUSL.	*354.*	SAB/CGEE/HDOC/REC

		Senate minutes on faculty gender cells	*355.*	SAB/VCOF/HDOC/SNT/2014 -2019
1.29	The university handles Online inquiries regarding ragging via its website. UGC act developed to curb ragging has been included in the SHBs to raise awareness on newly implemented rules and regulations. Student counselors and advisors have been appointed and informed to minimize intimidation and harassments.	UGC Circular 919	*356.*	UGC/VCOF/HDOC/CLR/919
		Records of disciplinary actions - Ragging	*357.*	SAB/VCOF/HDOC/MMT/DIEX
		Orientation programme schedule	*358.*	SAB/VCOF/HDOC/ORI
		Council decision on ragging	*359.*	SAB/VCOF/HDOC/CNL/2014 -2019
		By law on student disciplinary action declaration	*360.*	SAB/VCOF/HDOC/BLW/BLSD
		Appointment letters of Disciplinary Committees	*361.*	SAB/VCOF/HDOC/LTR
		Appointment of Proctor / Senior Student Counselors and Student Councellors	*362.*	SAB/VCOF/HDOC/LTR

Summary of Criterion 1

The University has a proper organizational and governance structure to operate its core functions through a participatory approach in decision making which is headed by the Vice-Chancellor and supported by the Deans, Heads, Coordinators and members of the administrative staff. The Strategic Plan of the SUSL has been prepared in alignment with the functions and activities of the university including those of all the faculties, centres and units. Views of relevant stakeholders including students are considered in core activities. SUSL has mechanisms to support students in all aspects of student life including accommodation, student welfare, medical facilities, student counseling and recreation facilities. The university governance and management align with the University Act, policies and internal procedures to meet the visons and missions of national higher education system in Sri Lanka.

2.2 Criterion 2 - Curriculum and Programme Development

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
2.1	SUSL ensures participation of different stakeholders such as the academics, public sector officials, industry partners and alumni members in designing and developing the curricula. Semester-end student feedback is taken into consideration when revising and designing the curriculum. The approval of course design and development by faculties are channeled to respective FBs and the Senate for the approval. Regular monitoring and review of programmes are conducted in compliance with the guidelines, policies and ToRs of the CDC.	CDD- FMAS	*363.*	SAB/FMAS/HDOC/CDD
		CDD- FGST	*364.*	SAB/FGST/HDOC/CDD
		CDD- FSSL	*365.*	SAB/FSSL/HDOC/CDD
		CDD- FGEO	*366.*	SAB/FGEO/HDOC/CDD
		CDD- FAGR	*367.*	SAB/FAGR/HDOC/CDD
		CDD- FAPP	*368.*	SAB/FAPP/HDOC/CDD
		CDD- FTEC	*369.*	SAB/FTEC/HDOC/CDD
		CDD- FMED	*370.*	SAB/FMED/HDOC/CDD
		Curriculum FMAS	*371.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*372.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*373.*	SAB/FSSL/HDOC/CUR

		Curriculum FGEO	*374.*	SAB/FGEO/HDOC/CUR
		Curriculum FAGR	*375.*	SAB/FAGR/HDOC/CUR
		Curriculum FAPP	*376.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*377.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*378.*	SAB/FMED/HDOC/CUR
		FB Minutes FMAS	*379.*	SAB/FMAS/HDOC/FBM
		FB Minutes FGST	*380.*	SAB/FGST/HDOC/FBM
		FB Minutes FSSL	*381.*	SAB/FSSL/HDOC/FBM
		FB Minutes FGEO	*382.*	SAB/FGEO/HDOC/FBM
		FB Minutes FAGR	*383.*	SAB/FAGR/HDOC/FBM
		FB Minutes FAPP	*384.*	SAB/FAPP/HDOC/FBM
		FB Minutes FTEC	*385.*	SAB/FTEC/HDOC/FBM
		FB Minutes FMED	*386.*	SAB/FMED/HDOC/FBM

		Course advisory meeting minutes	*387.*	SAB/CODL/HDOC/MMT/COAD/2014 - 2019
		Senate Minutes on Curriculum Development	*388.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Finance committee minutes	*389.*	SAB/VCOF/HDOC/MMT/FINA
		Council memos	*390.*	SAB/VCOF/HDOC/CNL/2014-2019
2.2	SUSL has adopted systematic procedures of communication to all stakeholders on the policies and principles on what programmes are designed and developed and the by-laws based on which programmes are assessed by the academic authority. SHBs which contain the necessary details about programme curricula and assessment procedures are distributed among all incoming students in the orientation week. SUSL currently has policies on credit transfer through MOUs with foreign Universities.	SHB FMAS	*391.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*392.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*393.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*394.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*395.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*396.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*397.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*398.*	SAB/FMED/HDOC/SHB
		Web Page FMAS	*399.*	http://www.sab.ac.lk/mgmt/
		Web Page FGST	*400.*	https://fgs-susl.edu.lk/
		Web Page FSSL	*401.*	http://www.sab.ac.lk/fssl/
		Web Page FGEO	*402.*	http://www.sab.ac.lk/geo/
		Web Page FAGR	*403.*	http://www.sab.ac.lk/agri/
		Web Page FAPP	*404.*	http://www.sab.ac.lk/app/

		Web Page FTEC	*405.*	http://www.sab.ac.lk/tech/
		Web Page FMED	*406.*	http://www.sab.ac.lk/med/
		MOUs for credit transfer	*407.*	SAB/VCOF/HDOC/MOU/CRTR
		CDD- FMAS	*408.*	SAB/FMAS/HDOC/CDD
		CDD- FGST	*409.*	SAB/FGST/HDOC/CDD
		CDD- FSSL	*410.*	SAB/FSSL/HDOC/CDD
		CDD- FGEO	*411.*	SAB/FGEO/HDOC/CDD
		CDD- FAGR	*412.*	SAB/FAGR/HDOC/CDD
		CDD- FAPP	*413.*	SAB/FAPP/HDOC/CDD
		CDD- FTEC	*414.*	SAB/FTEC/HDOC/CDD
		CDD- FMED	*415.*	SAB/FMED/HDOC/CDD
		RICS annual progress reports	*416.*	SAB/FGEO/HDOC/REP/RICS
		IHO annual progress reports	*417.*	SAB/FGEO/HDOC/APR/INHO
2.3	In programme design and approval, SUSL follows a participatory approach with different stakeholders. Semester-end student feedback is taken into consideration in revising and designing the curriculum. All degree programmes make use of reference points such as SLQF, SBS and Codes of Practice.	CDD-FMAS	*418.*	SAB/FMAS/HDOC/CDP
		CDD- FGST	*419.*	SAB/FGST/HDOC/CDP
		CDD- FSSL	*420.*	SAB/FSSL/HDOC/CDP
		CDD- FGEO	*421.*	SAB/FGEO/HDOC/CDP
		CDD- FAGR	*422.*	SAB/FAGR/HDOC/CDP
		CDD- FAPP	*423.*	SAB/FAPP/HDOC/CDP
		CDD- FTEC	*424.*	SAB/FTEC/HDOC/CDP
		CDD- FMED	*425.*	SAB/FMED/HDOC/CDP
		SBS of FMAS	*426.*	SAB/FMAS/HDOC/SBS

		SBS of FGST	*427.*	SAB/FGST/HDOC/SBS
		SBS of FSSL	*428.*	SAB/FSSL/HDOC/SBS
		SBS of FGEO	*429.*	SAB/FGEO/HDOC/SBS
		SBS of FAGR	*430.*	SAB/FAGR/HDOC/SBS
		SBS of FAPP	*431.*	SAB/FAPP/HDOC/SBS
		SBS of FTEC	*432.*	SAB/FTEC/HDOC/SBS
		SBS of FMED	*433.*	SAB/FMED/HDOC/SBS
		SLQF Mapping of FMAS	*434.*	SAB/FMAS/HDOC/SLQ/SUBM
		SLQF Mapping of FGST	*435.*	SAB/FGST/HDOC/SLQ/SUBM
		SLQF Mapping of FSSL	*436.*	SAB/FSSL/HDOC/SLQ/SUBM
		SLQF Mapping of FGEO	*437.*	SAB/FGEO/HDOC/SLQ/SUBM
		SLQF Mapping of FAGR	*438.*	SAB/FAGR/HDOC/SLQ/SUBM
		SLQF Mapping of FAPP	*439.*	SAB/FAPP/HDOC/SLQ/SUBM
		SLQF Mapping of FTEC	*440.*	SAB/FTEC/HDOC/SLQ/SUBM
		SLQF Mapping of FMED	*441.*	SAB/FMED/HDOC/SLQ/SUBM
		SHB FMAS	*442.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*443.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*444.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*445.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*446.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*447.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*448.*	SAB/FTEC/HDOC/SHB

		SHB FMED	*449.*	SAB/FMED/HDOC/SHB
		Needs Analysis and Market Survey Reports of FMAS	*450.*	SAB/FMAS/HDOC/NAS
		Needs Analysis and Market Survey Reports of FGST	*451.*	SAB/FGST/HDOC/NAS
		Needs Analysis and Market Survey Reports of FSSL	*452.*	SAB/FSSL/HDOC/NAS
		Needs Analysis and Market Survey Reports of FGEO	*453.*	SAB/FGEO/HDOC/NAS
		Needs Analysis and Market Survey Reports of FAGR	*454.*	SAB/FAGR/HDOC/NAS
		Needs Analysis and Market Survey Reports of FAPP	*455.*	SAB/FAPP/HDOC/NAS
		Needs Analysis and Market Survey Reports of FTEC	*456.*	SAB/FTEC/HDOC/NAS
		Employability Survey of FMAS	*457.*	SAB/FMAS/HDOC/EMS
		Employability Survey of FSSL	*458.*	SAB/FSSL/HDOC/EMS
		Employability Survey of FGEO	*459.*	SAB/FGEO/HDOC/EMS
		Employability Survey of FAGR	*460.*	SAB/FAGR/HDOC/EMS
		Employability Survey of FAPP	*461.*	SAB/FAPP/HDOC/EMS
2.4	SUSL ensures incorporation of OBE and SCL methods those include interactive lectures and	TL policy of FMAS	*462.*	SAB/FMAS/HDOC/TLP
		TL policy of FGST	*463.*	SAB/FGST/HDOC/TLP
		TL policy of FSSL	*464.*	SAB/FSSL/HDOC/TLP

	tutorial sessions, small group activities, recommended readings at the library, uploading articles and videos to LMS, in-class assessments, case studies, organizational visits, annual field trips, outbound activities, simulations, IT sessions, conducting surveys, internships and conducting research in designing and developing the curricula of all study programmes, including English language teaching, while communicating to those involved.	TL policy of FGEO	*465.*	SAB/FGEO/HDOC/TLP
		TL policy of FAGR	*466.*	SAB/FAGR/HDOC/TLP
		TL policy of FAPP	*467.*	SAB/FAPP/HDOC/TLP
		TL policy of FTEC	*468.*	SAB/FTEC/HDOC/TLP
		TL policy of FMED	*469.*	SAB/FMED/HDOC/TLP
		Program/Course Specification of FMAS	*470.*	SAB/FMAS/HDOC/PCS
		Program/Course Specification of FGST	*471.*	SAB/FGST/HDOC/PCS
		Program/Course Specification of FSSL	*472.*	SAB/FSSL/HDOC/PCS
		Program/Course Specification of FGEO	*473.*	SAB/FGEO/HDOC/PCS
		Program/Course Specification of FAGR	*474.*	SAB/FAGR/HDOC/PCS
		Program/Course Specification of FAPP	*475.*	SAB/FAPP/HDOC/PCS
		Program/Course Specification of FTEC	*476.*	SAB/FTEC/HDOC/PCS
		Program/Course Specification of FMED	*477.*	SAB/FMED/HDOC/PCS
		SHB FMAS	*478.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*479.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*480.*	SAB/FSSL/HDOC/SHB

		SHB FGEO	*481.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*482.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*483.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*484.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*485.*	SAB/FMED/HDOC/SHB
		RICS annual progress reports	*486.*	SAB/FGEO/HDOC/RICS/RICS
		CDD-FMAS	*487.*	SAB/FMAS/HDOC/CDD
		CDD- FGST	*488.*	SAB/FGST/HDOC/CDD
		CDD- FSSL	*489.*	SAB/FSSL/HDOC/CDD
		CDD- FGEO	*490.*	SAB/FGEO/HDOC/CDD
		CDD- FAGR	*491.*	SAB/FAGR/HDOC/CDD
		CDD- FAPP	*492.*	SAB/FAPP/HDOC/CDD
		CDD- FTEC	*493.*	SAB/FTEC/HDOC/CDD
		CDD- FMED	*494.*	SAB/FMED/HDOC/CDD
		CDC minutes FMAS	*495.*	SAB/FMAS/HDOC/MMT/CDCM
		CDC minutes FGST	*496.*	SAB/FGST/HDOC/MMT/CDCM
		CDC minutes FSSL	*497.*	SAB/FSSL/HDOC/MMT/CDCM
		CDC minutes FGEO	*498.*	SAB/FGEO/HDOC/MMT/CDCM
		CDC minutes FAGR	*499.*	SAB/FAGR/HDOC/MMT/CDCM
		CDC minutes FAPP	*500.*	SAB/FAPP/HDOC/MMT/CDCM
		CDC minutes FTEC	*501.*	SAB/FTEC/HDOC/MMT/CDCM

		CDC minutes FMED	*502.*	SAB/FMED/HDOC/MMT/CDCM
		FB Minutes FMAS	*503.*	SAB/FMAS/HDOC/FBM
		FB Minutes FGST	*504.*	SAB/FGST/HDOC/FBM
		FB Minutes FSSL	*505.*	SAB/FSSL/HDOC/FBM
		FB Minutes FGEO	*506.*	SAB/FGEO/HDOC/FBM
		FB Minutes FAGR	*507.*	SAB/FAGR/HDOC/FBM
		FB Minutes FAPP	*508.*	SAB/FAPP/HDOC/FBM
		FB Minutes FTEC	*509.*	SAB/FTEC/HDOC/FBM
		FB Minutes FMED	*510.*	SAB/FMED/HDOC/FBM
		Senate Minutes	*511.*	SAB/VCOF/HDOC/SNT/2014 -2019
		IHO annual progress reports	*512.*	SAB/FGEO/HDOC/APR/INHO
		Curriculum FMAS	*513.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*514.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*515.*	SAB/FSSL/HDOC/CUR
		Curriculum FGEO	*516.*	SAB/FGEO/HDOC/CUR
		Curriculum FAGR	*517.*	SAB/FAGR/HDOC/CUR
		Curriculum FAPP	*518.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*519.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*520.*	SAB/FMED/HDOC/CUR
2.5	Every programme that is offered by SUSL clearly states the respective graduate profile in its course	PGP- FMAS	*521.*	SAB/FMAS/HDOC/GRP
		PGP- FGST	*522.*	SAB/FGST/HDOC/GRP
		PGP- FSSL	*523.*	SAB/FSSL/HDOC/GRP

	manual while that information is properly communicated to students via the SHB/prospectus, on both hard copies and the faculty web at the beginning of each semester.	PGP- FGEO	*524.*	SAB/FGEO/HDOC/GRP
		PGP- FAGR	*525.*	SAB/FAGR/HDOC/GRP
		PGP- FAPP	*526.*	SAB/FAPP/HDOC/GRP
		PGP- FTEC	*527.*	SAB/FTEC/HDOC/GRP
		PGP- FMED	*528.*	SAB/FMED/HDOC/GRP
		FSP- FMAS	*529.*	SAB/FMAS/HDOC/FSP
		FSP- FGST	*530.*	SAB/FGST/HDOC/FSP
		FSP- FSSL	*531.*	SAB/FSSL/HDOC/FSP
		FSP- FGEO	*532.*	SAB/FGEO/HDOC/FSP
		FSP- FAGR	*533.*	SAB/FAGR/HDOC/FSP
		FSP- FAPP	*534.*	SAB/FAPP/HDOC/FSP
		FSP- FTEC	*535.*	SAB/FTEC/HDOC/FSP
		FSP- FMED	*536.*	SAB/FMED/HDOC/FSP
		SHB FMAS	*537.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*538.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*539.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*540.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*541.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*542.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*543.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*544.*	SAB/FMED/HDOC/SHB
2.6		CDD- FMAS	*545.*	SAB/FMAS/HDOC/CDD

	For each study programme there is a comprehensive document on 'programme specification' clearly stating the ILOs, specified in consistence with the graduate profile, SLQF and SBS, topics covered, teaching and learning methods, assessments and recommended readings while that information is communicated to students via the faculty prospectus at the beginning of each semester.	CDD- FGST	*546.*	SAB/FGST/HDOC/CDD
		CDD- FSSL	*547.*	SAB/FSSL/HDOC/CDD
		CDD- FGEO	*548.*	SAB/FGEO/HDOC/CDD
		CDD- FAGR	*549.*	SAB/FAGR/HDOC/CDD
		CDD- FAPP	*550.*	SAB/FAPP/HDOC/CDD
		CDD- FTEC	*551.*	SAB/FTEC/HDOC/CDD
		CDD- FMED	*552.*	SAB/FMED/HDOC/CDD
		SBS FMAS	*553.*	SAB/FMAS/HDOC/SBS
		SBS FGST	*554.*	SAB/FGST/HDOC/SBS
		SBS FSSL	*555.*	SAB/FSSL/HDOC/SBS
		SBS FGEO	*556.*	SAB/FGEO/HDOC/SBS
		SBS FAGR	*557.*	SAB/FAGR/HDOC/SBS
		SBS FAPP	*558.*	SAB/FAPP/HDOC/SBS
		SBS FTEC	*559.*	SAB/FTEC/HDOC/SBS
		SBS FMED	*560.*	SAB/FMED/HDOC/SBS
		SLQF Mapping of FMAS	*561.*	SAB/FMAS/HDOC/SLQ/SUBM
		SLQF Mapping of FGST	*562.*	SAB/FGST/HDOC/SLQ/SUBM
		SLQF Mapping of FSSL	*563.*	SAB/FSSL/HDOC/SLQ/SUBM
		SLQF Mapping of FGEO	*564.*	SAB/FGEO/HDOC/SLQ/SUBM
		SLQF Mapping of FAGR	*565.*	SAB/FAGR/HDOC/SLQ/SUBM
		SLQF Mapping of FAPP	*566.*	SAB/FAPP/HDOC/SLQ/SUBM
		SLQF Mapping of FTEC	*567.*	SAB/FTEC/HDOC/SLQ/SUBM

		SLQF Mapping of FMED	*568.*	SAB/FMED/HDOC/SLQ/SUBM
		Curriculum FMAS	*569.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*570.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*571.*	SAB/FSSL/HDOC/CUR
		Curriculum FGEO	*572.*	SAB/FGEO/HDOC/CUR
		Curriculum FAGR	*573.*	SAB/FAGR/HDOC/CUR
		Curriculum FAPP	*574.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*575.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*576.*	SAB/FMED/HDOC/CUR
		SHB FMAS	*577.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*578.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*579.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*580.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*581.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*582.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*583.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*584.*	SAB/FMED/HDOC/SHB
		Program/Course Specification of FMAS	*585.*	SAB/FMAS/HDOC/PCS
		Program/Course Specification of FGST	*586.*	SAB/FGST/HDOC/PCS
		Program/Course Specification of FSSL	*587.*	SAB/FSSL/HDOC/PCS

		Program/Course Specification of FGEO	*588.*	SAB/FGEO/HDOC/PCS
		Program/Course Specification of FAGR	*589.*	SAB/FAGR/HDOC/PCS
		Program/Course Specification of FAPP	*590.*	SAB/FAPP/HDOC/PCS
		Program/Course Specification of FTEC	*591.*	SAB/FTEC/HDOC/PCS
		Program/Course Specification of FMED	*592.*	SAB/FMED/HDOC/PCS
2.7	SUSL publishes the programme and course specifications through respective SHBs, guidebooks, prospectus and website.	SHB FMAS	*593.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*594.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*595.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*596.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*597.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*598.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*599.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*600.*	SAB/FMED/HDOC/SHB
		Program/Course Specification of FMAS	*601.*	SAB/FMAS/HDOC/PCS
		Program/Course Specification of FGST	*602.*	SAB/FGST/HDOC/PCS
		Program/Course Specification of FSSL	*603.*	SAB/FSSL/HDOC/PCS

		Program/Course Specification of FGEO	*604.*	SAB/FGEO/HDOC/PCS
		Program/Course Specification of FAGR	*605.*	SAB/FAGR/HDOC/PCS
		Program/Course Specification of FAPP	*606.*	SAB/FAPP/HDOC/PCS
		Program/Course Specification of FTEC	*607.*	SAB/FTEC/HDOC/PCS
		Program/Course Specification of FMED	*608.*	SAB/FMED/HDOC/PCS
		Web Page FMAS	*609.*	http://www.sab.ac.lk/mgmt/
		Web Page FGST	*610.*	https://fgs-susl.edu.lk/
		Web Page FSSL	*611.*	http://www.sab.ac.lk/fssl/
		Web Page FGEO	*612.*	http://www.sab.ac.lk/geo/
		Web Page FAGR	*613.*	http://www.sab.ac.lk/agri/
		Web Page FAPP	*614.*	http://www.sab.ac.lk/app/
		Web Page FTEC	*615.*	http://www.sab.ac.lk/tech/
		Web Page FMED	*616.*	http://www.sab.ac.lk/med/
		LMS - Web	*617.*	lms.sab.ac.lk
2.8	All degree programmes are regularly updated based on recent developments in pedagogy, advances in fields of study and changes in professional standards with relevant stakeholders and	Curriculum FMAS	*618.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*619.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*620.*	SAB/FSSL/HDOC/CUR
		Curriculum FGEO	*621.*	SAB/FGEO/HDOC/CUR
		Curriculum FAGR	*622.*	SAB/FAGR/HDOC/CUR

	professionals involved in the process.	Curriculum FAPP	*623.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*624.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*625.*	SAB/FMED/HDOC/CUR
		CDD- FMAS	*626.*	SAB/FMAS/HDOC/CDD
		CDD- FGST	*627.*	SAB/FGST/HDOC/CDD
		CDD- FSSL	*628.*	SAB/FSSL/HDOC/CDD
		CDD- FGEO	*629.*	SAB/FGEO/HDOC/CDD
		CDD- FAGR	*630.*	SAB/FAGR/HDOC/CDD
		CDD- FAPP	*631.*	SAB/FAPP/HDOC/CDD
		CDD- FTEC	*632.*	SAB/FTEC/HDOC/CDD
		CDD- FMED	*633.*	SAB/FMED/HDOC/CDD
		CDC minutes FMAS	*634.*	SAB/FMAS/HDOC/MMT/CDCM
		CDC minutes FGST	*635.*	SAB/FGST/HDOC/MMT/CDCM
		CDC minutes FSSL	*636.*	SAB/FSSL/HDOC/MMT/CDCM
		CDC minutes FGEO	*637.*	SAB/FGEO/HDOC/MMT/CDCM
		CDC minutes FAGR	*638.*	SAB/FAGR/HDOC/MMT/CDCM
		CDC minutes of FAPP	*639.*	SAB/FAPP/HDOC/MMT/CDCM
		CDC minutes FTEC	*640.*	SAB/FTEC/HDOC/MMT/CDCM
		CDC minutes FMED	*641.*	SAB/FMED/HDOC/MMT/CDCM
		FB Minutes FMAS	*642.*	SAB/FMAS/HDOC/FBM
		FB Minutes FGST	*643.*	SAB/FGST/HDOC/FBM
		FB Minutes FSSL	*644.*	SAB/FSSL/HDOC/FBM

		FB Minutes FGEO	*645.*	SAB/FGEO/HDOC/FBM
		FB Minutes FAGR	*646.*	SAB/FAGR/HDOC/FBM
		FB Minutes FAPP	*647.*	SAB/FAPP/HDOC/FBM
		FB Minutes FTEC	*648.*	SAB/FTEC/HDOC/FBM
		FB Minutes FMED	*649.*	SAB/FMED/HDOC/FBM
		Senate Minutes	*650.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FC Minutes on CDC	*651.*	SAB/VCOF/HDOC/FCM
		Teaching materials FMAS	*652.*	SAB/FMAS/HDOC/LTM
		Teaching materials FGST	*653.*	SAB/FGST/HDOC/LTM
		Teaching materials FSSL	*654.*	SAB/FSSL/HDOC/LTM
		Teaching materials FGEO	*655.*	SAB/FGEO/HDOC/LTM
		Teaching materials FAGR	*656.*	SAB/FAGR/HDOC/LTM
		Teaching materials FAPP	*657.*	SAB/FAPP/HDOC/LTM
		Teaching materials FTEC	*658.*	SAB/FTEC/HDOC/LTM
		Teaching materials FMED	*659.*	SAB/FMED/HDOC/LTM
		SGs FMAS	*660.*	SAB/FMAS/HDOC/STG
		SGs FGST	*661.*	SAB/FGST/HDOC/STG
		SGs FSSL	*662.*	SAB/FSSL/HDOC/STG
		SGs FGEO	*663.*	SAB/FGEO/HDOC/STG
		SGs FAGR	*664.*	SAB/FAGR/HDOC/STG
		SGs FAPP	*665.*	SAB/FAPP/HDOC/STG
		SGs FTEC	*666.*	SAB/FTEC/HDOC/STG

		SGs FMED	*667.*	SAB/FMED/HDOC/STG
		Software version updates	*668.*	SAB/CCST/HDOC/SOF
2.9	All degree programmes are carefully structured to facilitate achievement of ILOs and are assessed based on students' attainment to ILOs	Senate Minutes on Program Approvals	*669.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Program/Course Specification of FMAS	*670.*	SAB/FMAS/HDOC/PCS
		Program/Course Specification of FGST	*671.*	SAB/FGST/HDOC/PCS
		Program/Course Specification of FSSL	*672.*	SAB/FSSL/HDOC/PCS
		Program/Course Specification of FGEO	*673.*	SAB/FGEO/HDOC/PCS
		Program/Course Specification of FAGR	*674.*	SAB/FAGR/HDOC/PCS
		Program/Course Specification of FAPP	*675.*	SAB/FAPP/HDOC/PCS
		Program/Course Specification of FTEC	*676.*	SAB/FTEC/HDOC/PCS
		Program/Course Specification of FMED	*677.*	SAB/FMED/HDOC/PCS
		Curriculum FMAS	*678.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*679.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*680.*	SAB/FSSL/HDOC/CUR
		Curriculum FGEO	*681.*	SAB/FGEO/HDOC/CUR

		Curriculum FAGR	*682.*	SAB/FAGR/HDOC/CUR
		Curriculum FAPP	*683.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*684.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*685.*	SAB/FMED/HDOC/CUR
		Curriculum mapping	*686.*	SAB/IQAU/HDOC/CUR/CURM
		Examination Paper of FMAS	*687.*	SAB/EXAM/HDOC/EXP/FMAS
		Examination Paper of FGST	*688.*	SAB/EXAM/HDOC/EXP/FGST
		Examination Paper of FSSL	*689.*	SAB/EXAM/HDOC/EXP/FSSL
		Examination Paper of FGEO	*690.*	SAB/EXAM/HDOC/EXP/FGEO
		Examination Paper of FAGR	*691.*	SAB/EXAM/HDOC/EXP/FAGR
		Examination Paper of FAPP	*692.*	SAB/EXAM/HDOC/EXP/FAPP
		Student achievement Survey data	*693.*	SAB/IQAU/HDOC/SAS
		RICS annual progress reports	*694.*	SAB/FGEO/HDOC/RICS/RICS
2.10	SUSL offers supplementary courses in the forms of vocational, professional, inter-disciplinary and multidisciplinary to enrich the general curricula. The programmes are designed with suitable teaching and learning strategies to support and encourage students to improve SCL, critical thinking, research and analysis skills via enhancement courses and personality and	Curriculum of FGST	*695.*	SAB/FGST/HDOC/CUR
		RICS annual progress reports	*696.*	SAB/FGEO/HDOC/RICS/RICS
		IHO annual progress reports	*697.*	SAB/FGEO/HDOC/APR/INHO
		SHB FMAS	*698.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*699.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*700.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*701.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*702.*	SAB/FAGR/HDOC/SHB

	professional development and skills relating to ICT, language proficiency, industrial management, leadership and Communication.	SHB FAPP	*703.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*704.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*705.*	SAB/FMED/HDOC/SHB
		SGs-FMAS Green Management-BM, Personality and Professional Development: EBM, TM, HM, BI	*706.*	SAB/FMAS/HDOC/STG
		SGs-FSSL Principles of Management	*707.*	SAB/FSSL/HDOC/STG
		SGs-FGEO Management	*708.*	SAB/FGEO/HDOC/STG
		SGs-FAGR Human Resources Management	*709.*	SAB/FAGR/HDOC/STG
		SGs-FAPP Human Resources Management, Industrial Management, Leadership and Communication	*710.*	SAB/FAPP/HDOC/STG
2.11	SUSL has not suspended any degree programmes to this day. However SUSL has provisions to protect the academic interests of students	SHB FMAS	*711.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*712.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*713.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*714.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*715.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*716.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*717.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*718.*	SAB/FMED/HDOC/SHB

		Exam Time Tables (Parallel running of Old & New Syllabus) FMAS	*719.*	SAB/FMAS/HDOC/TTB/EXM
		Exam Time Tables (Parallel running of Old & New Syllabus) FGST	*720.*	SAB/FGST/HDOC/TTB/EXM
		Exam Time Tables (Parallel running of Old & New Syllabus) FSSL	*721.*	SAB/FSSL/HDOC/TTB/EXM
		Exam Time Tables (Parallel running of Old & New Syllabus) FGEO	*722.*	SAB/FGEO/HDOC/TTB/EXM
		Exam Time Tables (Parallel running of Old & New Syllabus) FAGR	*723.*	SAB/FAGR/HDOC/TTB/EXM
		Exam Time Tables (Parallel running of Old & New Syllabus) FAPP	*724.*	SAB/FAPP/HDOC/TTB/EXM
2.12	All SUSL programmes are OBE, a fact evident through higher retention rates, timely completion of programmes, higher graduation rates at first attempt, higher employment rates, reasonable admission rates to postgraduate degree programmes at FGS and foreign universities, compulsory	Employability Survey of FMAS	*725.*	SAB/FMAS/HDOC/EMS
		Employability Survey of FSSL	*726.*	SAB/FSSL/HDOC/EMS
		Employability Survey of FGEO	*727.*	SAB/FGEO/HDOC/EMS
		Employability Survey of FAGR	*728.*	SAB/FAGR/HDOC/EMS
		Employability Survey of FAPP	*729.*	SAB/FAPP/HDOC/EMS
		Tracer Studies of FMAS	*730.*	SAB/FMAS/HDOC/TST

	internships and societal impacts to farmers, industries, communities, schools, ministries and government authorities.	Tracer Studies of FSSL	*731.*	SAB/FSSL/HDOC/TST
		Tracer Studies of FGEO	*732.*	SAB/FGEO/HDOC/TST
		Tracer Studies of FAGR	*733.*	SAB/FAGR/HDOC/TST
		Tracer Studies of FAPP	*734.*	SAB/FAPP/HDOC/TST
2.13	SUSL conducts annual tracer studies on graduate employment at the time of graduation and later periodically.	Convocation committee minutes	*735.*	SAB/VCOF/HDOC/MMT/CCMT
		Tracer Studies of FMAS	*736.*	SAB/FMAS/HDOC/TST
		Tracer Studies of FSSL	*737.*	SAB/FSSL/HDOC/TST
		Tracer Studies of FGEO	*738.*	SAB/FGEO/HDOC/TST
		Tracer Studies of FAGR	*739.*	SAB/FAGR/HDOC/TST
		Tracer Studies of FAPP	*740.*	SAB/FAPP/HDOC/TST
		Survey data (SUSL grant report) 2018	*741.*	SAB/VCOF/HDOC/REP/GRNT
		SUSL Annual reports	*742.*	SAB/VCOF/HDOC/ANR/2014-2019
2.14	The IQAU and FQACs adopt internal monitoring strategies and effective processes to evaluate, review and improve the course design and development through systematic course evaluations of students, peers and stakeholders.	CDD- FMAS	*743.*	SAB/FMAS/HDOC/CDP
		CDD- FGST	*744.*	SAB/FGST/HDOC/CDP
		CDD- FSSL	*745.*	SAB/FSSL/HDOC/CDP
		CDD- FGEO	*746.*	SAB/FGEO/HDOC/CDP
		CDD- FAGR	*747.*	SAB/FAGR/HDOC/CDP
		CDD- FAPP	*748.*	SAB/FAPP/HDOC/CDP
		CDD- FTEC	*749.*	SAB/FTEC/HDOC/CDP
		CDD- FMED	*750.*	SAB/FMED/HDOC/CDP
		IQAU/FQAC reports	*751.*	SAB/IQAU/HDOC/REP

		Student Feedback Report of FMAS	*752.*	SAB/FMAS/HDOC/REP/STFR
		Student Feedback Report of FGST	*753.*	SAB/FGST/HDOC/REP/STFR
		Student Feedback Report of FSSL	*754.*	SAB/FSSL/HDOC/REP/STFR
		Student Feedback Report of FGEO	*755.*	SAB/FGEO/HDOC/REP/STFR
		Student Feedback Report of FAGR	*756.*	SAB/FAGR/HDOC/REP/STFR
		Student Feedback Report of FAPP	*757.*	SAB/FAPP/HDOC/REP/STFR
		Student Feedback Report of FTEC	*758.*	SAB/FTEC/HDOC/REP/STFR
		Student Feedback Report of FMED	*759.*	SAB/FMED/HDOC/REP/STFR
		FB Minutes FMAS	*760.*	SAB/FMAS/HDOC/FBM
		FB Minutes FGST	*761.*	SAB/FGST/HDOC/FBM
		FB Minutes FSSL	*762.*	SAB/FSSL/HDOC/FBM
		FB Minutes FGEO	*763.*	SAB/FGEO/HDOC/FBM
		FB Minutes FAGR	*764.*	SAB/FAGR/HDOC/FBM
		FB Minutes FAPP	*765.*	SAB/FAPP/HDOC/FBM
		FB Minutes FTEC	*766.*	SAB/FTEC/HDOC/FBM
		FB Minutes FMED	*767.*	SAB/FMED/HDOC/FBM
		Senate Minutes	*768.*	SAB/VCOF/HDOC/SNT/2014 -2019
		External Supervisor's Report of FMAS	*769.*	SAB/FMAS/HDOC/REP/EXSR

		External Supervisor's Report of FGST	*770.*	SAB/FGST/HDOC/REP/EXSR
		External Supervisor's Report of FSSL	*771.*	SAB/FSSL/HDOC/REP/EXSR
		External Supervisor's Report of FGEO	*772.*	SAB/FGEO/HDOC/REP/EXSR
		External Supervisor's Report of FAGR	*773.*	SAB/FAGR/HDOC/REP/EXSR
		External Supervisor's Report of FAPP	*774.*	SAB/FAPP/HDOC/REP/EXSR
		External Supervisor's Report of FTEC	*775.*	SAB/FTEC/HDOC/REP/EXSR
		External Supervisor's Report of FMED	*776.*	SAB/FMED/HDOC/REP/EXSR
2.15	All degree programmes are periodically reviewed (5-year cycle) according to the UGC-QAC schedule for continuing validity, synchronization with EQA and relevance of the programmes offered.	SERs of FSSL	*777.*	SAB/IQAU/HDOC/REP/SERE
		SERs of FMS	*778.*	SAB/IQAU/HDOC/REP/SERE
		EQA reports of FSSL	*779.*	SAB/IQAU/HDOC/REP/EQAS
		EQA reports of FMS	*780.*	SAB/IQAU/HDOC/REP/EQAS
		EQA report of IR	*781.*	SAB/IQAU/HDOC/REP/EQAS
		Reports of Professional Bodies FMAS	*782.*	SAB/FMAS/HDOC/REP/PRBO
		Reports of Professional Bodies FGST	*783.*	SAB/FGST/HDOC/REP/PRBO
		Reports of Professional Bodies FSSL	*784.*	SAB/FSSL/HDOC/REP/PRBO

		Reports of Professional Bodies FGEO	*785.*	SAB/FGEO/HDOC/REP/PRBO
		Reports of Professional Bodies FAGR	*786.*	SAB/FAGR/HDOC/REP/PRBO
		Reports of Professional Bodies FAPP	*787.*	SAB/FAPP/HDOC/REP/PRBO
		Reports of Professional Bodies FTEC	*788.*	SAB/FTEC/HDOC/REP/PRBO
		Reports of Professional Bodies FMED	*789.*	SAB/FMED/HDOC/REP/PRBO
		Accreditation Reports	*790.*	SAB/IQAU/HDOC/REP/ACRD

Summary of Criterion 2

Curricula each and every programme of study of SUSL are designed, developed and approved by the university by taking SLQF, SBS and employment market signals into consideration while consulting experts from outside including industry and employers. SUSL had two new faculties established in 2018 of which the academic programmes are currently being developed. All academic members of the university have been trained by the SDC to develop course contents, teaching and learning methods, assessment methods as well as course objectives/ILOs based on graduate profile. Since 2006, after securing a grant from the World Bank under the IRQUE project, the effectiveness of programmes have been regularly monitored and reviewed periodically, every five years, by all relevant stakeholders to identify any shortcomings. Identified courses are revised annually and approved by FBs and the Senate. Organizing workshops on curriculum design and revision with the participation of expert resource persons, alumina and stakeholders are difficult with the remote location of the university as well as the available infrastructure facilities. Each programme of study is publicised via the official website of the university and SHB.

2.3 Criterion 3 - Teaching and Learning

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
3.1	SUSL employs comprehensive teaching and learning plans those include policies, procedures and practices which promote continuous enhancement of quality in teaching and learning. Academics are well trained in teaching and learning methodologies and delivery.	University level policy on Teaching, Learning and Assessment	*791.*	SAB/IQAU/HDOC/PLC/TLAP
		SHB FMAS	*792.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*793.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*794.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*795.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*796.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*797.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*798.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*799.*	SAB/FMED/HDOC/SHB
		Curriculum FMAS	*800.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*801.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*802.*	SAB/FSSL/HDOC/CUR
		Curriculum FGEO	*803.*	SAB/FGEO/HDOC/CUR
		Curriculum FAGR	*804.*	SAB/FAGR/HDOC/CUR
		Curriculum FAPP	*805.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*806.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*807.*	SAB/FMED/HDOC/CUR
		SGs FMAS	*808.*	SAB/FMAS/HDOC/STG
		SGs FGST	*809.*	SAB/FGST/HDOC/STG
		SGs FSSL	*810.*	SAB/FSSL/HDOC/STG
		SGs FGEO	*811.*	SAB/FGEO/HDOC/STG
		SGs FAGR	*812.*	SAB/FAGR/HDOC/STG
		SGs FAPP	*813.*	SAB/FAPP/HDOC/STG
		SGs FTEC	*814.*	SAB/FTEC/HDOC/STG
		SGs FMED	*815.*	SAB/FMED/HDOC/STG

		Hall time tables of FMAS	*816.*	SAB/FMAS/HDOC/TTB/HTTA
		Hall time tables of FGST	*817.*	SAB/FGST/HDOC/TTB/HTTA
		Hall time tables of FSSL	*818.*	SAB/FSSL/HDOC/TTB/HTTA
		Hall time tables of FGEO	*819.*	SAB/FGEO/HDOC/TTB/HTTA
		Hall time tables of FAGR	*820.*	SAB/FAGR/HDOC/TTB/HTTA
		Hall time tables of FAPP	*821.*	SAB/FAPP/HDOC/TTB/HTTA
		Hall time tables of FTEC	*822.*	SAB/FTEC/HDOC/TTB/HTTA
		Hall time tables of FMED	*823.*	SAB/FMED/HDOC/TTB/HTTA
		lecturer time tables of FMAS	*824.*	SAB/FMAS/HDOC/TTB/LTTA
		lecturer time tables of FGST	*825.*	SAB/FGST/HDOC/TTB/LTTA
		lecturer time tables of FSSL	*826.*	SAB/FSSL/HDOC/TTB/LTTA
		lecturer time tables of FGEO	*827.*	SAB/FGEO/HDOC/TTB/LTTA
		lecturer time tables of FAGR	*828.*	SAB/FAGR/HDOC/TTB/LTTA
		lecturer time tables of FAPP	*829.*	SAB/FAPP/HDOC/TTB/LTTA
		lecturer time tables of FTEC	*830.*	SAB/FTEC/HDOC/TTB/LTTA
		lecturer time tables of FMED	*831.*	SAB/FMED/HDOC/TTB/LTTA
		Student attendance FMAS	*832.*	SAB/FMAS/HDOC/REC/ATTE
		Student attendance FGST	*833.*	SAB/FGST/HDOC/REC/ATTE
		Student attendance FSSL	*834.*	SAB/FSSL/HDOC/REC/ATTE
		Student attendance FGEO	*835.*	SAB/FGEO/HDOC/REC/ATTE
		Student attendance FAGR	*836.*	SAB/FAGR/HDOC/REC/ATTE
		Student attendance FAPP	*837.*	SAB/FAPP/HDOC/REC/ATTE
		Student attendance FTEC	*838.*	SAB/FTEC/HDOC/REC/ATTE
		Student attendance FMED	*839.*	SAB/FMED/HDOC/REC/ATTE
		Lecture delivery records FMAS	*840.*	SAB/FMAS/HDOC/REC/LERE
		Lecture delivery records FGST	*841.*	SAB/FGST/HDOC/REC/LERE
		Lecture delivery records FSSL	*842.*	SAB/FSSL/HDOC/REC/LERE
		Lecture delivery records FGEO	*843.*	SAB/FGEO/HDOC/REC/LERE
		Lecture delivery records FAGR	*844.*	SAB/FAGR/HDOC/REC/LERE
		Lecture delivery records FAPP	*845.*	SAB/FAPP/HDOC/REC/LERE
		Lecture delivery records FTEC	*846.*	SAB/FTEC/HDOC/REC/LERE

		Lecture delivery records FMED	*847.*	SAB/FMED/HDOC/REC/LERE
		Student training handbook FMAS	*848.*	SAB/FMAS/HDOC/REC/STDN
		Student training handbook FGST	*849.*	SAB/FGST/HDOC/REC/STDN
		Student training handbook FSSL	*850.*	SAB/FSSL/HDOC/REC/STDN
		Student training handbook FGEO	*851.*	SAB/FGEO/HDOC/REC/STDN
		Student training handbook FAGR	*852.*	SAB/FAGR/HDOC/REC/STDN
		Student training handbook FAPP	*853.*	SAB/FAPP/HDOC/REC/STDN
		Student training handbook FTEC	*854.*	SAB/FTEC/HDOC/REC/STDN
		Student training handbook FMED	*855.*	SAB/FMED/HDOC/REC/STDN
		FB Minutes FMAS	*856.*	SAB/FMAS/HDOC/FBM
		FB Minutes FGST	*857.*	SAB/FGST/HDOC/FBM
		FB Minutes FSSL	*858.*	SAB/FSSL/HDOC/FBM
		FB Minutes FGEO	*859.*	SAB/FGEO/HDOC/FBM
		FB Minutes FAGR	*860.*	SAB/FAGR/HDOC/FBM
		FB Minutes FAPP	*861.*	SAB/FAPP/HDOC/FBM
		FB Minutes FTEC	*862.*	SAB/FTEC/HDOC/FBM
		FB Minutes FMED	*863.*	SAB/FMED/HDOC/FBM
		Senate Minutes	*864.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Academic mentor allocation FMAS	*865.*	SAB/FMAS/HDOC/AMA
		Academic mentor allocation FGST	*866.*	SAB/FGST/HDOC/AMA
		Academic mentor allocation FSSL	*867.*	SAB/FSSL/HDOC/AMA
		Academic mentor allocation FGEO	*868.*	SAB/FGEO/HDOC/AMA
		Academic mentor allocation FAGR	*869.*	SAB/FAGR/HDOC/AMA
		Academic mentor allocation FAPP	*870.*	SAB/FAPP/HDOC/AMA
		Academic mentor allocation FTEC	*871.*	SAB/FTEC/HDOC/AMA

		Academic mentor allocation FMED	*872.*	SAB/FMED/HDOC/AMA
		IQA policy	*873.*	SAB/IQAU/HDOC/PLC/IQAS
		CGU annual program plan.	*874.*	SAB/CGUN/HDOC/AAP
		"Sitharana" counselling center at FSSL.	*875.*	SAB/SIAR/HDOC/REC
3.2	All study programs utilize SCL practices adhering to university policy of formalising learner-entered education.	University policy on teaching and learning	*876.*	SAB/IQAU/HDOC/PLC/TLAP
		Curriculum FMAS	*877.*	SAB/FMAS/HDOC/CUR
		Curriculum FGST	*878.*	SAB/FGST/HDOC/CUR
		Curriculum FSSL	*879.*	SAB/FSSL/HDOC/CUR
		Curriculum FGEO	*880.*	SAB/FGEO/HDOC/CUR
		Curriculum FAGR	*881.*	SAB/FAGR/HDOC/CUR
		Curriculum FAPP	*882.*	SAB/FAPP/HDOC/CUR
		Curriculum FTEC	*883.*	SAB/FTEC/HDOC/CUR
		Curriculum FMED	*884.*	SAB/FMED/HDOC/CUR
		Training programs on SCL FMAS	*885.*	SAB/FMAS/HDOC/TRN/SCLE
		Training programs on SCL FSSL	*886.*	SAB/FSSL/HDOC/TRN/SCLE
		Training programs on SCL FGEO	*887.*	SAB/FGEO/HDOC/TRN/SCLE
		Training programs on SCL FAGR	*888.*	SAB/FAGR/HDOC/TRN/SCLE
		Training programs on SCL FAPP	*889.*	SAB/FAPP/HDOC/TRN/SCLE
		Training programs on SCL FTEC	*890.*	SAB/FTEC/HDOC/TRN/SCLE
		Training programs on SCL FMED	*891.*	SAB/FMED/HDOC/TRN/SCLE
		SDC programs for student centered learning and teaching	*892.*	SAB/SDCE/HDOC/REC/SCLE
		Peer observation FMAS	*893.*	SAB/FMAS/HDOC/REP/PEER
		Peer observation FGST	*894.*	SAB/FGST/HDOC/REP/PEER
		Peer observation FSSL	*895.*	SAB/FSSL/HDOC/REP/PEER
		Peer observation FGEO	*896.*	SAB/FGEO/HDOC/REP/PEER
		Peer observation FAGR	*897.*	SAB/FAGR/HDOC/REP/PEER
		Peer observation FAPP	*898.*	SAB/FAPP/HDOC/REP/PEER
		Peer observation FTEC	*899.*	SAB/FTEC/HDOC/REP/PEER

		Peer observation FMED	*900.*	SAB/FMED/HDOC/REP/PEER
		Student Feedback Report FMAS	*901.*	SAB/FMAS/HDOC/REP/STFR
		Student Feedback Report FGST	*902.*	SAB/FGST/HDOC/REP/STFR
		Student Feedback Report FSSL	*903.*	SAB/FSSL/HDOC/REP/STFR
		Student Feedback Report FGEO	*904.*	SAB/FGEO/HDOC/REP/STFR
		Student Feedback Report FAGR	*905.*	SAB/FAGR/HDOC/REP/STFR
		Student Feedback Report FAPP	*906.*	SAB/FAPP/HDOC/REP/STFR
		Student Feedback Report FTEC	*907.*	SAB/FTEC/HDOC/REP/STFR
		Student Feedback Report FMED	*908.*	SAB/FMED/HDOC/REP/STFR
		Laboratory uisage FMAS	*909.*	SAB/FMAS/HDOC/REC/LABO
		Laboratory uisage FGST	*910.*	SAB/FGST/HDOC/REC/LABO
		Laboratory uisage FSSL	*911.*	SAB/FSSL/HDOC/REC/LABO
		Laboratory uisage FGEO	*912.*	SAB/FGEO/HDOC/REC/LABO
		Laboratory uisage FAGR	*913.*	SAB/FAGR/HDOC/REC/LABO
		Laboratory uisage FAPP	*914.*	SAB/FAPP/HDOC/REC/LABO
		Laboratory uisage FTEC	*915.*	SAB/FTEC/HDOC/REC/LABO
		Laboratory uisage FMED	*916.*	SAB/FMED/HDOC/REC/LABO
		Computer Centre usage FMAS	*917.*	SAB/FMAS/HDOC/REC/COCE
		Computer Centre usageFGST	*918.*	SAB/FGST/HDOC/REC/COCE
		Computer Centre usage FSSL	*919.*	SAB/FSSL/HDOC/REC/COCE
		Computer Centre usage FGEO	*920.*	SAB/FGEO/HDOC/REC/COCE
		Computer Centre usage FAGR	*921.*	SAB/FAGR/HDOC/REC/COCE
		Computer Centre usage FAPP	*922.*	SAB/FAPP/HDOC/REC/COCE
		Computer Centre usage FTEC	*923.*	SAB/FTEC/HDOC/REC/COCE
		Computer Centre usageFMED	*924.*	SAB/FMED/HDOC/REC/COCE
		Utilization of Library	*925.*	SAB/MLIB/HDOC/REC/STDT
		Student training handbook FMAS	*926.*	SAB/FMAS/HDOC/REC/STDT
		Student training handbook FMAS	*927.*	SAB/FGST/HDOC/REC/STDT
		Student training handbook FMAS	*928.*	SAB/FSSL/HDOC/REC/STDT
		Student training handbook FMAS	*929.*	SAB/FGEO/HDOC/REC/STDT
		Student training handbook FMAS	*930.*	SAB/FAGR/HDOC/REC/STDT

		Student training handbook FMAS	*931.*	SAB/FAPP/HDOC/REC/STDT
		Student training handbook FMAS	*932.*	SAB/FTEC/HDOC/REC/STDT
		Student training handbook FMAS	*933.*	SAB/FMED/HDOC/REC/STDT
		Evidence of SCL FMAS	*934.*	SAB/FMAS/HDOC/REC/STGA
		Evidence of SCL FGST	*935.*	SAB/FGST/HDOC/REC/STGA
		Evidence of SCL FSSL	*936.*	SAB/FSSL/HDOC/REC/STGA
		Evidence of SCL FGEO	*937.*	SAB/FGEO/HDOC/REC/STGA
		Evidence of SCL FAGR	*938.*	SAB/FAGR/HDOC/REC/STGA
		Evidence of SCL FAPP	*939.*	SAB/FAPP/HDOC/REC/STGA
		Evidence of SCL FTEC	*940.*	SAB/FTEC/HDOC/REC/STGA
		Evidence of SCL FMMED	*941.*	SAB/FMED/HDOC/REC/STGA
		Field visits - FMAS	*942.*	SAB/FMAS/HDOC/REC/FLDV
		Field visits - FGST	*943.*	SAB/FGST/HDOC/REC/FLDV
		Field visits - FSSL	*944.*	SAB/FSSL/HDOC/REC/FLDV
		Field visits - FGEO	*945.*	SAB/FGEO/HDOC/REC/FLDV
		Field visits - FAGR	*946.*	SAB/FAGR/HDOC/REC/FLDV
		Field visits - FAPP	*947.*	SAB/FAPP/HDOC/REC/FLDV
		Field visits - FTEC	*948.*	SAB/FTEC/HDOC/REC/FLDV
		Field visits - FMED	*949.*	SAB/FMED/HDOC/REC/FLDV
		Photos of Classroom designs FMAS	*950.*	SAB/FMAS/DDOC/PHT
		Photos of Classroom designs FGST	*951.*	SAB/FGST/DDOC/PHT
		Photos of Classroom designs FSSL	*952.*	SAB/FSSL/DDOC/PHT
		Photos of Classroom designs FGEO	*953.*	SAB/FGEO/DDOC/PHT
		Photos of Classroom designs FAGR	*954.*	SAB/FAGR/DDOC/PHT

		Photos of Classroom designs FAPP	*955.*	SAB/FAPP/DDOC/PHT
		Photos of Classroom designs FTEC	*956.*	SAB/FTEC/DDOC/PHT
		Photos of Classroom designs FMED	*957.*	SAB/FMED/DDOC/PHT
		Photographs or videos of Class room activities by students	*958.*	SAB/FMAS/DDOC/PHT
			959.	SAB/FGST/DDOC/PHT
			960.	SAB/FSSL/DDOC/PHT
			961.	SAB/FGEO/DDOC/PHT
			962.	SAB/FAGR/DDOC/PHT
			963.	SAB/FAPP/DDOC/PHT
			964.	SAB/FTEC/DDOC/PHT
			965.	SAB/FMED/DDOC/PHT
		SUSLWEB page	*966.*	www.sab.ac.lk
		Study program satisfaction survey	*967.*	SAB/FMAS/HDOC/REP/SATS
			968.	SAB/FGST/HDOC/REP/SATS
			969.	SAB/FSSL/HDOC/REP/SATS
			970.	SAB/FGEO/HDOC/REP/SATS
			971.	SAB/FAGR/HDOC/REP/SATS
			972.	SAB/FAPP/HDOC/REP/SATS
			973.	SAB/FTEC/HDOC/REP/SATS
			974.	SAB/FMED/HDOC/REP/SATS
3.3	All faculties receive evaluative feedback from respective industries where their past graduates are employed. SUSL upgrades the study programmes based on SBS and SLQF provided by the UGC with	CDD policy FMAS	*975.*	SAB/FMAS/HDOC/CDP
		CDD policy FGST	*976.*	SAB/FGST/HDOC/CDP
		CDD policy FSSL	*977.*	SAB/FSSL/HDOC/CDP
		CDD policy FGEO	*978.*	SAB/FGEO/HDOC/CDP
		CDD policy FAGR	*979.*	SAB/FAGR/HDOC/CDP
		CDD policy FAPP	*980.*	SAB/FAPP/HDOC/CDP
		CDD policy FTEC	*981.*	SAB/FTEC/HDOC/CDP
		CDD policy FMED	*982.*	SAB/FMED/HDOC/CDP

	national and international benchmarking their respective study programmes with the support of volunteering international professionals.	SBS FMAS	*983.*	SAB/FMAS/HDOC/SBS
		SBS FGST	*984.*	SAB/FGST/HDOC/SBS
		SBS FSSL	*985.*	SAB/FSSL/HDOC/SBS
		SBS FGEO	*986.*	SAB/FGEO/HDOC/SBS
		SBS FAGR	*987.*	SAB/FAGR/HDOC/SBS
		SBS FAPP	*988.*	SAB/FAPP/HDOC/SBS
		SBS FTEC	*989.*	SAB/FTEC/HDOC/SBS
		SBS FMED	*990.*	SAB/FMED/HDOC/SBS
		SLQF Manual	*991.*	UGC/IQAU/HDOC/MNL/SLQF
		Revised Curriculum (Bsc. Special to Honors) SHB FMAS	*992.*	SAB/FMAS/HDOC/SHB
		Senate Minutes on Curriculum Development	*993.*	SAB/VCOF/HDOC/SNT/2014 -2019
		CDD FMAS	*994.*	SAB/FMAS/HDOC/CDD
		CDD FGST	*995.*	SAB/FGST/HDOC/CDD
		CDD FSSL	*996.*	SAB/FSSL/HDOC/CDD
		CDD FGEO	*997.*	SAB/FGEO/HDOC/CDD
		CDD FAGR	*998.*	SAB/FAGR/HDOC/CDD
		CDD FAPP	*999.*	SAB/FAPP/HDOC/CDD
		CDD FTEC	*1000.*	SAB/FTEC/HDOC/CDD
		CDD FMED	*1001.*	SAB/FMED/HDOC/CDD
		Industrial training evaluation feedback from companies.	*1002.*	SAB/FMAS/HDOC/REP/ITEF
			1003.	SAB/FSSL/HDOC/REP/ITEF
			1004.	SAB/FGEO/HDOC/REP/ITEF
			1005.	SAB/FAGR/HDOC/REP/ITEF
			1006.	SAB/FAPP/HDOC/REP/ITEF
		Contract documents of international volunteer staff.	*1007.*	SAB/FMAS/HDOC/CON/VOST
			1008.	SAB/FGST/HDOC/CON/VOST
			1009.	SAB/FSSL/HDOC/CON/VOST
			1010.	SAB/FGEO/HDOC/CON/VOST

			1011.	SAB/FAGR/HDOC/CON/VOST
			1012.	SAB/FAPP/HDOC/CON/VOST
			1013.	SAB/FTEC/HDOC/CON/VOST
			1014.	SAB/FMED/HDOC/CON/VOST
3.4	SUSL maintains conducive learning environment by facilitating students with ICT, laboratory and library facilities. SUSL provides continuous training in teaching to its staff and learning to its students. Appropriate skills of students are enhanced with the support from the CGU and external organisations.	Inventory of learning resources and tools	*1015.*	SAB/FMAS/HDOC/REC/RESO
			1016.	SAB/FGST/HDOC/REC/RESO
			1017.	SAB/FSSL/HDOC/REC/RESO
			1018.	SAB/FGEO/HDOC/REC/RESO
			1019.	SAB/FAGR/HDOC/REC/RESO
			1020.	SAB/FAPP/HDOC/REC/RESO
			1021.	SAB/FTEC/HDOC/REC/RESO
			1022.	SAB/FMED/HDOC/REC/RESO
		Induction programmes of Staff	*1023.*	SAB/SDCE/HDOC/REC/CTHE
		Orientation of Students	*1024.*	SAB/VCOF/HDOC/ORI
		Photographic Evidences	*1025.*	SAB/FMAS/DDOC/PHT
			1026.	SAB/FGST/DDOC/PHT
			1027.	SAB/FSSL/DDOC/PHT
			1028.	SAB/FGEO/DDOC/PHT
			1029.	SAB/FAGR/DDOC/PHT
			1030.	SAB/FAPP/DDOC/PHT
			1031.	SAB/FTEC/DDOC/PHT
			1032.	SAB/FMED/DDOC/PHT
		Attendance of workshop	*1033.*	SAB/SDCE/HDOC/REC
		Field visits	*1034.*	SAB/FMAS/HDOC/REC/FLDV
			1035.	SAB/FGST/HDOC/REC/FLDV
			1036.	SAB/FSSL/HDOC/REC/FLDV
			1037.	SAB/FGEO/HDOC/REC/FLDV
			1038.	SAB/FAGR/HDOC/REC/FLDV
			1039.	SAB/FAPP/HDOC/REC/FLDV
			1040.	SAB/FTEC/HDOC/REC/FLDV

			1041.	SAB/FMED/HDOC/REC/FLDV
		Laboratory usage FMAS	*1042.*	SAB/FMAS/HDOC/REC/LABO
		Laboratory usage FGST	*1043.*	SAB/FGST/HDOC/REC/LABO
		Laboratory usage FSSL	*1044.*	SAB/FSSL/HDOC/REC/LABO
		Laboratory usage FGEO	*1045.*	SAB/FGEO/HDOC/REC/LABO
		Laboratory usage FAGR	*1046.*	SAB/FAGR/HDOC/REC/LABO
		Laboratory usage FAPP	*1047.*	SAB/FAPP/HDOC/REC/LABO
		Laboratory usage FTEC	*1048.*	SAB/FTEC/HDOC/REC/LABO
		Laboratory usage FMED	*1049.*	SAB/FMED/HDOC/REC/LABO
		Computer Centre usage FMAS	*1050.*	SAB/FMAS/HDOC/REC/COCE
		Computer Centre usage FGST	*1051.*	SAB/FGST/HDOC/REC/COCE
		Computer Centre usage FSSL	*1052.*	SAB/FSSL/HDOC/REC/COCE
		Computer Centre usage FGEO	*1053.*	SAB/FGEO/HDOC/REC/COCE
		Computer Centre usage FAGR	*1054.*	SAB/FAGR/HDOC/REC/COCE
		Computer Centre usage FAPP	*1055.*	SAB/FAPP/HDOC/REC/COCE
		Computer Centre usage FTEC	*1056.*	SAB/FTEC/HDOC/REC/COCE
		Computer Centre usage FMED	*1057.*	SAB/FMED/HDOC/REC/COCE
		Utilization of Library	*1058.*	SAB/MLIB/HDOC/REC
		Utilization of LMS	*1059.*	SAB/CCST/HDOC/REC/LMSY
		CTHE syllabus by SDC	*1060.*	SAB/SDCE/HDOC/REC/CTHE
		Programs conducted by SDC	*1061.*	SAB/SDCE/HDOC/REC
3.5	SUSL academics adopt modern and innovative pedagogy to provide a high standard of learning experience including the use of LMS, ICT based learning tools and open source learning platforms.	Program/Course Specification of FMAS	*1062.*	SAB/FMAS/HDOC/PCS
		Program/Course Specification of FGST	*1063.*	SAB/FGST/HDOC/PCS
		Program/Course Specification of FSSL	*1064.*	SAB/FSSL/HDOC/PCS
		Program/Course Specification of FGEO	*1065.*	SAB/FGEO/HDOC/PCS
		Program/Course Specification of FAGR	*1066.*	SAB/FAGR/HDOC/PCS

		Program/Course Specification of FAPP	*1067.*	SAB/FAPP/HDOC/PCS
		Program/Course Specification of FTEC	*1068.*	SAB/FTEC/HDOC/PCS
		Program/Course Specification of FMED	*1069.*	SAB/FMED/HDOC/PCS
		ICT based Learning practices-print and ICT-based materials/Google Groups/Whatsapp/MOOCs/Google Class room, Google docs and sheet usage	*1070.*	SAB/FMAS/HDOC/LTM
			1071.	SAB/FGST/HDOC/LTM
			1072.	SAB/FSSL/HDOC/LTM
			1073.	SAB/FGEO/HDOC/LTM
			1074.	SAB/FAGR/HDOC/LTM
			1075.	SAB/FAPP/HDOC/LTM
			1076.	SAB/FTEC/HDOC/LTM
			1077.	SAB/FMED/HDOC/LTM
		University LMS usage statistics	*1078.*	SAB/CCST/HDOC/REC/LMSY
		samples of teaching and training materials and methods developed/adopted	*1079.*	lms.sab.ac.lk
		Evidences of online tests	*1080.*	SAB/FMAS/HDOC/REC/COCE
			1081.	SAB/FGST/HDOC/REC/COCE
			1082.	SAB/FSSL/HDOC/REC/COCE
			1083.	SAB/FGEO/HDOC/REC/COCE
			1084.	SAB/FAGR/HDOC/REC/COCE
			1085.	SAB/FAPP/HDOC/REC/COCE
			1086.	SAB/FTEC/HDOC/REC/COCE
			1087.	SAB/FMED/HDOC/REC/COCE
		Video development evidences	*1088.*	SAB/FMAS/DDOC/REC/STGA
			1089.	SAB/FGST/DDOC/REC/STGA

			1090.	SAB/FSSL/DDOC/REC/STGA
			1091.	SAB/FGEO/DDOC/REC/STGA
			1092.	SAB/FAGR/DDOC/REC/STGA
			1093.	SAB/FAPP/DDOC/REC/STGA
			1094.	SAB/FTEC/DDOC/REC/STGA
			1095.	SAB/FMED/DDOC/REC/STGA
		Student Feedback Report FMAS	*1096.*	SAB/FMAS/HDOC/REP/STFR
		Student Feedback Report FGST	*1097.*	SAB/FGST/HDOC/REP/STFR
		Student Feedback Report FSSL	*1098.*	SAB/FSSL/HDOC/REP/STFR
		Student Feedback Report FGEO	*1099.*	SAB/FGEO/HDOC/REP/STFR
		Student Feedback Report FAGR	*1100.*	SAB/FAGR/HDOC/REP/STFR
		Student Feedback Report FAPP	*1101.*	SAB/FAPP/HDOC/REP/STFR
		Student Feedback Report FTEC	*1102.*	SAB/FTEC/HDOC/REP/STFR
		Student Feedback Report FMED	*1103.*	SAB/FMED/HDOC/REP/STFR
		Peer observation FMAS	*1104.*	SAB/FMAS/HDOC/REP/PEER
		Peer observation FGST	*1105.*	SAB/FGST/HDOC/REP/PEER
		Peer observation FSSL	*1106.*	SAB/FSSL/HDOC/REP/PEER
		Peer observation FGEO	*1107.*	SAB/FGEO/HDOC/REP/PEER
		Peer observation FAGR	*1108.*	SAB/FAGR/HDOC/REP/PEER
		Peer observation FAPP	*1109.*	SAB/FAPP/HDOC/REP/PEER
		Peer observation FTEC	*1110.*	SAB/FTEC/HDOC/REP/PEER
		Peer observation r FMED	*1111.*	SAB/FMED/HDOC/REP/PEER
3.6	SUSL allows and facilitate students to form study teams and subject associations with the aim of promoting soft skills. Opportunities for collaborative research activities are provided.	Evidence of peer study groups (Mini projects/Research Groups/Toastmaster's Gavel Club/Subject Associations)	*1112.*	SAB/FMAS/HDOC/REC/STDT
			1113.	SAB/FSSL/HDOC/REC/STDT
			1114.	SAB/FGEO/HDOC/REC/STDT
			1115.	SAB/FAGR/HDOC/REC/STDT
			1116.	SAB/FAPP/HDOC/REC/STDT
			1117.	SAB/FTEC/HDOC/REC/STDT

			1118.	SAB/FMED/HDOC/REC/STDT
		Community development activities conducted by student groups.	*1119.*	SAB/FMAS/HDOC/REC/STDT
			1120.	SAB/FSSL/HDOC/REC/STDT
			1121.	SAB/FGEO/HDOC/REC/STDT
			1122.	SAB/FAGR/HDOC/REC/STDT
			1123.	SAB/FAPP/HDOC/REC/STDT
			1124.	SAB/FTEC/HDOC/REC/STDT
			1125.	SAB/FMED/HDOC/REC/STDT
		Workshop organizing teams – Entrepreneurship day/Tourism day/Environment day/Investor day/Brand Eminence	*1126.*	SAB/FMAS/HDOC/REC/STDT
		Group assignments	*1127.*	SAB/FMAS/HDOC/REC/STDT
			1128.	SAB/FSSL/HDOC/REC/STDT
			1129.	SAB/FGEO/HDOC/REC/STDT
			1130.	SAB/FAGR/HDOC/REC/STDT
			1131.	SAB/FAPP/HDOC/REC/STDT
			1132.	SAB/FTEC/HDOC/REC/STDT
			1133.	SAB/FMED/HDOC/REC/STDT
		Collaborative research - Lecturer & Student Research	*1134.*	SAB/FMAS/HDOC/REC/RESE
			1135.	SAB/FGST/HDOC/REC/RESE
			1136.	SAB/FSSL/HDOC/REC/RESE
			1137.	SAB/FGEO/HDOC/REC/RESE
			1138.	SAB/FAGR/HDOC/REC/RESE
			1139.	SAB/FAPP/HDOC/REC/RESE
			1140.	SAB/FTEC/HDOC/REC/RESE
			1141.	SAB/FMED/HDOC/REC/RESE
		Student satisfaction data	*1142.*	SAB/FMAS/HDOC/REP/STDS
			1143.	SAB/FGST/HDOC/REP/STDS

			1144.	SAB/FSSL/HDOC/REP/STDS
			1145.	SAB/FGEO/HDOC/REP/STDS
			1146.	SAB/FAGR/HDOC/REP/STDS
			1147.	SAB/FAPP/HDOC/REP/STDS
			1148.	SAB/FTEC/HDOC/REP/STDS
			1149.	SAB/FMED/HDOC/REP/STDS
		Competition participation and organizing by students (Hackathon, quiz competitions, exhibitions)	*1150.*	SAB/FMAS/HDOC/REC/STDT
			1151.	SAB/FSSL/HDOC/REC/STDT
			1152.	SAB/FGEO/HDOC/REC/STDT
			1153.	SAB/FAGR/HDOC/REC/STDT
			1154.	SAB/FAPP/HDOC/REC/STDT
			1155.	SAB/FTEC/HDOC/REC/STDT
			1156.	SAB/FMED/HDOC/REC/STDT
3.7	SUSL ensures integration of assessment methods to its study programs and courses through the process of curriculum revision while aligning teaching, learning and assessment practices towards reaching program and course ILOs.	Policy on curriculum development	*1157.*	SAB/FMAS/HDOC/CDP
			1158.	SAB/FGST/HDOC/CDP
			1159.	SAB/FSSL/HDOC/CDP
			1160.	SAB/FGEO/HDOC/CDP
			1161.	SAB/FAGR/HDOC/CDP
			1162.	SAB/FAPP/HDOC/CDP
			1163.	SAB/FTEC/HDOC/CDP
			1164.	SAB/FMED/HDOC/CDP
		CDD FMAS	*1165.*	SAB/FMAS/HDOC/CDD
		CDD FGST	*1166.*	SAB/FGST/HDOC/CDD
		CDD FSSL	*1167.*	SAB/FSSL/HDOC/CDD
		CDD FGEO	*1168.*	SAB/FGEO/HDOC/CDD
		CDD FAGR	*1169.*	SAB/FAGR/HDOC/CDD
		CDD FAPP	*1170.*	SAB/FAPP/HDOC/CDD
		CDD FTEC	*1171.*	SAB/FTEC/HDOC/CDD

		CDD FMED	*1172.*	SAB/FMED/HDOC/CDD
		Developed and accepted curriculums – method of assessment (Senate Docs)	*1173.*	SAB/FMAS/HDOC/CUR
			1174.	SAB/FGST/HDOC/CUR
			1175.	SAB/FSSL/HDOC/CUR
			1176.	SAB/FGEO/HDOC/CUR
			1177.	SAB/FAGR/HDOC/CUR
			1178.	SAB/FAPP/HDOC/CUR
			1179.	SAB/FTEC/HDOC/CUR
			1180.	SAB/FMED/HDOC/CUR
		SGs on integration of assessment and learning FMAS	*1181.*	SAB/FMAS/HDOC/STG
		SGs FGST	*1182.*	SAB/FGST/HDOC/STG
		SGs FSSL	*1183.*	SAB/FSSL/HDOC/STG
		SGs FGEO	*1184.*	SAB/FGEO/HDOC/STG
		SGs FAGR	*1185.*	SAB/FAGR/HDOC/STG
		SGs FAPP	*1186.*	SAB/FAPP/HDOC/STG
		SGsFTEC	*1187.*	SAB/FTEC/HDOC/STG
		SGsFMED	*1188.*	SAB/FMED/HDOC/STG
		Continuous Assessment Guides given to students	*1189.*	SAB/FMAS/HDOC/CAG
			1190.	SAB/FGST/HDOC/CAG
			1191.	SAB/FSSL/HDOC/CAG
			1192.	SAB/FGEO/HDOC/CAG
			1193.	SAB/FAGR/HDOC/CAG
			1194.	SAB/FAPP/HDOC/CAG
			1195.	SAB/FTEC/HDOC/CAG
			1196.	SAB/FMED/HDOC/CAG
		Sample of Exam Papers, Mid term tests, any other CA's	*1197.*	SAB/EXAM/HDOC/REC/FMAS
			1198.	SAB/EXAM/HDOC/REC/FGST

			1199.	SAB/EXAM/HDOC/REC/FSSL
			1200.	SAB/EXAM/HDOC/REC/FGEO
			1201.	SAB/EXAM/HDOC/REC/FAGR
			1202.	SAB/EXAM/HDOC/REC/FAPP
			1203.	SAB/EXAM/HDOC/REC/FTEC
			1204.	SAB/EXAM/HDOC/REC/FMED
		Practical training external supervisor's feedback External Supervisor's Report of FMAS	*1205.*	SAB/FMAS/HDOC/REP/EXSR
		External Supervisor's Report of FGST	*1206.*	SAB/FGST/HDOC/REP/EXSR
		External Supervisor's Report of FSSL	*1207.*	SAB/FSSL/HDOC/REP/EXSR
		External Supervisor's Report of FGEO	*1208.*	SAB/FGEO/HDOC/REP/EXSR
		External Supervisor's Report of FAGR	*1209.*	SAB/FAGR/HDOC/REP/EXSR
		External Supervisor's Report of FAPP	*1210.*	SAB/FAPP/HDOC/REP/EXSR
		External Supervisor's Report of FTEC	*1211.*	SAB/FTEC/HDOC/REP/EXSR
		External Supervisor's Report of FMED	*1212.*	SAB/FMED/HDOC/REP/EXSR
		Exam paper moderation process – examiner appointment documents to FB and Senate	*1213.*	SAB/EXAM/HDOC/REC/FMAS
			1214.	SAB/EXAM/HDOC/REC/FGST
			1215.	SAB/EXAM/HDOC/REC/FSSL
			1216.	SAB/EXAM/HDOC/REC/FGEO
			1217.	SAB/EXAM/HDOC/REC/FAGR
			1218.	SAB/EXAM/HDOC/REC/FAPP
			1219.	SAB/EXAM/HDOC/REC/FTEC
			1220.	SAB/EXAM/HDOC/REC/FMED

		Student Feedback Report FMAS	*1221.*	SAB/FMAS/HDOC/REP/STFR
		Student Feedback Report FGST	*1222.*	SAB/FGST/HDOC/REP/STFR
		Student Feedback Report FSSL	*1223.*	SAB/FSSL/HDOC/REP/STFR
		Student Feedback Report FGEO	*1224.*	SAB/FGEO/HDOC/REP/STFR
		Student Feedback Report FAGR	*1225.*	SAB/FAGR/HDOC/REP/STFR
		Student Feedback Report FAPP	*1226.*	SAB/FAPP/HDOC/REP/STFR
		Student Feedback Report FTEC	*1227.*	SAB/FTEC/HDOC/REP/STFR
		Student Feedback Report FMED	*1228.*	SAB/FMED/HDOC/REP/STFR
3.8	SUSL collects student and peer evaluation reports on its lecturers on regular basis and the data is analysed and reported. Feedback is given to the relevant lecturer with whom the required improvements are discussed while the training needs are communicated to SDC for designing and implementation of HR development programs.	Peer observation FMAS	*1229.*	SAB/FMAS/HDOC/REP/PEER
		Peer observation FGST	*1230.*	SAB/FGST/HDOC/REP/PEER
		Peer observation FSSL	*1231.*	SAB/FSSL/HDOC/REP/PEER
		Peer observation FGEO	*1232.*	SAB/FGEO/HDOC/REP/PEER
		Peer observation FAGR	*1233.*	SAB/FAGR/HDOC/REP/PEER
		Peer observation FAPP	*1234.*	SAB/FAPP/HDOC/REP/PEER
		Peer observation FTEC	*1235.*	SAB/FTEC/HDOC/REP/PEER
		Peer observation r FMED	*1236.*	SAB/FMED/HDOC/REP/PEER
		Records on feedback provided to teachers based on student feedback/peer observation reports. FB Minutes	*1237.*	SAB/FMAS/HDOC/REC/FEED
			1238.	SAB/FGST/HDOC/REC/FEED
			1239.	SAB/FSSL/HDOC/REC/FEED
			1240.	SAB/FGEO/HDOC/REC/FEED
			1241.	SAB/FAGR/HDOC/REC/FEED
			1242.	SAB/FAPP/HDOC/REC/FEED
			1243.	SAB/FTEC/HDOC/REC/FEED
			1244.	SAB/FMED/HDOC/REC/FEED
		Actions based on the feedback-SDC training programs	*1245.*	SAB/SDCE/HDOC/REC

3.9	SUSL has a policy on recognizing and rewarding creative and innovative approaches to teaching including rewarding members of the staff those who excel in such practices.	University policy document on recognizing creative and innovative teaching - Excellent Academic awarding scheme	*1246.*	SAB/VCOF/HDOC/PLC/EAAS
		Minutes of FBs and Senate about the award scheme.	*1247.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Excellent Academic awardees	*1248.*	SAB/VCOF/HDOC/REC/ExAA
		Best researcher annual award	*1249.*	SAB/VCOF/HDOC/REC/BRAA
3.10	Members of the academic staff engage in research in their respective disciplines and incorporate the findings in the subject domains ensuring rich, current, relevant and updated learning experience to students.	ARS abstract book	*1250.*	SAB/CRKD/HDOC/PRO/ARSE
		Conference Proceedings- ICMR	*1251.*	SAB/FMAS/HDOC/PRO/ICMR
		Conference Proceedings- ICSUSL	*1252.*	SAB/CRKD/HDOC/PRO/ICSU
		Evidence of teachers incorporating their own research output and those in the public domain- Course /Study Guides incorporation of research articles /PPTs/specified articles	*1253.*	SAB/FMAS/HDOC/LTM
			1254.	SAB/FGST/HDOC/LTM
			1255.	SAB/FSSL/HDOC/LTM
			1256.	SAB/FGEO/HDOC/LTM
			1257.	SAB/FAGR/HDOC/LTM
			1258.	SAB/FAPP/HDOC/LTM
			1259.	SAB/FTEC/HDOC/LTM
			1260.	SAB/FMED/HDOC/LTM
		Lecturer's course materials - LMS web link	*1261.*	lms.sab.ac.lk

Summary of Criterion 3

The programmes of study offered by the seven faculties have been designed to reflect the Vision, Mission, objectives and core values of the university and respective faculties. Each course of the degree programmes have been designed in order to achieve ILOs and PLOs through the course content and assessments. SUSL adopts an integrated-approach for delivering the courses that combines direct delivery and SCL methods. SUSL uses available ICT facilities in the teaching-learning process to enhance the process effectiveness. All faculties adopt a participatory approach to revise and develop the curricular where students' feedback is taken into consideration. SUSL follows a policy of gender, racial and ethnic equality while operating its teaching-learning process with certain provisions for differently-abled students.

2.4 Criterion 4 - Learning Resources, Student Support and Progression

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
4.1	SUSL has an efficient administrative structure that responds promptly to all student enquiries on admissions, programmes, fees, dues and scholarships primarily through the student services branch that operates a separate open counter with a dedicated officer for the matter. The enquiries regarding the examinations and graduation are promptly handled through the examination division. There are time slots for students at each FB, to deal with the academic matters, and welfare meetings with Deans and VC.	Photographs of Location of the Open counter	*1262.*	SAB/STUD/DDOC/PHT
		Duty List of the officers/ Nonacademic staff member.	*1263.*	SAB/REGI/HDOC/REC/DUTY
		Students services	*1264.*	http://www.sab.ac.lk/student-services
		Meeting Minutes of the student welfare meetings with VC	*1265.*	SAB/VCOF/HDOC/MMT/WELM
		Meeting Minutes of the student welfare meetings with Deans	*1266.*	SAB/FMAS/HDOC/MMT/WELM
			1267.	SAB/FGST/HDOC/MMT/WELM
			1268.	SAB/FSSL/HDOC/MMT/WELM
			1269.	SAB/FGEO/HDOC/MMT/WELM
			1270.	SAB/FAGR/HDOC/MMT/WELM
			1271.	SAB/FAPP/HDOC/MMT/WELM
			1272.	SAB/FTEC/HDOC/MMT/WELM
			1273.	SAB/FMED/HDOC/MMT/WELM
		FB minutes on students welfare	*1274.*	SAB/FMAS/HDOC/FBM
			1275.	SAB/FGST/HDOC/FBM
			1276.	SAB/FSSL/HDOC/FBM
			1277.	SAB/FGEO/HDOC/FBM

			1278.	SAB/FAGR/HDOC/FBM
			1279.	SAB/FAPP/HDOC/FBM
			1280.	SAB/FTEC/HDOC/FBM
			1281.	SAB/FMED/HDOC/FBM
		Heads and Coordinators minutes on FB	*1282.*	SAB/FMAS/HDOC/MMT/HEAD
			1283.	SAB/FGST/HDOC/MMT/HEAD
			1284.	SAB/FSSL/HDOC/MMT/HEAD
			1285.	SAB/FGEO/HDOC/MMT/HEAD
			1286.	SAB/FAGR/HDOC/MMT/HEAD
			1287.	SAB/FAPP/HDOC/MMT/HEAD
			1288.	SAB/FTEC/HDOC/MMT/HEAD
			1289.	SAB/FMED/HDOC/MMT/HEAD
		Student Request forms for transcripts/Certificates/letters	*1290.*	SAB/FMAS/HDOC/LTR/STDR
			1291.	SAB/FGST/HDOC/LTR/STDR
			1292.	SAB/FSSL/HDOC/LTR/STDR
			1293.	SAB/FGEO/HDOC/LTR/STDR
			1294.	SAB/FAGR/HDOC/LTR/STDR
			1295.	SAB/FAPP/HDOC/LTR/STDR
			1296.	SAB/FTEC/HDOC/LTR/STDR
			1297.	SAB/FMED/HDOC/LTR/STDR

4.2	SUSL has a well-structured orientation programme for all incoming students, conducted at both university and faculty levels, that includes measures to minimize/eliminate ragging and workshops to entertain, to motivate learning and good conducts and on personality development. Orientation program conducted by the student union is a key complement integration of new entrants to the student community that includes sport events and aesthetic events to encourage their recreational performance. Mentoring programmes at faculty level is well organized which include appointing of counsellors and mentors.	Government Act on 1998 No: 20 Regarding Abundant of Ragging in Institutions of Education.	*1298.*	UGC/VCOF/HDOC/ACT/1998/20
		Commission circular No: 946; Common Guide lines on Student Discipline (10th Feb.2011)	*1299.*	UGC/VCOF/HDOC/CLR/946
		Commission Circular No: 919, A guide for Control Ragging as a threat in Universities or Higher Educational Institutions.	*1300.*	UGC/VCOF/HDOC/CLR/919
		By laws of the SUSL(Student Disciplinary Rules)	*1301.*	SAB/VCOF/HDOC/BLW
		Guidelines for avoid ragging at SUSL Handout.	*1302.*	SAB/STUD/HDOC/REC
		Orientation programme schedules	*1303.*	SAB/VCOF/HDOC/ORI
		Senate minutes for Orientation programmes	*1304.*	SAB/VCOF/HDOC/SNT/2014 -2019
		The Programme schedule and norms of practices at the SUSL.	*1305.*	SUSL.
		Appointment letters issued for different Student counselors.	*1306.*	SAB/VCOF/HDOC/LTR/STDC
		Appreciation Letters issued for the Student Counselors	*1307.*	SAB/VCOF/HDOC/LTR/STDC

4.3	Students' permanent records are only accessible to the authorities at the student services office thus ensuring their security and confidentiality. The LMS is maintained by the Center for Computer Studies which provides its users with learner confidentiality with username and password protection. All servers including the LMS server are located in the server room and are completely secured with the university firewall which has been configured to let both HTTP and SSH protocols.	Photo of student record cupboards	*1308.*	SAB/STUD/DDOC/PHT
		Student record cupboards	*1309.*	(Ground Verification)
		Maintenance of student records through MIS	*1310.*	SAB/STUD/DIGI/MIS
		Screenshot of student records	*1311.*	SAB/STUD/DDOC/PHT
		Library Registration through system	*1312.*	SAB/MLIB/DIGI/MIS
		Screenshot of Library Registration	*1313.*	SAB/MLIB/DDOC/PHT
		Application form of library registration	*1314.*	SAB/MLIB/HDOC/APF
		LMS architecture	*1315.*	lms.sab.ac.lk
		Web page containing the Student guide for using the LMS	*1316.*	lms.sab.ac.lk
4.4	Students have access to all necessary information through LMS, SHB and the university website.	SHB FMAS	*1317.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*1318.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*1319.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*1320.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*1321.*	SAB/FAGR/HDOC/SHB

	The practical guidance to the LMS is part of the orientation programme for the new entrants. LMS also facilitates the graduate students enrolled at the FGS.	SHB FAPP	*1322.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*1323.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*1324.*	SAB/FMED/HDOC/SHB
		SUSL Web	*1325.*	www.sab.ac.lk
		Learner guide/ Soft copy on course subscription and learning	*1326.*	www.sab.ac.lk
		Web page for Student Information System is maintained in MIS (Faculty of Applied Science home page)	*1327.*	http://www.sab.ac.lk/app/
		Web page for student Examination Management System	*1328.*	SAB/EXAM/DIGI/MIS (Ground Verification)
4.5	SUSL has a mechanism for providing accurate and updated information to prospective students on its programmes through the SHB that outlines the course details, assessment methods and by-laws for examinations. Every faculty publishes its academic calendar, semester calendar and examination schedules in advance both in print media and through their websites.	Academic Calendar/Semester Calendar published in Faculty Web pages	*1329.*	http://www.sab.ac.lk/mgmt/
			1330.	https://fgs-susl.edu.lk/
			1331.	http://www.sab.ac.lk/fssl/
			1332.	http://www.sab.ac.lk/geo/
			1333.	http://www.sab.ac.lk/agri/
			1334.	http://www.sab.ac.lk/app/
			1335.	http://www.sab.ac.lk/tech/
			1336.	http://www.sab.ac.lk/med/

	The details about financial assistance to and available scholarships for students are handled both at the university and faculty levels with proper communications to students during the orientation programme and throughout the study period. Course modules for all faculties are created on LMS in the weekly format based on the respective semester calendars.	Academic Calendars / Semester calendar (printed)	*1337.*	SAB/FMAS/HDOC/CLN/ACAD
			1338.	SAB/FGST/HDOC/CLN/ACAD
			1339.	SAB/FSSL/HDOC/CLN/ACAD
			1340.	SAB/FGEO/HDOC/CLN/ACAD
			1341.	SAB/FAGR/HDOC/CLN/ACAD
			1342.	SAB/FAPP/HDOC/CLN/ACAD
			1343.	SAB/FTEC/HDOC/CLN/ACAD
			1344.	SAB/FMED/HDOC/CLN/ACAD
		Examination Schedules in Published in faculty Web sites and University Web sites	*1345.*	http://www.sab.ac.lk/mgmt/
			1346.	https://fgs-susl.edu.lk/
			1347.	http://www.sab.ac.lk/fssl/
			1348.	http://www.sab.ac.lk/geo/
			1349.	http://www.sab.ac.lk/agri/
			1350.	http://www.sab.ac.lk/app/
			1351.	http://www.sab.ac.lk/tech/
			1352.	http://www.sab.ac.lk/med/
		Examination Schedules (printed)	*1353.*	SAB/EXAM/HDOC/TTB/FMAS
			1354.	SAB/EXAM/HDOC/TTB/FGST
			1355.	SAB/EXAM/HDOC/TTB/FSSL

			1356.	SAB/EXAM/HDOC/TTB/FGEO
			1357.	SAB/EXAM/HDOC/TTB/FAGR
			1358.	SAB/EXAM/HDOC/TTB/FAPP
			1359.	SAB/EXAM/HDOC/TTB/FTEC
			1360.	SAB/EXAM/HDOC/TTB/FMED
		LMS administrator	*1361.*	SAB/CCST/HDOC/LTR/LMSY
		List of students for Scholarships (Mahapola)	*1362.*	SAB/STUD/HDOC/REC/MAHA
		List of students for Scholarships (Bursaries)	*1363.*	SAB/STUD/HDOC/REC/BURS
		Deans List for financial assistance given for special needy students	*1364.*	SAB/VCOF/HDOC/REC
		Financial Assistance given to Psychiatric students	*1365.*	SAB/VCOF/HDOC/REC
		Constitution for student welfare fund (FMS)	*1366.*	SAB/FMAS/HDOC/CNT/SWLF
		Vice-Chancellor's fund for overseas travel	*1367.*	SAB/VCOF/HDOC/REC/VCFU
		CODL scholarships for Certificate and Diploma in English courses	*1368.*	SAB/CODL/HDOC/REC/SCHO
4.6	All study programmes have been designed to include a student support system that promotes	Student Subject Associations (SOCS)	*1369.*	SAB/FMAS/HDOC/REC/STUA
			1370.	SAB/FSSL/HDOC/REC/STUA

	teacher-student and student-student interactions.		*1371.*	SAB/FGEO/HDOC/REC/STUA
	Course modules have been created for each faculty including the FGS.		*1372.*	SAB/FAGR/HDOC/REC/STUA
			1373.	SAB/FAPP/HDOC/REC/STUA
	Every faculty has annual events organized by both the academic staff and students those align with ILO/PLOs of the programmes and as well as numerous events contributing to social and cultural harmony.	Investors' day	*1374.*	SAB/FMAS/HDOC/REC/STGA
		Tourism day	*1375.*	SAB/FMAS/HDOC/REC/STGA
		Entrepreneurship Day	*1376.*	SAB/FMAS/HDOC/REC/STGA
		Marketing day	*1377.*	SAB/FAGR/HDOC/REC/STGA
		Brand eminent Day	*1378.*	SAB/FMAS/HDOC/REC/STGA
		Faculty Days	*1379.*	SAB/FAGR/HDOC/REC/STGA
		Training workshops for student-staff (Faculty vise invitation letters) University Monthly Lecture series	*1380.*	SAB/FMAS/HDOC/LTR/TRAN
			1381.	SAB/FGST/HDOC/LTR/TRAN
			1382.	SAB/FSSL/HDOC/LTR/TRAN
			1383.	SAB/FGEO/HDOC/LTR/TRAN
			1384.	SAB/FAGR/HDOC/LTR/TRAN
			1385.	SAB/FAPP/HDOC/LTR/TRAN
			1386.	SAB/FTEC/HDOC/LTR/TRAN
			1387.	SAB/FMED/HDOC/LTR/TRAN
		Cultural Show	*1388.*	SAB/VCOF/HDOC/REC
		"Paduru Patiya"	*1389.*	SAB/VCOF/HDOC/REC
		Pirihimbini Diyawara	*1390.*	SAB/VCOF/HDOC/REC/ARTF

		Assessments of subjects (LMS PROGRAMME / Study Guides)	*1391.*	SAB/FMAS/HDOC/STG
			1392.	SAB/FGST/HDOC/STG
			1393.	SAB/FSSL/HDOC/STG
			1394.	SAB/FGEO/HDOC/STG
			1395.	SAB/FAGR/HDOC/STG
			1396.	SAB/FAPP/HDOC/STG
			1397.	SAB/FTEC/HDOC/STG
			1398.	SAB/FMED/HDOC/STG
		Study Tour	*1399.*	SAB/FMAS/HDOC/REC/FLDV
			1400.	SAB/FGST/HDOC/REC/FLDV
			1401.	SAB/FSSL/HDOC/REC/FLDV
			1402.	SAB/FGEO/HDOC/REC/FLDV
			1403.	SAB/FAGR/HDOC/REC/FLDV
			1404.	SAB/FAPP/HDOC/REC/FLDV
			1405.	SAB/FTEC/HDOC/REC/FLDV
			1406.	SAB/FMED/HDOC/REC/FLDV
		Photographs	*1407.*	www.sab.ac.lk
4.7	SUSL ensures that adequate, appropriate and accessible infrastructure facilities, classrooms, auditoriums, well-	Monthly Payments for the service provider (LEARN) for Internet facility in the University	*1408.*	SAB/FINA/HDOC/REC/PAYM

	equipped laboratories, ICT centres, library facilities, teaching and research farm, language laboratories and medical facilities are available for effective delivery of all degree programmes with user surveys conducted to assist in monitoring and improvements. SUSL provides adequate internet access to its students with necessary infrastructure facilities all 24 hours. The main library and faculty libraries facilitate numerous services for students and teachers on their research activities through the Library Management System.	Usage records library	*1409.*	SAB/MLIB/HDOC/REC
		Laboratory usage FMAS	*1410.*	SAB/FMAS/HDOC/REC/LABO
		Laboratory usage FGST	*1411.*	SAB/FGST/HDOC/REC/LABO
		Laboratory usage FSSL	*1412.*	SAB/FSSL/HDOC/REC/LABO
		Laboratory usage FGEO	*1413.*	SAB/FGEO/HDOC/REC/LABO
		Laboratory usage FAGR	*1414.*	SAB/FAGR/HDOC/REC/LABO
		Laboratory usage FAPP	*1415.*	SAB/FAPP/HDOC/REC/LABO
		Laboratory usage FTEC	*1416.*	SAB/FTEC/HDOC/REC/LABO
		Laboratory usage FMED	*1417.*	SAB/FMED/HDOC/REC/LABO
		Laboratory usage FMAS	*1418.*	SAB/FMAS/HDOC/REC/COCE
		Laboratory usage FGST	*1419.*	SAB/FGST/HDOC/REC/COCE
		Laboratory usage FSSL	*1420.*	SAB/FSSL/HDOC/REC/COCE
		Laboratory usage FGEO	*1421.*	SAB/FGEO/HDOC/REC/COCE
		Computer Centre usage FAGR	*1422.*	SAB/FAGR/HDOC/REC/COCE
		Computer Centre usage FAPP	*1423.*	SAB/FAPP/HDOC/REC/COCE
		Computer Centre usage FTEC	*1424.*	SAB/FTEC/HDOC/REC/COCE
		Computer Centre usage FMED	*1425.*	SAB/FMED/HDOC/REC/COCE
		Student feedback for laboratory classes Student Feedback Report FMAS	*1426.*	SAB/FMAS/HDOC/REP/STFR
		Student Feedback Report FGST	*1427.*	SAB/FGST/HDOC/REP/STFR
		Student Feedback Report FSSL	*1428.*	SAB/FSSL/HDOC/REP/STFR
		Student Feedback Report FGEO	*1429.*	SAB/FGEO/HDOC/REP/STFR

		Student Feedback Report FAGR	*1430.*	SAB/FAGR/HDOC/REP/STFR
		Student Feedback Report FAPP	*1431.*	SAB/FAPP/HDOC/REP/STFR
		Student Feedback Report FTEC	*1432.*	SAB/FTEC/HDOC/REP/STFR
		Student Feedback Report FMED	*1433.*	SAB/FMED/HDOC/REP/STFR
		Student feedback for ICT facilities	*1434.*	SAB/FMAS/HDOC/REP/STFR
			1435.	SAB/FGST/HDOC/REP/STFR
			1436.	SAB/FSSL/HDOC/REP/STFR
			1437.	SAB/FGEO/HDOC/REP/STFR
			1438.	SAB/FAGR/HDOC/REP/STFR
			1439.	SAB/FAPP/HDOC/REP/STFR
			1440.	SAB/FTEC/HDOC/REP/STFR
			1441.	SAB/FMED/HDOC/REP/STFR
		Maintenance reports/ records	*1442.*	SAB/MAIN/HDOC/REC
		Procumbent plans/ committee minutes	*1443.*	SAB/VCOF/HDOC/MMT/PROC/2014-2019
		Fingerprint data – from FSSL	*1444.*	SAB/FSSL/HDOC/REP/FING
4.8	SUSL has the "Sitharana" Center for Counselling, Centre of Senior Student Counselor, GEE and CGU to support the social and personal development of students. "Sitharana" in particular in assessing fresh entrants to SUSL	Appointment Letters	*1445.*	SAB/VCOF/HDOC/LTR/STDC
		Client Profile	*1446.*	SAB/SIAR/HDOC/REC
		Clients by Academic Year and Clients from Community,	*1447.*	SAB/SIAR/HDOC/REC
		Client Files- Sitharana Centre for Counselling (2015-2018),	*1448.*	SAB/SIAR/HDOC/REC

	for psychiatric illnesses, helping staff training at induction programs and workshops and extending counselling services to the community.	Clients by Faculty	*1449.*	SAB/SIAR/HDOC/REC
		Gender of clients (2015-2018)	*1450.*	SAB/SIAR/HDOC/REC
		Social Class background of Clients,(2015-2018)	*1451.*	SAB/SIAR/HDOC/REC
		Problems encountered by Clients	*1452.*	SAB/SIAR/HDOC/REC
		Frequencies and Percentages of Issues and problems reported	*1453.*	SAB/SIAR/HDOC/REC
		Percentage of Cases show Suicidal Ideation	*1454.*	SAB/SIAR/HDOC/REC
		Frequencies of Psychiatric illness by Gender	*1455.*	SAB/SIAR/HDOC/REC
		Relationship of Ragging and Violence with Psychiatric illness,	*1456.*	SAB/SIAR/HDOC/REC
		Influence of Ragging on Psychiatric illness,	*1457.*	SAB/SIAR/HDOC/REC
		Percentage of Clients with Family related issues,	*1458.*	SAB/SIAR/HDOC/REC
		Percentage of Clients whose one Parent Deceased,	*1459.*	SAB/SIAR/HDOC/REC
		Percentage of Clients with an Abusive Childhood,	*1460.*	SAB/SIAR/HDOC/REC
		Percentage of Clients with a History of Drug Abuse,	*1461.*	SAB/SIAR/HDOC/REC

4.9	SUSL meets the standard especially at FSSL, FMAS and some limited facilities at FAGR. A special study area for differently–abled students is to be allocated at new library building, currently under construction, with convenient motor access facilities.	FSSL Documents for differently-abled students	*1462.*	SAB/FSSL/HDOC/REC/DIAB
		FMAS documents for differently-abled students	*1463.*	SAB/FMAS/HDOC/REC/DIAB
		FAPP documents for differently-abled students	*1464.*	SAB/FAPP/HDOC/REC/DIAB
		The proposed Building Plan / Sketch of the SUSL Library.	*1465.*	SAB/VCOF/HDOC/REC
		Currently an emergency Chair is available for motor accessories.	*1466.*	SAB/IQAU/DDOC/PHT
4.10	SUSL maintains a library automation system called "KOHA" (open source) which enables users to discover information in all formats through effective use of technology and organization of information.	The SUSL library has been partially automated through "KOHA"	*1467.*	http://www.sab.ac.lk/lib/
		Procurement submitted to purchase the remaining accessories to fulfill the Library Automation part in 2019 / 2020/ 2021 budget. (RFID Security system)	*1468.*	SAB/VCOF/HDOC/MMT/PROC/2014-2019
		Member registration	*1469.*	http://www.sab.ac.lk/lib/
		Library Counter Operations are well furnished with Barcode scanners, Receipt Printers and the system of KOHA software initiated for transactions.	*1470.*	(Ground Verification)
		E- data base	*1471.*	http://www.sab.ac.lk/lib/

		SCOLIS / Consortia 144th SCOLIS Meeting.	*1472.*	SAB/MLIB/HDOC/REC
		URKUND Plagiarism detection Software 23rd Sep.2018 installed and hands on training provided for the Academics.	*1473.*	SAB/CCST/HDOC/REC
		The 197th Library Committee meeting recommended	*1474.*	SAB/MLIB/HDOC/MMT/LCMM
		Academic requests made by Requisition Forms available online	*1475.*	http://www.sab.ac.lk/lib/useful-forms
		Institutional member for the CONSORTIA (CONSAL) SCOLIS /UGC	*1476.*	SAB/MLIB/HDOC/REC
		Orientation Schedules, Library Brochures, PowerPoint Presentations.	*1477.*	SAB/VCOF/HDOC/ORI
		Minutes of the Library committee decisions.	*1478.*	SAB/MLIB/HDOC/MMT/LCMM
		Library Notice Boards, Internal Memos etc.	*1479.*	SAB/MLIB/HDOC/REC
		E- Books collection, Research reports, E-Journals, E-Databases	*1480.*	http://www.sab.ac.lk/lib/
		Inter Library Loan Application	*1481.*	SAB/MLIB/HDOC/APF/LOAN
		Inter Library Loan Application Link	*1482.*	http://www.sab.ac.lk/lib/

		Library usage reports	*1483.*	SAB/MLIB/HDOC/REC
4.11	SUSL provides counseling, providing grace opportunities in examinations, deferments of academic years on request, career guidance and opportunities for soft skills development to its students. CGU has put in place to facilitate students' progression from one year to the other as much qualifying them as to meet the need of the world of work in compliance with the UGC Circular 934. Aligned with that regular annual plan is in active. Events in the annual plan are diversified to meet the needs of individual academic year as well as made common to all academic years irrespective of the faculty. SUSL allows its students to progress from Mphil to PhD and Diploma to MBA/MSc degree levels.	Policy on Student mentoring	*1484.*	SAB/VCOF/HDOC/PLC/STDM
		Senate minutes for grace opportunity	*1485.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB minutes for grace opportunity	*1486.*	SAB/FMAS/HDOC/FBM
			1487.	SAB/FGST/HDOC/FBM
			1488.	SAB/FSSL/HDOC/FBM
			1489.	SAB/FGEO/HDOC/FBM
			1490.	SAB/FAGR/HDOC/FBM
			1491.	SAB/FAPP/HDOC/FBM
		Senate minutes for academic year deferments	*1492.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB minutes for academic year deferments	*1493.*	SAB/FMAS/HDOC/FBM
			1494.	SAB/FGST/HDOC/FBM
			1495.	SAB/FSSL/HDOC/FBM
			1496.	SAB/FGEO/HDOC/FBM
			1497.	SAB/FAGR/HDOC/FBM
			1498.	SAB/FAPP/HDOC/FBM
		CGU attendance sheets	*1499.*	SAB/CGUN/HDOC/REC
		Students' feedbacks	*1500.*	SAB/CGUN/HDOC/REC
		UGC circular no 934 in 2010.	*1501.*	UGC/VCOF/HDOC/CLR/2010/934

		Annual Activity Plan CGU	*1502.*	SAB/CGUN/HDOC/AAP
		Letters to industries for the development of Circular based objectives	*1503.*	SAB/CGUN/HDOC/REC
		CGU Webpage	*1504.*	http://www.sab.ac.lk/career-guidance-unit
		Orientation records	*1505.*	SAB/VCOF/HDOC/ORI
		CGU counseling records.	*1506.*	SAB/CGUN/HDOC/REC
		Programs details.	*1507.*	SAB/CGUN/HDOC/REC
		Evidence,	*1508.*	SAB/CGUN/HDOC/REC
4.12	SUSL maintains adequate learner support resources including counselling, ELTD, ICT, language and discipline separated laboratories, CGU, residential facilities for all incoming students, teaching and research farms for FAGR, field sites for FGEO, a teaching hospital for FMAS, open arts theatre, modern gymnasium, playground, swimming pool and medical center with 24-hour ambulance service to Balangoda DH.	Policy on student mentoring/counselling	*1509.*	SAB/VCOF/HDOC/PLC/STDM
		Sitharana Client files	*1510.*	SAB/SIAR/HDOC/REC
		Sitharana Memo files	*1511.*	SAB/SIAR/HDOC/REC
		Sitharana Log	*1512.*	SAB/SIAR/HDOC/REC
		Sitharana Activity Report 2014-2018	*1513.*	SAB/SIAR/HDOC/REC
		ELTD Documents	*1514.*	SAB/ELTD/HDOC/REC
		CGU Webpage	*1515.*	http://www.sab.ac.lk/career-guidance-unit
		FB minutes for Farm/field work/clinical facilities	*1516.*	SAB/FMAS/HDOC/FBM
			1517.	SAB/FGST/HDOC/FBM
			1518.	SAB/FSSL/HDOC/FBM
			1519.	SAB/FGEO/HDOC/FBM

		Feedbacks of Research reports / Chemical usage /Laboratory guidelines / Request lists / Inventory of Chemical instruments / Handouts subject vise / Laboratory guidelines / Request lists / Inventory of Chemical instruments / Handouts subject vise / Attendance register / Material supply datasheet for chemicals / discarded records / Community services for the schools at Sabaragamuwa Province conducting practical sessions.	*1520.*	SAB/FAGR/HDOC/FBM
			1521.	SAB/FAPP/HDOC/FBM
			1522.	SAB/FTEC/HDOC/FBM
			1523.	SAB/FMED/HDOC/FBM
			1524.	SAB/FMAS/HDOC/REC/ACSS
			1525.	SAB/FGST/HDOC/REC/ACSS
			1526.	SAB/FSSL/HDOC/REC/ACSS
			1527.	SAB/FGEO/HDOC/REC/ACSS
			1528.	SAB/FAGR/HDOC/REC/ACSS
			1529.	SAB/FAPP/HDOC/REC/ACSS
			1530.	SAB/FTEC/HDOC/REC/ACSS
			1531.	SAB/FMED/HDOC/REC/ACSS

		Hostel Rules & Regulations / List of goods supplied to Hostels /Weekly reports submitted by the Sub Wardens/ Facilitate the utensils / Canteen facilities / Evaluation of the Food quality through the PHI / Minutes of the Canteen Committee Meetings / Canteen Price List / Service Agreements / Maintaining of Welfare shops –Agreement / Photocopy Services / Hostel Application	*1532.*	SAB/STUD/HDOC/REC/HOST
		Hostel Management Policy	*1533.*	SAB/VCOF/HDOC/PLC/HOST
		Counselling Policy	*1534.*	SAB/VCOF/HDOC/PLC/COUN
		Disable student policy	*1535.*	SAB/VCOF/HDOC/PLC/DIAB
		Files- Medical Centre	*1536.*	SAB/MEDC/HDOC/REC
		Personal files for the patients	*1537.*	SAB/MEDC/HDOC/REC
		Preliminary treatments provided	*1538.*	SAB/MEDC/HDOC/REC
		Necessary Medical certificates issued for patients,	*1539.*	SAB/MEDC/HDOC/REC/MCER
		Supplying of medicine and necessary guidance to the students those who are attending to the outbound practices.	*1540.*	SAB/MEDC/HDOC/REC

		Inventories, register, record books	*1541.*	SAB/MEDC/HDOC/REC/INVE
		Issue notes from SUSL Stores	*1542.*	SAB/STOR/HDOC/REC
		Maintaining of daily drugs stocks	*1543.*	SAB/MEDC/HDOC/REC
		Purchasing of drugs stocks from Osusala	*1544.*	SAB/MEDC/HDOC/REC
		Colours Night	*1545.*	SAB/SPOR/HDOC/REC/COLR
		Inter University Games	*1546.*	SAB/SPOR/HDOC/REC/IUGA
		Students attends for the Sports tournaments	*1547.*	SAB/SPOR/HDOC/REC/ACTV
		Foreign Tours	*1548.*	SAB/SPOR/HDOC/REC/FORT
		Fresher's Meet / Inter Faculty Meet / Invitational tournaments / Staff Tournaments / Special Coaching Camps /Division Matches / FA Cup Tournament (Foot Ball) / Daily Practices / Assist to the FAPS Degree for Sport Science & Management	*1549.*	SAB/SPOR/HDOC/REC/ACTV
		Photographs	*1550.*	SAB/SPOR/DDOC/PHT/ACTV
4.13	SUSL heeds the standard through curriculum revisions based on OBE and career guidance.	Examination Rates Examination	*1551.*	SAB/EXAM/HDOC/REC
		Graduate Exit surveys (Examination)	*1552.*	SAB/EXAM/HDOC/REC/GEXS

		Student progression surveys of students	*1553.*	students
		CGU attendance sheets	*1554.*	SAB/CGUN/HDOC/REC
		Students' feedbacks	*1555.*	SAB/CGUN/HDOC/REC
		UGC circular no 934 in 2010.	*1556.*	UGC/VCOF/HDOC/CLR/2010/934
		Annual Activity Plan CGU	*1557.*	SAB/CGUN/HDOC/AAP
		Letters to industries for the development of Circular based objectives	*1558.*	SAB/CGUN/HDOC/REC
		CGU Webpage	*1559.*	http://www.sab.ac.lk/career-guidance-unit
		Orientation records.	*1560.*	SAB/VCOF/HDOC/ORI
		CGU counseling records.	*1561.*	SAB/CGUN/HDOC/REC
		Programs details.	*1562.*	SAB/CGUN/HDOC/REC
4.14	SUSL has a key role in determining student satisfaction after the completion of their programmes of study through formal graduate exit surveys feedback of which are used to improve the degree programmes.	Tracer study	*1563.*	SAB/FMAS/HDOC/TST
			1564.	SAB/FSSL/HDOC/TST
			1565.	SAB/FGEO/HDOC/TST
			1566.	SAB/FAGR/HDOC/TST
			1567.	SAB/FAPP/HDOC/TST
		Graduate exit survey	*1568.*	SAB/EXAM/HDOC/REC/GEXS
		Student satisfaction surveys in Faculty level	*1569.*	SAB/FMAS/HDOC/REP/SATS
			1570.	SAB/FGST/HDOC/REP/SATS
			1571.	SAB/FSSL/HDOC/REP/SATS

			1572.	SAB/FGEO/HDOC/REP/SATS
			1573.	SAB/FAGR/HDOC/REP/SATS
			1574.	SAB/FAPP/HDOC/REP/SATS
			1575.	SAB/FTEC/HDOC/REP/SATS
			1576.	SAB/FMED/HDOC/REP/SATS
		Senate minutes	*1577.*	SAB/VCOF/HDOC/SNT/2014 -2019
		FB minutes	*1578.*	SAB/FMAS/HDOC/FBM
			1579.	SAB/FGST/HDOC/FBM
			1580.	SAB/FSSL/HDOC/FBM
			1581.	SAB/FGEO/HDOC/FBM
			1582.	SAB/FAGR/HDOC/FBM
			1583.	SAB/FAPP/HDOC/FBM
			1584.	SAB/FTEC/HDOC/FBM
			1585.	SAB/FMED/HDOC/FBM
		CDD FMAS	*1586.*	SAB/FMAS/HDOC/CDD
		CDD FGST	*1587.*	SAB/FGST/HDOC/CDD
		CDD FSSL	*1588.*	SAB/FSSL/HDOC/CDD
		CDD FGEO	*1589.*	SAB/FGEO/HDOC/CDD
		CDD FAGR	*1590.*	SAB/FAGR/HDOC/CDD
		CDD FAPP	*1591.*	SAB/FAPP/HDOC/CDD
		CDD FTEC	*1592.*	SAB/FTEC/HDOC/CDD
		CDD FMED	*1593.*	SAB/FMED/HDOC/CDD

Summary of Criterion 4

Each department spotlights its activities, upcoming events and selected notices and news on its respective website on the SUSL web portal. The university website publicises details on its facilities, services, courses and entertainment activities in both graphic and text media to captivate prospective undergraduates and boost the number of graduate students, both local and foreign, enrolling at the FGST. The newly established faculties seek to collaborate with the SUSL library to allow for the students to have access to a wider library. In that regard, the library will subscribe to journals in medicine and Taylor & Francis database in future as per recommendations by SCOLIS / UGC – CONSAL. The main library is in the process of subscribing to the database of GALE- CENGAGE and Elsevier Science Direct with the support of UGC/CONSAL in future. The major obstacle SUSL faces in respect of learning resources, student support and progression is the delay in receiving materials due to the state prescribed procedures of procurement and tender procedures to be followed. Faculty Hand Books are available as print copies while the Library Hand Book is available on the library website for reference.

2.5 Criterion 5 - Student Assessment and Awards

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
5.1	SUSL attends to the standard through curriculum development committees at FBs and the Senate.	Faculty By-laws FGST	*1594.*	SAB/FGST/HDOC/BLW/2014-2019
		Faculty By-laws FSSL	*1595.*	SAB/FSSL/HDOC/BLW/2014-2019
		Faculty By-laws FMAS	*1596.*	SAB/FMAS/HDOC/BLW/2014-2019
		Faculty By-laws FGEO	*1597.*	SAB/FGEO/HDOC/BLW/2014-2019
		Faculty By-laws FAGR	*1598.*	SAB/FAGR/HDOC/BLW/2014-2019
		Faculty By-laws FAPP	*1599.*	SAB/FAPP/HDOC/BLW/2014-2019
		Faculty By-laws FTEC	*1600.*	SAB/FTEC/HDOC/BLW/2014-2019
		Faculty By-laws FMED	*1601.*	SAB/FMED/HDOC/BLW/2014-2019
		Examination By-laws examination rules and regulations;	*1602.*	SAB/EXAM/HDOC/BLW/BLEX/2014-2019
		CDC Minutes FGST	*1603.*	SAB/FGST/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FSSL	*1604.*	SAB/FSSL/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FMAS	*1605.*	SAB/FMAS/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FGEO	*1606.*	SAB/FGEO/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FAGR	*1607.*	SAB/FAGR/HDOC/MMT/CDCM/2014-2019

		CDC Minutes FAPP	*1608.*	SAB/FAPP/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FTEC	*1609.*	SAB/FTEC/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FMED	*1610.*	SAB/FMED/HDOC/MMT/CDCM/2014-2019
		Curriculum FGST	*1611.*	SAB/FGST/HDOC/CUR/2014-2019
		Curriculum FSSL	*1612.*	SAB/FSSL/HDOC/CUR/2014-2019
		Curriculum FMAS	*1613.*	SAB/FMAS/HDOC/CUR/2014-2019
		Curriculum FGEO	*1614.*	SAB/FGEO/HDOC/CUR/2014-2019
		Curriculum FAGR	*1615.*	SAB/FAGR/HDOC/CUR/2014-2019
		Curriculum FAPP	*1616.*	SAB/FAPP/HDOC/CUR/2014-2019
		Curriculum FTEC	*1617.*	SAB/FTEC/HDOC/CUR/2014-2019
		Curriculum FMED	*1618.*	SAB/FMED/HDOC/CUR/2014-2019
		Examination papers FGST	*1619.*	SAB/EXAM/HDOC/EXP/FGST/2014-2019
		Examination papers FSSL	*1620.*	SAB/EXAM/HDOC/EXP/FSSL/2014-2019
		Examination papers FMAS	*1621.*	SAB/EXAM/HDOC/EXP/FMAS/2014-2019
		Examination papers FGEO	*1622.*	SAB/EXAM/HDOC/EXP/FGEO/2014-2019
		Examination papers FAGR	*1623.*	SAB/EXAM/HDOC/EXP/FAGR/2014-2019

		Examination papers FAPP	*1624.*	SAB/EXAM/HDOC/EXP/FAPP/2014-2019
		Answer scripts sample FGST	*1625.*	SAB/EXAM/HDOC/ANS/FGST/2014-2019
		Answer scripts sample FSSL	*1626.*	SAB/EXAM/HDOC/ANS/FSSL/2014-2019
		Answer scripts sample FMAS	*1627.*	SAB/EXAM/HDOC/ANS/FMAS/2014-2019
		Answer scripts sample FGEO	*1628.*	SAB/EXAM/HDOC/ANS/FGEO/2014-2019
		Answer scripts sample FAGR	*1629.*	SAB/EXAM/HDOC/ANS/FAGR/2014-2019
		Answer scripts sample FAPP	*1630.*	SAB/EXAM/HDOC/ANS/FAPP/2014-2019
		Marks sheets FGST	*1631.*	SAB/EXAM/HDOC/MAS/FGST/2014-2019
		Marks sheets FSSL	*1632.*	SAB/EXAM/HDOC/MAS/FSSL/2014-2019
		Marks sheets FMAS	*1633.*	SAB/EXAM/HDOC/MAS/FMAS/2014-2019
		Marks sheets FGEO	*1634.*	SAB/EXAM/HDOC/MAS/FGEO/2014-2019
		Marks sheets FAGR	*1635.*	SAB/EXAM/HDOC/MAS/FAGR/2014-2019
		Marks sheets FAPP	*1636.*	SAB/EXAM/HDOC/MAS/FAPP/2014-2019

		Theses/dissertations FGST	*1637.*	SAB/FGST/HDOC/TAD/2014-2019
		Theses/dissertations FSSL	*1638.*	SAB/FSSL/HDOC/TAD/2014-2019
		Theses/dissertations FMAS	*1639.*	SAB/FMAS/HDOC/TAD/2014-2019
		Theses/dissertations FGEO	*1640.*	SAB/FGEO/HDOC/TAD/2014-2019
		Theses/dissertations FAGR	*1641.*	SAB/FAGR/HDOC/TAD/2014-2019
		Theses/dissertations FAPP	*1642.*	SAB/FAPP/HDOC/TAD/2014-2019
		Undergraduate project reports FGST	*1643.*	SAB/FGST/HDOC/UPR/2014-2019
		Undergraduate project reports FSSL	*1644.*	SAB/FSSL/HDOC/UPR/2014-2019
		Undergraduate project reports FMAS	*1645.*	SAB/FMAS/HDOC/UPR/2014-2019
		Undergraduate project reports FGEO	*1646.*	SAB/FGEO/HDOC/UPR/2014-2019
		Undergraduate project reports FAGR	*1647.*	SAB/FAGR/HDOC/UPR/2014-2019
		Undergraduate project reports FAPP	*1648.*	SAB/FAPP/HDOC/UPR/2014-2019
		in-course assessment records FGST	*1649.*	SAB/FGST/HDOC/IAR/2014-2019
		in-course assessment records FSSL	*1650.*	SAB/FSSL/HDOC/IAR/2014-2019
		in-course assessment records FMAS	*1651.*	SAB/FMAS/HDOC/IAR/2014-2019

		in-course assessment records FGEO	*1652.*	SAB/FGEO/HDOC/IAR/2014-2019
		in-course assessment records FAGR	*1653.*	SAB/FAGR/HDOC/IAR/2014-2019
		in-course assessment records FAPP	*1654.*	SAB/FAPP/HDOC/IAR/2014-2019
		in-course assessment records FTEC	*1655.*	SAB/FTEC/HDOC/IAR/2014-2019
		in-course assessment records FMED	*1656.*	SAB/FMED/HDOC/IAR/2014-2019
5.2	SUSL reviews and amends assessment regulations every five years or as required.	SUSL Strategic plans (2014-2018)	*1657.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SUSL Strategic plans (2019 – 2023)	*1658.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		Minutes of review meetings	*1659.*	SAB/VCOF/HDOC/MMT/SMPS/2014-2019
		Amended By-laws, rules and regulations	*1660.*	SAB/VCOF/HDOC/BLW/2014-2019
		CDC Minutes FGST	*1661.*	SAB/FGST/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FSSL	*1662.*	SAB/FSSL/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FMAS	*1663.*	SAB/FMAS/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FGEO	*1664.*	SAB/FGEO/HDOC/MMT/CDCM/2014-2019

		CDC Minutes FAGR	*1665.*	SAB/FAGR/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FAPP	*1666.*	SAB/FAPP/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FTEC	*1667.*	SAB/FTEC/HDOC/MMT/CDCM/2014-2019
		CDC Minutes FMED	*1668.*	SAB/FMED/HDOC/MMT/CDCM/2014-2019
		Senate minutes on evaluation.	*1669.*	SAB/VCOF/HDOC/SNT/2014-2019
		Council minutes on evaluation.	*1670.*	SAB/VCOF/HDOC/CNL/2014-2019
		Reviewed document of Examination procedure	*1671.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
5.3	SUSL publishes its assessment criteria, regulations and procedures at the enrolment, assessment criteria, regulations, and procedures which are communicated to students and staff during the orientation programme and through SHB, mentoring, student counsellors and examination by-laws procedures.	SHB FGST	*1672.*	SAB/FGST/HDOC/SHB/2014-2019
		SHB FSSL	*1673.*	SAB/FSSL/HDOC/SHB/2014-2019
		SHB FMAS	*1674.*	SAB/FMAS/HDOC/SHB/2014-2019
		SHB FGEO	*1675.*	SAB/FGEO/HDOC/SHB/2014-2019
		SHB FAGR	*1676.*	SAB/FAGR/HDOC/SHB/2014-2019
		SHB FAPP	*1677.*	SAB/FAPP/HDOC/SHB/2014-2019
		SHB FTEC	*1678.*	SAB/FTEC/HDOC/SHB/2014-2019
		SHB FMED	*1679.*	SAB/FMED/HDOC/SHB/2014-2019
		Mentors List FGST	*1680.*	SAB/FGST/HDOC/MNL/2014-2019
		Mentors List FSSL	*1681.*	SAB/FSSL/HDOC/MNL/2014-2019
		Mentors List FMAS	*1682.*	SAB/FMAS/HDOC/MNL/2014-2019

		Mentors List FGEO	*1683.*	SAB/FGEO/HDOC/MNL/2014-2019
		Mentors List FAGR	*1684.*	SAB/FAGR/HDOC/MNL/2014-2019
		Mentors List FAPP	*1685.*	SAB/FAPP/HDOC/MNL/2014-2019
		Mentors List FTEC	*1686.*	SAB/FTEC/HDOC/MNL/2014-2019
		Mentors List FMED	*1687.*	SAB/FMED/HDOC/MNL/2014-2019
		Orientation Programme Schedule	*1688.*	SAB/VCOF/HDOC/OPS/2014-2019
		Examination By-laws	*1689.*	SAB/EXAM/HDOC/BLW/BLEX/2014-2019
		Examination Admissions regulations and rules governing student assessments;	*1690.*	SAB/EXAM/HDOC/EXA/2014-2019
		Manual of examination procedures	*1691.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
		in-course assessment records FGST	*1692.*	SAB/FGST/HDOC/IAR/2014-2019
		in-course assessment records FSSL	*1693.*	SAB/FSSL/HDOC/IAR/2014-2019
		in-course assessment records FMAS	*1694.*	SAB/FMAS/HDOC/IAR/2014-2019
		in-course assessment records FGEO	*1695.*	SAB/FGEO/HDOC/IAR/2014-2019
		in-course assessment records FAGR	*1696.*	SAB/FAGR/HDOC/IAR/2014-2019

		in-course assessment records FAPP	*1697.*	SAB/FAPP/HDOC/IAR/2014-2019
		in-course assessment records FTEC	*1698.*	SAB/FTEC/HDOC/IAR/2014-2019
		in-course assessment records FMED	*1699.*	SAB/FMED/HDOC/IAR/2014-2019
		Faculty web FGST	*1700.*	SAB/DDOC/2014-2019
		Faculty web FSSL	*1701.*	SAB/DDOC/2014-2019
		Faculty web FMAS	*1702.*	SAB/DDOC/2014-2019
		Faculty web FGEO	*1703.*	SAB/DDOC/2014-2019
		Faculty web FAGR	*1704.*	SAB/DDOC/2014-2019
		Faculty web FAPP	*1705.*	SAB/DDOC/2014-2019
		Faculty web FTEC	*1706.*	SAB/DDOC/2014-2019
		Faculty web FMED	*1707.*	SAB/DDOC/2014-2019
		CA Guidelines FGST	*1708.*	SAB/FGST/HDOC/CAG/2014-2019
		CA Guidelines FSSL	*1709.*	SAB/FSSL/HDOC/CAG/2014-2019
		CA Guidelines FMAS	*1710.*	SAB/FMAS/HDOC/CAG/2014-2019
		CA Guidelines FGEO	*1711.*	SAB/FGEO/HDOC/CAG/2014-2019
		CA Guidelines FAGR	*1712.*	SAB/FAGR/HDOC/CAG/2014-2019
		CA Guidelines FAPP	*1713.*	SAB/FAPP/HDOC/CAG/2014-2019
		CA Guidelines FTEC	*1714.*	SAB/FTEC/HDOC/CAG/2014-2019
		CA Guidelines FMED	*1715.*	SAB/FMED/HDOC/CAG/2014-2019

5.4	SUSL ensures that every examination paper is moderated by a senior academic and the answer script is marked by both first and second examiners. A third examiner is appointed as the need arises. Evaluation of a dissertation is done by two independent examiners based on the evaluation guidelines and a marking scheme. VIVA-VOCE examinations are conducted by a panel of examiners. SDC conducts workshops for newly recruited academics on assessment and evaluation.	Manual of examination procedures	*1716.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
		Faculty By-laws FGST	*1717.*	SAB/FGST/HDOC/BLW/2014-2019
		Faculty By-laws FSSL	*1718.*	SAB/FSSL/HDOC/BLW/2014-2019
		Faculty By-laws FMAS	*1719.*	SAB/FMAS/HDOC/BLW/2014-2019
		Faculty By-laws FGEO	*1720.*	SAB/FGEO/HDOC/BLW/2014-2019
		Faculty By-laws FAGR	*1721.*	SAB/FAGR/HDOC/BLW/2014-2019
		Faculty By-laws FAPP	*1722.*	SAB/FAPP/HDOC/BLW/2014-2019
		Faculty By-laws FTEC	*1723.*	SAB/FTEC/HDOC/BLW/2014-2019
		Faculty By-laws FMED	*1724.*	SAB/FMED/HDOC/BLW/2014-2019
		SDC's past and future training schedules for academics	*1725.*	SAB/SDC/HDOC/TRS/STRS/2014-2019
		Examiner's List FGST	*1726.*	SAB/EXAM/HDOC/ELT/FGST/2014-2019
		Examiner's List FSSL	*1727.*	SAB/EXAM/HDOC/ELT/FSSL/2014-2019
		Examiner's List FMAS	*1728.*	SAB/EXAM/HDOC/ELT/FMAS/2014-2019
		Examiner's List FGEO	*1729.*	SAB/EXAM/HDOC/ELT/FGEO/2014-2019
		Examiner's List FAGR	*1730.*	SAB/EXAM/HDOC/ELT/FAGR/2014-2019
		Examiner's List FAPP	*1731.*	SAB/EXAM/HDOC/ELT/FAPP/2014-2019

		Examiner's List FTEC	*1732.*	SAB/EXAM/HDOC/ELT/FTEC/2014-2019
		Examiner's List FMED	*1733.*	SAB/EXAM/HDOC/ELT/FMED/2014-2019
		Sample Marking Schemes FGST	*1734.*	SAB/EXAM/HDOC/MRS/FGST/2014-2019
		Sample Marking Schemes FSSL	*1735.*	SAB/EXAM/HDOC/MRS/FSSL/2014-2019
		Sample Marking Schemes FMAS	*1736.*	SAB/EXAM/HDOC/MRS/FMAS/2014-2019
		Sample Marking Schemes FGEO	*1737.*	SAB/EXAM/HDOC/MRS/FGEO/2014-2019
		Sample Marking Schemes FAGR	*1738.*	SAB/EXAM/HDOC/MRS/FAGR/2014-2019
		Sample Marking Schemes FAPP	*1739.*	SAB/EXAM/HDOC/MRS/FAPP/2014-2019
		Senate Minutes	*1740.*	SAB/VCOF/HDOC/SNT/2014-2019
		External Supervisors report FGST	*1741.*	SAB/EXAM/HDOC/ESR/FGST/2014-2019
		External Supervisors report FSSL	*1742.*	SAB/EXAM/HDOC/ESR/FSSL/2014-2019
		External Supervisors report FMAS	*1743.*	SAB/EXAM/HDOC/ESR/FMAS/2014-2019
		External Supervisors report FGEO	*1744.*	SAB/EXAM/HDOC/ESR/FGEO/2014-2019

		External Supervisors report FAGR	*1745.*	SAB/EXAM/HDOC/ESR/FAGR/2014-2019
		External Supervisors report FAPP	*1746.*	SAB/EXAM/HDOC/ESR/FAPP/2014-2019
5.5	All degree programmes have assessment strategies, those include formative and summative assessments, internship and dissertation as compulsory components and mark allocation for formative assessments in each course, align with SLQF (Level 6 and 7), SBSs and requirements of professional bodies.	Final Curriculum Revision Reports FGST	*1747.*	SAB/FGST/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FSSL	*1748.*	SAB/FSSL/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FMAS	*1749.*	SAB/FMAS/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FGEO	*1750.*	SAB/FGEO/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FAGR	*1751.*	SAB/FAGR/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FAPP	*1752.*	SAB/FAPP/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FTEC	*1753.*	SAB/FTEC/HDOC/REP/FCRR/2014-2019
		Final Curriculum Revision Reports FMED	*1754.*	SAB/FMED/HDOC/REP/FCRR/2014-2019
		SHB FGST	*1755.*	SAB/FGST/HDOC/SHB/2014-2019
		SHB FSSL	*1756.*	SAB/FSSL/HDOC/SHB/2014-2019
		SHB FMAS	*1757.*	SAB/FMAS/HDOC/SHB/2014-2019
		SHB FGEO	*1758.*	SAB/FGEO/HDOC/SHB/2014-2019
		SHB FAGR	*1759.*	SAB/FAGR/HDOC/SHB/2014-2019

		SHB FAPP	*1760.*	SAB/FAPP/HDOC/SHB/2014-2019
		SHB FTEC	*1761.*	SAB/FTEC/HDOC/SHB/2014-2019
		SHB FMED	*1762.*	SAB/FMED/HDOC/SHB/2014-2019
		University website	*1763.*	SAB/DDOC/2014-2019
		Alignment of assessments to ILOs in-course assessment records FGST	*1764.*	SAB/FGST/HDOC/IAR/2014-2019
		in-course assessment records FSSL	*1765.*	SAB/FSSL/HDOC/IAR/2014-2019
		in-course assessment records FMAS	*1766.*	SAB/FMAS/HDOC/IAR/2014-2019
		in-course assessment records FGEO	*1767.*	SAB/FGEO/HDOC/IAR/2014-2019
		in-course assessment records FAGR	*1768.*	SAB/FAGR/HDOC/IAR/2014-2019
		in-course assessment records FAPP	*1769.*	SAB/FAPP/HDOC/IAR/2014-2019
		in-course assessment records FTEC	*1770.*	SAB/FTEC/HDOC/IAR/2014-2019
		in-course assessment records FMED	*1771.*	SAB/FMED/HDOC/IAR/2014-2019
		Student Feedback Report FGST	*1772.*	SAB/FGST/HDOC/REP/STFR/2014-2019
		Student Feedback Report FSSL	*1773.*	SAB/FSSL/HDOC/REP/STFR/2014-2019

		Student Feedback Report FMAS	*1774.*	SAB/FMAS/HDOC/REP/STFR/2014-2019
		Student Feedback Report FGEO	*1775.*	SAB/FGEO/HDOC/REP/STFR/2014-2019
		Student Feedback Report FAGR	*1776.*	SAB/FAGR/HDOC/REP/STFR/2014-2019
		Student Feedback Report FAPP	*1777.*	SAB/FAPP/HDOC/REP/STFR/2014-2019
		Student Feedback Report FTEC	*1778.*	SAB/FTEC/HDOC/REP/STFR/2014-2019
		Student Feedback Report FMED	*1779.*	SAB/FMED/HDOC/REP/STFR/2014-2019
		Exit Survey Report FGST	*1780.*	SAB/FGST/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FSSL	*1781.*	SAB/FSSL/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FMAS	*1782.*	SAB/FMAS/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FGEO	*1783.*	SAB/FGEO/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FAGR	*1784.*	SAB/FAGR/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FAPP	*1785.*	SAB/FAPP/HDOC/REP/EXSR/2014-2019
5.6	SUSL regulates the weightage given to the components of	Adaptation of SLQF Manual and SBSs	*1786.*	SAB/VCOF/HDOC/SLQ/SLQM/2014-2019

	assessments based on the respective ILOs. Marks are allocated for both formative and summative assessments based on a clear policy stated in the course specifications. All credit values are assessed and evaluated for the degree awarding.	Policy on weightage relating to different components of assessments; Weightage Policy FGST	*1787.*	SAB/FGST/HDOC/PLC/APLC/2014-2019
		Weightage Policy FSSL	*1788.*	SAB/FSSL/HDOC/PLC/APLC/2014-2019
		Weightage Policy FMAS	*1789.*	SAB/FMAS/HDOC/PLC/APLC/2014-2019
		Weightage Policy FGEO	*1790.*	SAB/FGEO/HDOC/PLC/APLC/2014-2019
		Weightage Policy FAGR	*1791.*	SAB/FAGR/HDOC/PLC/APLC/2014-2019
		Weightage Policy FAPP	*1792.*	SAB/FAPP/HDOC/PLC/APLC/2014-2019
		Weightage Policy FTEC	*1793.*	SAB/FTEC/HDOC/PLC/APLC/2014-2019
		Weightage Policy FMED	*1794.*	SAB/FMED/HDOC/PLC/APLC/2014-2019
		Course syllabi FGST	*1795.*	SAB/FGST/HDOC/CSY/2014-2019
		Course syllabi FSSL	*1796.*	SAB/FSSL/HDOC/CSY/2014-2019
		Course syllabi FMAS	*1797.*	SAB/FMAS/HDOC/CSY/2014-2019
		Course syllabi FGEO	*1798.*	SAB/FGEO/HDOC/CSY/2014-2019
		Course syllabi FAGR	*1799.*	SAB/FAGR/HDOC/CSY/2014-2019
		Course syllabi FAPP	*1800.*	SAB/FAPP/HDOC/CSY/2014-2019
		Course syllabi FTEC	*1801.*	SAB/FTEC/HDOC/CSY/2014-2019

		Course syllabi FMED	*1802.*	SAB/FMED/HDOC/CSY/2014-2019
		SHB FGST	*1803.*	SAB/FGST/HDOC/SHB/2014-2019
		SHB FSSL	*1804.*	SAB/FSSL/HDOC/SHB/2014-2019
		SHB FMAS	*1805.*	SAB/FMAS/HDOC/SHB/2014-2019
		SHB FGEO	*1806.*	SAB/FGEO/HDOC/SHB/2014-2019
		SHB FAGR	*1807.*	SAB/FAGR/HDOC/SHB/2014-2019
		SHB FAPP	*1808.*	SAB/FAPP/HDOC/SHB/2014-2019
		SHB FTEC	*1809.*	SAB/FTEC/HDOC/SHB/2014-2019
		SHB FMED	*1810.*	SAB/FMED/HDOC/SHB/2014-2019
5.7	The assessment strategies are clearly structured at the curriculum revision and communicated to students before commencing the respective course modules through SHB, study guide and LMS.	Examination papers FGST	*1811.*	SAB/EXAM/HDOC/EXP/FGST/2014-2019
		Examination papers FSSL	*1812.*	SAB/EXAM/HDOC/EXP/FSSL/2014-2019
		Examination papers FMAS	*1813.*	SAB/EXAM/HDOC/EXP/FMAS/2014-2019
		Examination papers FGEO	*1814.*	SAB/EXAM/HDOC/EXP/FGEO/2014-2019
		Examination papers FAGR	*1815.*	SAB/EXAM/HDOC/EXP/FAGR/2014-2019
		Examination papers FAPP	*1816.*	SAB/EXAM/HDOC/EXP/FAPP/2014-2019
		Exam Time Tables FGST	*1817.*	SAB/EXAM/HDOC/EXT/FGST/2014-2019

		Exam Time Tables FSSL	*1818.*	SAB/EXAM/HDOC/EXT/FSSL/2014-2019
		Exam Time Tables FMAS	*1819.*	SAB/EXAM/HDOC/EXT/FMAS/2014-2019
		Exam Time Tables FGEO	*1820.*	SAB/EXAM/HDOC/EXT/FGEO/2014-2019
		Exam Time Tables FAGR	*1821.*	SAB/EXAM/HDOC/EXT/FAGR/2014-2019
		Exam Time Tables FAPP	*1822.*	SAB/EXAM/HDOC/EXT/FAPP/2014-2019
		Examination By-laws	*1823.*	SAB/EXAM/HDOC/BLW/BLEX/2014-2019
		LMS	*1824.*	SAB/DDOC/2014-2019
		SHB FGST	*1825.*	SAB/FGST/HDOC/SHB/2014-2019
		SHB FSSL	*1826.*	SAB/FSSL/HDOC/SHB/2014-2019
		SHB FMAS	*1827.*	SAB/FMAS/HDOC/SHB/2014-2019
		SHB FGEO	*1828.*	SAB/FGEO/HDOC/SHB/2014-2019
		SHB FAGR	*1829.*	SAB/FAGR/HDOC/SHB/2014-2019
		SHB FAPP	*1830.*	SAB/FAPP/HDOC/SHB/2014-2019
		SHB FTEC	*1831.*	SAB/FTEC/HDOC/SHB/2014-2019
		SHB FMED	*1832.*	SAB/FMED/HDOC/SHB/2014-2019
		Study Guides FGST	*1833.*	SAB/FGST/HDOC/STG/2014-2019
		Study Guides FSSL	*1834.*	SAB/FSSL/HDOC/STG/2014-2019
		Study Guides FMAS	*1835.*	SAB/FMAS/HDOC/STG/2014-2019

		Study Guides FGEO	*1836.*	SAB/FGEO/HDOC/STG/2014-2019
		Study Guides FAGR	*1837.*	SAB/FAGR/HDOC/STG/2014-2019
		Study Guides FAPP	*1838.*	SAB/FAPP/HDOC/STG/2014-2019
		Study Guides FTEC	*1839.*	SAB/FTEC/HDOC/STG/2014-2019
		Study Guides FMED	*1840.*	SAB/FMED/HDOC/STG/2014-2019
5.8	The assessment strategies of SUSL meet the standard at the highest level. Well defined policies are developed for student assessments and communicated to students at the beginning of the course.	Examinations By-laws	*1841.*	SAB/EXAM/HDOC/BLW/BLEX/2014-2019
		Manual of examination procedures	*1842.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
		Appeal mechanisms; re-scrutinization procedure	*1843.*	SAB/VCOF/HDOC/SOP/RSOP/2014-2019
		re-scrutinization request forms	*1844.*	SAB/VCOF/HDOC/RRF/2014-2019
		Student Feedback Report FGST	*1845.*	SAB/FGST/HDOC/REP/STFR/2014-2019
		Student Feedback Report FSSL	*1846.*	SAB/FSSL/HDOC/REP/STFR/2014-2019
		Student Feedback Report FMAS	*1847.*	SAB/FMAS/HDOC/REP/STFR/2014-2019
		Student Feedback Report FGEO	*1848.*	SAB/FGEO/HDOC/REP/STFR/2014-2019
		Student Feedback Report FAGR	*1849.*	SAB/FAGR/HDOC/REP/STFR/2014-2019
		Student Feedback Report FAPP	*1850.*	SAB/FAPP/HDOC/REP/STFR/2014-2019

		Student Feedback Report FTEC	*1851.*	SAB/FTEC/HDOC/REP/STFR/2014-2019
		Student Feedback Report FMED	*1852.*	SAB/FMED/HDOC/REP/STFR/2014-2019
		Exit Survey Report FGST	*1853.*	SAB/FGST/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FSSL	*1854.*	SAB/FSSL/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FMAS	*1855.*	SAB/FMAS/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FGEO	*1856.*	SAB/FGEO/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FAGR	*1857.*	SAB/FAGR/HDOC/REP/EXSR/2014-2019
		Exit Survey Report FAPP	*1858.*	SAB/FAPP/HDOC/REP/EXSR/2014-2019
5.9	The assessments results are displayed and the marked reports/assessments are discussed at the classroom and the reports/assignments are handed over to the students with a stipulate time period. Students are provided with appropriate and timely feedback	Establishment Circular 15/2015	*1859.*	UGC/VCOF/HDOC/CLR/ECLR/2014-2019
		Senate Minutes of Issuing Results	*1860.*	SAB/VCOF/HDOC/SNT/2014-2019
		Manual of examination procedures	*1861.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
		Students' feedback FGST	*1862.*	SAB/FGST/HDOC/SFF/2014-2019
		Students' feedback FSSL	*1863.*	SAB/FSSL/HDOC/SFF/2014-2019
		Students' feedback FMAS	*1864.*	SAB/FMAS/HDOC/SFF/2014-2019

	enabling them to monitor their progress and improve learning. Release of examination results within a stipulated time period is ensured through stablishments Circular 15/2015 by UGC,FBs, and Schedule of issuing results. Academic progress of the students are ensured through providing assignment guidelines, feedback to assignments, displaying grades obtained for formative assessments before the end of each semester, and having continuous interactions throughout internship.	Students' feedback FGEO	*1865.*	SAB/FGEO/HDOC/SFF/2014-2019
		Students' feedback FAGR	*1866.*	SAB/FAGR/HDOC/SFF/2014-2019
		Students' feedback FAPP	*1867.*	SAB/FAPP/HDOC/SFF/2014-2019
		Students' feedback FTEC	*1868.*	SAB/FTEC/HDOC/SFF/2014-2019
		Students' feedback FMED	*1869.*	SAB/FMED/HDOC/SFF/2014-2019
		Answer scripts of formative assessments; in-course assessment records FGST	*1870.*	SAB/FGST/HDOC/IAR/2014-2019
		in-course assessment records FSSL	*1871.*	SAB/FSSL/HDOC/IAR/2014-2019
		in-course assessment records FMAS	*1872.*	SAB/FMAS/HDOC/IAR/2014-2019
		in-course assessment records FGEO	*1873.*	SAB/FGEO/HDOC/IAR/2014-2019
		in-course assessment records FAGR	*1874.*	SAB/FAGR/HDOC/IAR/2014-2019
		in-course assessment records FAPP	*1875.*	SAB/FAPP/HDOC/IAR/2014-2019
		in-course assessment records FTEC	*1876.*	SAB/FTEC/HDOC/IAR/2014-2019
		in-course assessment records FMED	*1877.*	SAB/FMED/HDOC/IAR/2014-2019
		random samples of answer scripts FGST	*1878.*	SAB/EXAM/HDOC/ANS/FGST/2014-2019

		random samples of answer scripts FSSL	*1879.*	SAB/EXAM/HDOC/ANS/FSSL/2014-2019
		random samples of answer scripts FMAS	*1880.*	SAB/EXAM/HDOC/ANS/FMAS/2014-2019
		random samples of answer scripts FGEO	*1881.*	SAB/EXAM/HDOC/ANS/FGEO/2014-2019
		random samples of answer scripts FAGR	*1882.*	SAB/EXAM/HDOC/ANS/FAGR/2014-2019
		random samples of answer scripts FAPP	*1883.*	SAB/EXAM/HDOC/ANS/FAPP/2014-2019
		Marked thesis and dissertations FGST	*1884.*	SAB/FGST/HDOC/TAD/2014-2019
		Marked thesis and dissertations FSSL	*1885.*	SAB/FSSL/HDOC/TAD/2014-2019
		Marked thesis and dissertations FMAS	*1886.*	SAB/FMAS/HDOC/TAD/2014-2019
		Marked thesis and dissertations FGEO	*1887.*	SAB/FGEO/HDOC/TAD/2014-2019
		Marked thesis and dissertations FAGR	*1888.*	SAB/FAGR/HDOC/TAD/2014-2019
		Marked thesis and dissertations FAPP	*1889.*	SAB/FAPP/HDOC/TAD/2014-2019
		Marked undergraduate project reports FGST	*1890.*	SAB/FGST/HDOC/UPR/2014-2019
		Marked undergraduate project reports FSSL	*1891.*	SAB/FSSL/HDOC/UPR/2014-2019

		Marked undergraduate project reports FMAS	*1892.*	SAB/FMAS/HDOC/UPR/2014-2019
		Marked undergraduate project reports FGEO	*1893.*	SAB/FGEO/HDOC/UPR/2014-2019
		Marked undergraduate project reports FAGR	*1894.*	SAB/FAGR/HDOC/UPR/2014-2019
		Marked undergraduate project reports FAPP	*1895.*	SAB/FAPP/HDOC/UPR/2014-2019
		Display of Final Mark Sheets FGST	*1896.*	SAB/EXAM/HDOC/MAS/FGST/2014-2019
		Display of Final Mark Sheets FSSL	*1897.*	SAB/EXAM/HDOC/MAS/FSSL/2014-2019
		Display of Final Mark Sheets FMAS	*1898.*	SAB/EXAM/HDOC/MAS/FMAS/2014-2019
		Display of Final Mark Sheets FGEO	*1899.*	SAB/EXAM/HDOC/MAS/FGEO/2014-2019
		Display of Final Mark Sheets FAGR	*1900.*	SAB/EXAM/HDOC/MAS/FAGR/2014-2019
		Display of Final Mark Sheets FAPP	*1901.*	SAB/EXAM/HDOC/MAS/FAPP/2014-2019
5.10	SUSL has policies and regulations in place for nomination and appointment of both internal and external examiners.	Policy documents on appointment of external examiners;	*1902.*	SAB/EXAM/HDOC/PLC/EPLC/2014-2019
		Examinations By-Laws	*1903.*	SAB/EXAM/HDOC/BLW/BLEX/2014-2019

	The respective academic programmes/departments propose internal and external examiners as needed with the approval of FBs and Senate.	Manual of examination procedure;	*1904.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
	Appointment letters sent to examiners of practical training reports and theses/project reports/dissertations state the relevant guidelines.	Appointment letters to examiners FGST	*1905.*	SAB/EXAM/HDOC/LTR/FMAS/2014-2019
		Appointment letters to examiners FSSL	*1906.*	SAB/EXAM/HDOC/LTR/FGEO/2014-2019
		Appointment letters to examiners FMAS	*1907.*	SAB/EXAM/HDOC/LTR/FAGR/2014-2019
		Appointment letters to examiners FGEO	*1908.*	SAB/EXAM/HDOC/LTR/FAPP/2014-2019
		Appointment letters to examiners FAGR	*1909.*	SAB/EXAM/HDOC/LTR/FGST/2014-2019
		Appointment letters to examiners FAPP	*1910.*	SAB/EXAM/HDOC/LTR/FSSL/2014-2019
		Senate Minutes on Appointment of External and Internal examiners FGST	*1911.*	SAB/VCOF/HDOC/SNT/EISM/2014-2019
		Senate Minutes on Appointment of External and Internal examiners	*1912.*	SAB/VCOF/HDOC/SNT/EISM/2014-2019
		List of Students for Supervision and Evaluation FGST	*1913.*	SAB/EXAM/HDOC/SLI/FGST/2014-2019
		List of Students for Supervision and Evaluation FSSL	*1914.*	SAB/EXAM/HDOC/SLI/FSSL/2014-2019
		List of Students for Supervision and Evaluation FMAS	*1915.*	SAB/EXAM/HDOC/SLI/FMAS/2014-2019

		List of Students for Supervision and Evaluation FGEO	*1916.*	SAB/EXAM/HDOC/SLI/FGEO/2014-2019
		List of Students for Supervision and Evaluation FAGR	*1917.*	SAB/EXAM/HDOC/SLI/FAGR/2014-2019
		List of Students for Supervision and Evaluation FAPP	*1918.*	SAB/EXAM/HDOC/SLI/FAPP/2014-2019
5.11	As part of the quality control and assurance of the academic programmes and evaluation process, SUSL appoints both internal and second examiners (either internal or external).	Manual of examination procedures;	*1919.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
		Examinations By-laws	*1920.*	SAB/VCOF/HDOC/BLW/BLEX
		External Examiners' Report FGST	*1921.*	SAB/EXAM/HDOC/EER/FGST/2014-2019
		External Examiners' Report FSSL	*1922.*	SAB/EXAM/HDOC/EER/FSSL/2014-2019
		External Examiners' Report FMAS	*1923.*	SAB/EXAM/HDOC/EER/FMAS/2014-2019
		External Examiners' Report FGEO	*1924.*	SAB/EXAM/HDOC/EER/FGEO/2014-2019
		External Examiners' Report FAGR	*1925.*	SAB/EXAM/HDOC/EER/FAGR/2014-2019
		External Examiners' Report FAPP	*1926.*	SAB/EXAM/HDOC/EER/FAPP/2014-2019
		Examiners' List FGST	*1927.*	SAB/EXAM/HDOC/ELT/FGST/2014-2019
		Examiners' List FSSL	*1928.*	SAB/EXAM/HDOC/ELT/FSSL/2014-2019

		Examiners' List FMAS	*1929.*	SAB/EXAM/HDOC/ELT/FMAS/2014-2019
		Examiners' List FGEO	*1930.*	SAB/EXAM/HDOC/ELT/FGEO/2014-2019
		Examiners' List FAGR	*1931.*	SAB/EXAM/HDOC/ELT/FAGR/2014-2019
		Examiners' List FAPP	*1932.*	SAB/EXAM/HDOC/ELT/FAPP/2014-2019
5.12	SUSL observes the standard through Examination Board meetings, the Senate meetings and Results Record Book.	Examination's board meeting minutes	*1933.*	SAB/EXAM/HDOC/MMT/EMMT/2014-2019
		Senate minutes	*1934.*	SAB/VCOF/HDOC/SNT/2014-2019
		Results record book	*1935.*	SAB/EXAM/HDOC/RRB/2014-2019
5.13	Release of examination results within the stipulated time period is ensured through establishments Circular 15/2015 by UGC, FBs, and schedule of issuing results.	Establishment Circular 15/2015	*1936.*	UGC/VCOF/HDOC/CLR/ECLR/2014-2019
		FB Minutes FGST	*1937.*	SAB/FGST/HDOC/FBM/2014-2019
		FB Minutes FSSL	*1938.*	SAB/FSSL/HDOC/FBM/2014-2019
		FB Minutes FMAS	*1939.*	SAB/FMAS/HDOC/FBM/2014-2019
		FB Minutes FGEO	*1940.*	SAB/FGEO/HDOC/FBM/2014-2019

		FB Minutes FAGR	*1941.*	SAB/FAGR/HDOC/FBM/2014-2019
		FB Minutes FAPP	*1942.*	SAB/FAPP/HDOC/FBM/2014-2019
		FB Minutes FTEC	*1943.*	SAB/FTEC/HDOC/FBM/2014-2019
		FB Minutes FMED	*1944.*	SAB/FMED/HDOC/FBM/2014-2019
		Senate Minutes of Issuing Results	*1945.*	SAB/VCOF/HDOC/SNT/2014-2019
		Manual of examination procedures	*1946.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
5.14	Implementation of examination by-laws, institutional policies and procedures in a timely manner is ensured through by-law No. 3 of 1996. Penalties the students engaging in academic misconduct are decided by a committee appointed by the Senate. Disciplinary procedures for handling examination malpractices are in place and strictly enforced.	By-laws on examination offences	*1947.*	SAB/EXAM/HDOC/BLW/BLEO/2014-2019
		Senate Minutes	*1948.*	SAB/VCOF/HDOC/SNT/2014-2019
		Law No. 3 of 1996	*1949.*	GOV/VCOF/HDOC/LAW/3 of 1996
		Manual of examination procedures	*1950.*	SAB/EXAM/HDOC/SOP/ESOP/2014-2019
		Supervisor Report on Misconduct on Examination FGST	*1951.*	SAB/EXAM/HDOC/REP/FGST/2014-2019
		Supervisor Report on Misconduct on Examination FSSL	*1952.*	SAB/EXAM/HDOC/REP/FSSL/2014-2019
		Supervisor Report on Misconduct on Examination FMAS	*1953.*	SAB/EXAM/HDOC/REP/FMAS/2014-2019
		Supervisor Report on Misconduct on Examination FGEO	*1954.*	SAB/EXAM/HDOC/REP/FGEO/2014-2019

		Supervisor Report on Misconduct on Examination FAGR	*1955.*	SAB/EXAM/HDOC/REP/FAGR/2014-2019
		Supervisor Report on Misconduct on Examination FAPP	*1956.*	SAB/EXAM/HDOC/REP/FAPP/2014-2019
		Enforcement of disciplinary procedures	*1957.*	SAB/EXAM/HDOC/SOP/DSOP/2014-2019
		SUSL Code of Student Conduct	*1958.*	SAB/EXAM/HDOC/SHB/2014-2019
		Disciplinary board meeting minutes	*1959.*	SAB/EXAM/HDOC/MMT/DMMT/2014-2019
5.15	SUSL currently does not have a policy, mechanism or procedures to recognize prior learning/qualifications or inter faculty credit transfers. However, there are certain study programmes those allow credit transfers with foreign universities through MOUs which is applicable to prospective applicants, especially for foreign language students.	Approved policy and guidelines for recognition of prior learning/qualifications	*1960.*	SAB/VCOF/HDOC/PLC
		Policy and regulations on credit transfers	*1961.*	SAB/VCOF/HDOC/PLC/CRED

Summary of Criterion 5

SUSL has designed its assessment strategy of student-learning as specified by the SLQF and SBS of each degree programme. The university assesses student performance on the basis of examination by-laws and UGC guidelines which are communicated to the students before the commencement of the programme via the SHB and faculty prospectus. SUSL ensures fair and transparent evaluation of student performance by assigning courses to academics based on their field of expertise, appointing qualified moderators and external examiners, and getting the approval for such appointments from the FBs and Senate. The assessment process is continuously updated to embrace changes in the higher education sector and the feedback from students and peers. The assessment of end-semester examinations is done based on agreed-upon model answers and a comprehensive marking scheme. The final results are issued in a timely manner at the faculty level following examination board meetings while the academic transcripts are issued in accordance with the SUSL standards.

2.6 Criterion 6 - Strength and Quality of Staff

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
6.1	SUSL follows the standard guidelines set by UGC through FBs, Senate and Council for recruitment, promotions and leave. SUSL adopts a housing policy to provide accommodation to its staff to encourage retention of staff. SUSL follows a formal procedure of increment assessment on performance appraisal of all permanent cadres. SDC administers the induction training programme as a formal method of career development of the staff in line with the UGC policy. SUSL handle grievances of the staff through university appeal boards and inquiry boards. SUSL presents its members of the staff with awards recognizing numerous academic and service achievements (University Day Awards).	Approved cadre book	*1962.*	SAB/ADMN/HDOC/CDR/CDRB/2014-2019
		Register on approved and available cadre	*1963.*	SAB/ADMN/HDOC/RCD/2014-2019
		Report on cadre filled and vacant	*1964.*	SAB/ADMN/HDOC/REP/RCDR/2014-2019
		Performance appraisal forms	*1965.*	SAB/ADMN/HDOC/PAF/2014-2019
		Records of rewards	*1966.*	SAB/ADMN/HDOC/RWD/2014-2019
		Newsletters	*1967.*	SAB/VCOF/HDOC/NWL/2014-2019
		Grievance committee meeting minutes (no formal mechanism)	*1968.*	SAB/VCOF/HDOC/MMT/GMMT/2014-2019
		Meeting minutes of university housing committee	*1969.*	SAB/ADMN/HDOC/MMT/HOUS/2014-2019

	SUSL follows a policy on occupational health and safety.			
6.2	SUSL has an adequate number of qualified staff for conducting each study programme in line with the current requirement. SUSL collaborate with the Sabaragamuwa Provincial Council, international universities and foreign donor agencies and institutes to conduct research, development projects and outreach activities.	Policy and procedure for staff recruitment.	*1970.*	SAB/ADMN/HDOC/PLC/RPLC/2014-2019
		Approved cadre book: Cadre estimates, approved cadre UGC, Measures to remedy the gaps	*1971.*	SAB/ADMN/HDOC/CDR/CDRB/2014-2019
		Annual reports	*1972.*	SAB/ADMN/HDOC/ANR/2014-2019
		Retirement and succession plan	*1973.*	SAB/ADMN/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FGST	*1974.*	SAB/FGST/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FSSL	*1975.*	SAB/FSSL/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FMAS	*1976.*	SAB/FMAS/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FGEO	*1977.*	SAB/FGEO/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FAGR	*1978.*	SAB/FAGR/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FAPP	*1979.*	SAB/FAPP/HDOC/MOU/2014-2019

		MOUs & agreements signed with relevant agencies - FTEC	*1980.*	SAB/FTEC/HDOC/MOU/2014-2019
		MOUs & agreements signed with relevant agencies - FMED	*1981.*	SAB/FMED/HDOC/MOU/2014-2019
6.3	SUSL ensures adequate and qualified staff at all faculties, centres and units as per UGC guidelines.	HR Annual report - SUSL	*1982.*	SAB/ADMN/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FGST	*1983.*	SAB/FGST/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FSSL	*1984.*	SAB/FSSL/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FMAS	*1985.*	SAB/FMAS/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FGEO	*1986.*	SAB/FGEO/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FAGR	*1987.*	SAB/FAGR/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FAPP	*1988.*	SAB/FAPP/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FTEC	*1989.*	SAB/FTEC/HDOC/ANR/HRAR/2014-2019
		HR Annual report - FMED	*1990.*	SAB/FMED/HDOC/ANR/HRAR/2014-2019
6.4	Part of the newly recruited academic staff is guided through their postgraduate studies by senior members of the staff of SUSL.	Policy on career development-new staff	*1991.*	SAB/SDC/HDOC/PLC/SDCP/2014-2019

	Many members of the newly recruited staff engage in research projects, supervised by senior members of the staff as co-investigators.			
6.5	SUSL enjoys a well-equipped SDC which has a 100-seat auditorium and an audio visual unit. SDC conducts the induction programme for its newly recruited staff every year and organizes professional development programmes for the benefit of all categories of staff on regular basis. SDC adheres to the UGC circular No. 937 and recommended curricular in conducting its staff development programmes.	SDC inventory (physical and human resources) SDC Annual programme documents SDC induction propgrammes SDC booking forms	*1992.* *1993.* *1994.* *1995.*	SAB/SDC/HDOC/INV/2014-2019 SAB/SDC/HDOC/APD/2014-2019 SAB/SDC/HDOC/IND/2014-2019 SAB/SDC/HDOC/FRM/2014-2019
6.6	SUSL has a process to facilitate staff and students in training in OBE and SCL both financially and logistically. SDC, IQAU and FQAC of SUSL organize OBE training programmes for members of the staff regularly.	Students' feedback FGST Students' feedback FSSL Students' feedback FMAS Students' feedback FGEO Students' feedback FAGR Students' feedback FAPP	*1996.* *1997.* *1998.* *1999.* *2000.* *2001.*	SAB/FGST/HDOC/FRM/SFF/2014-2019 SAB/FSSL/HDOC/FRM/SFF/2014-2019 SAB/FMAS/HDOC/FRM/SFF/2014-2019 SAB/FGEO/HDOC/FRM/SFF/2014-2019 SAB/FAGR/HDOC/FRM/SFF/2014-2019 SAB/FAPP/HDOC/FRM/SFF/2014-2019

		Students' feedback FTEC	*2002.*	SAB/FTEC/HDOC/FRM/SFF/2014-2019
		Students' feedback FMED	*2003.*	SAB/FMED/HDOC/FRM/SFF/2014-2019
		SCL checklist FGST	*2004.*	SAB/FGST/HDOC/CHK/SCTC/2014-2019
		SCL checklist FSSL	*2005.*	SAB/FSSL/HDOC/CHK/SCTC/2014-2019
		SCL checklist FMAS	*2006.*	SAB/FMAS/HDOC/CHK/SCTC/2014-2019
		SCL checklist FGEO	*2007.*	SAB/FGEO/HDOC/CHK/SCTC/2014-2019
		SCL checklist FAGR	*2008.*	SAB/FAGR/HDOC/CHK/SCTC/2014-2019
		SCL checklist FAPP	*2009.*	SAB/FAPP/HDOC/CHK/SCTC/2014-2019
		SCL checklist FTEC	*2010.*	SAB/FTEC/HDOC/CHK/SCTC/2014-2019
		SCL checklist FMED	*2011.*	SAB/FMED/HDOC/CHK/SCTC/2014-2019
		QA training programme schedules on OBE	*2012.*	SAB/IQAU/HDOC/QTP/2014-2019
		Evidence of Major events FGST	*2013.*	SAB/FGST/HDOC/EME/2014-2019
		Evidence of Major events FSSL	*2014.*	SAB/FSSL/HDOC/EME/2014-2019

		Evidence of Major events FMAS	*2015.*	SAB/FMAS/HDOC/EME/2014-2019
		Evidence of Major events FGEO	*2016.*	SAB/FGEO/HDOC/EME/2014-2019
		Evidence of Major events FAGR	*2017.*	SAB/FAGR/HDOC/EME/2014-2019
		Evidence of Major events FAPP	*2018.*	SAB/FAPP/HDOC/EME/2014-2019
		Evidence of Major events FTEC	*2019.*	SAB/FTEC/HDOC/EME/2014-2019
		Evidence of Major events FMED	*2020.*	SAB/FMED/HDOC/EME/2014-2019
6.7	SUSL follows the UGC circular No. 937 on academic accountability and work norms in allocating workload for the academic staff in fair and transparent manner. Heads of departments discuss about the allocation of workload with the relevant staff before the beginning of each semester.	Staff Performance Appraisal FGST	*2021.*	SAB/ADMN/HDOC/PAF/FGST/2014-2019
		Staff Performance Appraisal FSSL	*2022.*	SAB/ADMN/HDOC/PAF/FSSL/2014-2019
		Staff Performance Appraisal FMAS	*2023.*	SAB/ADMN/HDOC/PAF/FMAS/2014-2019
		Staff Performance Appraisal FGEO	*2024.*	SAB/ADMN/HDOC/PAF/FGEO/2014-2019
		Staff Performance Appraisal FAGR	*2025.*	SAB/ADMN/HDOC/PAF/FAGR/2014-2019
		Staff Performance Appraisal FAPP	*2026.*	SAB/ADMN/HDOC/PAF/FAPP/2014-2019
		Staff Performance Appraisal FTEC	*2027.*	SAB/ADMN/HDOC/PAF/FTEC/2014-2019

		Staff Performance Appraisal FMED	*2028.*	SAB/ADMN/HDOC/PAF/FMED/2014-2019
		Annual increment forms	*2029.*	SAB/ADMN/HDOC/AIF/2014-2019
		Department Meeting Minutes FGST	*2030.*	SAB/FGST/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FSSL	*2031.*	SAB/FSSL/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FMAS	*2032.*	SAB/FMAS/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FGEO	*2033.*	SAB/FGEO/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FAGR	*2034.*	SAB/FAGR/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FAPP	*2035.*	SAB/FAPP/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FTEC	*2036.*	SAB/FTEC/HDOC/MMT/DEMT/2014-2019
		Department Meeting Minutes FMED	*2037.*	SAB/FMED/HDOC/MMT/DEMT/2014-2019
		Individual Time Tables FGST	*2038.*	SAB/FGST/HDOC/ITT/2014-2019
		Individual Time Tables FSSL	*2039.*	SAB/FSSL/HDOC/ITT/2014-2019
		Individual Time Tables FMAS	*2040.*	SAB/FMAS/HDOC/ITT/2014-2019
		Individual Time Tables FGEO	*2041.*	SAB/FGEO/HDOC/ITT/2014-2019
		Individual Time Tables FAGR	*2042.*	SAB/FAGR/HDOC/ITT/2014-2019
		Individual Time Tables FAPP	*2043.*	SAB/FAPP/HDOC/ITT/2014-2019

		Individual Time Tables FTEC	*2044.*	SAB/FTEC/HDOC/ITT/2014-2019
		Individual Time Tables FMED	*2045.*	SAB/FMED/HDOC/ITT/2014-2019
6.8	SUSL has a policy of calling applications through open advertisements specifying job descriptions and responsibilities. The details about the duty of each category are described in the appointment letter. SUSL has by-laws and policies for ToRs of the Directors of centers and Coordinators in compliance with the UGC circulars No.937.	Appointment letters of Professors	*2046.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Senior Lecturers I	*2047.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Senior Lecturers II	*2048.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Lecturers	*2049.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Lectures (Probationary)	*2050.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Lectures (Temporary)	*2051.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Instructors	*2052.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Demonstrators	*2053.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Appointment letters of Librarian	*2054.*	SAB/ADMN/HDOC/LTR/ALTR/2014-2019
		Job descriptions of technical staff	*2055.*	SAB/ADMN/HDOC/LTR/JDLT/2014-2019
		TORs of Director of Department of Physical Education	*2056.*	SAB/ADMN/HDOC/TOR/DPHE/2014-2019

		TORs of Director of Agribusiness Research and Development Centre (ABRDC)	*2057.*	SAB/ADMN/HDOC/TOR/ABRDC/2014-2019
		TORs of Director of Centre for Computer Studies (CCS)	*2058.*	SAB/ADMN/HDOC/TOR/CCS/2014-2019
		TORs of Director of CRKD	*2059.*	SAB/ADMN/HDOC/TOR/CRKD/2014-2019
		TORs of Director of Medical Centre	*2060.*	SAB/ADMN/HDOC/TOR/MECN/2014-2019
		TORs of Director of SDC	*2061.*	SAB/ADMN/HDOC/TOR/SDCN/2014-2019
		UGC circulars	*2062.*	UGC/VCOF/HDOC/CLR
6.9	SUSL formally appraises the staff for excellence in research at the university day and ARS, annually. SUSL recognises members of the staff for their outstanding achievements on its website and newsletter.	University days awards	*2063.*	SAB/VCOF/HDOC/UDA/2014-2019
		Keynote speeches by presidential awardees (ARS programme schedule, abstract book)	*2064.*	SAB/VCOF/HDOC/KES/2014-2019
		Newsletter	*2065.*	SAB/VCOF/HDOC/NWL/2014-2019
		University website	*2066.*	www.sab.ac.lk
6.10	SUSL conducts performance evaluations on its staff through annual increment forms in which underperformance is identified.	Annual Increment Forms	*2067.*	SAB/ADMN/HDOC/AIF/2014-2019

6.11	SUSL collects staff feedback routinely through email, internal memos, questionnaires and formal and regular meetings. Formal feedback is obtained at the end of each programme conducted by SDC.	Staff feedback forms of SDC FGST	*2068.*	SAB/SDC/HDOC/SFB/FGST/2014-2019
		Staff feedback forms of SDC FSSL	*2069.*	SAB/SDC/HDOC/SFB/FSSL/2014-2019
		Staff feedback forms of SDC FMAS	*2070.*	SAB/SDC/HDOC/SFB/FMAS/2014-2019
		Staff feedback forms of SDC FGEO	*2071.*	SAB/SDC/HDOC/SFB/FGEO/2014-2019
		Staff feedback forms of SDC FAGR	*2072.*	SAB/SDC/HDOC/SFB/FAGR/2014-2019
		Staff feedback forms of SDC FAPP	*2073.*	SAB/SDC/HDOC/SFB/FAPP/2014-2019
		Staff feedback forms of SDC FTEC	*2074.*	SAB/SDC/HDOC/SFB/FTEC/2014-2019
		Staff feedback forms of SDC FMED	*2075.*	SAB/SDC/HDOC/SFB/FMED/2014-2019
		SDC Annual programme documents	*2076.*	SAB/SDC/HDOC/APD/2014-2019
		Feedback on SDC workshops, induction programme. FGST	*2077.*	SAB/SDC/HDOC/FBR/FGST/2014-2019
		Feedback on SDC workshops, induction programme. FSSL	*2078.*	SAB/SDC/HDOC/FBR/FSSL/2014-2019
		Feedback on SDC workshops, induction programme. FMAS	*2079.*	SAB/SDC/HDOC/FBR/FMAS/2014-2019
		Feedback on SDC workshops, induction programme. FGEO	*2080.*	SAB/SDC/HDOC/FBR/FGEO/2014-2019

		Feedback on SDC workshops, induction programme. FAGR	*2081.*	SAB/SDC/HDOC/FBR/FAGR/2014-2019
		Feedback on SDC workshops, induction programme. FAPP	*2082.*	SAB/SDC/HDOC/FBR/FAPP/2014-2019
		Feedback on SDC workshops, induction programme. FTEC	*2083.*	SAB/SDC/HDOC/FBR/FTEC/2014-2019
		Feedback on SDC workshops, induction programme. FMED	*2084.*	SAB/SDC/HDOC/FBR/FMED/2014-2019

Summary of Criterion 6

The University has a comprehensive human resource (HR) policy on recruitment, retention, career development, promotion, leave and awards consistent with the UGC circular No. 937. SUSL has a housing policy to provide accommodation to its staff to encourage retention. SUSL follows a formal procedure of increment assessment for performance appraisal of all permanent cadres. SDC administers an induction training programme as a formal method of career development of the staff as per the UGC policy. SUSL features a well-equipped SDC which includes a 100-seat auditorium and an audio visual unit. SDC conducts an induction programme for newly recruited staff every year while it organizes professional development programmes for all categories of staff on regular basis.

2.7 Criterion 7 - Postgraduate Studies, Research, Innovation and Commercialization

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
7.1	SUSL meets the standard through its UBLC as reflected in the strategic plan. FGST of SUSL was established in 2016 and all postgraduate programs were transferred to the FGS.	SMP (2014 − 2018)	*2085.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SMP (2019 –2023)	*2086.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		Ordinance of the FGS	*2087.*	GVT/VCOF/HDOC/ORD/FGST
		Commission Letter of the establishment of the FGST	*2088.*	GVT/FGST/HDOC/LTR
		Senate Minutes	*2089.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council Minutes	*2090.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Council decisions for approval buildings, acceptance letter, COC, Procurement files	*2091.*	SAB/VCOF/HDOC/CNL/2014 -2019
		FGS web site	*2092.*	https://fgs-susl.edu.lk/
		SHB	*2093.*	SAB/FGST/HDOC/SHB
		UBLC documents/University Web site	*2094.*	SAB/UBLC/HDOC/REC
		UBLC Web site	*2095.*	http://www.sab.ac.lk/ublc
		CRKD-Senate Memos.	*2096.*	SAB/VCOF/HDOC/SNT/2014 -2019
7.2	FGST has developed comprehensive by-laws and regulations, readily available to its students, staff and examiners, for all its postgraduate training	RHD By-laws No. 01 of 2016	*2097.*	SAB/VCOF/HDOC/BLW/RHDE/2016/1
		MBA/PGD By-laws	*2098.*	SAB/VCOF/HDOC/BLW/MBAP
		MSc AHM By-laws	*2099.*	SAB/VCOF/HDOC/BLW/MSCA

	programs offered through respective BOS for postgraduate degrees.	MSc SS By-laws	*2100.*	SAB/VCOF/HDOC/BLW/MSCS
		FGS By-laws for financial administration	*2101.*	SAB/VCOF/HDOC/BLW/FINA
		Learner support system	*2102.*	www.sab.ac.lk
		SHBs	*2103.*	SAB/FGST/HDOC/SHB
7.3	The FGST has clear procedures for selection, admission, enrollment, and induction of postgraduate students through clearly defined admission guidelines and Induction is given to RHD Students and Taught Programme Students.	FGS SHB, guide lines	*2104.*	SAB/FGST/HDOC/SHB
		FGS web site	*2105.*	https://fgs-susl.edu.lk/
		Research higher degree SHBs	*2106.*	SAB/FGST/HDOC/SHB/RHDE
		Research higher degree-Induction programmes	*2107.*	SAB/FGST/HDOC/ORI
7.4	FGST offers postgraduate programs either self-funded or supported grants. Students are encouraged to participate in seminars and workshops on innovation and commercialization of research outputs.	Copy of the ordinance of the FGS (doc 7.1.2)	*2108.*	GVT/VCOF/HDOC/ORD/FGST
		Establishment memo of the UBLC, approved by the Council (doc 7.4.1)	*2109.*	SAB/VCOF/HDOC/CNL/2014 -2019
		FGS website /scholarships and research grants/financial support	*2110.*	https://fgs-susl.edu.lk/
		Intellectual property policy	*2111.*	SAB/VCOF/HDOC/PLC/IPRP

		Intellectual property policy, technology transfer agreement, licensing in agreement, benefit sharing plan.	*2112.*	https://fgs-susl.edu.lk/
7.5	FGS ensures the required standard and quality as per SLQF.	SHB	*2113.*	SAB/FGST/HDOC/SHB
		Senate memos	*2114.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council memos	*2115.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Student guide book on compiling, supervised independent studies	*2116.*	SAB/FGST/HDOC/BOK/STDG
		Online application process	*2117.*	https://fgs-susl.edu.lk/
		End semester exams and by-annual progress review presentation research students	*2118.*	SAB/FGST/HDOC/REC/EVAL
		Student evaluation on lecturers	*2119.*	SAB/FGST/HDOC/REP/STFR
		Course guides	*2120.*	SAB/FGST/HDOC/STG
		Peer review for research higher degree proposal	*2121.*	SAB/FGST/HDOC/REP/PEER
7.6	SUSL provides its researchers with scholarships, financial support and opportunities for research and dissemination. SUSL has an awarding scheme to recognise best researchers annually.	Organizing Colloquia	*2122.*	SAB/FGST/HDOC/REC/COLO
		Registration of students by research grants	*2123.*	SAB/FGST/HDOC/REC/STDN
		Limited scholarships provided	*2124.*	SAB/FGST/HDOC/REC/SCHO
		Financial support for conference participations	*2125.*	SAB/FGST/HDOC/REC/CONF
		Board of Studies Minutes	*2126.*	SAB/FGST/HDOC/MMT/BOST

		Senate Minutes	*2127.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council Minutes	*2128.*	SAB/VCOF/HDOC/CNL/2014 -2019
		University Journals (SUSL – Journals, Sabaragamu Shashthreeya Sangrahaya, Journal of Agricultural Sciences- Sri Lanka)	*2129.*	www.sab.ac.lk
		ARS abstract book	*2130.*	SAB/CRKD/HDOC/PRO/ARSE
		Conference Proceedings- ICMR	*2131.*	SAB/FMAS/HDOC/PRO/ICMR
		Conference Proceedings- ICSUSL	*2132.*	SAB/CRKD/HDOC/PRO/ICSU
7.7	SUSL provides its postgraduate academic staff and research students with access to training programmes using funds from FGST.	Board of Studies Minutes	*2133.*	SAB/FGST/HDOC/MMT/BOST
		Senate Minutes	*2134.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council Minutes	*2135.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Schedule of Induction training programme for RHD students	*2136.*	SAB/FGST/HDOC/ORI
		Schedules of SDC training programs for staff	*2137.*	SAB/SDCE/HDOC/REC/TRAN

7.8	FGST ensures by-laws and policies (drafted) are in place for postgraduate supervision with guidelines to supervisors and students based on the manual of examination procedures, examination regulations, documents on supervisory staff and SHB.	By laws	*2138.*	SAB/VCOF/HDOC/BLW/FGST
7.9	FGST appoints supervisors with thorough knowledge in relevant discipline with a monitoring mechanism every six months through presentations and progress evaluation reports.	SHB, by laws ,	*2139.*	SAB/FGST/HDOC/SHB
		guidelines for postgraduate programs,	*2140.*	https://fgs-susl.edu.lk/
		documents on procedures on postgraduate programs,	*2141.*	https://fgs-susl.edu.lk/
		Peer review, feedback from postgraduate students	*2142.*	SAB/FGST/HDOC/REP/PEER
		Submission of progress reports through supervisors	*2143.*	SAB/FGST/HDOC/REP/PROG
7.10	SUSL enforces the standard through FGST with a clearly formulated policy document and by-laws	Policy document	*2144.*	SAB/VCOF/HDOC/PLC/FGST
		By laws	*2145.*	SAB/VCOF/HDOC/BLW/FGST

		SHB	*2146.*	SAB/FGST/HDOC/SHB
7.11	Each course module on the FGST-SHB, both taught and research, has clearly defined credit units in compliance with SLQF.	SHB MBA	*2147.*	SAB/FGST/HDOC/SHB/MBAD
		SHB MSc-AHM	*2148.*	SAB/FGST/HDOC/SHB/MSCA
		SHB MSc.-Surveying Sciences	*2149.*	SAB/FGST/HDOC/SHB/MSCS
7.12	Postgraduate assessment procedures are defined in FGST by-laws and guidelines and communicated to all stakeholders.	By laws	*2150.*	SAB/VCOF/HDOC/BLW/FGST
		SHB	*2151.*	SAB/FGST/HDOC/SHB
		FGST website	*2152.*	https://fgs-susl.edu.lk/
7.13	SUSL monitors and reviews its postgraduate programmes on yearly basis.	Board of Studies Minutes	*2153.*	SAB/FGST/HDOC/MMT/BOST
7.14		Proposal review	*2154.*	SAB/FGST/HDOC/REC/EVAL

	FGST has clearly defined RHD by-laws to monitor the progress its research students including relevant assessments.	Proposal defense	*2155.*	SAB/FGST/HDOC/REC/EVAL
		progress review	*2156.*	SAB/FGST/HDOC/REC/EVAL
		Upgrading (MPhill-PhD)	*2157.*	SAB/FGST/HDOC/REC/EVAL
		Thesis/Dissertation/Capstone Project/Extended Essays evaluation	*2158.*	SAB/FGST/HDOC/REC/EVAL
		Viva-voce examination	*2159.*	SAB/FGST/HDOC/REC/EVAL
		Regular exams and continuous assessments in taught programs	*2160.*	SAB/FGST/HDOC/REC/EVAL
7.15	SUSL enforces clear policies on data recording and confidentiality of records.	DMS proposal	*2161.*	SAB/FGST/HDOC/REP/PROP
		Senate minutes	*2162.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Board of Studies Minutes	*2163.*	SAB/FGST/HDOC/MMT/BOST
7.16	SUSL provides publication and conference fees to promote dissemination at internationally while facilitating applying for patents.	Research Grant Committee minutes	*2164.*	SAB/VCOF/HDOC/MMT/RGCM
		University Research Policy	*2165.*	SAB/VCOF/HDOC/PLC/RESE
		Finance Committee minutes	*2166.*	SAB/VCOF/HDOC/MMT/FCMM
7.17	SUSL heeds the standard through its IP and industry collaboration policies and UBLC guidelines.	University policy on IP policy	*2167.*	SAB/VCOF/HDOC/PLC/IPRP

		UBLC Guidelines	*2168.*	SAB/UBLC/HDOC/REC
		University industry collaboration policy	*2169.*	SAB/VCOF/HDOC/PLC/NCOL
7.18	SUSL ensures that its postgraduate students observe ethical guidelines and IP right criteria.	Council Approved IP document	*2170.*	SAB/VCOF/HDOC/PLC/IPRP
		Ethical review committee minutes	*2171.*	SAB/VCOF/HDOC/MMT/ETHI
		Plagiarism checking software	*2172.*	SAB/CCST/DIGI/SOF/PLAG
		Postgraduate induction programme	*2173.*	SAB/FGST/HDOC/ORI
		SHB	*2174.*	SAB/FGST/HDOC/SHB
7.19	SUSL ensures student and staff awareness on policies relating to conflicts of interests.	SUSL Research policy	*2175.*	SAB/VCOF/HDOC/PLC/RESE
		Research grant committee meeting minutes	*2176.*	SAB/VCOF/HDOC/MMT/RGCM
7.20	SUSL has enforces its code of conduct and ethical practices in research through an ethical review committee.	Ethical review committee minutes	*2177.*	SAB/VCOF/HDOC/MMT/ETHI
		Research Policy	*2178.*	SAB/VCOF/HDOC/PLC/RESE
7.21	SUSL is equipped with policies, by-laws and digital infrastructure to deal with academic malpractices.	By-laws	*2179.*	SAB/VCOF/HDOC/BLW/FGST
		Research policy	*2180.*	SAB/VCOF/HDOC/PLC/RESE

		Usage of Plagiarism software	*2181.*	SAB/CCST/DIGI/SOF/PLAG
7.22	Methods of accepting and addressing student grievances have been established.	SHB	*2182.*	SAB/FGST/HDOC/SHB
		By-laws	*2183.*	SAB/VCOF/HDOC/BLW/FGST
		Appeal board meeting minutes	*2184.*	SAB/VCOF/HDOC/MMT/APPE
		Application form for student's appeals…	*2185.*	SAB/FGST/HDOC/FRM/APPE
7.23	SUSL has policies on sharing knowledge and services with extraneous organizations those include criteria for monitoring and evaluation.	University MOUs	*2186.*	SAB/VCOF/HDOC
		National/ international consultancies..	*2187.*	SAB/VCOF/HDOC/REP/CSLT
		National/ international/ split programs	*2188.*	SAB/VCOF/HDOC/REP/PROM
		Sabaragamuwa province SMP	*2189.*	SAB/VCOF/HDOC/REP/CSLT
7.24	SUSL facilitates interaction with industry, especially through UBLC, to search for new avenues for applied research.	Collaborative research by faculties	*2190.*	SAB/FMAS/HDOC/COL/RESE
			2191.	SAB/FSSL/HDOC/COL/RESE
			2192.	SAB/FGEO/HDOC/COL/RESE
			2193.	SAB/FAGR/HDOC/COL/RESE
			2194.	SAB/FAPP/HDOC/COL/RESE
			2195.	SAB/FTEC/HDOC/COL/RESE
			2196.	SAB/FMED/HDOC/COL/RESE

7.25	SUSL has policies and arrangements for research innovation and commercialisation.	Research conducted by RHD candidates and academic supervisors	*2197.*	SAB/FGST/HDOC/COL/RESE

Summary of Criterion 7

FGST of SUSL was established in 2016 following the recommendations received during the previous institutional review and all postgraduate programs were transferred to the FGST. It promotes postgraduate training and research innovation and commercialization and has developed comprehensive by-laws and regulations, readily available to its students, staff and examiners, for all its postgraduate training programs offered through respective BOS for postgraduate degrees. SUSL thrives on collaborative research and sharing of knowledge with other HEIs and organizations while strictly enforcing policies on research ethics, academic malpractices and IR rights.

2.8 Criterion 8 - Community Engagement, Consultancy and Outreach

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
8.1	SUSL has established its UBLC following the guidelines given in the Commission circular 10/2016 and university polices and bylaws for industry linkage. SUSL wishes to institutionalize business linkages and commercialise research output through UBLC. The advisory board and faculty level UBL coordinators have been appointed. SUSL offers several extension programmes under CODL and CRKD, which help further strengthening of community engagement.	Picture evidence of the UBLC	*2198.*	SAB/UBLC/DDOC/PHT
		Picture evidence of the CODL	*2199.*	SAB/CODL/DDOC/PHT
		Picture evidence of the CRKD	*2200.*	SAB/CRKD/DDOC/PHT
		UBLC Web	*2201.*	http://www.sab.ac.lk/ublc
		CODL Web	*2202.*	http://www.sab.ac.lk/codl/
		CRKD Web	*2203.*	http://www.sab.ac.lk/crkd/
		Council/senate minutes of by-laws of the above centers	*2204.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Appointment letters of advisory board, management committee and list of faculty level coordinators/members of above centers	*2205.*	SAB/VCOF/HDOC/LTR/UBLC
			2206.	SAB/VCOF/HDOC/LTR/CODL
			2207.	SAB/VCOF/HDOC/LTR/CRKD
		Paper advertisement for extension services of CODL.	*2208.*	SAB/CODL/HDOC/REC
		Faculty level proposals for business linkages	*2209.*	SAB/UBLC/HDOC/REC

		List of courses offered by CODL	*2210.*	http://www.sab.ac.lk/codl/
8.2	The university has won the AHEAD of LKR 15 million to promote the business linkages. UBLC has made available the relevant policies and documents for smooth functioning of business linkages and commercialization of research output. Universities conducts series of outreach activities through CRKD	Picture evidence of the UBLC	*2211.*	SAB/UBLC/DDOC/PHT
		Picture evidence of the CODL	*2212.*	SAB/CODL/DDOC/PHT
		Picture evidence of the CRKD	*2213.*	SAB/CRKD/DDOC/PHT
		UBLC Web	*2214.*	http://www.sab.ac.lk/ublc
		CODL Web	*2215.*	http://www.sab.ac.lk/codl/
		CRKD Web	*2216.*	http://www.sab.ac.lk/crkd/
		Council/senate minutes of by-laws of the above centers	*2217.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Appointment letters of advisory board, management committee and list of faculty level coordinators/members of above centers	*2218.*	SAB/VCOF/HDOC/LTR/UBLC
8.3	SUSL engages in community work in several capacities by organizing regular programmes targeting schools, school teachers, farmers, government officials, military forces and NGOs.	Appreciation letters from external parties	*2219.*	SAB/CRKD/HDOC/LTR
		Attendance and schedules for programmes	*2220.*	SAB/CRKD/HDOC/REC
		MoU with district secretariat and Ministry of Economic Development	*2221.*	SAB/VCOF/HDOC/MOU

		Leaflets, video evidences and paper articles for community activities	*2222.*	SAB/CRKD/HDOC/REC
		Appreciation letters from schools, school teachers, farmers, government officials, military forces and NGOs	*2223.*	SAB/CRKD/HDOC/LTR
		Feedbacks/surveys	*2224.*	SAB/CRKD/HDOC/REP/FEBK
		Appreciation done through public and printed media (Newspaper)	*2225.*	SAB/CRKD/HDOC/REC
		Token of appreciation, cash prices and certificates	*2226.*	SAB/CRKD/HDOC/REC
8.4	SUSL has signed several MOUs with companies and corporations to support internships and industrial training in all degree programmes in line with ILOs. Guest lectures and workshops are conducted at each faculty by resource persons from industry.	Copies MOUs in faculty levels.	*2227.*	SAB/VCOF/HDOC/MOU
		Documentary evidences for organizing guest lectures and workshops	*2228.*	SAB/FMAS/HDOC/REC/WORK
			2229.	SAB/FGST/HDOC/REC/WORK
			2230.	SAB/FSSL/HDOC/REC/WORK
			2231.	SAB/FGEO/HDOC/REC/WORK
			2232.	SAB/FAGR/HDOC/REC/WORK
			2233.	SAB/FAPP/HDOC/REC/WORK
			2234.	SAB/FTEC/HDOC/REC/WORK
			2235.	SAB/FMED/HDOC/REC/WORK

		Extracts of minutes of faculty boards	*2236.*	SAB/FMAS/HDOC/FBM
			2237.	SAB/FGST/HDOC/FBM
			2238.	SAB/FSSL/HDOC/FBM
			2239.	SAB/FGEO/HDOC/FBM
			2240.	SAB/FAGR/HDOC/FBM
			2241.	SAB/FAPP/HDOC/FBM
			2242.	SAB/FTEC/HDOC/FBM
			2243.	SAB/FMED/HDOC/FBM
		Minutes of Senate	*2244.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Minutes of Council	*2245.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Industry and external organization collaborate project sites pictures and site meeting records	*2246.*	SAB/FMAS/HDOC/REC/COLP
			2247.	SAB/FGST/HDOC/REC/COLP
			2248.	SAB/FSSL/HDOC/REC/COLP
			2249.	SAB/FGEO/HDOC/REC/COLP
			2250.	SAB/FAGR/HDOC/REC/COLP
			2251.	SAB/FAPP/HDOC/REC/COLP
			2252.	SAB/FTEC/HDOC/REC/COLP
			2253.	SAB/FMED/HDOC/REC/COLP

		Industry placement letters issued for students and record books	*2254.*	SAB/FMAS/HDOC/LTR/TRAN
			2255.	SAB/FGST/HDOC/LTR/TRAN
			2256.	SAB/FSSL/HDOC/LTR/TRAN
			2257.	SAB/FGEO/HDOC/LTR/TRAN
			2258.	SAB/FAGR/HDOC/LTR/TRAN
			2259.	SAB/FAPP/HDOC/LTR/TRAN
			2260.	SAB/FTEC/HDOC/LTR/TRAN
			2261.	SAB/FMED/HDOC/LTR/TRAN
		SHB FMAS	*2262.*	SAB/FMAS/HDOC/SHB
		SHB FGST	*2263.*	SAB/FGST/HDOC/SHB
		SHB FSSL	*2264.*	SAB/FSSL/HDOC/SHB
		SHB FGEO	*2265.*	SAB/FGEO/HDOC/SHB
		SHB FAGR	*2266.*	SAB/FAGR/HDOC/SHB
		SHB FAPP	*2267.*	SAB/FAPP/HDOC/SHB
		SHB FTEC	*2268.*	SAB/FTEC/HDOC/SHB
		SHB FMED	*2269.*	SAB/FMED/HDOC/SHB
		Subject specific Field visits	*2270.*	SAB/VCOF/HDOC/SNT/2014 -2019

8.5	The teaching staff and staff involved in industry placement and supervision are well experienced and in possession of specific skills to perform the assigned tasks. SUSL has a policy of nominating academics based on their disciplines of specialisation.	Number of professors in each faculty.	*2271.*	SAB/ESTA/HDOC/REP/CADR
		PhD holders of each faculty.	*2272.*	SAB/ESTA/HDOC/REP/CADR
		List of academics who have specific skills with evidences	*2273.*	SAB/FMAS/HDOC/REP/CMAT
			2274.	SAB/FGST/HDOC/REP/CMAT
			2275.	SAB/FSSL/HDOC/REP/CMAT
			2276.	SAB/FGEO/HDOC/REP/CMAT
			2277.	SAB/FAGR/HDOC/REP/CMAT
			2278.	SAB/FAPP/HDOC/REP/CMAT
			2279.	SAB/FTEC/HDOC/REP/CMAT
			2280.	SAB/FMED/HDOC/REP/CMAT
		Vice-Chancellor nomination letters	*2281.*	SAB/VCOF/HDOC/LTR
		Dean and head nomination letters	*2282.*	SAB/FMAS/HDOC/LTR
			2283.	SAB/FGST/HDOC/LTR
			2284.	SAB/FSSL/HDOC/LTR
			2285.	SAB/FGEO/HDOC/LTR
			2286.	SAB/FAGR/HDOC/LTR
			2287.	SAB/FAPP/HDOC/LTR
			2288.	SAB/FTEC/HDOC/LTR
			2289.	SAB/FMED/HDOC/LTR

		Web pages of academic profiles	*2290.*	http://www.sab.ac.lk/mgmt/
			2291.	https://fgs-susl.edu.lk/
			2292.	http://www.sab.ac.lk/fssl/
			2293.	http://www.sab.ac.lk/geo/
			2294.	http://www.sab.ac.lk/agri/
			2295.	http://www.sab.ac.lk/app/
			2296.	http://www.sab.ac.lk/tech/
			2297.	http://www.sab.ac.lk/med/
8.6	Members of the academic and non-academic staff continuously involve in public services such as free consultancy, health camps, school seminars, teacher training, farmer training and immunization programmes utilizing internal resources (laboratories, farm playground auditorium). A cattle-breeding center has been established to provide quality breeding animals to farmers.	Faculty level proposals for public work	*2298.*	SAB/FMAS/HDOC/REC
			2299.	SAB/FGST/HDOC/REC
			2300.	SAB/FSSL/HDOC/REC
			2301.	SAB/FGEO/HDOC/REC
			2302.	SAB/FAGR/HDOC/REC
			2303.	SAB/FAPP/HDOC/REC
			2304.	SAB/FTEC/HDOC/REC
			2305.	SAB/FMED/HDOC/REC
		Correspondence with the community leaders	*2306.*	SAB/FMAS/HDOC/REC
			2307.	SAB/FGST/HDOC/REC
			2308.	SAB/FSSL/HDOC/REC
			2309.	SAB/FGEO/HDOC/REC

			2310.	SAB/FAGR/HDOC/REC
			2311.	SAB/FAPP/HDOC/REC
			2312.	SAB/FTEC/HDOC/REC
			2313.	SAB/FMED/HDOC/REC
		Evidences to prove the availability and usage of internal resources for the community work	*2314.*	SAB/FMAS/HDOC/REC
			2315.	SAB/FGST/HDOC/REC
			2316.	SAB/FSSL/HDOC/REC
			2317.	SAB/FGEO/HDOC/REC
			2318.	SAB/FAGR/HDOC/REC
			2319.	SAB/FAPP/HDOC/REC
			2320.	SAB/FTEC/HDOC/REC
			2321.	SAB/FMED/HDOC/REC
		MoU with district secretariat and Ministry of Economic development	*2322.*	SAB/VCOF/HDOC/MOU

Summary of Criterion 8

SUSL has established a UBLC following the guidelines given in the UGC circular 10/2016, and university polices and by-laws for industry linkage. SUSL wishes to institutionalize business linkages and commercialise research output through UBLC. The advisory board and faculty level UBL coordinators have already been appointed. In view of strengthening community engagement, the university offers several extension programmes under the CODL and CRKD. SUSL has contributed tremendously in community engagement activities at both regional and national scales. The initiatives of Township programme is considered a core function for further strengthening of community and outreach activities.

2.9 Criterion 9 – Distance Education

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
9.1	The Mission statement of CODL reflects as an alternative delivery system, which conducts programmes/courses in consistence with the mission and objectives.	SMP (2014 − 2018)	*2323.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SMP (2019 –2023)	*2324.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		Standing Committee Minutes (External Unit)	*2325.*	UGC/VCOF/HDOC/MMT/STND
		UGC Manual for Quality Assurance of External Degree - WEB Link	*2326.*	http://www.ugc.ac.lk/
		UGC Circular & Carder List (adhere to UGC Circular 932)	*2327.*	UGC/VCOF/HDOC/CLR/932
9.2	CODL conducts its programmes compliance with UGC Policy Framework and guidelines.	By laws (Exam admission letter)	*2328.*	SAB/VCOF/HDOC/BLW/BLEX/1996
		CODL Manual / Hand Book	*2329.*	SAB/CODL/HDOC/SHB
		Students Records	*2330.*	SAB/CODL/HDOC/REC/STDN
		Result Sheets	*2331.*	SAB/CODL/HDOC/REC/RSLT
		Following UGC 932 Circular	*2332.*	UGC/VCOF/HDOC/CLR/CGSD/932
		UGC approval for Degree Programms (Degree	*2333.*	SAB/CODL/HDOC/LTR

		Programme Proposals for BA & BBA)		
		Records on student enrollment and graduation	*2334.*	SAB/CODL/HDOC/REC/STDN
		Graduation list	*2335.*	SAB/CODL/HDOC/REC/STDN
9.3	CODL currently offers 16 programmes each of which has specific enrolment requirements. They have been approved by the BOS, Management Committee of the unit and the Senate and Council of the SUSL, in accordance with the admission requirements stipulated by UGC.	Admission Criteria Docs	*2336.*	SAB/CODL/HDOC/GDL/ADMI
		Hand Books	*2337.*	SAB/CODL/HDOC/SHB
		Council Approvals for Degree Programms (D Form - Senate date & Council Date)	*2338.*	SAB/VCOF/HDOC/CNL/2014 -2019
		BOS Minutes	*2339.*	SAB/CODL/HDOC/MMT/BOST
		Senate Minutes	*2340.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Management Committee Minutes	*2341.*	SAB/VCOF/HDOC/MMT/CODL/2014-2019
9.4	The CODL follows UGC guidelines in student admissions to the proposed BA degree programme. Current student enrolment to study programmes is based on the course requirements and availability of human and physical resources.	Paper Advertisements	*2342.*	SAB/CODL/HDOC/ADV/APPL
		(policy - O/L & A/L Results)	*2343.*	SAB/CODL/HDOC/GDL/ADMI
		UGC Circular (basic work norm/ no week days classes)	*2344.*	UGC/VCOF/HDOC/CLR/932
		Appointment letters	*2345.*	SAB/CODL/HDOC/LTR

	Instructional responsibilities are shared among SUSL academics.	Hand Book (Admission Criteria)	*2346.*	SAB/CODL/HDOC/SHB
		Proposal	*2347.*	SAB/CODL/HDOC/REP/PROP
		Circular No 861 (7 hours per day)	*2348.*	UGC/VCOF/HDOC/CLR/861
9.5	The CODL ensures sufficient facilities to support Distance Education including LMS.	Course Materials & Handouts	*2349.*	SAB/CODL/HDOC/LTM
		Hand Book	*2350.*	SAB/CODL/HDOC/SHB
		Qualified No. of Staff	*2351.*	SAB/CODL/HDOC/REP/CADR
		Computer Laboratories (3 Labs with Internet Facility)	*2352.*	SAB/CODL/HDOC/REC/COCE
		MOU (Co-operative Dip. and Youth Cope.)	*2353.*	SAB/VCOF/HDOC/MOU
		Buildings for CODL(Lecture halls)	*2354.*	Ground Verification
9.6	CODL possesses and required physical and internet facilities and human resources and offers them to students to achieve their goals as specified in the respective courses of study.	Tutorials (Handouts)	*2355.*	lms.sab.ac.lk
		Tutorials (Handouts)	*2356.*	SAB/CODL/HDOC/LTM
		Proposal	*2357.*	SAB/CODL/HDOC/REP/PROP
		Mentoring (Link with Sith Arana)	*2358.*	SAB/CODL/HDOC/REC/SIAR
		Presentation/Practical /Field trip	*2359.*	SAB/CODL/HDOC/REC
		Supervision	*2360.*	SAB/CODL/HDOC/REC/SUPE
		Project Report	*2361.*	SAB/CODL/HDOC/REC/STDN

		LMS (web link is in Progress) Online facilities	*2362.*	lms.sab.ac.lk
9.7	CODL is in the process of providing an appropriate learner support system by improving its current LMS.	LMS (web link is in Progress)	*2363.*	lms.sab.ac.lk
9.8	All courses of study align with the SLQF guidelines and internal programs.	In line with SLQF	*2364.*	UGC/IQAU/HDOC/MNL/SLQF
		GPA (Hand Book / Proposal)	*2365.*	SAB/CODL/HDOC/SHB
		BA (In progress)	*2366.*	SAB/CODL/HDOC/REP/PROP
		BBA (In progress)	*2367.*	SAB/CODL/HDOC/REP/PROP
		CODL - approved program proposals	*2368.*	SAB/CODL/HDOC/REP/PROP
9.9	The proposed BA degree programme is consistent with the internal BA degree programmes.	BA-Hand Book	*2369.*	SAB/CODL/HDOC/SHB
		Course Structure (Internal/ Faculty Hand Book)	*2370.*	SAB/FMAS/HDOC/SHB
		LMS	*2371.*	lms.sab.ac.lk
9.10	All learning materials and hand books are owned by CODL of SUSL.	Hand book	*2372.*	SAB/CODL/HDOC/SHB
		Study guide	*2373.*	lms.sab.ac.lk
			2374.	SAB/CODL/HDOC/STG
		Teaching materials	*2375.*	lms.sab.ac.lk
			2376.	SAB/CODL/HDOC/LTM

9.11	CODL heeds the standard through its BOS and procedures	Approved program proposals	*2377.*	SAB/CODL/HDOC/REP/PROP
		BOS minutes	*2378.*	SAB/CODL/HDOC/MMT/BOST
		Examination procedures	*2379.*	SAB/CODL/HDOC/PRO/EXAM
		List of paper setter/ moderator	*2380.*	SAB/CODL/HDOC/MMT/BOST
9.12	SUSL ensures the quality of external training universities.	Approved program proposals	*2381.*	SAB/CODL/HDOC/REP/PROP
		BOS minutes	*2382.*	SAB/CODL/HDOC/MMT/BOST
		Examination procedures	*2383.*	SAB/CODL/HDOC/PRO/EXAM
		List of paper setter/ moderator	*2384.*	SAB/CODL/HDOC/MMT/BOST
9.13	SUSL follows the policies, procedures and systems for academic programmes, to ensure sustenance of the institution, assurance of academic quality, and selection of partners, operational efficiencies, financial success and strategic relevance.	Advertisements– web	*2385.*	www.sab.a.clk
			2386.	SAB/CODL/HDOC/ADV
		Budgetary reporting	*2387.*	SAB/FINA/HDOC/REC/CODL
		Estimated budget vs final accounts	*2388.*	SAB/FINA/HDOC/REC/CODL

Summary of Criterion 9

The Mission statement of CODL reflects as an alternative delivery system in compliance with the UGC Policy Framework and guidelines and corporate plan. CODL currently offers 16 programmes each of which has specific enrolment requirements. They have been approved by the BOS, Management Committee of the unit and the Senate and Council of the SUSL, in accordance with the admission requirements stipulated by UGC. The CODL ensures sufficient facilities to support Distance Education including LMS. All courses of study align with the SLQF guidelines and internal programs.

2.10 Criterion 10 – Quality Assurance

Standard No	*University/HEI's Adherence to the Standard*	*Documentary Evidence to Support the Claim*	*Code Sequence*	*Code No. of the Document*
10.1	SUSL has an IQA policy, by-laws, SOPs for IQAU and FQACs and ToRs for IQAU director and FQAC coordinators those align with national QA policies and standards. QA aspects are incorporated into the SMP and action plan to be developed (the current SMP covers up to year 2020).	Workshop details for Policy development	*2389.*	SAB/IQAU/HDOC/REC/WORK
		University IQA Policy	*2390.*	SAB/IQAU/HDOC/PLC/IQAS
		IQA by-laws	*2391.*	SAB/IQAU/HDOC/BLW/IQAS
		Senate minutes – agenda item	*2392.*	SAB/VCOF/HDOC/SNT/2014 -2019
		UGC QA Circular	*2393.*	UGC/VCOF/HDOC/CLR/QASU
		IQA management committee minutes	*2394.*	SAB/VCOF/HDOC/MMT/IQAU/2014-2019
		UGC letters on PR	*2395.*	UGC/IQAU/HDOC/LTR/PROR
10.2	SUSL has a well-established organisational structure for IQAU and FQACs of all 7 faculties with governing structures those are in compliance with the UGC QA circular. The IQA management committee has monthly meetings and the directors of IQA give presentations on the progress of IQA activities of	Organogram of IQAU and FQAC	*2396.*	SAB/IQAU/HDOC/REC/ORGO
		SMP (2014 − 2018)	*2397.*	SAB/VCOF/HDOC/SMP/SMPS/2014-2018
		SMP (2019 –2023)	*2398.*	SAB/VCOF/HDOC/SMP/SMPS/2019-2023
		SHB	*2399.*	SAB/FMAS/HDOC/SHB
			2400.	SAB/FGST/HDOC/SHB
			2401.	SAB/FSSL/HDOC/SHB
			2402.	SAB/FGEO/HDOC/SHB
			2403.	SAB/FAGR/HDOC/SHB

	the university to the Senate which is regular for Senate agenda. FB meetings have QA as an agenda item to discuss faculty related QA activities.		*2404.*	SAB/FAPP/HDOC/SHB
			2405.	SAB/FTEC/HDOC/SHB
			2406.	SAB/FMED/HDOC/SHB
		Minutes (FB)	*2407.*	SAB/FMAS/HDOC/FBM
			2408.	SAB/FGST/HDOC/FBM
			2409.	SAB/FSSL/HDOC/FBM
			2410.	SAB/FGEO/HDOC/FBM
			2411.	SAB/FAGR/HDOC/FBM
			2412.	SAB/FAPP/HDOC/FBM
			2413.	SAB/FTEC/HDOC/FBM
			2414.	SAB/FMED/HDOC/FBM
		Minutes (Senate)	*2415.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Minutes (Council)	*2416.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Minutes (IQAU MC)	*2417.*	SAB/VCOF/HDOC/MMT/IQAU/2014-2019
		Annual Reports-IQAU/University/Finance Division Report	*2418.*	SAB/IQAU/HDOC/ANR
		Annual action plans of FQACs	*2419.*	SAB/IQAU/HDOC/AAP/FMAS
			2420.	SAB/IQAU/HDOC/AAP/FSSL
			2421.	SAB/IQAU/HDOC/AAP/FGEO
			2422.	SAB/IQAU/HDOC/AAP/FAGR
			2423.	SAB/IQAU/HDOC/AAP/FAPP

			2424.	SAB/IQAU/HDOC/AAP/FTEC
			2425.	SAB/IQAU/HDOC/AAP/FMED
		IQAU Activity calendar	*2426.*	SAB/IQAU/HDOC/CLN/ACTV
		University activity calendar	*2427.*	SAB/VCOF/HDOC/CLN/ACTV
		Academic Calendar (Faculty)	*2428.*	SAB/FMAS/HDOC/CLN/ACAD
			2429.	SAB/FGST/HDOC/CLN/ACAD
			2430.	SAB/FSSL/HDOC/CLN/ACAD
			2431.	SAB/FGEO/HDOC/CLN/ACAD
			2432.	SAB/FAGR/HDOC/CLN/ACAD
			2433.	SAB/FAPP/HDOC/CLN/ACAD
			2434.	SAB/FTEC/HDOC/CLN/ACAD
			2435.	SAB/FMED/HDOC/CLN/ACAD
10.3	SUSL has a well-established organizational structure for IQAU and FQACs for all 7 faculties with governing structures in compliance with UGC QA Circular. The IQA management committee has monthly meetings and the director IQAU is presenting the progress of IQA activities of the university to the senate as compulsory agenda item. FBs have QA a s an agenda item to discuss the faculty related QA activities.	ToR for Director and the FQAC coordinators	*2436.*	SAB/IQAU/HDOC/TOR
		IQAU and FAQC by-laws	*2437.*	SAB/IQAU/HDOC/BLW/IQAS
		IQAU Website	*2438.*	http://www.sab.ac.lk/iqau/
		Annual action plans of FQACs	*2439.*	SAB/IQAU/HDOC/AAP/FMAS
			2440.	SAB/IQAU/HDOC/AAP/FSSL
			2441.	SAB/IQAU/HDOC/AAP/FGEO
			2442.	SAB/IQAU/HDOC/AAP/FAGR
			2443.	SAB/IQAU/HDOC/AAP/FAPP
			2444.	SAB/IQAU/HDOC/AAP/FTEC

			2445.	SAB/IQAU/HDOC/AAP/FMED
		IQAU Activity calendar	*2446.*	SAB/IQAU/HDOC/CLN/ACTV
		University activity calendar	*2447.*	SAB/VCOF/HDOC/CLN/ACTV
10.4	SUSL has annual budget allocations for IQA workshops/trainings at the university and faculties those address different aspects of enhancing the "quality culture" within the university.	QA Workshops conducted (University Level/Faculty level) and their final reports	*2448.*	SAB/IQAU/HDOC/REC/WORK
		Evaluation forms (lecturer, peer observation, field visit, lab classes)	*2449.*	SAB/IQAU/HDOC/FRM/EVAL
		Minutes of QA Management Committee Meetings	*2450.*	SAB/VCOF/HDOC/MMT/IQAU/2014-2019
		Minutes FB	*2451.*	SAB/FMAS/HDOC/FBM
			2452.	SAB/FGST/HDOC/FBM
			2453.	SAB/FSSL/HDOC/FBM
			2454.	SAB/FGEO/HDOC/FBM
			2455.	SAB/FAGR/HDOC/FBM
			2456.	SAB/FAPP/HDOC/FBM
			2457.	SAB/FTEC/HDOC/FBM
			2458.	SAB/FMED/HDOC/FBM
		Senate Minutes	*2459.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council Minutes	*2460.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Annual QA Action Plan	*2461.*	SAB/IQAU/HDOC/AAP
		Progress reports – workshop outcome report	*2462.*	SAB/IQAU/HDOC/REC/WORK

10.5	There are well-established IQAU and FQACs with ToRs for their directors and coordinators.	ToR for Director and the FQAC coordinators	*2463.*	SAB/IQAU/HDOC/TOR
		FB minutes for FQACs establishment	*2464.*	SAB/FMAS/HDOC/FBM
			2465.	SAB/FGST/HDOC/FBM
			2466.	SAB/FSSL/HDOC/FBM
			2467.	SAB/FGEO/HDOC/FBM
			2468.	SAB/FAGR/HDOC/FBM
			2469.	SAB/FAPP/HDOC/FBM
			2470.	SAB/FTEC/HDOC/FBM
			2471.	SAB/FMED/HDOC/FBM
		Appointment letters for director and Coordinators	*2472.*	SAB/IQAU/HDOC/LTR
		Minutes of the IQAU Management Committee Meetings	*2473.*	SAB/VCOF/HDOC/MMT/IQAU/2014-2019
		Senate Minutes	*2474.*	SAB/VCOF/HDOC/SNT/2014 -2019
		Council Minutes	*2475.*	SAB/VCOF/HDOC/CNL/2014 -2019
		Reports of completed curriculum revisions	*2476.*	SAB/FMAS/HDOC/CDD
			2477.	SAB/FGST/HDOC/CDD
			2478.	SAB/FSSL/HDOC/CDD
			2479.	SAB/FGEO/HDOC/CDD
			2480.	SAB/FAGR/HDOC/CDD

			2481.	SAB/FAPP/HDOC/CDD
			2482.	SAB/FTEC/HDOC/CDD
			2483.	SAB/FMED/HDOC/CDD
10.6	SUSL has in place a policy and procedure for curriculum revisions (every five years), programme reviews and institutional review in line with UGC-QAC EQA schedules.	Reports on study programme reviews	*2484.*	SAB/IQAU/HDOC/REP/EQAS
			2485.	SAB/IQAU/HDOC/REP/EQAS
			2486.	SAB/IQAU/HDOC/REP/EQAS
		SERs of FSSL	*2487.*	SAB/IQAU/HDOC/REP/SERE
		SERs of FMS	*2488.*	SAB/IQAU/HDOC/REP/SERE
		Letters on review	*2489.*	SAB/IQAU/HDOC/LTR
		FC minutes for curriculum revisions	*2490.*	SAB/FMAS/HDOC/FBM
			2491.	SAB/FGST/HDOC/FBM
			2492.	SAB/FSSL/HDOC/FBM
			2493.	SAB/FGEO/HDOC/FBM
			2494.	SAB/FAGR/HDOC/FBM
			2495.	SAB/FAPP/HDOC/FBM
			2496.	SAB/FTEC/HDOC/FBM
			2497.	SAB/FMED/HDOC/FBM
10.7	SUSL has identified relevant remedial actions required to address recommendations of the	Report on post SERs of FSSL	*2498.*	SAB/IQAU/HDOC/REP/PSER
		Report on post SERs of FMS	*2499.*	SAB/IQAU/HDOC/REP/PSER

	previous IR report (2013). The IQAU has prepared the action plan to compile the next IR report.	EQA reports of FSSL	*2500.*	SAB/IQAU/HDOC/REP/EQAS
		EQA reports of FMS	*2501.*	SAB/IQAU/HDOC/REP/EQAS
		EQA report of IR	*2502.*	SAB/IQAU/HDOC/REP/EQAS
		Workshops on SER writing	*2503.*	SAB/IQAU/HDOC/REC/SERR
		Workshops on IR/PRs	*2504.*	SAB/IQAU/HDOC/REC/IRPR

Summary of Criterion 10

IQAU of SUSL aspires to achieve excellence in undergraduate and postgraduate studies to strengthen the university ranking at both national and global scale. The IQA management committee has monthly meetings and the directo of IQAU give presentations on the progress of IQA activities of the university to the Senate which is regular in Senate agenda. FBs have QA as an agenda item to discuss the faculty related QA activities. The SOPs and by-laws those govern the IQA Framework of the university are in place as a university wide process. SUSL has a well-established organizational structure for IQAU and FQACs for all 7 Faculties with governing structures in compliance with UGC QA Circular. SUSL has annual budget allocations for IQA workshops/trainings at the university and faculties those address different aspects of enhancing the quality culture within the university

CHAPTER 3

Conclusions/Current Action List

This SER is relating to the university wide review of SUSL. Against this background, the report consists of the ways and means by which SUSL adheres to the ten (10) criteria of quality assurance, prescribed by guidelines of the UGC, along with the required evidence. Overall, the IR is focused on three main quality dimensions; (1) Teaching, Learning and Training, (2) Research and Innovations and (3) Community outreach activities.

All the degree programmes offered by seven Faculties of SUSL (Agricultural Sciences, Applied Sciences, Geomatics, Management Studies, Medicine, Social Science and Languages, Technology) have been designed in line with the Vision and Mission of the university and core values of respective the respective faculties. The teaching, learning and assessment methods have been designed to achieve the distinctly defined PLOs and ILOs while the progress of achieving them is periodically monitored using student feedback, observations from industry and peer reviews with adjustments being made when and where necessary. SUSL programmes adopt a combination of direct-delivery and student-centered teaching and learning methods which are adequately aided with ICT. All degree programmes allow students to get practical knowledge through off campus field-classes, internships and research components which are now compulsory components of the programmes of study. The postgraduate and distance learning/external programmes have also been devised in conformity with SLQF to cater to the competitive demands from different levels of stakeholders. Apart from the academic activities, the university encourages its students to be involved in an array of extra-curricular activities in numerous ways. It should be noted that teaching, learning and assessment, and extra-curricular activities are carried out regardless of students' gender, race and ethnicity and the requirements of differently-abled students are considered as much as possible, as conditions allow. SUSL ensures that all necessary information is accessible to all its registered students through LMS, SHB and the university website. SUSL takes steps to provide adequate, appropriate and accessible infrastructure facilities, classrooms, auditoriums, well-equipped laboratories, ICT centres, library facilities, teaching and research farm, language laboratories and medical facilities for effective delivery of all programmes of study with regular user surveys in place for monitoring and making improvements. The Main Library furnishes a number of services to students and teachers on their teaching and research activities through the Library Management System. The "Sith Arana" Centre for Counselling, Centre of Senior Student Counselor, CGEE

and CGU render services vital to support the social and personal development of all students. “Sith Arana” has also served in assessing fresh entrants to SUSL for psychiatric illnesses, problem behaviors and vulnerability.

The research activities of the staff and students are adequately promoted by giving due recognition to those who are actively involved in such affairs by formal appraisals and financial assistance. The university and respective faculties have made a host of publication avenues for researchers to present their work. At the institutional level, active researchers are appraised by holding the biannual International Conference of SUSL (ICSUSL), Annual Research Session and rewarding at the University Day. The members of the academic staff duly incorporate their research studies in teaching. SUSL is known for its award winning academic research carrying national and international patents, high impact publications and innovations for commercialisation. Each faculty has an active alumni association which can be considered as a source of training opportunities, market information, employer-feedback and extrinsic resources.

SUSL has established its UBLC following the guidelines given in the UGC circular 10/2016 and university policies and by-laws for industry linkage. The university desires to institutionalize the business linkages and commercialization of research output through the said cell. SUSL takes pride in its broad engagement in community outreach activities and in view of further strengthening of community engagement, SUSL offers several extension programmes under CODL and CRKD. The Township programme to be initiated by SUSL has been discussed in detail during the meetings of the university administrators and has also been mentioned in the programme review reports of the FSSL with unequivocal optimism. The prospective programme now awaits its next stage, which is exploring funding opportunities for its implementation. BAHons in Information and Communication Technology and at the Faculty of Social Sciences and Languages was introduced for the first time in the history of the Faculties of Social Sciences and Humanities in the University system could be considered as one of the innovative steps taken to expand the opportunities for higher education.

However, there are certain areas which require further advances to fully adhere to the quality assurance guidelines. For instance, SUSL does not have a comprehensive fallback option for its students, whilst its external degree programme can be considered as an alternative in future actions. Nevertheless, the Faculties of Applied Sciences and Social Sciences and Languages already offer fallback options to a part of its student population by allowing those who fail to

successfully complete their Honours degree programmes to graduate with a General degree as long as its requirements have been fulfilled. At the university level, there is a discourse on how to recognize and reward excellence in teaching as currently, the university is not in possession of such a mechanism. As an initiative, a criterion has been designed to quantify teaching excellence which hopefully will be brought into effect in near future. Such performance appraisal and reward mechanisms may improve staff performance. The university hopes to create more opportunities those will allow its students to gain more exposure to industry far more often and improve their research and career specific skills. Occupational health facilities for staff and a staff grievance policy have been identified as indispensable requirements to be met for the benefit of overall governance and management of the university. Easy access for disabled users should be established in the buildings lacking such facilities, in future while the proposed new library building has been designed and is constructed furnishing the requirement. Such improvements to the physical structure of the university will warrant a serene pathway for the Sabaragamuwa University of Sri Lanka in its journey as a higher education institute of the 21st century.

APPENDICES

Appendix 1: List of Faculties and Departments

Currently the SUSL hosts eight faculties of study spanning the fields of natural and applied sciences, social sciences, humanities and medicine. The next subsections briefly discuss the role of each Faculty in the academic process and their history.

Faculty of Agricultural Sciences-FGAR

The Faculty of Agricultural Sciences, initiated as the UAUC in Rahangala offers four degree programmes, conducted by the following three departments of study.

- Department of Agribusiness Management
- Department of Export Agriculture
- Department of Livestock Production

The mission of the Faculty is to search for and disseminate knowledge in the sphere of Agriculture. The faculty produces graduates in Agricultural Sciences who are proficient in the sciences/disciplines and practical skills in agriculture to contribute towards the manpower requirements of the nation.

Faculty of Applied Sciences -FAPP

The Faculty of Applied Sciences, initiated as the BAUC on 21st June 1993, offers ten degree programmes, conducted by the following five departments of study.

- Department of Computing and Information Systems
- Department of Food Science and Technology
- Department of Natural Resources
- Department of Physical Sciences and Technology
- Department of Sport Sciences and Physical Education

It aims at searching for and disseminating knowledge in the areas of learning that will make a useful contribution to the development of critical manpower requirements of the nation, contributing to education, science and technology and socio-economic uplift of the communities of the nation.

Faculty of Geomatics-FGEO

The Faculty of Geomatics was established in 2004 as the successor to the Department of Surveying Sciences which now has a student population of about 350 with the aim of producing about 100 graduates annually. It offers one degree programme with five specialization streams through

- Department of Remote Sensing and GIS
- Department of Surveying and Geodesy

Faculty of Graduate Studies-FGST

The SUSL offers its graduate qualifications through the Faculty of Graduate Studies (FGS). The availability of several non-traditional, yet technologically influential courses leading to graduate qualifications have left a positive mark upon the university, highlighting the distinctiveness of FGS-SUSL within the national university system.Students who follow the graduate degree programmes at FGS-SUSL aiming for interesting and fulfilling careers in the fields of their interests benefit from widening their research based knowledge,ensuring their career progression and redefining existing forms of knowledge. It offers postgraduate programmes in eight fields of research and study, namely

- Agricultural Sciences
- Computing & Information Systems
- Geomatics
- Humanities
- Management
- Physical & Natural Sciences
- Social Sciences
- Sports Science & Physical Education

Faculty of Management Studies-FMAS

The Faculty of Management Studies commenced its programmes of study offering a three-year degree programmein September 1996.The name of the faculty (Faculty of Business Studies) was changed as the Faculty of Management Studies with the approval of the University Grants Commission (UGC) in 2003. Today it comprises of

- Department of Accountancy & Finance
- Department of Business Management
- Department of Marketing Management
- Department of Tourism Management

offering seven bachelors hounours degree programmes. The Faculty seeks the services of Sri Lankan academics and eminent personnel from the industry and foreign academics from Britain, the USA, Australia, Japan, Belgium, India and Malaysia to serve the Faculty from time to time.

Faculty of Medicine-FMED

The Faculty of Medicine in the Sabaragamuwa University of Sri Lanka is the newest arrival to the chain of Medical Faculties in Sri Lanka, being the tenth of its kind. It comprises of 15 academic departments to fulfill the requirements of its MBBS degree programme, of which

- Department of Anatomy
- Department of Biochemistry
- Department of Physiology

are currently in operation.It is established in Ratnapura where it will conduct the first year of the degree program at the Batuhena Faculty premises. The new faculty building and the professorial unit are being constructed at the land adjacent to the Provincial General Hospital, Ratnapura that will serve as the teaching hospital for the Faculty of Medicine providing all clinical training facilities for the students. The Faculty accommodates 75 students as its first intake.

Faculty of Social Sciences and Languages-FSSL

The Faculty of Social Sciences and Languages was established at the same time the University commenced its study programs in 1996. The operations of the Faculty commenced in November 1996 with the intake of students from the former Affiliated University College. It started off with two departments and has advanced to today's composition with

- Department of Economics & Statistics
- Department of English Language Teaching
- Department of Geography & Environmental Management
- Department of Languages
- Department of Social Sciences

The Faculty of Social Sciences and Languages offers 15 degree programmes, the highest number for any faculty of the SUSL.

Faculty of Technology-FTEC

Faculty of Technology was declared open in October, 2018. It offers two degree programmes in technology through its two departments,

- Department of Biosystems Technology
- Department of Engineering Technology

The Faculty intends to accommodate 75 students annually, for each degree program. The first two years of the degree programs will be conducted at a temporary building facility which is equipped with lecture halls, laboratories and administration offices. The construction of the

state-of-the art, fully-fledged faculty complex will be commenced shortly under a loan of USD 31 million from the ADB.

Appendix 2: Students and Human Resources

The number of students of SUSL per study programme:

Faculty	No. of Students
Agricultural Sciences	395
Applied Sciences	1005
Management Studies	1329
Geomatics	274
Social Sciences and Languages	1087
Medicine	75
Technology	150
Total	**4315**

Academic and Academic Support Staff:

1	Senior Professors	1
2	Professors	18
3	Associate Professors	2
4	Senior Lecturers (Gr.I)	49
5	Senior Lecturers (Gr.II)	88
6	Lecturers	11
7	Lecturers (Probationary)	71
8	Lecturers (Temporary) and Academic Support Staff	98
9	Librarian	1
10	Deputy Librarians	1
11	Snr. Asst. Librarians	3
Total		**343**

Non-academic Staff:

Grade	Permanent
Administrative Grades	24
Clerical & Allied Grades	146
Technical Grades	16
Primary Grades	214
Total	**400**

Appendix 3: List of Degree Programmes

Faculty	Degree Programme
Agricultural Sciences	• Bachelor of Science in Agricultural Sciences and Management • Bachelor of Science in Food Business Management
Applied Sciences	• Bachelor of Science Special Degree in Information Systems • Bachelor of Science Special Degree in Food Science and Technology • Bachelor of Science (Applied Sciences) in Environmental Sciences and Natural Resource Management • Bachelor of Science Special Degree in Environmental Sciences and Natural Resource Management • Bachelor of Science (Applied Sciences) in Physical Sciences • Bachelor of Science Special Degree in Applied Physics • Bachelor of Science Special Degree in Chemical Technology • Bachelor of Science Special Degree in Computer Science and Technology • Bachelor of Science Special Degree in Physical Education • Bachelor of Science Special Degree in Sport Sciences and Management
Geomatics	• Bachelor of Science Honours in Surveying Sciences in Surveying & Geodesy • Bachelor of Science Honours in Surveying Sciences in Land Management • Bachelor of Science Honours in Surveying Sciences in Hydrographic Surveying • Bachelor of Science Honours in Surveying Sciences in Remote Sensing • Bachelor of Science Honours in Surveying Sciences in Geographic Information System
Graduate Studies	• Master of Science in Ayurvedic Hospital Management • Master of Business Administration • Master of Business Administration (Finance) • Master of Business Administration (Marketing) • Master of Business Administration (Tourism) • Master of Science in Surveying Sciences • Master of Philosophy • Doctor of Philosophy
Management Studies	• Bachelor of Science Honours in Financial Management • Bachelor of Science Honours in Banking & Insurance • Bachelor of Science Honours in Business Management

	• Bachelor of Science Honours in Marketing Management • Bachelor of Science Honours in Tourism Management • Bachelor of Science Honours in EcoBusiness Management • Bachelor of Science Honours in Hospitality Management
Medicine	• MBBS (Bachelor of Medicine, Bachelor of Surgery)
Social Sciences and Languages	• Bachelor of Arts Honours in Economics • Bachelor of Arts Honours in Statistics • Bachelor of Arts Honours in Information and Communication Technology • Bachelor of Arts Honours in Geography • Bachelor of Arts Honours in Sinhala • Bachelor of Arts Honours in Tamil • Bachelor of Arts Honours in English • Bachelor of Arts Honours in German • Bachelor of Arts Honours in Japanese • Bachelor of Arts Honours in Chinese • Bachelor of Arts Honours in Hindi • Bachelor of Arts Honours in Translation Studies • Bachelor of Arts Honours in Political Science • Bachelor of Arts Honours in Sociology • Bachelor of Arts General Degree
Technology	• Bachelor of Biosystems Technology Honours • Bachelor of Engineering Technology Honours

Appendix 4: List of Centres and Units

The SUSL has the following list of Centres and Units currently in operation.

Centre for Computer Studies

The Centre for Computer Studies provides the IT related academic and technical services in the university. It conducts and supervises academic programmes of different faculties, preparing IT curricula and provides training for the academic, non-academic and academic support staff while hosting the university web service and email facility. Campus-wide internet and networking facility, virtual learning environment with other network services, e-learning facility and hardware software maintenance services are the technical services provided by the centre.

Staff Development Centre

The Staff Development Center (SDC) organizes activities and programs (formal or informal and on or off campus) to help staff members to learn about responsibilities, develop skills and competencies necessary to accomplish institutional and divisional goals. The Induction program for academic staff, which is mandatory for the conformation of the post as an academic staff member, is conducted each year through this centre. It also conducts programs for personality and professional development for the members of the staff to prepare them for advancement within the SUSL or beyond.

Centre for Research and Knowledge Dissemination

The Centre for Research and Knowledge Dissemination promotes research among the academics within the university and creates opportunities for presenting and publishing research findings for local and international researchers and to disseminate knowledge to the community. It is responsible for coordination, monitoring and evaluation of the research projects conducted by the university, production of university publications, organizing national/international symposiums and conferences and promoting SUSL academic programs at the international level.

Centre for Open and Distance Learning

The main objective of the Centre for Open and Distance Learning (CODL) is to ensure proper functioning of all external degree programmes, diplomas, certificate courses and extension programmes conducted by the university. Initially, the unit was a community Development Centre with the aim of providing job oriented certificate programmes on selected fields to the

youth in the area. After establishing the SUSL in 1996, the centre was renamed as the EDPESU in 2000 with the expectation of helping and guiding the needy population in the area with a wider outreach.

Centre for Gender Equity and Equality

The Centre for Gender Equity and Equality is in place to promote gender equity and equality (GEE) in the SUSL where all students, academic, administrative and support staff, female and male, enjoy equal opportunities, human rights, and free from all forms of dis crimination and harassment. It is responsible for preparing the Policy Framework for Gender Equity and Equality of SUSL and providing training on GEE for the SUSL personnel.

Centre for Indigenous Knowledge and Community Studies

The Centre for Indigenous Knowledge and Community Studies was established with the aim of providing facilities for those who are interested in postgraduate studies in indigenous knowledge and community studies. Accordingly, the centre has introduced three courses of study, namely Postgraduate Diploma (PGD), Master of Philosophy (MPhil) and Doctor of Philosophy (PhD). It also hosts an e-journal, Akyana (Narrations), dedicated to publish scholarly and research work in indigenous knowledge and community studies.

Career Guidance Unit

The Career Guidance Unit was established in April 1998 on the initiative of the UGC and its primary objectives are to ensure maximum employability of graduates with minimum waiting time period through proper guidance and improve qualities that enable them to achieve successful future careers.

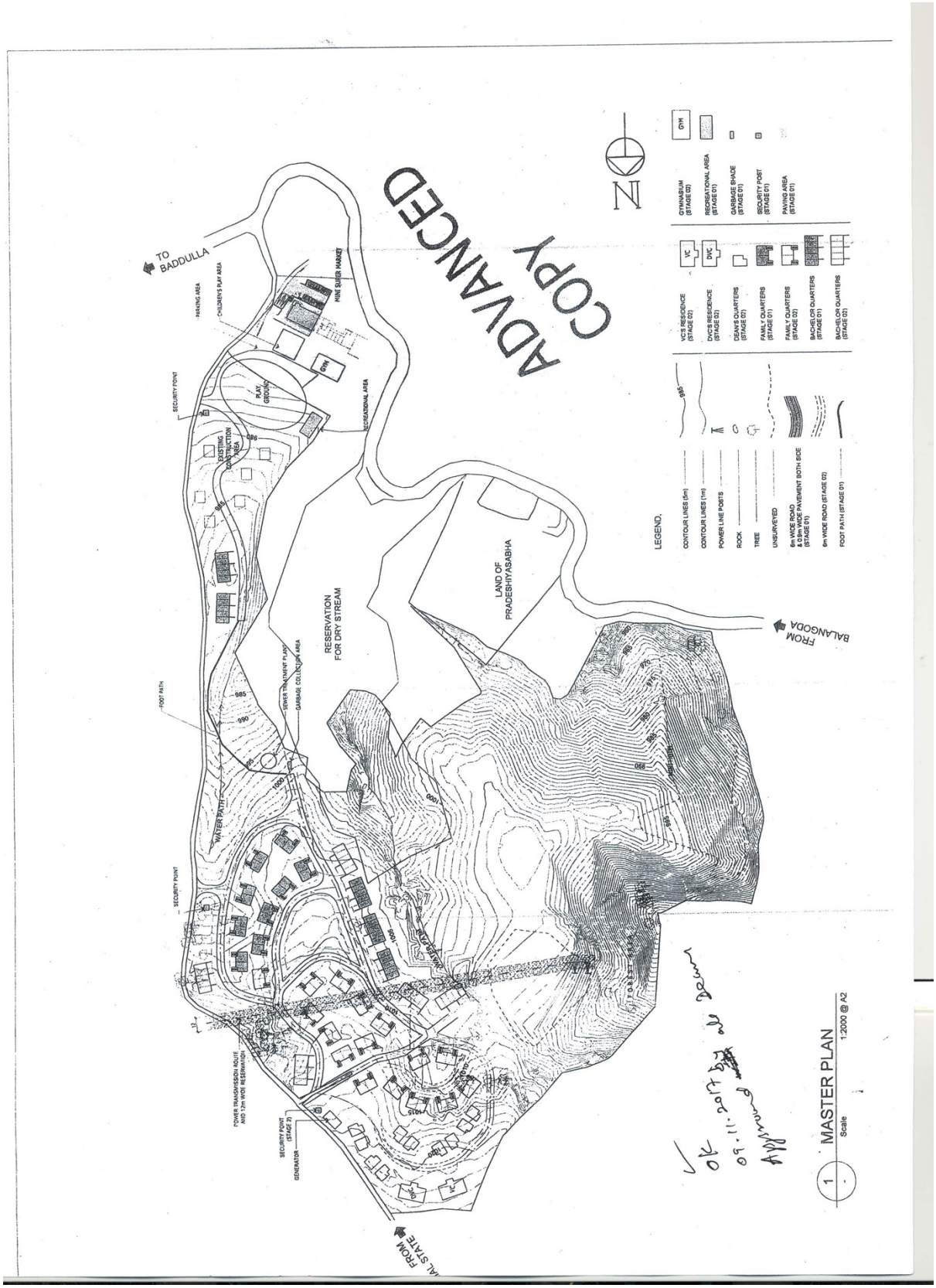
Internal Quality Assurance Unit

The primary task of the Internal Quality Assurance Unitis to safeguard academic standards and quality of higher education qualifications and to inform and encourage continuous improvement in the management of the quality of higher education in the university.It oversees quality assurance for all teaching and learning processes, student support and institutional development. This unit ensures that the SUSL operates in conformity with the Sri Lanka Qualification Framework (SLQF) and academic standards and accreditation set forth by the Quality Assurance and Accreditation Council of Sri Lanka

University Business Linkage Cell

The leading responsibility of the University Business Linkage Cell is to link the university research and innovation activities with external business stakeholders. It strives to bridge the gap between private and state-owned businesses, the academic community, faculties and undergraduates. It liaises with the industrial sector by facilitating, supporting, analysing, negotiating, organising, documenting, planning and monitoring functions according to its portfolio, with the aim of achieving its objectives.

Appendix 5: Proposed Master Plan of SUSL



TO BADDULLA
POST GRADUATE STUDENT HOSTEL
MINI SUPER MARKET
POWER TRANSMISSION ROUTE AND 12m WIDE RESERVATION
GENERATOR
SECURITY POINT
FOOT PATH
RESERVATION FOR DRY STREAM
SEWER TREATMENT PLANT
GARBAGE COLLECTION AREA
SECURITY POINT
FROM NON-PERIAL STATE
VC
DVC
PARKING
GYM
PLAY GROUND
3m WIDE JOGGING + CYCLING TRACK
LAND OF PRADESHIYASABHA
CHILDREN'S PLAY AREA
RECREATIONAL AREA
FOREST AREA
MINI PARK
FROM BALANGODA
N
1
MASTER PLAN
Scale 1:2000 @ A2
LEGEND,
CONTOUR LINES (5m)
CONTOUR LINES (1m)
POWER LINE POSTS
ROCK
TREE
UNSURVEYED
6m WIDE ROAD & 0.9m WIDE PAVEMENT BOTH SIDE (STAGE 01)
6m WIDE ROAD (STAGE 02)
FOOT PATH (STAGE 01)
VC'S RESIDENCE (STAGE 02)
DVC'S RESIDENCE (STAGE 02)
DEAN'S QUARTERS (STAGE 02)
FAMILY QUARTERS (STAGE 01)
FAMILY QUARTERS (STAGE 02)
BACHELOR QUARTERS (STAGE 01)
BACHELOR QUARTERS (STAGE 02)
GYMNASIUM (STAGE 02)
RECREATIONAL AREA (STAGE 01)
GARBAGE SHADE (STAGE 01)
SECURITY POST (STAGE 01)
PAVING AREA (STAGE 01)
PROJECT:
DESIGN AND CONSTRUCTION OF A HOUSING SCHEME FOR THE STAFF STAGE 01
CLIENT:
THE VICE CHANCELLOR, SABARAGAMUWA UNIVERSITY OF SRI LANKA
DWG. TITLE:
MASTER PLAN (STAGE 01 & 02)
DESIGN BUILD CONTRACTOR
Sathuta Builders (PVT) Ltd.
No.71, Nugombo Road, Kurunegala-60000
Telephone : 0372221936 Fecsimile:0372221939
EMAIL:info@sathuta.net URL: www.sathuta.net
DESIGNER
DH
WIJEWARDENE ASSOCIATES
Chartered Architects Engineers & Project Managers
176, DUTUGAMUNU STREET, KOHUWALA.
T P 2821299, FAX 4309209 E-mail. dh@dhwaso.com
DWG. NUMBER
DH/C/400/GEN/SM/A-001
REV.
SCALE : AS SHOWN @ A2
DATE : 02.01.2017
DESIGN :
DRAWN :
ARCHITECT
SEAL
OWNER /APPLICANT
ENGINEER
SEAL
DWG. NO:
REV : DATE
MODIFICATION
STATUS

Appendix 6: Process of SER Preparation and Responsibilities

Following official communication between the Quality Assurance Council (QAC) of the UGC and the university, it was decided that the Sabaragamuwa University of Sri Lanka (SUSL) should prepare for its second Institutional Review in 2019, the first such review having been conducted in 2010.

Towards this end, a phased out process was initiated by the IQAU of the university and an action plan was drawn for the preparation of the Institutional Review Self Evaluation Report (SER). The first meeting under the action plan was held at the office of the Vice-Chancellor on 4 December 2018 to decide on the allocation of responsibilities to the Academic, Administrative and Non-academic staff in relation to its preparation. Director, IQAU, explained in detail the criteria under which the Institutional Review would be conducted. A team of writers from the Academic staff was appointed on this occasion for the writing of the SER.

The first working session, which took place at the Staff Development Centre auditorium on 7 January 2019, saw the deliberations of the subcommittees appointed in relation to the ten criteria relevant to the Institutional Review. Each group was entrusted with the collection, collation and analysis of the relevant evidence that would also involve a process of coding. The second working session, an extension of the previous exercise, with each subcommittee reporting on its material and findings, was held on 6 February 2019.

These working sessions were followed by a meeting of internal stakeholders from the Academic staff on 25 February 2019, on the relevance of the evidence gathered by the ten subcommittees on the given criteria. Deans, Heads, Directors of Centres and Units, Professors, faculty representatives of Senior Lecturers and Probationary Lecturers were present. This exercise was useful in obtaining clarifications on some of the ambiguities to do with parts of evidence gathered by the subcommittees.

Several groups of stakeholders gathered at the SDC auditorium in providing their input for the SER on 5th March, 2019. They represented industry, external examiners, research supervisors, Administrative, Academic-support and Non-academic staff and students. The responses of these stakeholders in relation to the areas being reviewed were recorded by the SER writing team.

The finalized SER was submitted to the university Senate on 12th March, 2019 and, following its approval, was submitted to the Council for its perusal at its meeting on 26th April, 2019. Finally the SER was submitted to the QAC of UGC on 7th April, 2019.

SER Steering Committee Members

No	Name	Designation
01	Prof. M. Sunil Shantha	Vice-Chancellor
02	Prof. P.M. Asha S. Karunaratne	Director/IQAU
03	Prof. Udaya Rathnayake	Chairperson Criteria 01 - Governance and Management
04	Prof. S.K. Gunatilake	Chairperson Criteria 02 - Curriculum Design and Development
05	Dr. H.M. Indika Prasanna	Chairperson Criteria 03 - Teaching and Learning
06	Mrs. T.N. Neighsoorie	Chairperson Criteria 04 - Learning Resources, Student Support and Progression
07	Prof. W.K. Athula C. Gnanapala	Chairperson Criteria 05 - Student Assessment and Awards
08	Prof. A.A.Y. Amarasinghe	Chairperson Criteria 06 - Strength and Quality of Staff
09	Dr. Iraj Ratnayake	Chairperson Criteria 07 - Postgraduate Studies, Research and Innovation
10	Prof. D.A.I. Dayaratne	Chairperson Criteria 08 - Community Engagement, Consultancy and Outreach
11	Mr. D. Jasinghe	Chairperson Criteria 09 - Distance Learning
12	Mr. V.D. Kithsiri	Registrar
13	Mr. K.A.R.S. Jayakody	Bursar

SER Writing Committee

No	Name	Designation
01	Dr. W. Manoj Ariyaratne	Dean / Faculty of Social Sciences & Languages
02	Dr. A. Aruna Shantha	Senior Lecturer / Faculty of Social Sciences & Languages
03	Dr. R.S.S.W. Arachchi	Head / Department of Tourism Management
04	Dr. Sampath Wahala	Senior Lecturer Faculty of Management Studies
05	Dr. J.K.C. Dissanayake	Senior Lecturer / Faculty of Social Sciences & Languages
06	Mr. H.R.N.S. Bandara	Lecturer / Faculty of Applied Sciences

SER Working Groups

Criteria 01 : Governance and Management

Chair : Prof. Udaya Rathnayake

Secretary : Mr. V.D. Kithsiri

No	Name	Designation
01	Prof. H.M.S. Priyanath	Associate Professor / Faculty of Social Sciences & Languages
02	Dr. (Ms.) S.J.M.N.G. Samarakoon	Senior Lecturer Grade I / Faculty of Social Sciences & Languages
03	Mr. Saman Handaragama	Senior Lecturer / Faculty of Social Sciences & Languages
04	Mr. K.A.R.S. Jayakody	Bursar
05	Mr. Kamal Gunawardana	Deputy Registrar / Academic Establishments Branch
06	Mr. Pradeep Rathnayake (DR/Admin)	Deputy Registrar / Administrations Branch

07	Ms. W.N.P.M.N.N. Karunarathna	Senior Assistant Registrar / Non- Academic Establishments Branch
08	Ms. Thamara Ranasinghe	Senior Assistant Registrar / Capital Works and Planning
09	Mr. R.M.N. Kumara Rathnayake	Senior Assistant Bursar / Salaries
10	Mrs. Chamila P. Hatharasinghe	Senior Assistant Bursar / Accounts
11	Mr. R.D. Rajapaksha	Curator / Landscape Branch
12	Mr. W.M.L. Manoj K. Wijesundara	Works Engineer / Maintenance Branch

Criteria 02 : Curriculum Design and Development

Chair : Prof. S.K. Gunatilake

Secretary : Dr. M.D.E.K. Gunathilaka

No	Name	Designation
01	Prof. Anura Weerasinghe	Professor / Faculty of Medicine
02	Mr. Chandana Pathirana	Senior Lecturer / Faculty of Social Sciences & Languages
03	Dr. Sandun Perera	Senior Lecturer / Faculty of Technology
04	Mrs. J.A.S. Jayakody	Senior Lecturer / Faculty of Geomatics
05	Mr. Namal Wijesundara	Senior Lecturer / Faculty of Management
06	Mr. J.K.C. Dissanayake	Senior Lecturer / Faculty of Social Sciences and Languages
07	Mrs. Manori P. Kovilage	Lecturer / Faculty of Management Studies
08	Mrs. W.G.C. Wekumbura	Lecturer (Probationary) Faculty of Agricultural Sciences
09	Ms. Waruni Thirangama	Lecturer (Probationary) / Faculty of Management Studies
10	Ms. A.A.Y. Abesinghe	Assistant Registrar / Faculty of Applied Sciences

Criteria 03 : Teaching and Learning

Chair : Dr. H.M. Indika Prasanna

Secretary : Dr. H.P. Rasika Priyankara

No	Name	Designation
01	Prof. J.M.C.K. Jayawardana	Professor / Faculty of Applied Sciences
02	Dr. (Mrs.) H.A.D. Ruwandeepika	Senior Lecturer / Faculty of Agricultural Sciences
03	Dr. Sampath Fernando	Senior Lecturer / Faculty of Social Sciences & Languages
04	Dr. Sarath Bandara	Senior Lecturer / Faculty of Technology
05	Dr. U.A. Piyumi Ishanka	Lecturer / Faculty of Applied Sciences
06	Mr. K.D.U.D. Fernando	Lecturer (Probationary) / Faculty of Management Studies
07	Mr. N.C. Weeraratne	Lecturer (Probationary) / Faculty of Social Sciences & Languages
08	Ms. R.N. Neluwapathirana	Assistant Registrar / Faculty of Management Studies & Faculty of Graduate Studies

Criteria 04 : Learning Resources, Student Support and Progression

Chair : Mrs. T.N. Neighsoorie

Secretary : Dr. R.G.U. Jayalal

No	Name	Designation
01	Dr. T.C. Kananke	Senior Lecturer / Faculty of Applied Sciences
02	Dr. S. Malavipathirana	Senior Lecturer / Faculty of Applied Sciences
03	Dr. W.M.J. Welgama	Senior Lecturer / Faculty of Social Science & Languages
04	Dr. S. Vasathapriyan	Director / Centre for Computer Studies
05	Dr. Lalith Wickramanayake	Deputy Librarian / Faculty Library of Agricultural Sciences

06	Dr. W.M. Anoja S. Wijerathna	Medical Officer / Medical Centre
07	Mr. A.R.M.M. Ratnayake	Senior Assistant Librarian / Main Library
08	Mr. D. Jasinghe	Director / Centre for Open & Distance Learning
09	Mr. Dhanuka Thennakoon	Senior Assistant Registrar / Academic and Student Affairs

Criteria 05 : Student Assessment and Awards

Chair : Prof. W.K. Athula C. Gnanapala

Secretary : Mr. M. Lalith Warnasuriya

No	Name	Designation
01	Dr. H.S.R. Rosairo	Senior Lecturer / Faculty of Agricultural Sciences
02	Dr. D.R. Welikanna	Senior Lecturer / Faculty of Geomatics
03	Dr. Sampath Fernando	Senior Lecturer / Faculty of Social Sciences & Languages
04	Mrs. L.M.C.S. Manike	Senior Lecturer / Faculty of Management Studies
05	Mrs. J.W.A. Sajiwanie	Lecturer / Faculty of Applied Sciences
06	Ms. Ishara Katuwandeniya	Lecturer (Probationary) / Faculty of Management Studies
07	Mrs. Chamalika Weerakoon	Lecturer (Probationary) / Faculty of Medicine
08	Mr. Awantha Wijeratne	Assistant Registrar / Examinations Branch

Criteria 06 : Strength and Quality of Staff

Chair : Prof. A.A.Y. Amarasinghe

Secretary : Mr. Kamal Gunawardana

No	Name	Designation
01	Prof. G.M.L.P. Aponsu	Professor / Faculty of Applied Sciences
02	Dr. A.W. Wijerathne	Senior Lecturer / Faculty of Agricultural Sciences
03	Dr. L.V. Ranaweera	Senior Lecturer / Faculty of Applied Sciences
04	Mr. K.K.D.W.S. Kannangara	Lecturer (Probationary) / Faculty of Geomatics
05	Ms. J.A.R.C. Sandaruwani	Lecturer (Probationary) / Faculty of Management Studies

Criteria 07 : Postgraduate Studies, Research and Innovation

Chair : Dr. Iraj Ratnayake

Secretary : Dr. E.P.N. Udayakumara

No	Name	Designation
01	Dr. P.K. Dissanayake	Head / Department Export Agriculture / Faculty of Agricultural Sciences
02	Dr. W.S.M. Senevirathne	Senior Lecturer / Faculty of Applied Sciences
03	Dr. Nalin Liyanawaduge	Senior Lecturer / Faculty of Technology
04	Mr. P. Sivashankar	Lecturer (Probationary) / Faculty of Agricultural Sciences

Criteria 08 : Community Engagement, Consultancy and Outreach

Chair : Prof. D.A.I. Dayaratne

Secretary : Mrs. T.S.H. Perera

No	Name	Designation
01	Prof. M.S.M. Aslam	Professor / Faculty of Management Studies
02	Dr. G.D. Kapila Kumara	Senior Lecturer / Faculty of Agricultural Sciences
03	Dr. T. Sanjeewa Prasad Jayaweera	Senior Lecturer / Faculty of Agricultural Sciences
04	Dr. K.V.D. Edirisooriya Menike	Senior Lecturer / Faculty of Social Sciences & Languages
05	Dr. K.P.L. Nishantha Patabandi	Senior Lecturer / Faculty of Social Sciences & Languages
06	Mr. R.A.C. Ushantha	Senior Lecturer / Faculty of Management Studies
08	Ms. Tilasha Herath	Temporary Lecturer / Faculty of Social Sciences & Languages

Criteria 09 : Distance Learning

Chair : Mr. D. Jasinghe

Secretary : Dr. K.S.N. Prasangani

No	Name	Designation
01	Dr. E.M.U.W.J.B. Ekanayake	Senior Lecturer / Faculty of Applied Sciences
02	Dr. Dunusinghe G. Dharmarathna	Senior Lecturer / Faculty of Management Studies
03	Dr. N.P.G.S.I. Naotunna	Senior Lecturer / Faculty of Management Studies
04	Mr. S.P.K. Ranathunge	Director / Centre Computer Studies
05	Mr. J.S. Senadheera	Senior Instructor / Faculty of Agricultural Sciences

06	Mr. H.G. Piyasiri	Senior Instructor in English / Faculty of Management Studies
07	Mr. P. Sivashankar	Lecturer (Probationary) / Faculty of Agricultural Sciences
08	Ms. H.K.I.P. Abesinghe	Assistant Registrar / Centre for Open & Distance Learning

Criteria 10 : Quality Assurance

Chair : Prof. P.M. Asha S. Karunaratne

Secretary : Mr. A.L.C.J. Liyanage

No	Name	Designation
01	Dr. Ruwini Mutucumarana	Faculty Coordinator / Faculty of Agricultural Sciences
02	Dr. K.R. Koswattage	Faculty Coordinator / Faculty of Technology
03	Dr. N.M.P. Milinda Piyasena	Faculty Coordinator / Faculty of Geomatics
04	Dr. Amal Wadeesha	Senior Lecturer / Faculty of Medicine
05	Mr. A.L.C.J. Liyanage	Faculty Coordinator / Faculty of Applied Sciences
06	Dr. U.P. Lekamge	Faculty Coordinator / Faculty of Social Sciences & Languages
07	Mrs. H.H.K.N. Dharmasiri	Assistant Registrar / Faculty of Geomatics

Appendix 7: Coding Format of Documents

Table 01: Coding Abbreviations

Code No. of the Document	Source	Location	Physical Format	Document Category	Document name/Doc Sub category	Year/Batch/Version	Number/ Sequence/Meeting No	Item No/Code	Page No
UGC/VCOF/HDOC/ACT/UACT/1978/16	UGC	VCOF	HDOC	ACT	UACT	1978	16	N/A	N/A

Table 02: Source

Source	*Abbreviation*
University Grants Commission	UGC
Government	GOV
Sabaragamuwa University	SAB

Table 03: Location

Location/Department/Unit	*Abbreviation*
Admin	ADMN
Career Guidance Unit	CGUN
Centre for Computer Studies	CCST
CODL	CODL
Establishment	ESTA
Examination Branch	EXAM
Faculty of Agriculture	FAGR
Faculty of Applied Sciences	FAPP

Faculty of Geomatics	FGEO
Faculty of Graduate Studies	FGST
Faculty of Management Studies	FMAS
Faculty of Medicine	FMED
Faculty of Social Sciences and Languages	FSSL
Finance Branch	FINA
Internal Quality assurance Unit	IQAU
Main Library	MLIB
Registrar Office	REGI
SDC	SDCE
Sitharana	SIAR
Sports Centre	SPOR
Staff Development Centre	SDCE
Stores	STOR
Students' Affairs	STUD
VC office	VCOF
Centre for Research & Knowledge Dissemination	CRKD

Table 04: Physical Format of the Document

Physical Format of the Document	***Abbreviation***
Digital Document	DDOC
Digital systems (Online/ Offline)	DIGI
Hard Document	HDOC

Table 05: Document Category

Document category	*Abbreviation*
ACT	ACT
Ad-hoc Collaborations	COL
Agreements	AGR
Annual Action Plan	AAP
Annual Procurement Plan	APP
annual progress reports	APR
Annual reports	ANR
Application Form	APF
Bidding documents	BID
Budget	BGT
By-laws	BLW
CA Guides	CAG
Cadre	CDR
Calendars	CLN
Certificate	CER
Circular	CLR
Codes of Practice	COP
Computer Centre	COCE
Constitution	CNT
Contract	CON
Council Minutes	CNL
Curriculum	CUR
Curriculum Development Document	CDD
Curriculum Development Policy Document	CDP
Document format/ form	FRM
Employability Survey	EMS
Faculty Board Minutes	FBM
Government gazettes	GZT

Graduate Profile	GRP
Guidelines	GDL
Inventories	INV
Language Laboratory	LAN
Law	Law
Lecture/Teaching Materials	LTM
Letters	LTR
Lists	LST
Management Information System	MIS
Manuals	MNL
Meeting Minutes	MMT
Memorandum of Understanding	MOU
Needs Analysis and Market Survey Reports	NAS
Organogram	ORG
Policies	PLC
Procedure	PRO
Proceedings	PRO
Program/Course Specification	PCS
Record	REC
Registry of audit queries	REG
Reports	REP
Senate Minutes	SNT
SLQF	SLQF
Software/ version updates	SOF
Strategic Management Plan	SMP
Student Achievement Survey	SAS
Student Hand book	SHB
Study Guide	STG
Subject Benchmark Statement	SBS
Time Tables	TTB
Tracer Studies	TST

Trainings	TRN

Table 06: Document Sub Category

Document name/Doc Sub category/ Item Name	*Abbreviation*
Academic	ACAD
Accreditation Reports	ACRD
ADB Guidelines	ADBG
ADB Procurement Guidelines	ADBP
Ad-Hoc Committees Meeting Minutes	ADHC
Ad-hoc International Collaborations	ICOL
Ad-hoc National Collaborations	NCOL
Administrative meeting Minutes	ADMN
Admission	ADMI
Advertisements among universities and higher education institutes	UNIV
Annual Action Plan of Strategic plan - SUSL	AAPS
Annual budget allocations	ABGT
Annual Research Session	ARSE
Application	APPL
Appointment letters - Center for Computer Studies	CCSA
Appointment letters - Center for Computer Studies	APPR
Art Festival	ARTF
Attendance	ATTE
Audit and Management Committee Minutes	AMCM
Award for Best researcher selected annually	BERE
BA DGR	BADE
BBA Degree	BBAD
Best presenters for Annual research symposium, Faculty symposium	BPAR
Best researcher annual award	BRAA
Board of Study	BOST
Board of Survey Reports	BSRE

By laws for Quality Assurance	BLQA
By laws for Examination	BLEX
By laws for student union	BLSU
By-laws of Faculty of graduate studies	BLFG
by-laws on matters relating to students' rights and disciplinary issues	BLSD
Cadre	CADR
Cadre allocations	CDRA
Canteen Committee Meeting Minutes	CANT
Codes of Practice – MOHE, 2012	MOHE
Collaborative Research	RESE
collaborate project	COLP
Colors Night	COLR
Committee (DPC & CPCD) by Ministry of Higher Education and Highways	CHED
Common guideline on student discipline	CGSD
Competency Matrix	CMAT
Convocation Committee Meeting	CCMT
Credit Transfer	CRTR
Curriculum Development Committee	CDCM
Deans Committee Minutes	DCMM
Director Procurement of Ministry of Higher Education & Highways	DPHE
Disciplinary / Examination Offence Committee Meeting Minutes	DIEX
DMS approval	DMSA
DPC Minutes	DPCM
Duty assume letters	DUAS
Duty List	DUTY
Employability Survey	EMPS
Encouragement allowances for foreign research symposium.	ENAL
ERD guidelines	ERDG
Ethics Committee meeting minutes	ETHI
Evaluation form	EVAL
Exam Time Tables	EXM

Excellent Academic awardees	ExAA
Excellent Academic awarding scheme	EAAS
External Quality Assurance	EQAS
External Supervisor's Report	EXSR
Faculty academic calendars	FCLN
Feedback	FEED
Feedbacks	FEBK
Field Visits	FLDV
Finance Committee Minutes	FCMM
Financial circulars	FCLR
Foreign Tours	FORT
Government Auditor General’s Report	GAGR
Graduate Exit surveys	GEXS
Hall time tables	HTTA
Hostel	HOST
Hostel Committee Meeting Minutes	HSTL
Housing Committee Meeting Minutes	HOUS
IHO annual progress reports	INHO
In	ICMR
Industrial Training Evaluation Feedback	ITEF
Insurance policies	INSU
intellectual property policy	IPRP
Inter University Games	IUGA
Internal Circulars	INCR
International Conference of Sabaragamuwa University	ICSU
International MoU’s	IMOU
Internal Quality Assurance	IQAS
Learning Management Systems	LMSY
LBMC Committee Meeting Minutes	LBMC
LEARN Agreements	LERN
Learning Resources and Tools	RESO

leave	LEAV
Leave and Award Committee Minutes	LACM
lecture record	LERE
lecturer time tables	LTTA
Lectures	LERE
Letters from Ministry of HE	LMHE
Library Committee Minutes	LCMM
List of Graduands	GRAD
Loan Policies	LOAN
Management Committee for CODL Minutes	CODL
Management Committee for University Business Linkage Cell	UBLC
Manual of Financial Procedures	MFPR
Medical Certificate	MCER
Meetings with staff unions - Meeting Minutes	STUN
Meetings with students - Meeting Minutes	STDN
Minutes of Audit & Management Committee	AUMC
MIS system for Library user information	LIBR
MIS system of Finance Division (Accounting system, Pay role & Stock Management System etc.)	ACCS
MOUs	MOUS
MPC Minutes	MPCM
National MoU's	NMOU
National policy Framework on Higher Education	PLHE
Online Student registration of postgraduate students	PGRE
Online Student registration of Undergraduates	UGRE
ORF Progress Reports	ORFR
Payment	PAYM
Policies on matters relating to students' rights and disciplinary issues	PLSD
post SER	PSER
Presentation of long service awards	SERV
Presidential awards	PAWD
Procurement Committees Meeting Minutes	PROC

Professional Bodies	PRBO
Program Review	PROR
Progress Review Committee on Construction works	CONS
Promotions	PROM
Proposal	PROP
Quality Assurance	QASU
Quality Report	QREP
Ragging and other forms of violence	RAGV
Records of application of finger print system for marking attendance on administrative and non-academic staff	ATND
Recruitments	RECR
Registry of audit queries	AUQU
Research Grant Committee Minutes	RGCM
Results	RSLT
RICS annual progress reports	RICS
Satisfaction Survey	SATS
SDC Annual Activity Plan	SDCA
SDC workshops	SDCW
Self-Evaluation Report	SERE
Sponsorships	SPON
Sport Advisory Committee Minutes	SACM
Standard Bidding documents (ICTAD / CIDA)	SBID
Stock Verification Surveys Reports	SVSR
Strategic Management Plan of the University Grants Commission	SMPU
Student Associations	STUA
Student Centered learning	SCLE
Student Counselors	STDC
Student Feedback Report	STFR
Student Group Activities	STGA
Student mentoring	STDM
Student Records	STDR
Student Research Sessions at Faculty Level	SRSE

Student Satisfaction Survey Data	STDS
Student Training	STDT
student welfare fund	SWLF
Subject Mapping	SUBM
Summary report of carder allocation vs received	CDRS
Supervision	SUPE
Survey data (SUSL grant report) 2018	GRNT
SUSL ICT Policy	ICTP
SUSL Strategic plans	SMPS
Teaching, Learning and Assessment	TLAP
TEC Minutes	TECM
TEC report	TREP
TORs	TORS
Training	TRAN
Training records - SDC	TRAN
University Act	UACT
University Calendars	UCLN
University Organogram	UORG
Vice Chancellor's fund	VCFU
Volunteer Staff	VOST
Web Committee Meeting Minutes	WEBC
Welfare Meeting	WELM
Work norms for academic staff	WNOR
Workshops	WORK
Workshops on IR/PRs	IRPR
Workshops on SER writing	SERR
World Bank Guidelines	WBGL
World Bank Procurement Guidelines (AHEAD)	WBPG