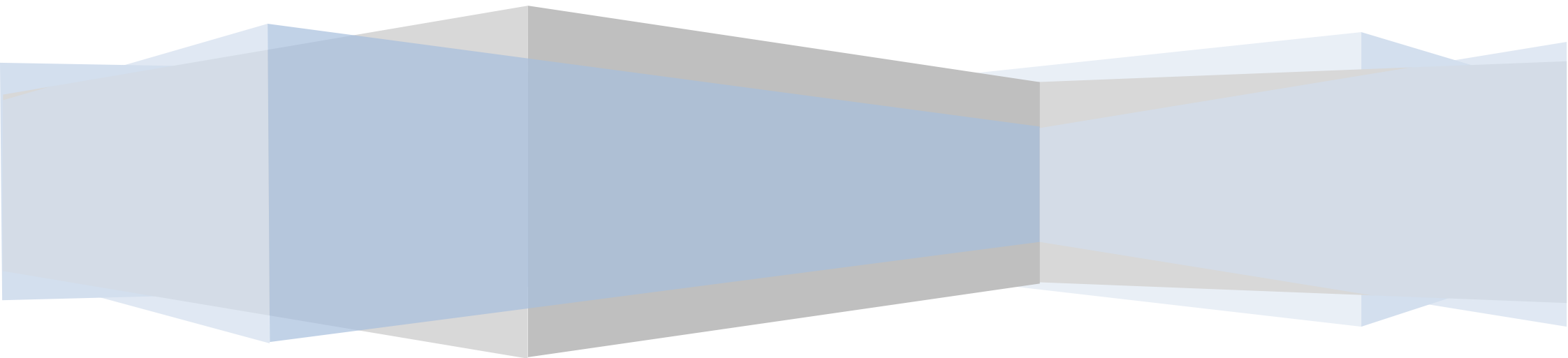


Action Plan – 2018

Faculty of Management Studies

Sabaragamuwa University of Sri Lanka



Abbreviation

AR	Assistant Registrar
SAR	Senior Assistant Registrar
CGU	Career Guidance Unit
CRC	Curriculum Revision Committee
FQAC	Faculty Quality Assurance Cell
HOD	Head of the Department
PTU	Practical Training Unit
QAAC	Quality Assurance & Accreditation Council
SDC	Staff Development Centre
SUSL	Sabaragamuwa University of Sri Lanka
VC	Vice Chancellor

Action Plan 2018, Faculty of Management Studies, Sabaragamuwa University of Sri Lanka

Goal	Objective	Actions	Responsibility
1. Provide students an excellent educational experience to make them successful and influential graduates	1.1 To continuously improve the quality of academic programs/courses to meet the standards stipulated by the QAAC of Sri Lanka.	1.1.1.1 Commence curriculum revision process of all seven (7) degree programmes of the faculty as per guidelines of QAAC	Dean, Chair CRC, HODs
		1.1.1.2 Establishing/strengthen the subject association with the guidance of the academic members	HODs, Academic Staff
		1.1.1.3 Organizing interactive academic and social events	Dean, HODs, Academic Staff
		1.1.1.4 Conduct student satisfaction survey annually	Coordinator FQAC, AR
		1.1.1.5 Conduct programmes to enhance the soft skills of the students	HODs, Academic Staff
	1.2 To Provide all undergraduates with opportunities for practical exposure in relevant industries and	1.2.1.1 Upgrade and enrich Practical Training Unit (PTU) of the faculty	Dean, HODs, PTU coordinators

	sectors	1.2.1.2 Organize a gathering at faculty level of alumni to get the support in students' industrial placements	Dean, HOD, PTU coordinators
2. Continuously improve research performance and its impact on the society	2.1 To increase the number of publications in reputed journals and other publications.	2.1.1.1 Facilitate to obtain the research grants and encouragement allowance to encourage academics to conduct more research	Dean, HODs
		2.1.1.2 Formulate policy and proposal to take the quota from income earned through consultancy, fee levied programmes and other services to the faculty to form the Faculty Development and research fund	Dean, AR
		2.1.1.3 Establishing the Faculty research unit	Deans and HODs
		2.1.1.4 Invite local and foreign publishers to conduct workshops for academic staff and introduce subsidized publishing	Dean, Librarian, Director CRKD
		2.1.2.1 Develop a database of internal and industry expertise	HODsi, Coordinator PTU

Action Plan 2018, Faculty of Management Studies, Sabaragamuwa University of Sri Lanka

		2.1.2.2 Conduct collaborative research and link programmes between the Faculties and local and foreign research institutes	Dean, HODs
		2.1.2.3 Promote joint publications of staff and students	Dean, HODs
		2.1.2.4 Initiate local and foreign student/staff exchange programmes	Dean, HODs
		2.1.2.5 Facilitate and fund students and staff to participate in conferences and other forums local and international	Dean, HODs
		2.1.2.6 Reward students and staff for research excellence at the faculty level	Dean, HODs
		2.1.3.1 Organize annual symposia (3 rd ICMR) of the faculty	Dean and HODs
		2.1.3.2 Introduce 2 refereed journal at faculty level	Dean and HODs
		2.1.3.3 Publish e-newsletter	Dean and HODs

Action Plan 2018, Faculty of Management Studies, Sabaragamuwa University of Sri Lanka

		2.1.3.4 Organize annual student research session at faculty level	Dean, HODs, Coordinator PTU
		2.1.4.1 Set up an open access repository to publish the research works	Senior. Asst. Librarian-FMS
		2.1.4.2 Subscribe and provide access to e-resources including reputed journal data bases	Librarian
3. To Expand the Service Delivery Assuring Increased Opportunities and Access	3.1 Introduce nationally relevant new study programs	3.1.1.1 Accelerate the approval process of the propose BBA degree programme	Dean and HODs
		3.1.1.2 Conduct need and market analysis to introduce nationally and internationally important undergraduate and post graduate degree programmes	Dean, HODs, Chair board of study
		3.1.1.3 Streamline the existing professional courses offered in collaboration with CODL	Dean, HODs, Director CODL, Programme Coordinators

Action Plan 2018, Faculty of Management Studies, Sabaragamuwa University of Sri Lanka

4. To Improve Physical, Infra, Super Structures and Human Capital	4.1 To expand the physical and infrastructure facilities to create a conducive learning environment	4.1.1.1 Accelerate the development process of the Phase II of the Faculty	Dean, SAR- Capital Works
		4.1.1.2 Improve the quality of the access road of the Faculty	Dean, AR, Engineer, Curator
		4.1.1.3 Finish the construction work of the Faculty cafeteria and start the operations	Dean, AR, HOD-TM
		4.1.1.4 Improve the landscaping process of the faculty while maintaining the Green Faculty Concept	Dean, AR, Curator
	4.2 Strengthen Human Resources	4.2.1.1 Initiate human resource development Policy formulation for the faculty	Dean, AR, HODs
		4.2.1.2 Formalize the job design process	Dean, HODs, AR
		4.2.1.3 Appreciation of achievements of staff members of the faculty	Dean, HODs

		4.2.1.4 Facilitate and coordinate the obtaining/providing of learning and development opportunities for academic, administrative and non-academic staff members to uplift their capacity	Dean, HODs, AR
		4.2.1.5 Encourage academic, administrative and non-academic staff members to attend foreign training and to gain exposure	VC, Deans, Registrar
5. To Enhance the Environmental Sustainability, Social Responsibility and Harmony	5.1 To achieve the Green Faculty status through environmental sustainability	5.1.1.1 Formulate the environmental policy for the faculty.	Dean, HODs, Coordinator Sustainability Unit
		5.1.1.2 Promote sustainable energy consumption practices and implementation of certified energy management system.	Dean, HODs, Coordinator Sustainability Unit
		5.1.1.3 Promote sustainable water consumption practices and improve water use efficiency through water management systems to be a water conscious university.	Dean, AR, Coordinator Sustainability Unit
		5.1.1.4 Implementation of certified Environmental Management System.	Dean, AR, Coordinator Sustainability Unit

Action Plan 2018, Faculty of Management Studies, Sabaragamuwa University of Sri Lanka

		5.1.1.5 Introduce carbon footprint analysis.	Dean, AR, Coordinator Sustainability Unit
		5.1.1.6 Introduce proper system to discharge garbage and other waste materials	Dean, AR, Coordinator Sustainability Unit
	5.2 To promote harmony among university community and wider community	5.2.1.1 Organize interactive programmes and cultural events to promote social cohesion among the university community	Dean, HODs, AR
		5.1.1.2 Organize students centered outreach activities	Dean, HODs, AR
		5.1.1.3 Broaden extension services to improve the socio-economic status of the wider community	Dean, HODs, AR
		5.1.1.4 Organize community outreach activities	Dean, HODs, AR
		5.1.1.5 Supporting the ongoing activities related to the 'University – township project'	Dean, HODs, AR

Prepared by:

Prof. Athula Gnanapala

Dr. Thilini Gamage

