

Summary of IQAU Progress Report : Sabaragamuwa University of Sri Lanka

Reporting Period: January – March 2017

Criteria	Weightage (%)	Allocated marks
Component 1: Establishment of an IQAU	10	8.3
<ol style="list-style-type: none"> 1. Appointment of a Director for the IQAU 2. Appointment of other members 3. Availability of permanent office space for IQAU 4. Availability of furniture for IQAU 5. Availability of office equipment 6. Availability of internet and telephone facilities 7. Availability of permanent support staff 8. Establishment of Faculty IQA Cells (IQAC) to liaise with IQAU 9. Appointment of IQAC Coordinators 10. Define mode of liaison of Faculty Coordinators with Director/IQAU 		0.6 01 0.6
Component 2: Institutionalization/Operationalization of IQAU and Empowering and Promotion of the IQAU	40	20
<ol style="list-style-type: none"> 1. IQAU will have its' By-laws 2. IQAU will have Operational Guidelines 3. Will have a strategic development plan for internal quality assurance activities for 3 years 4. Will have annual work plan 5. Will have IQAU annual budget 6. IQAU will be established on University website and maintained 7. Permanent agenda item in Senate meetings 8. IQAU (Director and Faculty Coordinators) will present the University QA strategy to the entire university community every year 9. Director permitted to circulate notices of QA activities in the University 		
Component 03: Implementation of QA Mechanism at University (including preparation of Self-Assessment)	50	17.0
<ol style="list-style-type: none"> 1. IQAU to initiate and support preparation of SER for Institutional Reviews 2. IQAU to motivate and support Study Programs to prepare SERs for Program Reviews 3. IQAU to provide necessary training and workshop 4. Motivate and support Study programs to showcase best practices in QA 5. Develop relationships and liaise with international Agencies and Universities on QA activities 6. Report at the UGC Standing Committee on QA the quarterly progress of the IQAU 7. Submit an annual report of the IQAU to the QAAC, UGC 8. The IQAU will administer/facilitate all meetings of the IQAU and IQACs 9. IQAU to assist manual preparation on QA aspects 10. The results of Institutional Review and Program Reviews and internal reviews, including student surveys, are made available to all staff and external stakeholders on the university web-site. 		

