

## **Year Two Semester One**

### **Professional English III / CPE 2101**

#### **Language Structure**

- Uses, formation and classification of Adjectives and Adverbs
- Phrasal Verbs
- Functions of basic Modals
- Determiners – a few, few, a little, little, no, none
- Forms and Uses of Tenses (Present perfect, past perfect, future perfect and their passive forms)

#### **Vocabulary**

- High frequency vocabulary items required for academic purpose
- Use dictionaries and glossaries
  - Synonyms
  - Antonyms
  - Collocation
  - Pronunciation
  - Word class / part of Speech
  - Finding words quickly
  - Abbreviations
- Use clues provided by etymology, suffixes, pre-fixes, pre-modifiers and post modifiers
- Use encyclopaedias

## **Speaking**

- Express likes and dislikes
- Describe routine
- Interact in discussions on academic topics
- Take turn in various speech situations
- Communicate with confidence to an acceptable degree of fluency

## **Listening**

- Listen and take down notes
- Understand the gist of spoken/academic texts and respond appropriately
- Identify the main idea and the supporting details
- Listen and comprehend instructions and/or information related to the field of study presented orally

## **Writing**

- Spelling / Spelling rules
- Describe a process using sequence markers with a reasonable degree of accuracy
- Write short reports
- Be familiar with official correspondence
  - Compile a resume (Bio-data)
  - Write appropriate covering letters
  - Write official / formal letters

- Draft memos
- Write essays
- Paraphrase texts
- Use Coherence and Cohesive devices

### **Reading**

- Differentiate the main idea from the supporting details
- Identify and unstained functions of discourse markers / Coherence and Cohesive devices
- Read intensively for comprehension
- Read between lines / understand the implied meaning
- Read with humour

### **Vocabulary**

- Everyday expressions
  - conversation building expressions
  - with “this” and “that”

### **Integrated Skills**

- Static Description – description of organisms, substance, objects, people and places in relation to
  - Definition
  - Classification
  - Physical appearance
  - Chemical composition

- Structure (location, parts and functions of parts)
- Characteristics and use
- Qualities and materials
- Express cause and effect relationship
- Comparison and Contrast
- Definition and exemplification

### Evaluation

Continuous Assessments      40%

(Four Continuous Assessments will be held related to listening, speaking, reading, writing and structure)

End Semester Examination    60% (This is a three-hour written examination)