



# Student Portal

## Sabaragamuwa University of Sri Lanka

### First Time User Instructions

We have made some major changes to the student portal account. Please follow the below instructions to verify your student portal account.

1. Go to [www.sab.ac.lk/student-portal](http://www.sab.ac.lk/student-portal)
2. Click '**I forgot my password**' and enter the email address which you used in the registration process.  
*(The temporary password which is given by the university will not work anymore.)*
3. **Go to** your **email inbox** and find a mail from **SUSL Student Portal**. If the mail is **not found** please search in the **Spam** or **Junk** folder.
4. Open the email and click on **password recovery link** to reset your password to a new password.
5. Now you can log in to your account by using the **email** and your **new password**.
6. After logging in, click on '**My Profile**' and verify that your personal information is correct.
7. Click on '**Request Student ID**' to confirm your profile. If the details are incorrect, please edit them.
8. You have only one attempt to submit data. Therefore, please **check your details twice** before confirming the submission.
9. Please **remember** to **sign out** from your account.

Note:

If you **forgot to sign out** of your student portal account on another computer, **immediately request a new password** from [password recovery link](#).

[\(I forgot my password\)](#)

Thank you,  
SUSL Student Portal Team  
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