

**ශ්‍රී ලංකා සබරගමුව විශ්වවිද්‍යාලය**  
**Sabaragamuwa University of Sri Lanka**

**ව්‍යවහාරික විද්‍යා පීඨය**  
**Faculty of Applied Sciences**

**නිසි පරිදි සම්පූර්ණ කරන ලද අයදුම්පත්, අදාළ වර්ෂාර්ථයේ අවසාන විභාගය ආරම්භ වීමට පෙර අදාළ අධ්‍යයනාංශය වෙත භාර දිය යුතුය.**  
**Duly filled application should be handed-over to the respective Department of Studies before commencement of the Semester End Examination.**

**සිවු වන වරටත් පෙනී සිටීම සඳහා ඉල්ලීම**  
**Request for a Grace Chance to sit the examination as 4<sup>th</sup> Attempt**

මූලකරු සමඟ නම (ඉංග්‍රීසි කැපිටල් අකුරින්) Name with initials: (in BLOCK CAPITAL letters)	Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>	<table border="1" style="width:100%; height:100%; border-collapse: collapse;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>																																																														

ලියාපදිංචි අංකය / Registration No.:  විභාග අංකය / Index No.

අංශය / Department: CIS  FST  NR  PST  SSPE

අධ්‍යයන වර්ෂය / Academic Year: ..... දැනට සිටින වර්ෂය හා වර්ෂාර්ථය / Current Year & Semester:

අනු. අං. S/No.	විෂය අංකය Subject Code	විෂය විස්තරය Subject Title	වර්ෂාර්ථය Semester	වසර Year
01.				
02.				
03.				
04.				
05.				

හේතුව/ Reason: .....

මා හට, ඊළඟ අධ්‍යයන වර්ෂයේ අදාළ වර්ෂාර්ථ අවසාන විභාගයේ දී, ඉහත සඳහන් විෂයය/ විෂයයන් සඳහා 4වන (සිවු වන) වතාවටත් පෙනී සිටීමට ඉඩ ලබා දෙන මෙන් කාරුණිකව ඉල්ලා සිටිමි. (අවශ්‍ය ලියකියවිලි අමුණා ඇත).  
 Please be good enough to allow me to sit the above said subject/s as grace chance (4th attempt) at the next particular semester end examination. (supporting document is attached)

දිනය / Date: .....

.....  
 ශිෂ්‍යයාගේ අත්සන  
**Signature of the Student**

**(TO BE FILLED BY THE HEAD OF THE DEPARTMENT OF STUDIES)**

Attendance: Satisfactory  Unsatisfactory

I certify / not certify that the above particulars given in this application are true and correct according to the candidate's Profile.

Submitted for the recommendation of the Faculty Board to the Senate for its approval.

Date: .....

.....  
**Head / Dept. of .....**  
 (seal)

**(TO BE FILLED BY THE STUDENTS AFFAIRS BRANCH)**

1. Date of the first (1st) Registration: .....
2. Whether the student has registered for the current academic year? Yes  No.
3. Disciplinary actions taken (If any): .....

Date: .....

.....  
**Snr. Asst. Registrar / Students Affairs**  
 (seal)

(TO BE FILLED BY THE EXAMINATION BRANCH)

1. Details of previous attempts of the subject:

Attempt	Year	Grade ('+' mark for medicals, 'ab' for absent)					
		Subject Code:		Subject Code:		Subject Code:	
1st Attempt							
2nd Attempt							
3rd Attempt							

2. Details of previous requests made for the 4<sup>th</sup> attempt except this subject:

Subject/s	Grade obtained in the 4 <sup>th</sup> attempt
1.	
2.	
3.	

3. No. of 'D' Grades: ..... 4. No. of subject failed: .....

5. No. of Medical, Excuses submitted: .....

6. Subject to be completed upto now:

Subject	Year	Semester
1.		
2.		
3.		
4.		
5.		

7. Details of the subjects that results yet to be released:

Subject	Year	Semester
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

8. Exam offences done (If any): .....  
.....

Date: .....

.....  
**Deputy Registrar / Examinations**  
(seal)

(TO BE FILLED BY THE OFFICE OF THE DEAN)

Faculty Board Meeting No. .... Date: .....

The Faculty Board has recommended / not recommended the request. If not recommended, reason: .....  
.....

.....  
**Asst. Registrar / FAS**