

Ethics Review Committee (ERC SUSL)

Introduction

Sabaragamuwa University has established an Ethics Review Committee (ERC SUSL) for granting ethical clearance to Biology-related projects (Human -Non penetrable/Non Clinical and All Animal/Non Medical nature). This is to ensure that researchers engage in ethically sound practices in conducting scientific research. All proposed research projects should consider ethical clearance at both the application and implementation stages.

Scope

The ERC SUSL will grant ethical clearance for biology-related research projects involving animals both in the laboratory and in the field. Where research involves human subjects, ethical clearance will be granted for research involved in non clinical nature only. Where research involves human subjects with body or tissue penetrable nature and clinical nature, such proposal will NOT be reviewed or ethical clearance will NOT be granted.

Fee Levying Method

A non refundable processing fee is charged for each application.

Regular Channel: Generally will be taken 3 months

Any locally funded research applicants should make a payment of Rs.6000

Any internationally funded research applicants should make a payment of US \$ 200

All other research applicants should make a payment of Rs. 5000.00 (Only exception/Concession will be considered for undergraduate research studies involve with permanent academic staff members and students of the SUSL with the consultation of ERC).

Express Channel: Generally will be completed within 35- 45 days

Any locally funded research applicants should make a payment of Rs.25,000.00

Any internationally funded research applicants should make a payment of US \$ 300

All other research applicants should make a payment of Rs. 10000.00

All payments should be credited to the Sabaragamuwa University of Sri Lanka, Belihuloya (A/C No. 0002246875) at Bank of Ceylon, Balangoda.

Locally conducting -non funded research projects under the patronage of Permanent Academic/ Administrative or Non Academic staff members as principle Investigator/s (from Sabaragamuwa University Community) to be credited to the Sabaragamuwa University of Sri Lanka Sri Lanka (A/C No. 0002246875) at Bank of Ceylon, Balangoba Branch or alternatively may request for pay roll deduction.

Application form

Research proposals must be on the prescribed application form which can be downloaded from here.

[Guidelines for ERC-SUSL Applicants](#)
[Download application form for Ethical Clearance](#)

Deadline

The ERC committee meets on the last Thursday of every month and application submission deadline is 15 days before this date. Any application submitted technically after 15th of each month will be not considered for same moth review process under general channel catogary.

Duration

The regular review process will take minimum 60 days while maximum duration is 90-120 days, during which the decision will be conveyed to the applicant.

Send to

Applications and supporting documents should be submitted to:

Soft Copy: Whole application and supportive document package: magamage@agri.sab.ac.lk
(Current term)

Hard Copy : Chairman, Ethical Review Committee, C/o of Vice Chancellors Office,
Sabaragamuwa University of Sri Lanka P.O Box 2, Belihuloya.

Supporting Documents:

Complete Curriculum Vitae/s of all the investigators

Institutional approval

Any board certifications

Any other relevant documents

Or hand over to one of the Committee members:

Prof. MMP Sumith, Dean, Faculty of Agricultural Sciences, Sabaragamuwa University of Sri Lanka

Dr. Enoka Kudavidanage, Department of Natural Resources, Faculty of Applied Sciences, Sabaragamuwa University of Sri Lanka

Prof. Sarath Ananda, Department of Social Sciences, Faculty of Social Sciences and Languages, Sabaragamuwa University of Sri Lanka.

Check list for applicants

- Covering letter signed by the applicant
- A receipt for the appropriate payment to SUSL.
- Completed Application Form – Part II (2 copies)
- Completed Application Form: Part I & III (2 copies)
- Where applicable, the information sheets for research participants (in all three languages – Sinhala, Tamil, and English) (2 copies)
- Where applicable, the consent forms, data collection forms (in all three languages – Sinhala, Tamil, and English) (2 copies)
- Any other relevant documents (Specify)

Failure to comply with these instructions would result in the application being returned, and/or delay in obtaining ethical clearance.

Members of the Ethics Review Committee

Chairman: Prof. MMP Sumith

Secretary RG Committee :Mr. Ranjula Dayananda

Committee Members:

Prof. Sarath Ananda

Dr. Enoka Kudavidanage

Highlights and Summary

The ERC-SUSL will grant ethical clearance for biology-related projects involving animals or human (non penetrable/ non clinical), both in the laboratory and in the field level research. Where research involves in human subjects with penetrable or clinical protocols, NO proposal will be accepted for review process.

1. The applicant must be an investigator in the research for which ethical clearance is sought.
2. Only duly completed application forms will be reviewed.
3. The approval granted will be valid only for the stipulated dates indicated in the letter of approval.

4. The ERC-SUSL will meet on the last Thursday of each month and the applications that reach the Secretaries before 15 days of this dead line will be considered at the monthly meeting.
5. The regular review process will take 90 days to 120 days, during which the decision will be conveyed to the applicant.
6. The ERC may request for further information which should be furnished within 30 days. This may delay the date of the decision.
7. The ERC-SUSL may also request for revisions to the proposal. The application form incorporating these suggestions will have to be submitted within six months. An application that is submitted after six months will be considered as a new submission.
8. The decision of the ERC-SUSL will be final. However, an applicant may send their appeals or complaints to the Chairman, ERC-SUSL or the Vice Chancellor of Sabaragamuwa University of Sri Lanka.
9. Those research involved in invasive methods in human research, may not be reviewed due to lack of expertise/other concerns would be informed to applicant within 7 days, but those applicants have strongly advised to contact committee member for pre screen such application prior to the any payments are made.
10. Payments are non refundable.