

Greetings from Teknowledge Shared Services (TKSS),

We are writing to inform that there is a vacancy open at TKSS for an Assistant - Admin and Data Entry. We would like to request CVs of candidates who are suitable for the given role. We would prefer candidates with a background in **Marine Biology/Bio System** as it is a mandatory requirement for this job. Good command of English would be an added advantage.

We would be shortlisting the candidates based on their profile and reaching them for the further steps . Please let us know if any further information is requested. Thank you for your time and we look forward for hearing back from you soon.

Feel free to reach us for further assistance.

Chamoth Wanniarachchi - 077 454 2889

Email : chamothw@cisintl.com

Thanks & Regards,

HUMAN RESOURCES DEPARTMENT

