

SABARAGAMUWA UNIVERSITY OF SRI LANKA
FACULTY OF APPLIED SCIENCES
ACADEMIC YEAR 2016/2017
APPLICATIONS FOR THE SEMESTER I and II EXAMINATIONS

Year I Semester I and Year I / II / III / IV Semester II Examinations of the Faculty of Applied Sciences for the Academic year 2016/2017 will be held in **April/May 2018** Students of the above faculty are accordingly advised to submit their applications as per instructions given below.

01. ISSUE OF APPLICATION FORMS

Applications should be submitted on prescribed forms obtainable from the **Dean's office of the Faculty**. Forms will be issued from **18th January 2018** between **9.00 a.m. to 11.30 a.m.** and from **1.30 pm to 3.30 pm**.

02. SUBMISSION OF COMPLETED APPLICATION FORMS

Students of the Faculty should hand over their duly filled application forms to the **Examination Branch** on or before **30th January 2018**.

N. B. - Students' Record Books should be produced when applications are handed over.

03. LATE APPLICATIONS

Late applications will be accepted only up **05th February 2018**, on payment of a late application fee of **Rs. 15.00 per day**. Under no circumstances will applications be accepted thereafter.

04. FILLING IN THE APPLICATION FORMS

It is the responsibility of the candidates to enter all subjects (Title of Question Papers with Code Numbers) clearly in the application form. Heads of Departments may be consulted with regard to any clarification in completing the application forms.

05. APPLICATIONS FROM STUDENTS WHO HAVE FAILED OR HAVE NOT COMPLETED THEIR PREVIOUS EXAMINATIONS

Those students who fall into the above category are required to pay the appropriate examination fees along with their applications. The fees can be paid at any branch of the Bank of Ceylon to the credit of the Sabaragamuwa University, Account Number **002246976** at Bank of Ceylon, Balangoda Branch, or direct to the Shroff of the University. Receipts for payment of fees should be attached to the applications.

FEE PAYABLE BY CANDIDATES REPEATING THE SEMESTER EXAMINATION

I. Registration Fees –

Candidates who are not registered for the academic year 2016/2017 should pay Registration Fees of Rs 250.00

II. Examination Fees (for a Semester)

One Subject	-	Rs. 25.00
Two Subjects	-	Rs. 50.00
Three Subjects	-	Rs. 75.00
Four Subjects or more	-	Rs. 100.00

06. ISSUE OF ADMISSION CARDS

Admission cards will be issued in due course by the Examination Branch. Admission cards, which remain uncollected, will be posted. For this purpose a self – addressed stamped (Rs. 5.00) envelope (9x4 in size) should be handed over.

07. WITHHOLDING OF EXAMINATION RESULTS

Results of those students who have not paid hostel fees, charges for damages done to University property and of those who have not returned sports equipment and library books etc. will be withheld. Students are, therefore, advised to get clearance for the above payments before applications are submitted for any examination.

Deputy Registrar / Examinations

16.01.2018

CC:

Dean / Faculty of Applied Sciences
Assistant Registrar/ Faculty of Applied Sciences
All head of the Departments
Registrar
Librarian
Asst. Registrar/ Student Affairs